

March 8, 2022

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, March 8, 2022**. The meeting will be held in the **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus. The meeting will also be available by zoom: <https://gcccks-edu.zoom.us/j/98812484272>

Meeting ID: 988 1248 4272

One tap mobile
+19712471195,,98812484272# US (Portland)
+12063379723,,98812484272# US (Seattle)

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, March 8, 2022.

5:00 PM Dinner in the **Broncbuster Room**

6:00 PM Regular board meeting called to order in the Endowment Room located in the BTSC Building

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. SGA Reportpg 63
- C. Introduction of new employees
- D. Presentation of Audit

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (February 15, 2022)..... pg 4
- B. Approval of personnel actions-Human Resources pg 15
 - B-1 Human Resources Report pg 16
 - B-2 Adjunct/Outreach Contracts pg 17
- C. Financial information pg 18
 - C-1 Checks processed in excess of \$50,000 pg 20
 - C-2 Revenues pg 21
 - C-3 Expenses pg 24
 - C-4 Cash in Bank pg 32

D. Approval of 2020-21 Audit	pg 33
E. Video Board	pg 34
F. Fees and Tuition – Service Area SB155	pg 40
G. Non-Renewal	pg 41

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS	Consensus Approval
A-1 Bi-Annual, Executive Limitations, General Executive Constraints #2, Pol gov pg. 9	pg 43
A-2 Annual, Executive Limitations, General Executive Constraints #10, Pol gov pg. 9	pg 44
A-3 Bi-annual, Executive Limitations, Board Job Description #6, Pol gov pg. 20	pg 54
B. Review Monitoring Report	
B-1 Annual, Executive Limitations, Personal Enrichment, Pol gov pg. 7	pg 56
B-2 Annual, Executive Limitations, Essential Skills, Pol gov pg. 4	pg 57

IV. OTHER

A. Open comments from the public	
1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.	
2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.	
B. President's Report	
C. Incidental Information	pg 58
D. Report from FCEDC	
E. Report from KACCT	
F. Report from Faculty Senate	
G. Accreditation Update	

V. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

9-Mar	Baseball vs. Otero College 1:00
	Softball vs. Trinidad State College 12:00, 2:00
12-Mar	Softball vs. Seward 12:00, 2:00
14-18 Mar	Spring Break - No Classes
17-20 Mar	Spring Break - Campus Closed
16-Mar	Chamber Breakfast 7:30 AM
17-Mar	Baseball vs. Hutchinson Community College 1:00, 3:30
19-Mar	Legislative Coffee, Endowment 10:00 AM
	Softball vs. Hutchinson 1:00, 3:00
26-Mar	Baseball vs. Seward Community College 1:00, 3:30
	Softball vs. Butler 1:00, 3:00
30-Mar	Softball vs. Barton 1:00, 3:00
31-Mar	Baseball vs. Barton Community College 1:00, 3:30
1-Apr	Track and Field Garden City Multi and Invite, time TBA
1-3 Apr	GCCC 55 th Annual Rodeo 7:30 pm

6-Apr	Softball vs. Northwest Kansas Technical College 1:00, 3:00
8-Apr	Softball vs. Otero college 12:00, 2:00
	GCCC Endowment Auction
9-Apr	Baseball vs. Cloud Community College 1:00, 3:00
14-Apr	Baseball vs. Colby Community College 1:00, 4:00
15-18 Apr	Easter Break - Campus Closed
16-Apr	Legislative Coffee, Endowment 10:00 AM
20-Apr	Chamber Breakfast hosted by GCCC BOT 7:00 AM Endowment
	Softball vs. Pratt Community College 2:00, 4:00
21-Apr	2022 Annual Meeting and Awards Banquet: Chamber
23-Apr	Baseball vs. Pratt Community College 1:00, 3:00
27-Apr	Softball vs. Colby Community College 1:00, 3:00
28-Apr	Baseball vs. Dodge City Community College 1:00, 3:00
5-May	Baseball vs. Butler Community College 1:00, 3:00
	Track and Field Region VI Championships, TBA
6-May	2022 Commencement 4:00, 7:00
12-May	Final Exam Week
17-May	Faculty Last Day
30-May	Memorial Day - Campus Closed

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Ryan Ruda.
President

Dr. Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel*
- b. Consultation with the body's attorney*
- c. Employer-employee negotiation*
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. Matters affecting a student, patient, or resident of public institutions*
- f. Preliminary discussions relating to acquisition of real property*
- g. Security, if open discussion would jeopardize security*

**GARDEN CITY
COMMUNITY COLLEGE
February 15, 2022**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp, Bob Larson

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Madilyn Limberg, Public Relations Coordinator
Holly Chandler, SGA Coordinator
Meghan Flynn, Garden City Telegram
Courtney Branham, Education Instructor
Melinda Harrington, Financial Aid Director
Matt Stockemer, Web and Systems Administrator
Samantha Sanger, English Instructor
Brian McCallum, Art Instructor
Courtney Branham, Reading and Education Instructor
Eric Moreno, SGA President
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:01 pm.

COMMENTS FROM THE CHAIR:

The GCCC Music Department will be presenting the Spring Musical, Godspell, February 18 -20. Tickets can be purchased in the Pauline Joyce Fine Arts building office, from any cast member, or at the door.

President Ruda was named Paragon President Award Winner. The award recognizes college presidents who have shown support of student success initiatives leading to stronger pathways to completion, transfer, and employment,

*Meeting of Trustees
February 15, 2022*

as well as having taken an active interest in supporting high-achieving students and developing student leaders on campus. Thank you for your work and dedication, Dr. Ruda. This is a well-deserved award. Congratulations!

B. Report for SGA

Eric Moreno, Vice President of SGA, reported. He discussed upcoming events along with covering events over the past month. **(Supporting documents filed with official minutes)**

F. FACULTY SENATE

Gabe Winger, Faculty Senate President, reported that Faculty Senate has fully funded professional development for four faculty members. The Faculty Senate will start reviewing all instructional policies every three years next month. Scholar bowl made it to nationals. The coaches are Cody Cundiff and Liz Tharman. First time to make it back-to-back years. Seth Krystalyn was published again. Gabe will send links to Jodie to forward to trustees. John Deere has hired a third instructor.

C. New Employees

Jacob Erickson, Residential Life Advisor
Jo Sherrel, JCVT Building Secretary

II: Consent Agenda

Trustees pulled items D, F, and K for further discussion.

