

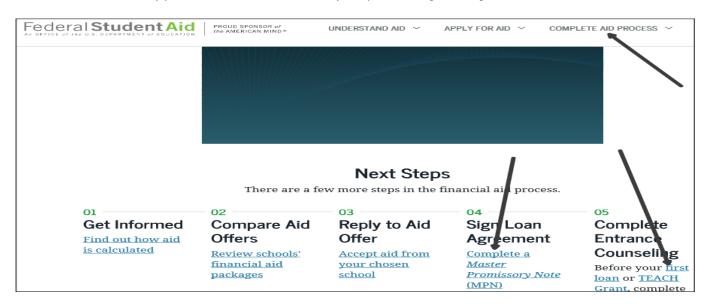
801 Campus Drive Garden City, Kansas 67846 www.gcccks.edu

## INSTRUCTIONS FOR BORROWING STUDENT LOANS

Generally student loans must be disbursed in two equal payments for each loan period. Scheduled disbursement dates are **September 26, 2022 and February 17, 2023** 

## You must complete all required steps:

- **Step 1.** Log on to your GCCC self-service to accept your student loans.
- Step 2. Click on this link <a href="https://studentaid.gov">https://studentaid.gov</a> and then click on "COMPLETE AID PROCESS" You will need your FSA user ID and password to log on to this website.
  - a. *Complete* Loan Entrance Counseling for an <u>undergraduate student</u>. Follow all instructions. This is a requirement the first year you borrow a student loan and is recommended the following years.
  - b. *Complete* Federal Direct Stafford Master Promissory Note (MPN) for a Subsidized/Unsubsidized Loan. Follow all instructions. A single MPN can be used for up to 10 years. This is a requirement the first year you borrow a student loan. *If you have had a Direct Loan before, you can skip this step.*



<u>REMINDER:</u> Federal financial aid can only be awarded/disbursed for classes that count toward your degree or certificate at Garden City Community College. You must be enrolled in at least 6 credit hours at Garden City Community College that count for federal financial aid in order to receive any student loans requested.

## **DEADLINES FOR SUBMITTING LOAN REQUIREMENTS:**

<u>FALL ONLY LOANS</u>- NOVEMBER 29, 2022 <u>OR</u> 7 BUSINESS DAYS PRIOR TO YOUR LAST DAY OF ATTENDANCE, WHICHEVER OCCURS FIRST.

<u>FALL/SPRING AND SPRING ONLY LOANS</u>- MAY 2, 2023 <u>OR</u> 7 BUSINESS DAYS PRIOR TO YOUR LAST DAY OF ATTENDANCE, WHICHEVER OCCURS FIRST.