

# GCCC Policy Add Template

**Category:** Operations

**Division:**

**Department:** Click here to enter text.

**Policy Title:** Returned Check Policy

**Policy Statement:** If a check made payable to the college is returned by a bank for any reason, the student's records will be placed on hold until the financial obligations are paid. The student will be charged a returned check fee for each returned check.

**Procedures:** Click here to enter text.

**Contacts:** Comptroller

**Approved Date:** Click here to enter a date.

**Policy History:** Click here to enter text.

**Keywords:** returned check

**Related Form:** Click here to enter text.