Move to accept A, B, C, E, G, H, I, and J for approval.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Smith, Hitz, Tedrow, Douglass, Larson, Rupp

Nays: None

Motion Carries: 6-0

- (A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)
- (B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)
- (C) Approval of Financial information
(Supporting documents filed with official minutes)
- (E) Approval of Field Turf Replacement and Track Respray
(Supporting documents filed with official minutes)
- (G) Approval of Updating Campus- Wide Printers and MFP Units
(Supporting documents filed with official minutes)
- (H) Approval of Non-Renewal
(Supporting documents filed with official minutes)
- (I) Approval of Contract for Strategic Enrollment Management Planning
(Supporting documents filed with official minutes)
- (J) Approval of Building Controls
(Supporting documents filed with official minutes)

(D) Tuition, Fees, Room and Board 2022-23

Dr. Ruda discussed the increase of \$1.00 for tuition and \$2.00 in fees in order to utilize fees for student programming, activities, and scholarship opportunities. Room and Board will increase and be applied to the CPI. All tuition avenues increase except the Finney County rate. (Supporting documents filed with official minutes)

Move to accept item D in the consent agenda.

Motion: David Rupp

Second: Beth Tedrow

Ayes: Smith, Hitz, Tedrow, Douglass, Larson, Rupp
Nays: None

Motion Carries: 6 - 0

(G) Updating Campus-Wide printers and MFP Units

Dr. Ruda discussed details covered in the January Board of Trustees meeting. There were no questions or concerns. (Supporting documents filed with official minutes)

Move to approve consent agenda Item D Purchase of Production Printer for Print Shop

Motion: Dave Rupp

Second: Shanda Smith

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 - 0

(F.) Financing Proposal

John Haas joined by zoom and discussed Resolution 2022-1. (Supporting documents filed with official minutes)

Motion to approve Resolution 2022-1. Shanda read Resolution 2022-1.

RESOLUTION NO. 2022-1

A RESOLUTION OF THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE DETERMINING THE ADVISABILITY OF FINANCING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF CERTAIN IMPROVEMENTS, BY THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT.

WHEREAS, the Board of Trustees of Garden City Community College (the “College”) has considered the needs of the College, its students and its constituents for certain STEM building additions and improvements, turf replacement and track upgrade, a new digital scoreboard for stadium, print shop production copiers and cosmetology building improvements on or near the College campus in Garden City, Kansas (the “Improvements”), and has found and determined that the acquisition, construction, installation and equipping of the Improvements is in the public interest; and

WHEREAS, the governing body has considered various means of financing the acquisition, construction, installation and equipping of the Improvements, and has found and determined that it would be in the public interest to acquire, construct, install and equip the Improvements through the execution and delivery of a Lease Purchase Agreement; and

WHEREAS, pursuant to KSA 71-201, and subject to the conditions set forth in KSA 10-1116c, the College has legal authority to authorize the acquisition, construction, installation and equipping of the Improvements and the financing of such acquisition through the execution and delivery of a Lease Purchase Agreement;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE:

Section 1. **Authorization to Acquire, Construct, Install and Equip the Improvements.** The College is hereby authorized to complete final plans and specifications and to contract for the acquisition, construction, installation and equipping of the Improvements, at an estimated cost, including financing costs, of \$5,200,000.

Section 2. **Intent to Enter into Lease Purchase Agreement.** The Board of Trustees shall commence negotiations to enter into a lease-purchase agreement (the “Lease”) to provide financing for the Improvements, which Lease shall be with a bank or other similar entity, and shall contain such terms, conditions and provisions as shall be acceptable to the Board of Trustees.

Section 3. **Conditions to Execution and Delivery of Lease Purchase Agreement.** The execution and delivery of the Lease is subject to the publication and protest period requirements of KSA 10-1116c, adoption and publication of a Resolution approving the forms and authorizing the execution of the Lease and execution and delivery of such legal documents as may be necessary in connection with it, the terms of which shall be satisfactory to the Board of Trustees and to the lessor named therein.

Section 4. **Expenditure of Funds in Anticipation of Financing.** In order to permit and expedite the acquisition, construction, installation and equipping of the Improvements and realization of the public benefits to be derived from it, the College may expend lawfully available funds prior to execution and delivery of the Lease, to be reimbursed upon execution and delivery of the Lease.

Section 5. **Declaration of Official Intent.** This Resolution shall constitute a declaration of official intent under Treasury Regulation Section 1.150-2.

*Meeting of Trustees
February 15, 2022*

Section 6. **Total of Payments; Publication of Resolution.** The expected total of all payments to be made by the College pursuant to the Lease (excluding amounts required for maintenance, taxes or insurance on the Improvements) is \$6,329,163. The Secretary of the Board of Trustees is hereby authorized and directed to publish this Resolution once each week for two (2) consecutive weeks in a newspaper of general circulation within the boundaries of the College district. If a protest petition signed by not less than 5% of the qualified voters of the College district, as determined by the vote for secretary of state at the last general election, is filed with the county election officer within 30 days following the last publication of this Resolution, the proposed Lease shall not take effect unless approved by a majority of the qualified voters of the College district voting at an election to be held thereon as prescribed in KSA 10-1116c.

Section 7. **Further Authority.** The officials of the College, the College's attorney, financial advisor and bond counsel and other consultants are authorized to proceed with the planning and document preparation of the Improvements, the Lease and other legal documents necessary in order to comply with the intent of this resolution, subject to final approval of such documents by the Board of Trustees.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson

Nays: None

Motion Carries: 6 – 0

(K.) Outdoor Fitness Court

Dr. Ruda discussed with the Trustees the concept of an outdoor fitness court. The administration has worked with Karen Adams, GCCC Wellness Coordinator to work out implementation on our campus. Cali Dyer, Director of LiveWell Finney County discussed funding through grants. She will contact campuses in Nebraska that have completed projects like this one. Cali would like approval to move forward in procuring additional grant money. (Supporting documents filed with official minutes)

Move to approve item K as presented.

*Meeting of Trustees
February 15, 2022*

Motion: Leonard Hitz
Second. Shanda Smith

Ayes: Hitz, Smith, Tedrow, Douglass, Rupp, Larson
Nays: None

Motion Carries: 6 – 0

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and END

A-1 Annual, Executive Limitations, Essential Skills

Samantha Sanger and Brian McCallum presented on SLAT. This is a process of continual improvement.

