

**GARDEN CITY
COMMUNITY COLLEGE
January 17, 2023**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services/CAO
Madilyn Limberg, Assistant Director of Marketing and PR
Jodie Tewell, Executive Assistant to the President
Matt Stockemer, Web and Systems Administrator
Veronica Goosey, Associate Professor of English, Faculty Senate President
Jocelyn Orozco, Information Technology Services
Brittany Clark, Student Activities Coordinator
Esther Hernandez, SGA Treasurer
Yessyca Romo, SGA representative
Cody Condiff, Associate Professor of Social Science/ VP of Faculty Senate
Lance Miller, Executive Information Officer

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:02 pm.

I. COMMENTS FROM THE CHAIR:

Welcome back to campus for the spring semester. Mr. Spencer Paysinger was the guest speaker for Martin Luther King, Jr. Day. Mercer Gallery is hosting GCCC class of 2015 alumni Hannah Lindo for the first exhibition of 2023. GCCC is partnering with the American Red Cross for a blood donation event on February 8, 2023.

B. Report for SGA

Brittany Clark thanked the Board for hosting the MLK event. Esther Hernandez, the new SGA treasurer, reported that 400 people attended the MLK event. Our athletes commented that they learned much information from Mr. Paysinger, and he spent much time with them after the presentation.

SGA will assist college health with the blood drive on February 8, 2023. They will help recruit students and employees to donate.

C. New Employees

No new employees

II. CONSENT AGENDA

Chair Douglass requested to pull Item A, Approval of minutes from previous meetings.

Move to accept the consent agenda Items B and C.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried: 6-0

(A) Approval of minutes of previous meetings

On page 7 of the board packet, correct the motion to 5 – 1. Chair Douglass recommended that we strike the second sentence on page 10.

Motion to approve Item A with the corrections.

Motion: Marilyn Douglass

Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried: 6 - 0

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

III. Organization of Officers

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2022

Chair Douglass recommended nominating for Chair and Vice Chair separately.

<u>Election of Officers</u>	<u>Incumbent</u>
A. Chairman	Dr. Marilyn Douglass

Trustee Rupp nominated Trustee Hitz for Chairman. No other nominations were given.

All in favor of Trustee Hitz as Chairman

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried 6 – 0

Trustee Douglass offered for Chairman Hitz to take over the meeting. He asked Trustee Douglass to continue the meeting.

B. Vice Chairman Beth Tedrow

Trustee Tedrow and Chairman Hitz nominated Trustee Smith as Vice Chair.

No other nominations.

All in favor of the Trustee Smith as Vice Chair.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried 6 – 0

C. Clerk.....

Trustee Douglass recommended retaining President Ruda as the clerk.

All in favor of retaining President Ruda as the Board Clerk.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried 6 – 0

D. KACCT Representative..... Beth Tedrow

Trustee Douglass recommended retaining Beth Tedrow as KACCT Representative.

No other nominations or objections.

It is the consensus of the Board to retain Trustee Tedrow as KACCT Representative.

E. Economic Development Corporation representative David Rupp

Trustee Rupp agreed to continue as the representative. No other nominations or objections. FCEDC Board had submitted to retain David Rupp as FCEDC representative.

It is the consensus of the Board to retain Trustee Rupp as Economic Development Corporation Representative.

Appointments

- A. Secretary to the Board..... Dr. Ryan J. Ruda
- B. Deputy ClerkJodie Tewell
- C. College Treasurer.....Karla Armstrong
- D. Designated Agent for KPERS..... Alexis Saenz
- E. Alternate Designated Agents for KPERS Karla Armstrong

Trustee Douglass suggests that the Board approves A, B, C, D, and E as presented.

It is the consensus of the Board to retain A, B, C, D, and E.

F. Designated Endowment Representative.....Shanda Smith

Vice Chair Smith agreed to continue with the Endowment position.

It is the consensus of the Board to retain Trustee Smith as the Designated Endowment Representative.

G. Broncbuster Athletic Association Representative.....David Rupp

Trustee Rupp had a 100% endorsement to continue as the BAA representative.

It is the consensus of the Board to retain Trustee Rupp as Broncbuster Athletic Association Representative.

H. FCEDC Board of DirectorsDavid Rupp

Trustee Rupp was approved for this position during the discussion of Item III E.

Depositor Designations

A. Primary Depositories for 2023
Commerce Bank

Trustee Douglass recommended keeping Commerce Bank as Primary Depositor.

Dr. Ruda reported that over the next month, they would take banking services out for proposals. Tonight, he recommended keeping Commerce Bank as the depositor. Once we get proposals, Dr. Ruda will bring back further conversation for the Board to consider following the RFP.

Move to retain Commerce Bank as the Primary Depositor

Motion: Marilyn Douglass

Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried: 6-0

B. Other Depositories for 2023

Western State Bank

Valley State Bank

Dream First Bank

Landmark National Bank

American State Bank

American State Bank is now under the name Equity Bank. We will remove American State Bank from the list.

Kearney County Bank

Equity Bank

Valley State Bank

Golden Plains Credit Union

GCB

Garden State Bank

Garden City Teachers Federal Credit Union

State of Kansas Municipal Investment Fund

Trustee Rupp questioned state statutes regarding using a local branch. VP Armstrong said it was common practice but was not aware of a state statute for community colleges.

