

**GARDEN CITY
COMMUNITY COLLEGE
April 12, 2022**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp, Bob Larson

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
David Larsen, Software Specialist
Madilyn Limberg, Public Relations Coordinator
Meghan Flynn, Reporter Garden City Telegram
Jodie Tewell, Executive Assistant to the President
Ruby Solorzano, Financial Aid/Records Office Assistant
Scott Kedrowski, Dean for Advancement and Alumni
Relations
Judy Irsik, Penka Building Secretary
Robert Scrivner, Campus Police
Ruby Solorzano, Financial Aid/Records Office Assistant
David Larsen, Software Specialist
Matt Stockemer, Web and Systems Administrator
Craig Lurtz, Transportation Coordinator
John Haas, Ranson Financial Group
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:03 pm.

COMMENTS FROM THE CHAIR:

Dr. Ruda received the 2022 Paragon President Award from Phi Theta Kappa Honor Society.

2022 Kansas Minority Business Summit was held on campus.

B. Report for SGA

Rosa Arroyo, SGA treasurer, discussed upcoming events. All events are listed on page 132 of the board packet. David Rupp asked if SGA could consider getting different clubs around campus to clean up certain sections of campus. (Supporting documents filed with official minutes)

C. New Employees

Ruby Solorzano, Financial Aid/Records Office Assistant
Scott Kedrowski, Dean for Advancement and Alumni Relations
Judy Irsik, Penka Building Secretary

II: Executive Session

Move to recess into executive session regarding an individual employee's performance. The open meeting will resume in thirty minutes at 6:45.

Motion: Leonard Hitz

Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6-0

The open session resumed at 6:47. No action was taken.

III. Consent Agenda

Trustees pulled items A, D, H, and G for further discussion.

Move to accept B, C, E, and I for approval.

Addendum, Item E will be verbal.

Move to approve B, C, F, and I.

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 5-0

(A) Approval of minutes of previous meetings

Amend minutes to reflect that Shanda Smith was not present.

(D) Authorize COP Sale Resolution

John Haas, Ranson Financial, discussed information regarding the past Resolution of intent with specific improvements to the College. This was published twice and was not protested. John distributed an information sheet with updated amounts. (Supporting documents filed with official minutes)

Dr. Ruda discussed that the new Resolution reflects the changes that John discussed.

Motion to approve Resolution 2022-3.

Gilmore & Bell, PC.
3/31/2022

RESOLUTION NO. 2022-3

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE
PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2022,
OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

**BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY
COLLEGE, FINNEY COUNTY, KANSAS, AS FOLLOWS:**

*Meeting of Trustees
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Section 1. Garden City Community College, Finney County, Kansas (the “College”) is hereby authorized to offer at competitive public sale approximately \$5,200,000* principal amount of “Certificates of Participation, Series 2022, Evidencing Proportionate Interests In and Rights to Receive Payments Under a Lease Purchase Agreement” (the “Series 2022 Certificates”) as described in the Notice of Sale of Lease Purchase Agreement Certificates of Participation (the “Notice of Certificate Sale”) attached hereto as *Exhibit “A”* and the Preliminary Official Statement referenced herein.

Section 2. Ranson Financial Group, LLC, Wichita, Kansas (“Financial Advisor”) is hereby authorized and directed to receive bids on behalf of the College for the purchase of the Series 2022 Certificates on May 10, 2022, upon the terms and conditions set forth in said Notice of Certificate Sale, and to deliver all bids so received to the governing body at its meeting to be held on such date at said time and place, at which meeting the governing body shall review such bids and shall approve a bid or reject all bids.

Section 3. The Notice of Certificate Sale is hereby approved in substantially the form attached hereto as *Exhibit A*, with such changes and additions thereto as the Vice President for Administrative Services/CFO shall deem necessary or appropriate, and to use such document in connection with the public sale of the Series 2022 Certificates.

Section 4. The Preliminary Official Statement is hereby approved in substantially the form presented to the governing body this date, with such changes or additions as the Chairperson and Vice President for Administrative Services/CFO shall deem necessary and appropriate, and such officials and other representatives of the College are hereby authorized to use such document in connection with the public sale of the Series 2022 Certificates.