A-2 Annual, Executive Limitations, Personal Enrichment

Outdoor discussion of the outdoor park with Live well is part of our outreach to the community.

Chair Douglass declared monitoring reports accepted as presented.

B. Review Monitoring Report

B-1 Annual, Executive Limitations, Information and Advice

No suggestions for changes

B-2 Annual, Executive Limitations, Asset Protection

We inventory equipment purchases and track the items as we move them to disposal. No suggestions for change.

B-3 Bi-Annual General Executive Constraints #10 (tabled from Dec. and Jan.)

Dr. Douglass talked to Pam Fisher, and this is the first time she has heard of this request. It is singling out athletics too much. Injuries do happen in other aspects of college life. Trustees agree to leave out the language but will direct dr. Ruda on incorporating athletics into his report.

VI. OTHER

A. Open comments from the public

No public comments

B. President's Report

Dr. Ruda reported on the honor roll, Quiz Bowl students qualifying for Nationals, a new position for Dean of Endowment, and enrollment numbers. He also discussed his Washington DC trip and his presentation with ACCT regarding Cengage and digital learning. (Supporting documents filed with official minutes)

C. Incidental Information

(Supporting documents filed with official minutes)

D. Report from FCEDC

Departments well attended the annual meeting in January. Information on unemployment in Finney County was provided. Jobs are available.

E. Report from KACCT

The next meeting will be held in Junction City.

F. Report from Faculty Senate

See above. Gabe reported earlier due to travel issues.

G. Accreditation Update

Marc Malone will report on HLC in March. This meeting two department reviews:

Financial Aid Program Review: Melinda Harrington, Director of Financial Aid, reported on her department. (Supporting documents filed with official minutes)

Education Program Review: Courtney Branham, Education Instructor, reported on this program. The main focus is on marketing. (Supporting documents filed with official minutes)

VII. OWNERSHIP LINKAGE

Upcoming Calendar Dates:

February 16	Chamber Breakfast 7:30 AM
February 17	Coffee with the President at Patrick Duggan's 8:00AM
February 18	Baseball vs. Southeast Community College 1:00, 3:30
February 19	Baseball vs. Southeast Community College 1:00, 3:30 Legislative Coffee, Endowment 10:00 AM
February 21	Campus Closed – President's Day
February 23	Women's Basketball vs Hutchinson 5:30 pm Men's Basketball vs Hutchinson 7:30 pm
February 24	Baseball vs. Clarendon College 1:00, 3:30
March 2	Softball vs. Dodge City 2:00, 4:00
March 6	Softball vs. Frank Phillips College 1:00, 3:00
March 8	March Board Meeting 6:00
March 9	Baseball vs. Otero College 1:00 Softball vs. Trinidad State College 12:00, 2:00
March 12	Softball vs. Seward 12:00, 2:00
March 16	Chamber Breakfast 7:30 AM
March 17	Baseball vs. Hutchinson Community College 1:00, 3:30
March 19	Softball vs. Hutchinson 1:00, 3:00 Legislative Coffee, Endowment 10:00 AM
March 26	Baseball vs. Seward Community College 1:00, 3:30 Softball vs. Butler 1:00, 3:00
March 30	Softball vs. Barton 1:00, 3:00
March 31	Baseball vs. Barton Community College 1:00, 3:30

Board assessment from January sent out by email, received four back.

Beth forwarded the article of Dr. Ruda's award, and it received many comments from several people. There were 20 finalists out of 426 and only 2 in Kansas. Dr. Ruda will be honored at the ceremony in April.

March is the Upchurch foundation presentation. Paul Kyle is a graduate of GCCC and worked in admissions. He finished his career at Johnson County CC. Beth encouraged everyone to participate.

GCCC is in the Telegram, and it is genuinely a GCCC paper. Trustees want to express our appreciation to the Telegram for their support to the College.

*Meeting of Trustees
February 15, 2022*

Trustee Rupp attended the MLK ceremony. It was an outstanding presentation, but he thought attendance should be better. He spoke with Dr. Ruda about this, and since that conversation, there have been talks regarding the set up of the next two-year calendar regarding this event.

Trustee Tedrow would like to get the news out about Ryan speaking at the conference.

Advisory Board attendance information will be sent out once Julie Farr forwards the information to Jodie Tewell.

Trustee Hitz requested an executive session but will confer with Dr. Ruda and address at another time.

Trustees completed the Board Self-Assessment.

VI. Adjournment

The meeting adjourned at 8:24 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board

*Meeting of Trustees
February 15, 2022*

Agenda No: II -B

Date: March 8, 2022

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: ☐ **Approved** ☐ **Disapproved**
 ☐ **Ayes** ☐ **Nays** ☐ **No Action**

Board Member Notes:



March 2, 2022

To: Board of Trustees

From: Tricia Sayre, Human Resources Assistant

New Hires:

Joy Savage, Accommodations Coordinator, effective, February 28, 2022

Vaughn Van Dame, Head Strength & Conditioning Coach, effective, February 28, 2022.

Transfers:

Kelsey Kilgore, Title V Outreach Coordinator, effective, March 1, 2022

Resignations/Separations/ Retirement:

Angela Strickert, Custodian, effective, February 14, 2022

Stephanie Janda, Financial Aid/Records Office Assistant, effective, March 2, 2022

Derek Ramos, Dean of Physical Planning, effective March 25, 2022

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**
 (Presented to Payroll for Approval 3/8/2022)

INSTRUCTOR	CLASS	AMOUNT
Addison, Ross	Woodworking HMGD-175-02 - NON CREDIT - 49 hours 49 contact hour(s) @ \$25.00 = \$1,225.00 Wednesday Evenings 7:00 pm - 10:00 pm 01/26/2021 - 05/04/2021 14-00-8004-31000-5270	\$1,225.00
Bernal, Mia	Basic Pistol CRMJ-305-02 - NON CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 2/19/2022 14-00-8033-3100-5270	\$100.00
Bernal, Mia	KS Conceal Carry CRMJ-300-04 - NON CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 3/5/2022 14-00-8033-3100-5270	\$100.00
Hicks, Tamara	KS Conceal Carry CRMJ-300-04 - NON CREDIT - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 3/5/2022 14-00-8033-3100-5270	\$105.00
Homm, Mike	Basic Pistol CRMJ-305-02 - NON CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 2/19/2022 14-00-8033-3100-5270	\$140.00
Homm, Mike	KS Conceal Carry CRMJ-300-04 - NON CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 3/5/2022 14-00-8033-3100-5270	\$350.00
Prewitt, Robert	Basic Pistol CRMJ-305-02 - NON CREDIT - 10hour 10 contact hour(s) @ \$35.00 = \$350.00 2/19/2022 14-00-8033-3100-5270	\$350.00
Prewitt, Robert	KS Conceal Carry CRMJ-300-04 - NON CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 3/5/2022 14-00-8033-3100-5270	\$140.00

