Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp, Bob Larsen

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Madilyn Linberg, Public Relations Coordinator
Derek Ramos, Dean of Facilities
Manuela Vigil, SSS Data Coordinator
Meaghan Flynn, Garden City Telegram
Cary Conley, GCCCA Director
Tanner Johnson, Groundskeeper
Mark Scheopner, Print Shop Manager

CALL TO ORDER:
Chair Douglass called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:
Happy New Year and Welcome back to Spring 2022. It is great to see students back on campus!

Welcome Bob Larsen as a new trustee and Merilyn Douglass and Leonard Hitz were reelected in the November election. They have all been sworn in.

We would like to extend our condolences to the family of Matt Miller.

Floyd Keith will be our guest speaker for Martin Luther King Day Observation. He has over 50 years of service and expertise in the sports and business professions.
He is the CEO of PPA Professional Services, which provides services in professional development, diversity and inclusion, and motivational speaking. Please join us in DPAC Conestoga Arena on Monday, January 17 at 9:30 am.

Our GCCC Meat Judging Team is competing at the Southwest Invitational at Texas Tech University at Lubbock, TX. They have completed beef grading and value-based pricing at Caveness in Hereford. We wish them the best of luck and safe travels home.

**B. Report for SGA**  
Will be having MLK day on January 17. Open to the public at 9:30. Floyd Keith will be speaking. The second speaker will be postponed to February, he is one of the Central Park Five that was wrongly convicted. PTK won the naming app contest: Buster Biz. Blood drive will be February 9th.

**C. New Employees**  
Tanner Johnson, Groundskeeper

**II: Consent Agenda**

**Move to approve Consent Agenda items A, B, and C.**

**Motion:** Beth Tedrow  
**Second:** David Rupp

**Ayes:** Smith, Hitz, Tedrow, Douglass, Larsen, Rupp  
**Nays:** None

**Motion Carries:** 6-0
(A) Approval of minutes of previous meetings
   (Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
   (Supporting documents filed with official minutes)

(C) Financial information
   (Supporting documents filed with official minutes)

(D) Purchase of Production Printer for Print Shop
   Dr. Ruda gave an overview of the printer purchase. This will be part of
   the financing plan that will be brought before the board in February.
   Administration is proposing to approve the purchase to allow us to
   move forward with the supply demand on campus. (Supporting
   documents filed with official minutes)

   **Move to approve consent agenda Item D Purchase of Production Printer for Print Shop**

   **Motion:** Dave Rupp
   **Second:** Shanda Smith

   **Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larsen
   **Nays:** None

   **Motion Carried:** 6 – 0

III. Other Action: Organization of Officers – Board of Trustees

   **Election of Officers**
   **A. Chairman**
   Chair Merilyn stated that there will be two separate elections for chair
   and vice chair.
Vice Chair Tedrow nominated Dr. Merilyn Douglass as chair. Trustee Hitz disagreed and had discussion over the pros of having someone new in the chair position each year.

Chair Douglass opened the floor for nominations:

Beth Tedrow nominated Merilyn Douglass as Chair
Shanda Smith nominated Leonard Hitz

Nominations were closed, and each Trustee spoke on their desire regarding this post.

The vote was taken by paper ballot and given to Vice Chair Tedrow since she is not a nominee.

**Final Tally:**
Merilyn Douglass: 5
Leonard Hitz: 1

**Dr. Merilyn Douglass elected as Chair.**

**B. Vice Chairman**

Shanda Smith nominated Leonard Hitz as Vice Chair. There was discussion with Trustee Hitz on whether he would accept the nomination or not.

After discussion Shanda Smith officially nominated Leonard Hitz for Vice Chair.

**Move to close nominations for Vice Chair.**

**Motion:** David Rupp

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Second: Shanda Smith

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson  
Nays: None

Motion Carried: 6-0

Vote for Leonard Hitz for Vice chair.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson  
Nays: none

Leonard Hitz elected as Vice Chair.

C. Clerk
The position of clerk was designated to Dr. Ruda in 2021. The charge of this position is to run parliamentary procedure and communications. Merilyn requested to leave the same.

D. KACCT Representative
KACCT and FCEDC Representatives: Both Tedrow and Rupp are willing to continue

No other nominations for these two positions.

All in favor of retaining Beth Tedrow as KACCT Representative and David Rupp as FCEDC Representative.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson  
Nays: None

Motion Carries: 6-0
Appointments
D and E. Designated Endowment and BAA Representatives
Appointments as stated in packet: Shanda Smith and David Rupp agreed to retain the appointments with Endowment and the BAA.

Retain as presented.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carries

Depositor Designations

Called for vote to retain depositor designations

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carries

D. Professional Service Providers
College Attorney
Since the month proceeding Paul Kitzke's approval there are no concerns to bring forward. His contract has been approved. This is a vote for the record to make it official.

