GARDEN CITY COMMUNITY COLLEGE
March 8, 2022

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson

Absent: Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
David Larsen, Software Specialist
Madilyn Limberg, Public Relations Coordinator
Julie Farr, Title V Administrative Assistant
Yuriy Drubinski, Title V Robotics Coordinator
Chuck Pfeifer, Dean of Technical Education and Workforce Development
Kristin Sekavec, Lewis Hooper, and Dick
Theresa Dasenbrock, CPA, CGMA, CFE, LHD
Kim Harrison, Comptroller
Joy Savage, Accommodations Coordinator
Adam Shrimplin, Creative Director/Assistant Sports Information Director
Vaughn Van Dame, Head Strength and Conditioning Coach
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:
Chair Douglass called the board meeting to order at 6:03 pm.

COMMENTS FROM THE CHAIR:

President, Dr. Ryan Ruda, has been selected for the 2022 Leadership Kansas Class by the Kansas Chamber.

A reminder that GCCC will host the 55th Annual Rodeo at the GCCC Broncbuster Horse Palace Indoor Arena on April 1 and 2.

Meeting of Trustees
March 8, 2022
B. Report for SGA
   No Report

C. New Employees
   Joy Savage, Full Time Accommodations Coordinator
   Adam Shrimplin, Creative Director/Assistant Sports Information Director
   Von Van Dame, Head Strength and Conditioning Coach
   Ashley Winger, Title V Activity Director
   Julie Farr, Title V Administrative Assistant
   Yuriy Drubinski, Title V Robotics Coordinator

   Title V Update: Dean Pfiefer reported that the grant will allow GCCC to be the stem hub of southwest Kansas, with construction starting this summer. Kelsy Kilgore will be the Outreach Coordinator for the grant. There will be three new programs offered: Crop technology, Robotics, and Cyber Security.

D. Presentation of Audit
   Theresa Dasenbrock and Kristin Sekavec presented findings over the 2020-21 audit. (Supporting documents filed with official minutes)

II: Consent Agenda

Trustees pulled items E and F for further discussion.

Move to accept A, B, C, D, and G for approval.

Motion: Beth Tedrow
Second: David Rupp

Ayes: Hitz, Tedrow, Douglass, Larson, Rupp
Nays: None

Motion Carries: 5-0

Meeting of Trustees
March 8, 2022
(A) Approval of minutes of previous meetings
   (Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
   (Supporting documents filed with official minutes)

(C) Approval of Financial information
   (Supporting documents filed with official minutes)

(D) Approval of 2020-21 Audit
   (Supporting documents filed with official minutes)

(G) Approval of Non-Renewal
   (Supporting documents filed with official minutes)

(E) Video Board
   Dr. Ruda reported on the financing for the video board, including the benefits of upgrading. The additional expense will be coming from the capital.

   Move to approve Item E Video Board Option 2.

   Motion: David Rupp
   Second: Bob Larson

   Ayes: Hitz, Tedrow, Douglass, Larson, Rupp
   Nays: None

   Motion Carries: 5-0

(F) Fees and Tuition – Service Area SB155
   This is a correction from last month of $55 per credit hour for the next year.

   Move to approve consent agenda Item F Fees and Tuition.
Motion: Dave Rupp
Second: Bob Larson

Ayes: Hitz, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carries: 5 - 0

III. CONFIRMATION OF MONITORING REPORTS:
   A. Monitoring Reports and END
      A-1 Bi-Annual, Executive Limitations, #2 General Executive Constraints
         The audit backed up this policy.

      A-2 Annual, Executive Limitations, #10 General Executive Constraints
         Dr. Ruda included precise data points regarding athletics, including protocols and policies. Trustees discussed the language of "shall not" within the monitoring reports. It is the expectation of this board that everyone on this campus deserves to be safe.

      A-3 Bi-annual, Executive Limitations, Board Job Description #6
         Trustee Rupp reported on the BAA. (Supporting documents filed with official minutes)

         Shand Smith will provide the Endowment report at the April meeting.

         Chair Douglass declared monitoring reports as presented.

   B. Review Monitoring Report
      B-1 Annual, Executive Limitations, Personal Enrichment
         No suggestions for revisions

      B-2 Annual, Executive Limitations, Essential Skills
         No suggestions for revisions

Meeting of Trustees
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Chair Douglass brought the need to develop a professional board plan to the board's attention. She presented a draft of professional development #8 under the Board job description. (Supporting documents filed with official minutes). The board chair and President would schedule an annual retreat and retain a special speaker. The board has completed the new board member orientation, and it is on the website. The trustees will review and vote on #8 at the next meeting.

Trustee Douglass discussed goals for trustees. (Supporting documents filed with official minutes) She proposed a retreat in June 2022 to develop the plan for the following year. There is an expectation that members will attend the ACCT conference.

Chair Douglass discussed the upcoming calendar. (Supporting documents filed with official minutes) Send dates that work to Jodie to schedule the retreat.

VI. OTHER
   A. Open comments from the public
       No public comments

   B. President’s Report
       To accommodate the number of students walking and their families, Dr. Ruda reported on the two Commencement ceremonies on Friday, May 6, at 4 pm and 7 pm. Food will be served in the student center for employees. The nursing ceremony will be on Saturday. He recognized both men's and women's basketball teams; they represented the college well. We commend Sean Boler and Mackenzie Johnson on Godspell. We had over 500 people in attendance over the weekend. The Quiz Bowl team finished 12th in the National Competition. Headcount is up 2.3% from last year. Credit hour right at 4% increase from last year. (Supporting documents filed with official minutes)

   C. Incidental Information
       (Supporting documents filed with official minutes)
D. Report from FCEDC
   No new information

E. Report from KACCT
   The next meeting is on April 1 in Junction City.

F. Report from Faculty Senate
   Faculty Senate has approved several more faculty developments this month. A total of 8 approved this year. Gabe reported that they are continuing to work on policy updates. Next week will send out names for end-of-year awards.

