

Category: Operations

Policy Title: Sex Offender Notification and Policy

Policy Statement:

Procedures: Campus Sex Crime Prevention Act

- [2000 – The Campus Sex Crimes Prevention Act](#) – Passed as part of the Victims of Trafficking and Violence Protection Act, the Campus Sex Crimes Prevention Act:

A federal law, the Campus Sex Crimes Prevention Act amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, requires registered sex offenders to indicate when they are enrolled or employed at institutions of higher learning.

The law further requires state law enforcement authorities, in this case the Kansas Bureau of Investigation, to provide Garden City Community College Campus Police Department with a list of registered sex offenders who have indicated that they are either enrolled or employed at Garden City Community College.

In accordance with Kansas State Statute 22-4904 ("Registration of Offender"), convicted sex offenders in Kansas must register with the county sheriff within 10 days of establishing permanent or temporary residence.

This law requires that higher education issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. Any member of the GCCC community who wishes to obtain further information regarding sexual offenders on campus may refer to the [KBI website searchable database](#). The KBI searchable database may be used to find all registered sex offenders in any city, county or ZIP code in the state.

Additionally, federal and state laws require sex offenders to take certain steps upon enrollment in an institution of higher education, regardless of whether their enrollment is full or part time. Pursuant to the Campus Sex Crimes Prevention Act, individuals are required to register as a sex offender in the jurisdiction where their residence is located and, in the jurisdiction, where the college they attend is located. In order to comply with federal and state registration requirements related to college enrollment, a sex offender must register within five days of attendance by reporting in person to the Campus Police Department. Students who fail to register their status as sex offender are in violation of the registration act and face arrest and expulsion from the college.

Garden City Community College reserves the right to limit enrollment or the activities of students who are registered sex offenders. Students who fail to comply with this policy are subject to immediate cancellation of current classes. Employees who fail to comply with the policy may be subject to dismissal.

Once a registered sex offender is identified as a Student of Garden City Community College the following procedure will be followed:

1. Upon enrollment of a registered sex offender, the Vice President of Student Services or designee will meet with the Campus Police Chief or designee to review the student's class schedule and determine which restrictions should be put in place.

2. After determining the appropriate restrictions for a particular student, the Campus Police Department will contact the registered sex offender student for a meeting to discuss the restrictions which will be in place while the student is on the college's campus.
3. During the meeting with the Campus Police Chief or designee and the registered sex offender student, Campus Police Department will provide the student a written letter containing the restrictions the student must abide by while on the college's campus and will discuss each restriction verbally with the student. During this meeting, the student will also be advised that his/her failure to comply with the restrictions outlined in the letter may result in denial of enrollment, access to campus and /or the decision to initiate police action against them by the college police department.
4. If a sex offender student is enrolled in a college class along with a student who is under the age of 18, the Vice President of Student Services will notify the instructor of the class of the student's status as a sex offender. The Vice President of Student Services will also determine if there are other college staff members who need to be notified of a student's status as a registered sex offender in order to protect persons under the age of 18 on the college's campus. In some circumstances, the registered sex offender may be required to enroll in a course section that does not contain minors.
5. The GCCC Campus Police Department will maintain a database of all registered sex offender students and employees. The database will contain identifier information as outlined in the Campus Sex Crimes Prevention Act. This information will be available for review by any person requesting information on registered sex offenders enrolled or employed by the college.

Contacts: Vice President for Administrative Services

Approved Date: 10/11/2019

Policy History:

Keywords: policy, manual, procedure

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