The trustees noted that American State Bank and Equity Bank are the same institution. This list is a potential list of banks that could go out for bids.

Move to approve the list of depositors for potential deposits for 2023 as listed.

Motion: Marilyn Douglass

Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 6-0

C. Authorized Signatures:

Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Garden City Community College, Vice President for
Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to
the President
Kim Harrison, Garden City Community College, Comptroller

Trustee Douglass recommended retaining the same authorized signatures.

It is the consensus of the Board to retain the same authorized signatures as listed.

D. Professional Service Providers:

College Attorney.....Paul Kitzke

Paul Kitzke has been responsive, has professionalism, and serves for continuity of services.

Move to approve Mr. Kitzke as the GCCC attorney for 2023.

Motion: Marilyn Douglass

Second: Bob Larson

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carried: 6-0

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2023

Election of Officers

- F. Chairman Leonard Hitz
- G. Vice Chairman Shanda Smith
- H. Clerk..... Dr. Ryan Ruda
- I. KACCT Representative..... Beth Tedrow
- J. Economic Development Corporation Representative..... David Rupp

Appointments

- I. Secretary to the Board..... Dr. Ryan J. Ruda
- J. Deputy Clerk Jodie Tewell
- K. College Treasurer Karla Armstrong
- L. Designated Agent for KPERS..... Alexis Saenz
- M. Alternate Designated Agents for KPERS Karla Armstrong
- N. Designated Endowment Representative..... Shanda Smith
- O. Broncbuster Athletic Association Representative..... David Rupp
- P. FCEDC Board of Directors David Rupp

Depositor Designations

- E. Primary Depositories for 2023
Commerce Bank

- F. Other Depositories for 2023
Western State Bank
Valley State Bank
Dream First Bank
Landmark National Bank
Kearney County Bank
Equity Bank
Valley State Bank
Golden Plains Credit Union
GCB
Garden State Bank
Garden City Teachers Federal Credit Union
State of Kansas Municipal Investment Fund

G. Authorized Signatures:

Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Vice President for Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to the President
Kim Harrison, Garden City Community College, Comptroller

H. Professional Service Providers:

College Attorney.....Paul Kitzke

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A-1. Bi-Annual Gen Exec Constraints #7, page 10

This meeting's review is of Dr. Ruda's report. Next month the Trustees will discuss and vote on language. Over the next 30 days the Trustees will think of how to improve the language. President has done a good job of putting information out for bid. Polices also reflect the preferences for local business.

A-2. Annual - Information and Advice #2, 3, 5, page 15

Trustees agreed with the report presented.

A-3. Annual - Asset Protection #1-4, 6-7, page 16

Trustees agreed with the report presented.

Trustee Douglass recommends accepting all reports as presented.

It is the consensus of the Board to accept monitoring reports as presented.

- B. Review Monitoring Report
No reports to review this month.

Board Self-Assessment

Trustee Douglass gave the Trustees a new handout of the proposed update to the assessment form. Numbers 1 – 7 are the same. Starting with number 8 are new questions for the Trustees to review. There was a robust discussion over the language of each question. The Trustees asked Marc to spend the next month reviewing options for HLC compliance questions.

Trustee Douglass will rewrite it and bring it back to February's meeting for review.

V. OTHER

- A. Open comments from the public
No requests for comments

B. President's Report

Dr. Ruda reported on the President's Scholarship initiative, Fall 2022 Athletic Teams GPA, Tax credits for Fine Arts renovations, STEM Success Center Updates, Senator Marshall's campus visit, MLK event, demo with Board Docs and planning a Board Strategic plan retreat. April 1, 2023, from 9:00 – 1:00.
(Supporting documents filed with official minutes)

Dr. Ruda recommended Trustee Marilyn Douglass for a new positions of policy governance liaison.

C. **Incidental Information**

We are not getting closer to getting instructors for the fire program, but we are still advertising.

D. Report from FCEDC

The Annual FCEDC Meeting is next Thursday, January 26, 2023, at 10:00 am, starting with the normal monthly meeting, with the annual meeting starting right after it, in the Logan Aviation (Endowment) room. This meeting gives our partners an overview of what the FCEDC has done over the past year and the direction the organization is heading. Everyone is invited.

Our contracted retail recruiter was at a regional recruiter meeting, and the other recruiters were saying that three sites in Kansas were great for growth, and Garden City was one of them. (Supporting documents filed with official minutes)

E. Report from KACCT

Trustee Tedrow will confirm the dates of upcoming meetings in February.

F. Report from Faculty Senate

Faculty Senate Vice President reported on head coaches and faculty meeting and plans for semester meetings. Faculty Senate is still reviewing procedures for instructional policies and review of professional development funding requests.

VI. OWNERSHIP LINKAGE

Trustee Tedrow reported that the Hutchison bus drivers appreciated bus access to the parking lot.

Trustee Rupp commended all the people getting the Bustin' Buster award.

Chamber Breakfast at the Clarion Wednesday.

The Trustees thanked Merilyn for her work as Chair over the past two years.

Dr. Ruda confirmed that there are no statutes regarding banks for community colleges.

Trustee Douglass requested that Trustees fill out the forms for conflict of interest and the code of conduct.

Trustees filled out the board self-assessment and returned it to Chair Hitz.

VII. Executive Session

No session

VIII. Adjournment

The meeting adjourned at 7:47 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board