

**Category:** Academic

**Division:** Instructional Services

**Department:** Instruction

**Policy Title:** Academic Dishonesty Appeal, Academic Appeal

**Policy Statement:** Students who have been charged with academic dishonesty have the right to appeal that action or decision and are guaranteed due process by the college. The academic appeals process allows students an opportunity to question academic behavior by administrators, faculty or other college staff/personnel. These appeals could be related to any academic concerns, including but not limited to grade appeals, class assignments, classroom policies, procedures or any related areas.

**Procedures:** Students are requested to discuss and attempt to resolve the matter directly with the faculty/staff member. If the matter cannot be satisfactorily resolved at this level between the student and faculty/staff member, an appeal letter should be presented to the Dean of Academics or Dean of Technical Education & Workforce Development for solution. If the decision of the Dean of Academics or Dean of Technical Education & Workforce Development is not satisfactory with either party, a written appeal may be presented to the Vice President for Instruction and Student Services. The appeal to the Vice President must be submitted within 48 hours of receiving the decision. The Vice President will notify the student, in writing, of the final decision within 7 days.

**Contacts:** Vice President for Instruction & Student Services, Dean of Academics and Dean of Technical Education & Workforce Development

**Approved Date:** 7/31/2013

**Policy History:** 7/31/13, 7/1/16

**Keywords:** Appeal, Academic Dishonesty

**Related Form:** NONE