

GCCC Policy Add Template

Category: Personnel

Division: HUMAN RESOURCES

Department: [Click here to enter text.](#)

Policy Title: BEREAVEMENT

Policy Statement: In the event of the death of a family member, the time allowed for bereavement will be determined on an individual basis by the supervisor in consultation with Human Resources. Employees will be allowed up to one full day for all other bereavement. Employees may use personal leave or vacation leave for extended bereavement.

Procedures: [Click here to enter text.](#)

Contacts: Director of Human Resources

Approved Date: 1/28/2014

Policy History: [Click here to enter text.](#)

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