G. Accreditation Update
   The training sessions have focused on areas that HLC finds most problematic for institutions. We now move to prepare for the visit. Dr. Malone shared the timeline up to the HLC visit in November. We will work with writing teams, monitoring reports, a compilation of the evidence file, and the mock site visit sometime in July. (Supporting documents filed with official minutes)

VII. OWNERSHIP LINKAGE

   Sunday, February 28, Beth Tedrow attended the PTK induction; it was a very nice ceremony. Today was the Upchurch foundation let by Paul Kyle. After the film, which focused on PTSD, he did a workshop for students and community members.

   Chair Douglass attended the Cosmetology advisory meeting. Shop owners shared that they wanted the new employees to be business savvy and offer good customer service. They have 25 students in Cosmo, 16 in manicuring, with 10 of the students from the high school. This is a busy department, and they are looking forward to the remodel and upcoming move.

   Chair Douglass attended a public meeting called by Lon Pishny. He discussed community building and how we can partner together to ensure we are not going in different directions. There will be more meetings in the future.

   We have had several compliments regarding the FA auditorium update.

Meeting of Trustees
March 8, 2022
### Upcoming Calendar Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>9-Mar</td>
<td>Baseball vs. Otero College 1:00</td>
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<tr>
<td></td>
<td>Softball vs. Trinidad State College 12:00, 2:00</td>
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<tr>
<td>12-Mar</td>
<td>Softball vs. Seward 12:00, 2:00</td>
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<tr>
<td>14-18 Mar</td>
<td>Spring Break - No Classes</td>
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<tr>
<td>17-20 Mar</td>
<td>Spring Break - Campus Closed</td>
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<tr>
<td>16-Mar</td>
<td>Chamber Breakfast 7:30 am</td>
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<tr>
<td>17-Mar</td>
<td>Baseball vs. Hutchinson Community College 1:00, 3:30</td>
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<tr>
<td>19-Mar</td>
<td>Legislative Coffee, Endowment 10:00 am</td>
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<tr>
<td></td>
<td>Softball vs. Hutchinson 1:00, 3:00</td>
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<tr>
<td>26-Mar</td>
<td>Baseball vs. Seward Community College 1:00, 3:30</td>
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<td></td>
<td>Softball vs. Butler 1:00, 3:00</td>
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<tr>
<td>30-Mar</td>
<td>Softball vs. Barton 1:00, 3:00</td>
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<tr>
<td>31-Mar</td>
<td>Baseball vs. Barton Community College 1:00, 3:30</td>
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<tr>
<td>1-Apr</td>
<td>Track and Field Garden City Multi and Invite, time TBA</td>
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<td>1-3 Apr</td>
<td>GCCC 55th Annual Rodeo 7:30 pm</td>
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<tr>
<td>6-Apr</td>
<td>Softball vs. Northwest Kansas Technical College 1:00, 3:00</td>
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<tr>
<td>8-Apr</td>
<td>Softball vs. Otero college 12:00, 2:00</td>
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<tr>
<td></td>
<td>GCCC Endowment Auction</td>
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<tr>
<td>9-Apr</td>
<td>Baseball vs. Cloud Community College 1:00, 3:00</td>
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<tr>
<td>14-Apr</td>
<td>Baseball vs. Colby Community College 1:00, 4:00</td>
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<tr>
<td>15-18 Apr</td>
<td>Easter Break - Campus Closed</td>
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<tr>
<td>16-Apr</td>
<td>Legislative Coffee, Endowment 10:00 am</td>
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<td></td>
<td>Chamber Breakfast hosted by GCCC BOT 7:00 am Endowment</td>
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<tr>
<td>20-Apr</td>
<td>Softball vs. Pratt Community College 2:00, 4:00</td>
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<tr>
<td>21-Apr</td>
<td>2022 Annual Meeting and Awards Banquet; Chamber</td>
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<tr>
<td>23-Apr</td>
<td>Baseball vs. Pratt Community College 1:00, 3:00</td>
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<tr>
<td>27-Apr</td>
<td>Softball vs. Colby Community College 1:00, 3:00</td>
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<tr>
<td>28-Apr</td>
<td>Baseball vs. Dodge City Community College 1:00, 3:00</td>
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<tr>
<td>5-May</td>
<td>Baseball vs. Butler Community College 1:00, 3:00</td>
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<td>Track and Field Region VI Championships, TBA</td>
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<tr>
<td>6-May</td>
<td>2022 Commencement 4:00, 7:00</td>
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<td>12-May</td>
<td>Final Exam Week</td>
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<td>17-May</td>
<td>Faculty Last Day</td>
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<td>30-May</td>
<td>Memorial Day - Campus Closed</td>
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*Meeting of Trustees*

*March 8, 2022*
Board filled out the self-assessment.

VI. Adjournment

The meeting adjourned at 8:14 pm.

____________________  ____________________  __________________
Jodie Tewell           Dr. Ryan Ruda          Dr. Merilyn Douglass
Deputy Clerk          President             Chairman of the Board