

**GARDEN CITY  
COMMUNITY COLLEGE  
November 15, 2022**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Madilyn Limberg, Assistant Director of Marketing and PR  
Meghan Flynn, Reporter Garden City Telegram  
Jodie Tewell, Executive Assistant to the President  
Matt Stockemer, Web and Systems Administrator  
David Larson, Software Specialist  
Veronica Goosey, Associate Professor of English, Faculty  
Senate President  
Mason Osborne, Campus Police  
Allison Sandoval, SGA Representative  
Brittany Clark, Student Activities Director  
Antonio Turner, Campus Safety Officer  
Jaime McVey, Health, Physical Education and Recreation  
Instructor  
Seferino Ramirez, SGA President

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:02 pm.

**COMMENTS FROM THE CHAIR:**

Chair Douglass appreciated Dr. Ruda for his leadership during the HLC visit. The pillars that GCCC has created were the basis for our success. Chair Douglass, Trustee Hitz, and Trustee Larsen attended the ACCT conference in New York City and will give a report next month. Chair Douglass thanked all who attended the Board Appreciation Dinner on November 3, 2022. The campus will be closed next week for a break.

## **B. Report for SGA**

Club organizations will have a tree decorating contest for the Community Christmas Party and students will have their Tree Lightening on December 1, 2022.

## **C. New Employees**

Antonio Lamar Turner, Campus Safety Officer  
Jaime McVey, Health, Physical Education and Recreation Instructor  
Jamie Major, Allied Health Faculty

## **II. CONSENT AGENDA**

Chair Douglass and Trustee Smith requested to pull Items A, C-1, D, and E.

Move to approve to accept the consent agenda Items B, C - 2, C-3, C-4, C-5.

**Motion:** Beth Tedrow

**Second:** Bob Larson

**Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larson

**Nays:** None

**Motion Carried:** 6-0

## **(A) Approval of minutes of previous meetings**

Thursday, November 3 - Shanda was not in attendance.

**Move to approve with the correction on page 12, removing Shanda Smith's name from attendees.**

**Motion:** Marilyn Douglass

**Second:** Beth Tedrow

**Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larson

**Nays:** None

**Motion Carried:** 6-0

**(B) Approval of personnel actions-Human Resources**  
(Supporting documents filed with official minutes)

**(C) Approval of Financial information**

C-1 Karla Armstrong, CFO, provided a corrected sheet of the Published Funds Operation Revenues and Expenses. The correction was made in the YTD Rev/Exp with encumbrances column. The corrected information is below.

**Garden City Community College**

**10/31/22 - 33.3% of the year**

**Published Funds Operating Revenues and Expenses**

	Budget FY23				FY22		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget	Difference from prior year	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
<b>Revenues</b>							
Fund 11 - General Fund	\$ 20,062,008	\$ 3,970,874	19.79%	-1.44%	\$ 17,624,740	\$ 3,742,062	21.23%
Fund 12 - PTE	\$ 3,129,412	\$ 1,165,226	37.23%	0.69%	\$ 2,914,162	\$ 1,065,000	36.55%
Fund 16 - Auxiliary	\$ 3,327,811	\$ 1,732,124	52.05%	2.90%	\$ 3,325,910	\$ 1,634,596	49.15%
Fund 61 - Capital Outlay	\$ 1,931,076	\$ 44,466	2.30%	-0.27%	\$ 1,694,075	\$ 43,554	2.57%
<b>TOTAL</b>	<b>\$ 28,450,307</b>	<b>\$ 6,912,690</b>	<b>24.30%</b>	<b>-1.08%</b>	<b>\$ 25,558,887</b>	<b>\$ 6,485,212</b>	<b>25.37%</b>
<b>Expenses</b>							
Fund 11 - General Fund	\$ 20,062,008	\$ 6,468,518	32.24%	1.12%	\$ 17,624,740	\$ 5,486,153	31.13%
Fund 12 - PTE	\$ 3,129,412	\$ 924,878	29.55%	3.16%	\$ 2,914,162	\$ 769,114	26.39%
Fund 16 - Auxiliary	\$ 3,327,811	\$ 955,076	28.70%	1.89%	\$ 3,325,910	\$ 891,667	26.81%
Fund 61 - Capital Outlay	\$ 1,931,076	\$ (680,046)	-35.22%	-35.57%	\$ 1,694,075	\$ 6,002	0.35%
<b>TOTAL</b>	<b>\$ 28,450,307</b>	<b>\$ 7,668,426</b>	<b>26.95%</b>	<b>-1.03%</b>	<b>\$ 25,558,887</b>	<b>\$ 7,152,936</b>	<b>27.99%</b>

kia

11.10.22



We haven't closed the year - so the totals include past year encumbered expenses.

(Supporting documents filed with official minutes)

**Move to approve C-1 as presented.**

**Motion:** Marilyn Douglass

**Second:** Leonard Hitz

*Meeting of Trustees  
November 15, 2022*

**Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larson  
**Nays:** None

**Motion carried:** 6-0

#### **(D) Computer Support Specialist Program Approval**

Dr. Ruda presented information for Computer Support Specialist Certificate B and AAS. This is a redraft of a program we brought forward to the Board, specifically in Cyber Security. Through the process of approval, TEA suggested we redraft our application as Computer Support Specialist.

