

**GARDEN CITY  
COMMUNITY COLLEGE  
March 8, 2022**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson

Absent: Shanda Smith

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
David Larsen, Software Specialist  
Madilyn Limberg, Public Relations Coordinator  
Julie Farr, Title V Administrative Assistant  
Yuriy Drubinski, Title V Robotics Coordinator  
Chuck Pfeifer, Dean of Technical Education and Workforce  
Development  
Kristin Sekavec, Lewis Hooper, and Dick  
Theresa Dasenbrock, CPA, CGMA, CFE, LHD  
Kim Harrison, Comptroller  
Joy Savage, Accommodations Coordinator  
Adam Shrimplin, Creative Director/Assistant Sports  
Information Director  
Vaughn Van Dame, Head Strength and Conditioning Coach  
Jodie Tewell, Executive Assistant to the President

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:03 pm.

**COMMENTS FROM THE CHAIR:**

President, Dr. Ryan Ruda, has been selected for the 2022 Leadership Kansas Class by the Kansas Chamber.

A reminder that GCCC will host the 55<sup>th</sup> Annual Rodeo at the GCCC Broncbuster Horse Palace Indoor Arena on April 1 and 2.

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## **B. Report for SGA**

No Report

## **C. New Employees**

Joy Savage, Full Time Accommodations Coordinator

Adam Shrimplin, Creative Director/Assistant Sports  
Information Director

Von Van Dame, Head Strength and Conditioning Coach

Ashley Winger, Title V Activity Director

Julie Farr, Title V Administrative Assistant

Yuriy Drubinski, Title V Robotics Coordinator

Title V Update: Dean Pfiefer reported that the grant will allow GCCC to be the stem hub of southwest Kansas, with construction starting this summer. Kelsy Kilgore will be the Outreach Coordinator for the grant. There will be three new programs offered: Crop technology, Robotics, and Cyber Security.

## **D. Presentation of Audit**

Theresa Dasenbrock and Kristin Sekavec presented findings over the 2020-21 audit. (Supporting documents filed with official minutes)

## **II: Consent Agenda**

Trustees pulled items E and F for further discussion.

**Move to accept A, B, C, D, and G for approval.**

**Motion:** Beth Tedrow

**Second:** David Rupp

**Ayes:** Hitz, Tedrow, Douglass, Larson, Rupp

**Nays:** None

**Motion Carries:** 5-0

- (A)** Approval of minutes of previous meetings  
(Supporting documents filed with official minutes)
- (B)** Approval of personnel actions-Human Resources  
(Supporting documents filed with official minutes)
- (C)** Approval of Financial information  
(Supporting documents filed with official minutes)
- (D)** Approval of 2020-21 Audit  
(Supporting documents filed with official minutes)
- (G)** Approval of Non-Renewal  
(Supporting documents filed with official minutes)

**(E) Video Board**

Dr. Ruda reported on the financing for the video board, including the benefits of upgrading. The additional expense will be coming from the capital.

**Move to approve Item E Video Board Option 2.**

**Motion:** David Rupp

**Second:** Bob Larson

**Ayes:** Hitz, Tedrow, Douglass, Larson, Rupp

**Nays:** None

**Motion Carries:** 5- 0

**(F) Fees and Tuition – Service Area SB155**

This is a correction from last month of \$55 per credit hour for the next year.

**Move to approve consent agenda Item F Fees and Tuition.**

**Motion:** Dave Rupp  
**Second:** Bob Larson

**Ayes:** Hitz, Tedrow, Douglass, Rupp, Larson  
**Nays:** None

**Motion Carries:** 5 - 0

### **III. CONFIRMATION OF MONITORING REPORTS:**

#### **A. Monitoring Reports and END**

A-1 Bi-Annual, Executive Limitations, #2 General Executive Constraints  
The audit backed up this policy.

A-2 Annual, Executive Limitations, #10 General Executive Constraints  
Dr. Ruda included precise data points regarding athletics, including protocols and policies. Trustees discussed the language of "shall not" within the monitoring reports. It is the expectation of this board that everyone on this campus deserves to be safe.

A-3 Bi-annual, Executive Limitations, Board Job Description #6  
Trustee Rupp reported on the BAA. (Supporting documents filed with official minutes)

Shand Smith will provide the Endowment report at the April meeting.

Chair Douglass declared monitoring reports as presented.

#### **B. Review Monitoring Report**

B-1 Annual, Executive Limitations, Personal Enrichment  
No suggestions for revisions

B-2 Annual, Executive Limitations, Essential Skills  
No suggestions for revisions

Chair Douglass brought the need to develop a professional board plan to the board's attention. She presented a draft of professional development #8 under the Board job description. (Supporting documents filed with official minutes). The board chair and President would schedule an annual retreat and retain a special speaker. The board has completed the new board member orientation, and it is on the website. The trustees will review and vote on #8 at the next meeting.

