

**Category:** Personnel

**Division:** Payroll

**Policy Title:** PAYDAY SCHEDULE

**Policy Statement:** All college personnel shall receive his/her paychecks by the last day of the month.

**Procedures:** Contact the Payroll Office for the annual payday calendar

**Contacts:** Payroll Coordinator

**Approved Date:** 7/1/2016

**Policy History:** 8/29/2013, 8/1/14, 7/1/16

**Keywords:** PAYDAY

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