

**GARDEN CITY
COMMUNITY COLLEGE
August 23, 2022**

Trustees Present: Leonard Hitz, Dr. Merylyn Douglass, Beth Tedrow, David Rupp, Bob Larson

Absent: Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Marc Malone, Vice President
Madilyn Limberg, Assistant Director of Marketing and PR
Meghan Flynn, Reporter Garden City Telegram
Jodie Tewell, Executive Assistant to the President
Matt Stockemer, Web and Systems Administrator
Chuck Pfeifer, Dean of Technical Education and Workforce
Development
Veronica Goosey, English Instructor and Faculty Senate
President
Brandy Unruh, Assistant Dean and CJ Instructor
Lon Pishny, Community Member
Larry Jones, Community Member
Dana Nanninga, Director of SSS
Matt Williquette, Groundskeeper
Rhonda Everett, Transportation Coordinator
Daniel Guitron, Custodian
Louis Lopez, Maintenance
Kristina Lashmet, Journey Plumber
Juan Gaytan-Zavala, Maintenance Tech
Dana Nanninga, Director of SSS
Caleb Cox, Head Baseball Coach
Rusty Elmore, Head Men's Basketball Coach
Brett Gaynor, Assistant Men's Basketball Coach
Carlos Wiggins, Assistant Wide Receiver Coach
Daniel Kyinakwa, Chemistry Instructor
Nancy Unruh, Registrar

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:18 pm.

Item F: Title V Stem Update moved in agenda to be presented before the monitoring reports.

COMMENTS FROM THE CHAIR:

Welcome Back to the students. Congratulations to Buster Volleyball! They downed Allen this past Saturday night to win the inaugural Scooter's Coffee Invitational, improving to 4 – 0 for the first time in 20 years.

B. Report for SGA

No Report - will start in September

C. New Employees

Matt Williquette, Groundskeeper
Rhonda Everett, Transportation Coordinator
Daniel Guitron, Custodian
Louis Lopez, Maintenance
Kristina Lashmet, Journey Plumber
Juan Gaytan-Zavala, Maintenance Tech
Dana Nanninga, Director of SSS
Caleb Cox, Head Baseball Coach
Rusty Elmore, Head Men's Basketball Coach
Brett Gaynor, Assistant Men's Basketball Coach
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III: Consent Agenda

Trustee Tedrow requested that Item D be pulled for further discussion.

Move to approve the consent agenda Items A, B, C, and E.

Motion: Beth Tedrow
Second: Leonard Hitz

Ayes: Hitz, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 5-0

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(D) Request for Qualification Community Facility Needs Assessment
Chair Douglass clarified a correction on the title page: Request for Proposal is the correct language per Commissioner Lon Pishny.

Trustee Tedrow discussed the possible responsibilities and needs of the college. Dr. Ruda clarified that this proposal is from a group convened by Lon Pishny. It examined the needs of the community. This project and proposal look at facility needs addressed at a community level. There is no financial obligation being presented to the trustees at this point. This proposal allows it to go out for bid; there is no obligation to accept bids at this time. This is to take the RFP for release to garner proposals for review.

Move to accept the proposal for the Community Facilities and Needs Assessment.

Motion: David Rupp
Second: Beth Tedrow

Ayes: Hitz, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carried: 5-0

(E) Approval of Negotiated Agreement Liquidated Damages
(Supporting documents filed with official minutes)

IV. Other

F. Title V Stem Update

Dean Pfiefer presented an update on the Title V Stem Grant. Regarding personnel, we are fully staffed. We are about to close the final report due at the end of year one. Major projects – STEM center steel will arrive in about three weeks. Electrical is completed. Greenhouse – purchase and installation will be on the north side of the tennis courts. This will be part of the crop production technology program. This will enhance articulation with 4-year partners, allow us to increase tutoring services and continue summer camps.

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS

A-1 Board Job Description #8

Chair Douglass presented a report on board job descriptions put in policy governance in April 2022, including HLC information about accreditation processes, the board's involvement in the strategic plan, HLC mock visit, and retreats.

Trustee Hitz requested training regarding guidance between Kansas Statutes and Policy Governance. Dr. Ruda will speak with Paul Kitzke, GCCC Attorney, to present interpretation of statutes. Statutes are listed in the Board of Trustees Handbook.

Accepted monitoring reports as presented.

B. Review Monitoring Report

B-1. Annual Mission

No recommended changes

B-2. Budgeting/Financial Planning/Forecasting

No recommended changes

B-3. Financial Condition

C: Fail to maintain reserves for uninsured claims. Will leave it as is.

B-4 Executive Limitation

GCCC policies state that local vendors are preferred. The policies are congruent. Leave it as is.

C. Committees on Policy Revisions

C-1. Trustee Smith discussed committee work to do a deep dive into policy governance. Trustee Hitz volunteered to work with Trustee Smith on this project.