Section 5. The Vice President for Administrative Services/CFO, in conjunction with the Financial Advisor and Gilmore & Bell, PC, Wichita, Kansas (“Bond Counsel”), is hereby authorized and directed to give notice of said sale by transmitting copies of the Notice of Certificate Sale and Preliminary Official Statement to prospective purchasers of the Series 2022 Certificates.

Section 6. For the purpose of enabling the purchaser of the Series 2022 Certificates (the “Purchaser”) to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the “Rule”), the appropriate officers of the College are hereby authorized: (a) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be “final” as of its date, except for the omission of such information as is permitted by the Rule; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

Section 7. The College agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2022 Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

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Section 8. The Chairperson, Secretary, Vice President for Administrative Services/CFO and the other officers and representatives of the College, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the public sale of the Series 2022 Certificates.

Section 9. This Resolution shall be in full force and effect from and after its adoption.

Motion: Shanda Smith

Second: Beth Tedrow

Dr. Ruda explained the debt service and specific projects that are outlined. Turf replacement, respraying of the track, production copiers, digital scoreboard, cosmetology school remodel, and the science building addition and remodel in this specific COP.

(Supporting documents filed with official minutes)

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

(A) Approval of the April Meeting's minutes

Move to approve the correction in the people present at the last meeting.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

(E) Extension of Presidential Contract

Motion to extend Dr. Ruda's contract for one more year. Add one more year to the current contract. This is a total of a three-year rolling contract with the addition of this year.

Motion: Marilyn Douglass

Second: Bob Larson

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

(G) Classroom Furniture

Dr. Ruda discussed that there are no local vendors that can compete with this bid. There were no competitive bids available locally. Dr. Ruda commended the work done by Marc Malone, Karla Armstrong, Dean Terpstra, and the faculty, that conducted a thorough process to test the furniture.

Move to approve consent agenda Item G Classroom Furniture.

Motion: David Rupp

Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

(H) Approval of Contractor for STEM Center

Dr. Ruda discussed the cost of the new STEM building. A year ago, starting the grant process included a project total of 2.8 to 3 million. Materials have increased in price since we started, which has led to higher bids. The amount we have proposed for the STEM center is much lower than the bids coming in. Last week Dick Construction was the low bid. That amount was 4.2 million. We have been working with Dick Construction and Nick Nemechek to bring an updated proposal next week. No action; we will hold a special meeting on Monday, April 25, at 7:30 am.

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(F) Audit Contract Renewal Lewis, Hooper, and Dick
(Supporting documents filed with official minutes)

(I) Blue Cross and Blue Shield Fitness Grant
(Supporting documents filed with official minutes)

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and END

A-1 Bi-Annual, Executive Limitations, Board Job Description #6, Shanda reported that, per Jeremy Gigot, Endowment is more financially stable than any time in his tenure. The board has taken smaller unsustainable scholarships and combined them into memorial scholarships. They are waiting on updated numbers regarding the Auction. Endowment will begin working with Scott Kedrowski on grants. The financial audit was acceptable.

The board accepted the report as presented.

B. Review Monitoring Report

B-1 Annual, Executive Limitations, General Executive Constraints #2

B-2 Annual, Executive Limitations, General Executive Constraints #10

No corrections or additions to language to #2 or #10. Moving forward, there will be trackable data that covers the entire campus. No changes to these two indicators.

Board Job Description #8. Marilyn Douglass presented this last month as an addition to the policy. (Supporting documents filed with official minutes) Trustees reviewed the language in the proposal. There was a discussion over 2 a. regarding the language of trustee online orientation. It may not always be offered in this format, so the board entertained the idea of leaving it as is. Discussed the need for documentation of who attended retreats and meetings.

Move to accept the addition of #8 for the board policy titled Board Job Description.

Motion: Beth Tedrow

Second: Dave Rupp

Leonard doesn't have a problem with it but discussed the need for a clearer succession plan regarding the board chairman. Leonard Hitz would like to research how other institutions handle succession.

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

Chair Marilyn Douglass requested that Trustee Hitz bring ideas and suggestions to the board members.