Total: \$2,510.00

Agenda No: II - C

Date: March 8, 2022

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: ☐ Approved ☐ Disapproved

☐ Ayes ☐ Nays ☐ No Action

Board Member Notes:

Garden City Community College

2/28/22 - 66.67% of the year

Published Funds Operating Revenues and Expenses

	Budget FY22				FY21		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget	Difference from prior year	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 17,586,995	\$ 13,240,310	75.28%	-8.16%	\$ 15,411,664	\$ 12,859,803	83.44%
Fund 12 - PTE	\$ 2,914,162	\$ 1,653,309	56.73%	7.01%	\$ 2,645,309	\$ 1,315,223	49.72%
Fund 16 - Auxillary	\$ 3,325,910	\$ 2,924,925	87.94%	19.18%	\$ 3,985,705	\$ 2,740,780	68.77%
Fund 61 - Capital Outlay	\$ 1,222,865	\$ 338,026	27.64%	-3.45%	\$ 1,087,799	\$ 338,213	31.09%
TOTAL	\$ 25,049,932	\$ 18,156,570	72.48%	-2.11%	\$ 23,130,477	\$ 17,254,018	74.59%
Expenses							
Fund 11 - General Fund	\$ 17,586,995	\$ 10,747,986	61.11%	1.47%	\$ 15,411,664	\$ 9,192,320	59.65%
Fund 12 - PTE	\$ 2,914,162	\$ 1,732,399	59.45%	0.03%	\$ 2,645,309	\$ 1,571,773	59.42%
Fund 16 - Auxillary	\$ 3,325,910	\$ 1,623,386	48.81%	12.44%	\$ 3,611,206	\$ 1,313,560	36.37%
Fund 61 - Capital Outlay	\$ 1,222,865	\$ 70,590	5.77%	-2.99%	\$ 1,237,500	\$ 108,476	8.77%
TOTAL	\$ 25,049,932	\$ 14,174,360	56.58%	3.38%	\$ 22,905,679	\$ 12,186,128	53.20%

kja

3.4.22

CHECKS PROCESSED IN EXCESS OF \$50,000

For the month of February 2022

Purchases over \$50,000.00 requiring Board Approval

- Check #284499 to Dick Construction, Inc. for \$82,548.00 for the Transportation Facility. Approved by the Board of Trustees on 8.26.2021.
- Check #285725 to Campus Works Inc for \$83,500.00 for Strategic Enrollment Management Planning and Services Approved by the Board of Trustees on 2.15.2022.

Payments over \$50,000.00 not requiring Board Approval

- Check #285648 to Blue Cross-Blue Shield of Kansas for \$125,317.57 for February 2022 health insurance premiums for employees.
- Check #284505 to GMCN Architects for \$95,669.00. No Invoice over \$50,000.00.
- Check #284516 to Lenovo Inc for \$81,760.80. No Invoice over \$50,000.00.
- Check #284543 to Cengage Learning for \$81,972.00. No Invoice over \$50,000.00
- Check #285601 to Great Western Dining for \$58,151.65. No invoice over \$50,000.00
- Check #284510 to KanREN for \$56,177.16. No invoice over \$50,000.

REVENUES

03/05/22

Garden City Community College
Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 1

Fiscal Year: 2022

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	4,650.00	449,303.00-	1,318,350.00-	869,047.00-	65.92
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	1,053.00	269,006.00-	336,297.00-	67,291.00-	20.01
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	59,227.00-	59,227.00-	100.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	2,610.94-	594,085.65-	660,000.00-	65,914.35-	9.99
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,095.83-	7,252.29	140,000.00	132,747.71	94.82
11-00-0000-00000-4012 TUITION FINNEY CO	0.00	5,307.00-	839,665.00-	0.00	839,665.00	0.00
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	495.00	172,864.00-	100,000.00-	72,864.00	72.85-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	912.00-	259,187.00-	227,817.00-	31,370.00	13.76-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	6,399.00-	289,441.00-	382,300.00-	92,859.00-	24.29
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	600.00-	7,300.00-	12,000.00-	4,700.00-	39.17
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	900.00-	5,400.00-	0.00	5,400.00	0.00
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	10,370.00-	698,206.00-	900,000.00-	201,794.00-	22.42
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	0.00	17,230.00-	35,000.00-	17,770.00-	50.77
11-00-0000-00000-4512 VENDING MACHINES :	0.00	445.01-	2,050.75-	0.00	2,050.75	0.00
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,731,655.00-	1,731,655.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,817,391.49-	11,800,104.00-	4,982,712.51-	42.23
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	682,537.11-	1,033,552.00-	351,014.89-	33.96
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	10,112.09-	13,420.00-	3,307.91-	24.65
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	185,661.81-	327,286.00-	141,624.19-	43.27
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	88,227.76-	200,000.00-	111,772.24-	55.89
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	13,955.25-	30,504.00-	16,548.75-	54.25
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	11,492.47-	15,000.00-	3,507.53-	23.38
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	27,654.85-	100,000.00-	72,345.15-	72.35
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	200,000.00	200,000.00	100.00
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	0.00	22,500.49	50,000.00	27,499.51	55.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	521.91-	2,961.00-	30,000.00-	27,039.00-	90.13
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	11,738.40-	50,000.00-	38,261.60-	76.52
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	26,511.36-	40,000.00-	13,488.64-	33.72
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,030.08-	51,840.27-	50,000.00-	1,840.27	3.67-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	671.63-	4,585.82-	0.00	4,585.82	0.00
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,475,517.00	1,475,517.00	100.00
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Totals for FUND: 11 - GENERAL	0.00	24,665.40-	13,240,310.30-	17,586,995.00-	4,346,684.70-	24.72
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00-0000-00000-4015 ONLINE COURSE FEE	0.00	348.00	80,239.00-	130,000.00-	49,761.00-	38.28
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	20,400.00-	39,600.00-	40,000.00-	400.00-	1.00
12-00-0000-00000-4401 SALES & SERV OF ED	0.00	0.00	7,000.00-	0.00	7,000.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,058,862.00-	1,058,862.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	467,608.00-	200,000.00-	267,608.00	133.79-
12-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,475,300.00-	1,475,300.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	20,052.00-	1,653,309.00-	2,914,162.00-	1,260,853.00-	43.27

