

GCCC Policy Add Template

Category: Operations

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Policy Title: [Authorized Signatures](#)

Policy Statement: Signatures, including facsimile signatures of the President, Treasurer, Deputy Clerk and Fiscal Operations Manager are to be used on checks, drafts, warrant-checks, vouchers or other orders on public funds deposited in designated depositories.

Procedures: Each officer shall authorize said depository banks to honor any such instrument bearing his/her facsimile signature in such form as he/she may designate and to charge the same to the account in said depository bank upon which drawn, as fully as though it bore a manually written signature. Instruments so honored shall be wholly operative and binding in favor of said depository bank although such facsimile signature shall have been affixed without authority. Authorized signatures shall be approved at the annual organizational meeting of the Board of Trustees conducted in July

Contacts: Chief Financial Officer

Approved Date: 3/1/2018

Policy History: [Click here to enter text.](#)

Keywords: Authorized Signatures

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