VI. OTHER

A. Open comments from the public

No public comments

B. President's Report

Dr. Ruda reported on the ambassador's scholars. Morgan Hammond, Hayden Jellison. National League of Excellence Award: Linda Hill, Sam Sanger, Mark Scheopner. Two weeks ago in Junction City, we had two students, Teryn Teeter and Ericka Baron Gomez, selected to the Phi Theta Kappa All-Academic Team. Enrollment for fall started today. April 29 will start for new students for the fall semester. A new award Dennis Mutai, a freshman distance runner from Kenya, was named national NJCAA Male Athlete of the week. This is the first time a male athlete has won this outdoor track and field award. The GC3 media program has been awarded a 10K grant. (Supporting documents filed with official minutes)

C. Incidental Information

(Supporting documents filed with official minutes)

D. Report from FCEDC

No Report

E. Report from KACCT

Beth Tedrow attended the meeting in Junction city last Friday along with PTK members. Beth reported on the ceremony. The promise act trailer bill is in jeopardy due to disagreement amongst legislators about the need to include out-of-state students in the program. Next meeting on June 3-4.

F. Report from Faculty Senate

No Report

G. Accreditation Update

We had six people, including Sam Sanger and Jamie Durler, that attended the HLC conference this past week. There we had the opportunity to visit with the HLC liaison.

Marc had a follow-up call with him this past week. We were able to see what is on the horizon and what changes are coming with accreditation. We learned that our visit in November is not an assurance review visit. It is a reaffirmation of the accreditation visit. It is a reaffirmation visit because we are an institution coming off probation- this will change our plan for the fall. This visit will look at elements that we have in place and the multitude of things we are doing.

VII. OWNERSHIP LINKAGE

GCCC is presenting at the Chamber Breakfast. Tickets will be purchased for each of the trustees.

Beth Tedrow attended the ECE advisory board on April 28. Industrial Maintenance advisory on April 26. Instrumental music is going out to the high schools. Beth commends the music department regarding future students' letters of intent.

Leonard Hitz attended the Ag Advisory Board. Leonard discussed pride in our institution. He would like to see this institution wearing brown and gold, not black or any other color.

Bob Larson attended the Automotive Advisory Board meeting on March 19. Dr. Ruda gave a presentation that covered STEM. Dr. Malone was also present and informed members of the HLC visit in November.

David Rupp attended the Allied Health Advisory Board on April 1. Members discussed a new certificate program and voted to proceed with the process. In the past, we have addressed the rodeo grounds. We need a new facility. We host people all over the country, and our facilities are too small.

Merilyn Douglass discussed information regarding the Finney County exhibition in the 3-I building.

The Nursing Advisory Board meeting is on April 24.

Trustees filled out the monthly assessments. Merilyn discussed last month's evaluation results.

Upcoming Calendar Dates:

14-Apr	Baseball vs. Colby Community College 1:00, 4:00
15-18 Apr	Easter Break - Campus Closed
16-Apr	Legislative Coffee, Endowment 10:00 am
20-Apr	Chamber Breakfast hosted by GCCC BOT 7:00 am Baron's Steakhouse
	Softball vs. Pratt Community College 2:00, 4:00
21-Apr	2022 Annual Meeting and Awards Banquet: Chamber
22-Apr	Hall of Fame Reception 6:00 DPAC
23-Apr	Baseball vs. Pratt Community College 1:00, 3:00
25-Apr	Leadership Academy Graduation, Endowment 3:00
27-Apr	Softball vs. Colby Community College 1:00, 3:00
	SGA Awards Banquet, DPAC 5:30
28-Apr	Baseball vs. Dodge City Community College 1:00, 3:00
	Small-Group Performances (woodwind, brass, percussion, jazz) FA Auditorium, 7:00
5-May	Baseball vs. Butler Community College 1:00, 3:00
	Track and Field Region VI Championships, TBA
	Band and Orchestra Concert, FA Auditorium, 7:00
6-May	2022 Commencement 4:00, 7:00
7-May	Nursing Graduation Ceremony
12-May	Final Exam Week
16-May	Retirement Celebration, 10:00 am, Endowment
17-May	Faculty Last Day; Employee End of Year Meeting 11:30 Lunch
30-May	Memorial Day - Campus Closed
28-29 Jun	Board Retreat

Trustees filled out the monthly assessments. Merilyn discussed last month's evaluation results.

*Meeting of Trustees
April 12, 2022*

VI. Adjournment

The meeting adjourned at 8:13 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board