16-00-5008-00000-4102	PRIVATE GIFTS/GRAN	0.00	0.00	3,995.00-	0.00	3,995.00	0.00
16-00-5008-00000-4401	SALES & SERV OF ED	0.00	864.00-	8,229.00-	10,000.00-	1,771.00-	17.71
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	519.34-	117,002.13-	140,000.00-	22,997.87-	16.43
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	507.87-	6,935.07	200,000.00	193,064.93	96.53
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	13,000.00-	108,250.00-	100,000.00-	8,250.00	8.24-
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	22,183.84-	2,230,091.56-	2,600,000.00-	369,908.44-	14.23
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5011-00000-4507	KEYS : GENERAL	0.00	195.00-	2,340.00-	6,000.00-	3,660.00-	61.00
16-00-5011-00000-4508	RESERVATION FEE :	0.00	375.00-	38,025.00-	50,000.00-	11,975.00-	23.95
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	3,941.09-	20,000.00-	16,058.91-	80.29
16-00-5011-00000-4512	VENDING MACHINES :	0.00	390.53-	1,889.69-	5,000.00-	3,110.31-	62.21
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	132.59-	1,000.00-	867.41-	86.74
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	24,040.37	24,040.37	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	0.00	97.42-	0.00	97.42	0.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	4,130.17-	14,601.62-	21,000.00-	6,398.38-	30.47
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	720.00-	110,476.00-	114,774.75-	4,298.75-	3.75
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	446.60-	1,111.29-	1,000.00-	111.29	11.12-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	833.74-	192,614.07-	190,000.00-	2,614.07	1.37-
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	268.70-	52,960.06-	60,000.00-	7,039.94-	11.73
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	106.90-	5,000.00-	4,893.10-	97.86
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	136.00-	5,475.93-	10,000.00-	4,524.07-	45.24
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	2,738.01-	31,537.51-	33,000.00-	1,462.49-	4.43
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	2,819.06-	8,783.14-	10,000.00-	1,216.86-	12.17
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	100.00-	100.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	0.00	20.00-	20.00-	100.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	200.00-	500.00-	300.00-	60.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	121,030.00-	121,030.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		0.00	50,127.86-	2,924,924.93-	3,325,910.38-	400,985.45-	12.06

61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	290,044.31-	501,011.00-	210,966.69-	42.11
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	33,465.80-	0.00	33,465.80	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	495.91-	0.00	495.91	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	8,691.13-	0.00	8,691.13	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	3,769.33-	0.00	3,769.33	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	646.51-	0.00	646.51	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	34.80-	0.00	34.80	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	1,837.94-	0.00	1,837.94	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	0.00	959.87	0.00	959.87-	0.00
00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	464,989.00-	464,989.00-	100.00
61-00-7018-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	256,865.00-	256,865.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	0.00	338,025.86-	1,222,865.00-	884,839.14-	72.36
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Totals for BUDGET.OFFICER: Unassigned		0.00	94,845.26-	18,156,570.09-	25,049,932.38-	6,893,362.29-	27.52

EXPENSES

03/05/22

Garden City Community College
Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 1

Fiscal Year: 2022

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,388.27	9,913.32	0.00	9,913.32-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	20,955.91	157,422.72	228,303.84	70,881.12	31.05
DEPARTMENT: 11020 - HUMANITIES	0.00	3,291.79	24,784.36	1,382.00	23,402.36-	693.36-
DEPARTMENT: 11021 - ENGLISH	0.00	38,203.65	289,954.27	430,220.00	140,265.73	32.60
DEPARTMENT: 11022 - SPEECH	0.00	19,250.75	144,490.04	197,815.00	53,324.96	26.96
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,130.32	8,558.17	0.00	8,558.17-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	6,520.81	24,437.82	11,400.00	13,037.82-	114.36-
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	786.52	25,120.27	128,608.09	181,591.00	52,196.39	28.74
DEPARTMENT: 11031 - DRAMA	100.00	0.00	2,540.00	5,416.00	2,776.00	51.26
DEPARTMENT: 11032 - VOCAL MUSIC	2,103.98-	14,487.83	65,578.23	88,348.12	24,873.87	28.15
DEPARTMENT: 11033 - INST MUSIC	10,926.80-	56,075.65	216,388.49	295,589.00	90,127.31	30.49
DEPARTMENT: 11034 - ORCHESTRA	2,052.00-	6,312.99	15,495.01	16,763.00	3,319.99	19.81
DEPARTMENT: 11040 - SCIENCE	508.26	42,173.53	309,143.97	423,192.00	113,539.77	26.83
DEPARTMENT: 11050 - MATH	24.74-	28,433.12	235,869.50	296,869.00	61,024.24	20.56
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	33,764.35	254,997.90	359,962.00	104,964.10	29.16
DEPARTMENT: 11070 - HEALTH & PHYSICAL	2,836.00-	17,882.70	140,648.23	137,251.00	561.23-	0.40-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	1,091.41	14,205.56	8,833.00	5,372.56-	60.81-
DEPARTMENT: 11081 - READING	0.00	11,080.93	81,776.68	126,337.00	44,560.32	35.27
DEPARTMENT: 11082 - ESL	0.00	6,646.72	46,531.09	79,875.00	33,343.91	41.75
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	753.56	19,173.43	0.00	19,173.43-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	871.27	6,128.91	2,500.00	3,628.91-	145.15-
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	4,819.74	0.00	4,819.74-	0.00
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,389.94	38,817.70	65,110.00	26,292.30	40.38
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	1,253.44	1,845.00	591.56	32.06
DEPARTMENT: 12202 - EMT	0.00	0.00	55.87-	0.00	55.87	0.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	0.00	21.52	0.00	21.52-	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	10.37	0.00	10.37-	0.00
DEPARTMENT: 41000 - LIBRARY	1,879.70-	10,133.05	106,023.23	175,244.00	71,100.47	40.57
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	10,986.96	7,295.14	68,046.97	128,043.00	49,009.07	38.28
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	23,245.77	29,945.42	372,175.08	554,074.00	158,653.15	28.63
DEPARTMENT: 42000 - VP ON INSTRUCTION	160.23	13,842.58	115,603.68	1,092,314.04	976,550.13	89.40
DEPARTMENT: 42001 - DEAN OF ACADEMICS	703.80	18,811.81	161,907.05	144,604.00	18,006.85-	12.44-
DEPARTMENT: 42002 - OUTREACH	0.00	2,846.55	54,375.84	38,909.00	15,466.84-	39.74-
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	11,305.82	101,143.70	198,591.00	97,447.30	49.07
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	6,251.36	44,241.52	400.00	43,841.52-	960.37-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	23,274.52	187,638.89	364,166.00	176,527.11	48.47
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	14,000.00	14,000.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	13,127.24	113,316.23	166,180.00	52,863.77	31.81
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,929.32	38,111.26	49,043.00	10,931.74	22.29
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	22,560.57	187,567.22	366,057.00	178,489.78	48.76
DEPARTMENT: 50030 - ADMISSIONS	0.00	16,691.39	137,931.12	147,152.00	9,220.88	6.27