Vote to continue to retain Mr. Kitzke as college attorney.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carries

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ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2022

Election of Officers

A. Chairman…………………………………………………. Dr. Merilyn Douglas
B. Vice Chairman……………………………………………. Leonard Hitz
C. Clerk……………………………………………………… Dr. Ryan Ruda
D. KACCT Representative…………………………………... Beth Tedrow
E. Economic Development Corporation representative …… David Rupp

Appointments

A. Secretary to the Board………………………………….…. Dr. Ryan J. Ruda
B. Deputy Clerk…………………………………………….…Jodie Tewell
C. College Treasurer…………………………………………..Karla Armstrong
D. Designated Agent for KPERS…………………………….. Pam Harms
E. Alternate Designated Agents for KPERS……………….... Karla Armstrong
F. Designated Endowment Representative………………..…..Shanda Smith
G. Broncbuster Athletic Association Representative………David Rupp

Depositor Designations

A. Primary Depositories for 2022
   Commerce Bank

B. Other Depositories for 2022
   Western State Bank
   Valley State Bank
   First National Bank of Garden City
   Landmark National Bank
   American State Bank
   Garden City State Bank
   State of Kansas Municipal Investment Fund

C. Authorized Signatures:
   Dr. Ryan J. Ruda, Garden City Community College President
   Karla Armstrong, Garden City Community College, Vice President for
   Administrative Services/CFO
   Jodie Tewell, Garden City Community College, Executive Assistant to the President
   Kim Harrison, Garden City Community College, Comptroller

D. Professional Service Providers:
   College Attorney…………………………….Paul Kitzke

Meeting of Trustees
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IV. Confirmation of Monitoring Reports:

A. Monitoring Reports and END
   A-1: Bi- Annual Gen Exec Constraints #7
       No comments

   A-2. Information and Advice 2, 3, 5, and 13
       #2. Dr. Ruda has made effort through weekly memo and phone calls. No other comments.
       #3. No comments
       #5. No comments

   A-3 Annual Asset Protection 1-4, 6-7
       #1. Karla Armstrong spoke on description and differences in claim.
           No other comments.
       #2. No comments
       #3. No comments
       #4. College meets with cabinet and council and considers any liability with the institution.
       #6. No comment
       #7. No comments

   No concerns or questions. Declared monitoring reports as presented.

B. Review Monitoring Report
   B-1 General Executive Constraints #10
       Discussed adding athletics as a separate component. Tabled until February meeting.

IV. OTHER

A. Public Comments
   No comments
B. President’s Report
Dr. Ruda commended Keyon Kennedy and Isaiah Adams for being named First-Team NJCCA All-Americans. Discussed final enrollment numbers, printer for print shop, and AD director. (Supporting documents filed with official minutes)

C. Incidental Information
No questions

D. Report from FCEDC
Annual meeting will be held January 26 in the Endowment Room with partners.

E. Report from KACCT
Kansas Promise Scholarship – pays for full tuition and fees of designated qualified programs. Next meeting April 1st in Junction City. (Supporting documents filed with official minutes)

F. Report from Faculty Senate
No report

G. Accreditation Update
Dr. Malone presented on HLC Criterion Four. (Supporting documents filed with official minutes)

H. Department Reviews
Patsy Zeller, Director of Nursing presented program review for the ADN Program. (Supporting documents filed with official minutes)
VI. OWNERSHIP LINKAGE
Will receive a new agenda for advisory board meetings. Jodie will send out the schedule.

The board has an opportunity in athletics to speak to the community by setting up a table at games. This will allow Trustees to field questions from the public.


Upcoming Calendar Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Details</th>
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<tbody>
<tr>
<td>January 12</td>
<td>Women’s Basketball vs Butler 5:30 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Butler 7:30 pm</td>
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<tr>
<td>January 17</td>
<td>Martin Luther King Observance 9:00 am DPAC</td>
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<tr>
<td></td>
<td>Women’s Basketball vs Barton 5:30 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Barton 7:30 pm</td>
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<tr>
<td>January 26</td>
<td>Basketball Social, Hall of Fame Room, 5:30 pm</td>
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<tr>
<td></td>
<td>Women’s Basketball vs Independence 5:30 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Independence 7:30 pm</td>
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<tr>
<td>January 28</td>
<td>Men’s Basketball vs Colby 7:30 pm</td>
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<tr>
<td>February 2</td>
<td>Women’s Basketball vs Dodge 5:30</td>
</tr>
<tr>
<td></td>
<td>Men’s Basketball vs Dodge 7:30 pm</td>
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<tr>
<td>February 4</td>
<td>All Employee Meeting 2:30</td>
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<tr>
<td>February 12</td>
<td>Basketball Social, Hall of Fame Room 2:00</td>
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<tr>
<td></td>
<td>Women’s Basketball vs Cowley 2:00 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Cowley 4:00 pm</td>
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<tr>
<td>February 14</td>
<td>Women’s Basketball vs Pratt 5:30 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Pratt 7:30 pm</td>
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<tr>
<td>February 15</td>
<td>Monthly Board Meeting 6:00 pm</td>
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<tr>
<td>February 21</td>
<td>Campus Closed – President’s Day</td>
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<tr>
<td>February 23</td>
<td>Women’s Basketball vs Hutchinson 5:30 pm</td>
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<tr>
<td></td>
<td>Men’s Basketball vs Hutchinson 7:30 pm</td>
</tr>
</tbody>
</table>

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January 11, 2021
Trustees completed the Board Self-Assessment.

VI. Adjournment
   Meeting adjourned 8:03

_______________________ ______________________               ________________________
Jodie Tewell           Dr. Ryan Ruda           Dr. Merilyn Douglass
Deputy Clerk           President             Chairman of the Board

Meeting of Trustees
January 11, 2021