



## 2024-2025 Parent Non-Filing/Income Worksheet

Student Name \_\_\_\_\_

Student ID # \_\_\_\_\_

Address (include apt no.) \_\_\_\_\_

Date of Birth \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone number (include area code) \_\_\_\_\_

Your application was selected by the U.S. Department of Education for review in a process called verification. In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form. Complete this verification form and submit it (along with other necessary IRS documentation) to the financial aid office as soon as possible so that your financial aid will not be delayed.

### **INDIVIDUALS NOT FILING 2022 FEDERAL TAX RETURNS – Check all boxes that apply:**

A.  The parent(s) did not file a federal tax return in 2022 and was/were not required to file.

B.  The parent(s) was/were employed in 2022.

- Each parent must also provide all W-2s from 2022.
- Parent(s) must also list below any income received in 2022 that is not reported on a W-2/Form 1099-MISC, etc. (For example, income earned from babysitting, lawn mowing, etc.)

Name of Employer	Parent/stepparent Amount	Other parent/stepparent Amount

C.  Yes, the parent(s) did file a federal tax return in 2022.

- The parent(s) must provide a signed copy of his and/or her 2022 IRS tax return forms. (If parents filed separately, tax returns from both parents are required.)

D.  The parent(s) would file a return with a relevant tax authority other than the IRS dated on or after **October 1, 2023**.

- The parent(s) must provide a verification of non-filing letter from a relevant tax authority other than the IRS. If unsuccessful, initial below.
  - (initial) \_\_\_\_\_ By signing this form, I am certifying that I have attempted to obtain the verification of non-filing from a relevant tax authority other than the IRS and was unable to obtain the required documentation.

### **SIGN THIS WORKSHEET**

**Warning: If you purposely give false or misleading information on this form to help establish eligibility for Federal Student Aid, you may be subject to a \$20,000 fine, a prison sentence or both.**

Parent Signature (one parent whose information was provided on FAFSA) \_\_\_\_\_

Date \_\_\_\_\_

Parent Name (of individual who signed above – please print legibly) \_\_\_\_\_