

# PAYMENT OF OBLIGATIONS

**Category:** Student Services

**Division:**

**Department:** [Click here to enter text.](#)

**Policy Title:** [Payment of Obligations](#)

**Policy Statement:** Students are expected to make prompt payment of all college financial obligations such as tuition and fees, housing, food, special fees, library fines and loans. MasterCard, Discover and VISA cards are accepted for these payments.

**Procedures:** All existing financial obligations must be paid, or on a payment plan with no default, before enrollment will be allowed for the subsequent semester or summer session. Exceptions may be considered with application to the Vice President of Administrative Services/CFO.

If a student leaves the college with unpaid accounts, his/her academic records will be placed on hold and no academic transcripts will be issued until the account is cleared.

Graduating students must clear all outstanding accounts before any documentation of earned degree(s) will be issued.

Holds will be placed on records of students who have defaulted on Federal Student Loans received while attending GCCC. No academic transcripts will be issued until the default status is resolved.

To avoid registration delays a student, relying on financial aid to pay college costs, is responsible for contacting the Financial Aid Office and having all necessary forms and documentation completed before registration.

## Residence Hall Costs

The Residence Hall Contract is a room and board contract. The cost includes actual room rent and food service for meal plans (19 meals per week). This amount is subject to change. Students interested in living in the Residence Halls should apply online through the StarRez portal found on the Residential Life web page. Contact the Residential Life Office at (620)276-9516 for current costs and additional information.

## Textbook Costs

Textbooks are part of the student fees that each student pays on a per credit hour basis. The college has partnered with Cengage Learning and most courses have adopted textbooks which will be used as an e-textbook online. On-campus students will still go to the Broncbuster

Bookstore for their textbooks. If your course uses Cengage texts, you will receive an access code at the bookstore to access your textbooks. Students who are taking classes which do not use Cengage will still need to purchase their textbooks from the Broncbuster Bookstore. Students taking online courses will have their textbooks embedded into the course and may access it through the Canvas course link.

**Contacts:** Comptroller

**Approved Date:** 7/1/2018

**Policy History:** 07/01/2018, 08/31/2018

**Keywords:** Financial Obligation, textbook costs

**Related Form:** [Click here to enter text.](#)