



## 2019-2020 INDEPENDENT Student Non-Filing/Income Worksheet

Student Name

Student ID #

Address (include apt no.)

Date of Birth

City

State

Zip Code

Phone number (include area code)

Your application was selected by the U.S. Department of Education for review in a process called verification. In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form. Complete this verification form and submit it (along with other necessary IRS documentation) to the financial aid office as soon as possible so that your financial aid will not be delayed.

### **INDIVIDUALS NOT FILING 2017 FEDERAL TAX RETURNS – Check all boxes that apply:**

A. ☐ The student did not file a federal tax return in 2017 and was not required to file.

- If you, the student, did not file taxes in 2017, you must also complete **IRS Form 4506-T** to receive an **IRS Verification of Non-Filing Letter** dated on or after Oct. 1, 2018. Download the form at <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>. If unsuccessful, initial below:  
✓ (initial) \_\_\_\_\_ By signing this form, I am certifying that I have attempted to obtain the verification of non-filing from the IRS or other tax authorities and was unable to obtain the required documentation.

B. ☐ The student's spouse did not file a federal tax return in 2017 and was not required to file.

- Follow instructions above to obtain an IRS Verification of Non-Filing dated on or after Oct. 1, 2018, for spouse. If unsuccessful, initial below:  
✓ (initial) \_\_\_\_\_ By signing this form, I am certifying that I have attempted to obtain the verification of non-filing from the IRS or other tax authorities and was unable to obtain the required documentation.

C. ☐ The student and/or spouse was employed in 2017.

- You and/or your spouse must also provide all W-2s from 2017.
- You must also list below any income earned by you and your spouse in 2017 that is not reported on a W-2/Form 1099-MISC, etc. (e.g., income earned from babysitting, lawn mowing, etc.)

Name of Employer	Student's Amount	Spouse's Amount

D. ☐ Yes, the student and/or spouse did file a federal tax return in 2017.

- You must make a correction to your FAFSA and use the IRS Data Retrieval Tool **OR** provide a **signed** copy of your **2017 IRS tax return forms**. (If you and your spouse filed separately, tax forms from both are required.)

### **SIGN THIS WORKSHEET**

Warning: If you purposely give false or misleading information on this form to help establish eligibility for federal student aid, you may be subject to a **\$20,000 fine, a prison sentence, or both.**

Student Signature

Date