Trustee Tedrow discussed pages 40, 41, and 43 that refer to the AAS as 64 credits. On pages 40 and 41, the AAS is 60 credit hours. The AAS is 64 credits, and AS is 60. Chuck Pfeifer will go through the program and correct the discrepancies.

Move to accept consent agenda Item D – Computer Support Specialist with corrections as discussed.

**Motion:** David Rupp  
**Second:** Bob Larson

**Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larson  
**Nays:** None

**Motion Carried:** 6 -0

#### **E. Robotics Program Approval**

Dean Chuck Pfeifer presented information on the Robotics program. Robotics Program: This program was identified within the Title III Grant. There is a vast array of opportunities in Robotics. Trustee Tedrow discussed that pages 57 and 58 refer to 65 credit hours and Associate "of" not 'in.'" Page 66 minimum credit hours has 65 credit hours. This program is 65 credit hours. Trustee Tedrow requested Associate "IN."

**Move to approve Item II-E as stated.**

**Motion:** David Rupp

**Second:** Bob Larson

**Amended motion to approve Item II – E with corrections.**

**Motion:** David Rupp

**Second:** Bob Larson

**Ayes:** Hitz, Smith, Tedrow, Douglass, Rupp, Larson

**Nays:** None

**Motion Carried:** 6 -0

### **III. CONFIRMATION OF MONITORING REPORTS:**

#### **A. Monitoring Reports and ENDS**

No Reports this month.

#### **B. Review Monitoring Reports**

##### **B-1 Workforce Preparedness**

Students will be prepared for success in the workplace. Chair Douglass looked for additional definitions during the ACCT conference. The first one is what is called financial literacy. A student in the workforce should know how to pay bills, use credit cards, and understand loans and repayments. The Trustees had a robust discussion regarding how to set indicators for student success in this area.

The trustees agreed to update #2 in the policy to state:

"Students will have discipline and collaborative skills necessary to be successful in the workplace and have exposure to relevant work ethics and financial literacy. "

Consensus to change work preparedness as stated above.

#### **IV. OTHER**

##### **A. Open comments from the public**

No public comments

##### **B. President's Report**

Dr. Ruda presented information regarding HLC Accreditation, Broncbuster Outdoor Fitness Center, and Exploration Day Success; we had three Broncbusters named to the All – Jayhawk Team – Kate Perryman, Fiona Arnold, Jelena Milovanovic, Head Coach Patric Hiltz reached his 100<sup>th</sup> career win and his 50<sup>th</sup> win at GCCC this season and Endowment Association Scholarship Celebration. Congratulations to the women's half-marathon team, which finished fourth at the NJCAA National Championships in Tallahassee, Florida.

Trustee Rupp suggested adding more lighting around the Fitness Center to help protect our resources. Dr. Ruda said that in the master planning, once we get the greenhouse, we will do more landscaping and lighting in that area.

##### **E. Incidental Information**

Trustees accepted printed reports.

##### **F. Report from FCEDC**

There are 10 Housing Projects in process in the area at this point. Some of them are under construction, and the rest are in the planning and permitting process.

#### **CHILDCARE-**

3<sup>RD</sup> Street facility is in the License phase with KDHE.

Dreams Childcare on 8<sup>th</sup> St. (former Community Daycare) was hoping to be open soon.

Community Day Care (across the street from Dorms) had to close temporarily because of a lack of staff. It is open now.

#### **G. Report from KACCT**

The next meeting is December 2-3 in Coffeyville.

#### **H. Report from Faculty Senate**

Veronica Goosey reported that faculty are pleased and relieved with how well the HLC visit and Exploration Day went. Faculty are still reviewing instructional policies. Veronica gave the trustees information regarding DE&I sessions during the NISOD conference.

#### **V. Ownership Linkage**

Trustee Rupp attended the Allied Health Meeting on October 27 for Marilyn (while she was in New York). It was their first meeting, and it went well. A discussion was about Alzheimer's disease, and the research was done with the KU Alzheimer's Disease Research Center. SW KS is part of this research, with Glenda Owens participating. There were 3 of their representatives attended, and they discussed the partnership and help that Glenda Owens has provided so far. Classes involving some of the paths will start in the spring.

Trustee Tedrow attended the Early Childhood meeting. Two representatives come from Liberal and contribute generously to the information presented.

Trustee Hitz attended coffee with the President. There was a good turnout. He encouraged the President to have it more often. It would be a good idea to have coffee with the Board. There were questions and requests on some personal enrichment classes, like how to use your iPhone and iPad. We have Chris Turpin coordinating this.

There were questions about why the buses were sitting out and not in the new transportation building.

Trustee Tedrow commented that she has seen people using the new outdoor exercise equipment.

Trustee Hitz noticed that students were taking reserved seats during games. Ashely, Emmett, Mike, Colin, and Dr. Ruda have all asked students to move when the seats are needed.

The December Board meeting has been moved to the 13<sup>th</sup> to accommodate the break.

Special Board meeting placeholder on December 16 – the John Deere building. We will verify that date once we get the final information.

Chair Douglass discussed the results of last month's Board evaluation. The Board filled out this month's evaluation. We are at a point where we can entertain changing the questions. Chair Douglass will bring new ones to the next meeting.

## **VI. Executive Session**

No session

## **VII. Adjournment**

The meeting adjourned at 7:41 pm.

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Marilyn Douglass  
Chairman of the Board