DEPARTMENT: 50040 - REGISTRAR'S OFFICE	3,415.00	14,115.40	113,131.18	189,485.00	72,938.82	38.49
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	1,015.87	69,500.00	68,484.13	98.54
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	2,363.58-	41,260.61	343,148.80	527,760.00	186,974.78	35.43
DEPARTMENT: 55001 - MEN'S BASKETBALL	6,040.00-	14,902.11	133,052.21	194,834.00	67,821.79	34.81
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	9,213.99-	23,548.55	126,760.83	183,393.00	65,846.16	35.90
DEPARTMENT: 55003 - MEN'S TRACK	2,730.00-	11,332.31	50,436.70	86,857.00	39,150.30	45.07
DEPARTMENT: 55004 - WOMEN'S TRACK	2,463.00-	10,795.15	53,484.47	88,757.00	37,735.53	42.52
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	2,114.48-	11,456.60	86,119.77	132,612.00	48,606.71	36.65
DEPARTMENT: 55006 - FOOTBALL	22,180.00-	38,995.85	342,786.49	508,547.00	187,940.51	36.96
DEPARTMENT: 55007 - BASEBALL	16,703.50	11,644.56	102,744.55	185,813.00	66,364.95	35.72
DEPARTMENT: 55008 - VOLLEYBALL	1,680.00-	8,615.58	79,562.22	120,611.00	42,728.78	35.43
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	4,448.27	53,636.57	76,857.00	23,220.43	30.21
D DEPARTMENT: 55010 - MEN'S SOCCER	0.00	3,720.74	51,123.73	75,349.00	24,225.27	32.15
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,690.00	34,657.07	84,643.00	49,985.93	59.06
DEPARTMENT: 55014 - RODEO TEAM	698.51	14,814.15	128,793.09	164,890.00	35,398.40	21.47
DEPARTMENT: 55015 - MEN'S GOLF	3,500.00	2,733.99	27,134.42	44,043.00	13,408.58	30.44
DEPARTMENT: 55019 - ATHLETIC TRAINING	14,406.20	27,187.01	182,948.38	296,695.00	99,340.42	33.48
DEPARTMENT: 55020 - PEP BAND	0.00	0.00	0.00	7,875.00	7,875.00	100.00
DEPARTMENT: 55021 - ESPORTS	0.00	1,511.79	14,523.53	24,035.00	9,511.47	39.57
DEPARTMENT: 55022 - SPORTS INFORMATION	0.00	121.14	42,379.51	143,213.00	100,833.49	70.41
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR	870.00	374.00	4,407.50	14,160.00	8,882.50	62.73
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	360.00	374.00	5,116.78	14,160.00	8,683.22	61.32
DEPARTMENT: 55025 - WOMENS GOLF	0.00	627.96	4,395.84	7,536.00	3,140.16	41.67
DEPARTMENT: 61000 - PRESIDENT	17,342.14	40,397.49	373,442.92	604,611.00	213,825.94	35.37
DEPARTMENT: 61001 - BOARD OF TRUSTEES	233.00	6,541.30	15,132.91	29,375.00	14,009.09	47.69
DEPARTMENT: 61005 - ATTORNEY	1,435.00-	3,890.20	22,127.76	100,000.00	79,307.24	79.31
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	1,065.29	67,154.50	755,513.57	1,624,369.00	867,790.14	53.42
DEPARTMENT: 62010 - HUMAN RESOURCES	299.00-	18,668.91	156,785.41	281,481.00	124,994.59	44.41
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	5,446.50	65,232.87	63,940.00	1,292.87-	2.01-
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	9,049.60-	100,000.00	109,049.60	109.05
DEPARTMENT: 63000 - MARKETING/PR	3,843.50	11,505.30	151,139.87	219,329.00	64,345.63	29.34
DEPARTMENT: 64000 - INFORMATION TECHNO	17,012.86-	105,777.95	552,326.38	923,060.00	387,746.48	42.01
DEPARTMENT: 65000 - CENTRAL SERVICES	993.57	13,309.75	100,850.53	156,670.00	54,825.90	34.99
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,498.43	115,508.78	167,142.00	51,633.22	30.89
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,227.56	17,373.12	120,726.36	197,444.00	75,490.08	38.23
DEPARTMENT: 71000 - BUILDINGS	56,946.90-	42,721.71	410,867.71	557,002.00	203,081.19	36.46
DEPARTMENT: 72000 - CUSTODIAL SERVICES	14,376.15	48,072.60	394,136.19	568,462.00	159,949.66	28.14
DEPARTMENT: 73000 - GROUNDS	35,045.41-	27,435.41	184,703.32	304,244.00	154,586.09	50.81
DEPARTMENT: 73001 - ATHLETIC FIELDS	39,658.33-	0.00	6,898.56	31,100.00	63,859.77	205.34
DEPARTMENT: 74000 - VEHICLES	60,045.96-	32,952.32	183,841.04	296,560.00	172,764.92	58.26
DEPARTMENT: 75000 - CAMPUS SECURITY	3,625.08	1,357.19	20,570.92	166,671.00	142,475.00	85.48
DEPARTMENT: 76000 - INSURANCE	0.00	13,776.41	580,072.43	587,424.00	7,351.57	1.25
DEPARTMENT: 77000 - UTILITIES	55,997.78-	56,764.26	566,610.56	790,000.00	279,387.22	35.37
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	3,147.19-	9,805.08-	0.00	9,805.08	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	427.00	1,464.00	1,000.00	464.00-	46.39-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	12,396.00	29,820.00	40,000.00	10,180.00	25.45
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	7,477.00	16,226.00	12,000.00	4,226.00-	35.21-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	13,375.00	19,375.00	50,000.00	30,625.00	61.25
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	5,540.00	10,040.00	38,500.00	28,460.00	73.92