Trustee Douglass discussed goals for trustees. (Supporting documents filed with official minutes) She proposed a retreat in June 2022 to develop the plan for the following year. There is an expectation that members will attend the ACCT conference.

Chair Douglass discussed the upcoming calendar. (Supporting documents filed with official minutes) Send dates that work to Jodie to schedule the retreat.

## **VI. OTHER**

### **A. Open comments from the public**

No public comments

### **B. President's Report**

To accommodate the number of students walking and their families, Dr. Ruda reported on the two Commencement ceremonies on Friday, May 6, at 4 pm and 7 pm. Food will be served in the student center for employees. The nursing ceremony will be on Saturday. He recognized both men's and women's basketball teams; they represented the college well. We commend Sean Boler and Mackenzie Johnson on Godspell. We had over 500 people in attendance over the weekend. The Quiz Bowl team finished 12th in the National Competition. Headcount is up 2.3% from last year. Credit hour right at 4% increase from last year. (Supporting documents filed with official minutes)

### **C. Incidental Information**

(Supporting documents filed with official minutes)

#### **D. Report from FCEDC**

No new information

#### **E. Report from KACCT**

The next meeting is on April 1 in Junction City.

#### **F. Report from Faculty Senate**

Faculty Senate has approved several more faculty developments this month. A total of 8 approved this year. Gabe reported that they are continuing to work on policy updates. Next week will send out names for end-of-year awards.

#### **G. Accreditation Update**

The training sessions have focused on areas that HLC finds most problematic for institutions. We now move to prepare for the visit. Dr. Malone shared the timeline up to the HLC visit in November. We will work with writing teams, monitoring reports, a compilation of the evidence file, and the mock site visit sometime in July. (Supporting documents filed with official minutes)

### **VII. OWNERSHIP LINKAGE**

Sunday, February 28, Beth Tedrow attended the PTK induction; it was a very nice ceremony. Today was the Upchurch foundation let by Paul Kyle. After the film, which focused on PTSD, he did a workshop for students and community members.

Chair Douglass attended the Cosmetology advisory meeting. Shop owners shared that they wanted the new employees to be business savvy and offer good customer service. They have 25 students in Cosmo, 16 in manicuring, with 10 of the students from the high school. This is a busy department, and they are looking forward to the remodel and upcoming move.

Chair Douglass attended a public meeting called by Lon Pishny. He discussed community building and how we can partner together to ensure we are not going in different directions. There will be more meetings in the future.

We have had several compliments regarding the FA auditorium update.

**Upcoming Calendar Dates:**

9-Mar	Baseball vs. Otero College 1:00
	Softball vs. Trinidad State College 12:00, 2:00
12-Mar	Softball vs. Seward 12:00, 2:00
14-18 Mar	Spring Break - No Classes
17-20 Mar	Spring Break - Campus Closed
16-Mar	Chamber Breakfast 7:30 am
17-Mar	Baseball vs. Hutchinson Community College 1:00, 3:30
19-Mar	Legislative Coffee, Endowment 10:00 am
	Softball vs. Hutchinson 1:00, 3:00
26-Mar	Baseball vs. Seward Community College 1:00, 3:30
	Softball vs. Butler 1:00, 3:00
30-Mar	Softball vs. Barton 1:00, 3:00
31-Mar	Baseball vs. Barton Community College 1:00, 3:30
1-Apr	Track and Field Garden City Multi and Invite, time TBA
1-3 Apr	GCCC 55 <sup>th</sup> Annual Rodeo 7:30 pm
6-Apr	Softball vs. Northwest Kansas Technical College 1:00, 3:00
8-Apr	Softball vs. Otero college 12:00, 2:00
	GCCC Endowment Auction
9-Apr	Baseball vs. Cloud Community College 1:00, 3:00
14-Apr	Baseball vs. Colby Community College 1:00, 4:00
15-18 Apr	Easter Break - Campus Closed
16-Apr	Legislative Coffee, Endowment 10:00 am
20-Apr	Chamber Breakfast hosted by GCCC BOT 7:00 am Endowment
	Softball vs. Pratt Community College 2:00, 4:00
21-Apr	2022 Annual Meeting and Awards Banquet: Chamber
23-Apr	Baseball vs. Pratt Community College 1:00, 3:00
27-Apr	Softball vs. Colby Community College 1:00, 3:00
28-Apr	Baseball vs. Dodge City Community College 1:00, 3:00
5-May	Baseball vs. Butler Community College 1:00, 3:00
	Track and Field Region VI Championships, TBA
6-May	2022 Commencement 4:00, 7:00
12-May	Final Exam Week
17-May	Faculty Last Day
30-May	Memorial Day - Campus Closed

*Meeting of Trustees*

*March 8, 2022*

Board filled out the self-assessment.

## **VI. Adjournment**

The meeting adjourned at 8:14 pm.

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Merylyn Douglass  
Chairman of the Board