

# GCCC Policy Add Template

**Category:** Operations

**Division:**

**Department:** [Click here to enter text.](#)

**Policy Title:** ASSEMBLIES PROCEDURE

**Policy Statement:** The college permits assemblies in the parking lot directly south of the Penka Building, with prior approval (registration). All such assemblies must be conducted without sound equipment

**Procedures:** A written request to assemble must be submitted to the College President. Such a request must be received at least three weeks in advance of the event. Groups affiliated with the college shall have priority in reserving space. Nonaffiliated groups and organization may be required to provide proof of insurance or a refundable deposit for damage which may occur to college property.

**Contacts:** [Click here to enter text.](#)

**Approved Date:** 7/1/2015

**Policy History:** [Click here to enter text.](#)

**Keywords:** assembly, picketing, demonstrations

**Related Form:** [Click here to enter text.](#)