EXPENSES

Garden City Community College

DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,396.66	2,473.16	37,188.00	34,714.84	93.35
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FUND: 11 - GENERAL
03/05/22

215,898.47- 1,332,218.13 10,747,985.56 17,586,995.00 7,054,907.91 40.11
Annual Budget Report Ending 02/28/22 Page: 2
Options - All Statuses

Fiscal Year: 2022

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	565.16	4,550.21	0.00	4,550.21-	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	5,193.10	45,297.62	48,858.00	3,560.38	7.29
DEPARTMENT: 12200 - ADN PROGRAM	1,064.77-	28,466.67	231,923.33	394,737.95	163,879.39	41.52
DEPARTMENT: 12201 - LPN PROGRAM	0.00	26,941.80	182,788.24	298,616.00	115,827.76	38.79
DEPARTMENT: 12202 - EMT	300.00-	20,128.58	157,459.18	219,120.00	61,960.82	28.28
DEPARTMENT: 12203 - ALLIED HEALTH	53.62-	16,293.38	126,174.41	197,239.00	71,118.21	36.06
DEPARTMENT: 12210 - AGRICULTURE	245.82-	4,915.27	43,777.69	61,594.00	18,062.13	29.32
DEPARTMENT: 12211 - ANIMAL SCIENCE	324.51-	10,103.49	122,193.13	121,966.00	97.38	0.08
DEPARTMENT: 12220 - JOHN DEERE AG TECH	3,140.20-	14,453.71	104,050.43	163,816.00	62,905.77	38.40
DEPARTMENT: 12230 - AUTO MECHANICS	11,781.85-	17,800.11	170,434.56	178,262.00	19,609.29	11.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	1,000.00-	8,399.69	65,431.16	91,169.00	26,737.84	29.33
DEPARTMENT: 12241 - FIRE SCIENCE	4,500.00-	867.93	59,320.35	91,490.00	36,669.65	40.08
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	278.54	0.00	278.54-	0.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,418.36	90,134.00	126,102.00	35,968.00	28.52
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	1,633.58-	4,023.89	23,121.07	22,790.00	1,302.51	5.72
DEPARTMENT: 12273 - WELDING	242.18	20,463.55	156,618.35	245,181.00	88,320.47	36.02
DEPARTMENT: 12280 - BUILDING TRADES	3,906.35-	5,748.46	41,988.58	88,812.00	50,729.77	57.12
DEPARTMENT: 42005 - DEAN OF TECHNICAL	3,340.98-	5,909.61-	106,263.77	564,409.05	461,486.26	81.76
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	594.22	0.00	594.22-	0.00
FUND: 12 - PTE FUND	31,049.50-	188,873.54	1,732,398.84	2,914,162.00	1,212,812.66	41.62

03/05/22

Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 3

Fiscal Year: 2022

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	29,739.30	48,378.36	18,639.06	38.53
DEPARTMENT: 55006 - FOOTBALL	0.00	1,800.00	2,638.13	5,995.04	3,356.91	55.99
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	182.72	450.00	267.28	59.40
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	886.71	1,468.22	0.00	1,468.22-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	452.67	9,238.28	4,819.35	4,418.93-	91.68-
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	500.00-	335.39	835.39	249.08

DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,664.40	4,083.13	1,418.73	34.75
DEPARTMENT: 55008 - VOLLEYBALL	0.00	1,332.14	3,709.30	5,582.22	1,872.92	33.55
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	4,841.50	724.41	4,111.75	22,961.59	14,008.34	61.01
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	176.80	2,372.11	15,500.00	13,127.89	84.70
DEPARTMENT: 55007 - BASEBALL	5,620.00	889.41	15,790.57	48,301.07	26,890.50	55.67
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	4,892.11	4,892.11	100.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	0.00	3,545.17	3,545.17	100.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	400.00	400.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	1,100.00-	0.00	1,252.87	1,254.80	1,101.93	87.82
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	3,952.24	3,952.24	100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	3,092.24	8,399.06	5,306.82	63.18
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	132.35	5,596.00	5,463.65	97.63
DEPARTMENT: 11030 - ART	1,280.98	0.00	1,261.55	3,680.00	1,137.47	30.91
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	0.00	736.00	736.00	100.00
DEPARTMENT: 11033 - INST MUSIC	1,119.28-	0.00	2,890.43	2,760.00	988.85	35.83
DEPARTMENT: 11040 - SCIENCE	2,462.81-	35.19	4,910.20	13,784.00	11,336.61	82.24
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	136.00	3,433.00	3,297.00	96.04
DEPARTMENT: 12200 - ADN PROGRAM	2.70-	0.00	16,937.87	27,164.00	10,228.83	37.66
DEPARTMENT: 12201 - LPN PROGRAM	145.12-	30.40	26,300.00	32,801.00	6,646.12	20.26
DEPARTMENT: 12202 - EMT	208.14-	3,145.50	11,239.32	20,691.00	9,659.82	46.69
DEPARTMENT: 12203 - ALLIED HEALTH	2,392.15-	504.00	1,946.00	14,329.00	14,775.15	103.11
DEPARTMENT: 12210 - AGRICULTURE	146.34-	0.00	1,230.00	3,681.00	2,597.34	70.56
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	825.00	5,309.00	5,438.00	129.00	2.37
DEPARTMENT: 12220 - JOHN DEERE AG TECH	920.32	1,053.41	23,827.22	35,785.00	11,037.46	30.84
DEPARTMENT: 12230 - AUTO MECHANICS	894.74	6,516.34	66,380.83	77,487.00	10,211.43	13.18
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	2,645.73	7,390.00	4,744.27	64.20
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	471.00	5,282.00	4,811.00	91.08
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	4,692.01	10,000.00	5,307.99	53.08
DEPARTMENT: 12273 - WELDING	13,531.78-	1,628.87	21,498.65	49,256.00	41,289.13	83.83
DEPARTMENT: 12280 - BUILDING TRADES	4,614.02-	4,368.63	7,910.49	12,910.00	9,613.53	74.47
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	4,814.00	4,814.00	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	8,535.00	8,535.00	100.00