IV. OTHER

A. Open comments from the public

No public comments

B. President's Report

Marie Ross, GCCC Director of Food Services, helped win the 2022 Outstanding Business Award from InterHab. GCCC is pursuing offering the official Distinctive Licenses Plates through the State of Kansas, Strategic Enrollment Management Consultation – CampusWorks will present their final comprehensive plan for GCCC in Mid-September, and then the college will work internally on

Implementation through the SEM Core Team and Enrollment update. Naming rights were given to Logan Aviation Endowment Room and Kent Scott President's Conference Room through the spring Endowment Auction. (Supporting documents filed with official minutes)

C. Chemistry Program Review

Daniel Kyinakwa, Chemistry Instructor, presented the program review for Chemistry. (Supporting documents filed with official minutes)

D. Registrar Non-Academic Program Review

Nancy Unruh, Registrar, presented the program review for the Registrar Department. (Supporting documents filed with official minutes)

E. Criminal Justice Program Review

Brandy Unruh, Criminal Justice Instructor, presented the statistics and evidence found during the program review. (Supporting documents filed with official minutes)

F. Title V Stem Update

See above.

G. Incidental Information

No comments

H. Report from FCEDC

On the fifth week of the month, FCEDC will meet with partners.

I. Report from KACCT

Will meet in Fort Scott, KS, this Friday and Saturday. Will meet in Coffeyville in three months.

J. Report from Faculty Senate

No Report

K. Accreditation Update

No slides were presented. Dr. Malone gave an update on where we are now. It will be fast and furious from now until November. Marc is actively working on revising the argument, which locks in on October 10. We have scheduled a listening session each week in October. The student survey will release on September 6. The last special meeting for Trustees is on October 11 from 6:00 – 9:00 in the Scott Kent Conference Room.

V. OWNERSHIP LINKAGE

Zoom conferences are available through ACCT. August 17 was Protecting Mental Health of Rural College Students; Trustee Tedrow and Trustee Rupp attended. Trustee Tedrow is proud of the things GCCC is doing to help our students.

Trustee Tedrow requested that all scholarships be listed online. It doesn't have to be extensive, but a list of all scholarships where students can go and find the information. Scholarship applications open on September 1 online. Those applications are directed to Financial Aid for review in October.

Upcoming Calendar Dates:

September 3	Football vs Iowa Central at Horrace Good, Tailgate 12:00, Game 1:00 pm
September 5	Labor Day, Campus Closed
September 12	9/11 Observance
September 16	Volleyball vs McCook Community College 6:00 pm
September 17	Football vs ACES Elite Tailgate 12:00, Game 1:00 pm Volleyball vs Colby Community College 2:00 pm
September 19	Volleyball vs Seward County Community College 6:30 pm
September 20	Board Meeting, BTSC 6:00 pm
September 21	Chamber Breakfast – Baron's Steakhouse 7:30 am
October 1	Football vs Dodge City, Tailgate 6:00, Game 7:00 pm
October 8	Football vs Independence, Chamber After Hours Tailgate 6:00, Game 7:00 pm
October 12	Volleyball vs Pratt Community College 6:30 pm
October 14	Volleyball vs Cloud County Community College 6:30 pm

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October 15	Football vs Georgia Christian, Tailgate 12:00, Game 1:00 pm Volleyball vs Butler Community College 6:00 pm
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October 18 Board of Trustees Meeting, Logan Aviation Endowment Room, 6:00 pm
 October 19 Chamber Breakfast - Baron's Steakhouse 7:30 am
 October 22 Football vs Hutchison, Tailgate 12:00, Game 1:00 pm
 October 24 Volleyball vs Barton Community College 5:30 pm

ADVISORY BOARDS

IMMP	9/28/2022	11:30am to 1:30pm	Endowment Room	Shanda Smith
DPS	9/29/2022	11:30am to 1:30pm	Endowment Room	David Rupp
Carpentry	10/6/2022	6 pm to 7 pm	JCVT 1302	Leonard Hitz
COSMO	(Tentatively) 10/17/22	12 pm to 1 pm	PENKA Building	Merilyn Douglass
AUTO	10/19/2022	12 pm to 1 pm	Endowment Room	Shanda Smith
Nursing	10/20/2022	12 pm to 1 pm	PENKA Building	Merilyn Douglass
Computer Science	10/28/2022	12 pm to 1 pm	Endowment Room	Beth Tedrow
Early Childhood Education	11/7/2022	12 pm to 1 pm	Endowment Room	Beth Tedrow
AG	11/16/2022	5:30pm to 7:30pm	JCVT 1302	Leonard Hitz
Crop Production	12/5/2022	12pm – 1pm	Endowment Room	David Rupp
Robotics	12/7/2022	12 pm to 1 pm	Endowment Room	David Rupp
Welding	12/8/2022	12 pm to 1 pm	Welding Shop	Bob Larson
JDAT	TBA			Leonard Hitz

IMMP – Industrial Machine Mechanic Program

Chair Douglass handed out the board self-assessment and discussed last month's results.

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VIII. Adjournment

The meeting adjourned at 8:28 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Merylyn Douglass
Chairman of the Board

*Meeting of Trustees
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