=====	FUND: 14 - ADULT SUPPLEMENTARY ED	12,164.80-	24,369.48	275,478.54	524,401.53	261,087.79	49.79
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03/05/22

Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 4

Fiscal Year: 2022

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	2,343.91	36,342.00	33,998.09	93.55
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	1,059.28	0.00	1,059.28-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	2,082.00	952.95	24,665.38	204,023.00	177,275.62	86.89
DEPARTMENT: 95000 - STUDENT HOUSING	88,008.99-	154,534.91	1,331,205.04	2,506,936.63	1,263,740.58	50.41
DEPARTMENT: 98000 - COSMETOLOGY	3,073.23	2,768.08	88,388.60	147,958.75	56,496.92	38.18

EXPENSES

Garden City Community College

DEPARTMENT: 97000 - BOOKSTORE	70,193.39	100,374.84	175,723.39	430,650.00	184,733.22	42.90
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FUND: 16 - AUXILIARY ENTITIES	12,660.37-	258,630.78	1,623,385.60	3,325,910.38	1,715,185.15	51.57

03/05/22

Annual Budget Report Ending 02/28/22

Page: 5

Options - All Statuses

Fiscal Year: 2022

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
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DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	973.00	17,000.00	16,027.00	94.28
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	16,824.00	16,824.00	100.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	400.00-	0.00	0.00	0.00	400.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRU	0.00	0.00	0.00	757.80	757.80	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	1,452.41	1,452.41	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRU	0.00	0.00	707.30	1,301.55	594.25	45.66
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8,971.38	0.00	89,041.17	97,412.79	599.76-	0.61-
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	7,247.20	0.00	7,247.20-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRU	0.00	0.00	29.73-	0.00	29.73	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	4,000.00	12,137.60	53,715.62	41,578.02	77.40
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	15,210.00-	6,315.11	42,393.18	36,077.25	8,894.07	24.65
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	23,688.02-	23,688.02-	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	23,315.08	153,965.60	338,160.02	184,194.42	54.47
DEPARTMENT: 12200 - ADN PROGRAM	0.00	5,785.05	40,499.81	71,000.00	30,500.19	42.96
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	6,027.40	42,182.22	79,429.03	37,246.81	46.89
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	1,722.40	0.00	1,722.40-	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	109,037.70	119,117.70	999,939.00	880,821.30	88.09
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	5,638.18	0.00	5,638.18-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	24,872.05	22,665.66	77,653.79	128,670.00	26,144.16	20.32
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	29,488.35	10,759.40	50,543.83	319,217.00	239,184.82	74.93
DEPARTMENT: 42005 - DEAN OF TECHNICAL	27,329.00	0.00	0.00	140,043.00	112,714.00	80.49
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	16,139.25	26,387.33	78,000.00	51,612.67	66.17
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	917.74	2,453.60	13,225.00	10,771.40	81.45
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	4,050.00	10,446.42	6,396.42	61.23
DEPARTMENT: 11040 - SCIENCE	0.00	500.00-	10,966.93	83,468.27	72,501.34	86.86
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FUND: 22 - RESTRICTED GRANTS	75,050.78	204,462.39	687,651.11	2,462,451.14	1,699,749.25	69.03

03/05/22

Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 6

Fiscal Year: 2022

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	5,801.05	5,801.05	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	600.00	0.00	600.00-	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	4,297.86	4,297.86	0.00	0.00
DEPARTMENT: 76000 - INSURANCE	0.00	11,769.76	72,419.56	160,000.00	87,580.44	54.74
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	31,350.00-	0.00	64,075.00-	0.00	95,425.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	7,030.05-	0.00	310.22	0.00	6,719.83	0.00
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	50.00-	0.00	50.00	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	400,750.66-	76,477.80	18,025.00-	0.00	418,775.66	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	50,407.70-	0.00	0.00	0.00	50,407.70	0.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	0.00	171.30	0.00	171.30-	0.00
DEPARTMENT: 95000 - STUDENT HOUSING	430,583.25-	0.00	0.00	0.00	430,583.25	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	455,139.00	2,123,392.00	2,047,533.00	75,859.00-	3.69-
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	7,500.00-	0.00	4,280.00	200,000.00	203,220.00	101.61
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	4,265.36	29,823.08	0.00	29,823.08-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	614.71	1,705.09	323,055.05	150,000.00	173,669.76-	115.77-
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	11,193.53	73,271.24	100,000.00	26,728.76	26.73
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	0.00	24,000.00	0.00	24,000.00-	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	46,568.62-	83,500.00	273,885.00	430,000.00	202,683.62	47.14
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	0.00	2,100.00	209,384.34	207,284.34	99.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	3,500.00	0.00	0.00	20,000.00	16,500.00	82.50
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	17,614.19	128,352.89	150,000.00	21,647.11	14.43
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	537.98	312,872.28	0.00	312,872.28-	0.00
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	0.00	131,626.15	225,787.00	94,160.85	41.70
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FUND: 23 - OTHER RESTRICTED FUNDS	970,075.57-	662,202.71	3,422,306.63	3,712,803.25	1,260,572.19	33.95

03/05/22

Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 7

Fiscal Year: 2022

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	25,877.86-	20,164.02	139,426.39	252,594.00	139,045.47	55.05
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,176.93	2,341.27	0.00	2,341.27-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,454.34	26,001.75	79,713.00	53,711.25	67.38
DEPARTMENT: 00000 - GENERAL	0.00	0.00	30,000.00-	30,000.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	59,919.00	60,000.00	81.00	0.14
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00

EXPENSES

Garden City Community College

DEPARTMENT: 13301 - ADULT ED - INSTRUC 0.00 5,068.54 20,684.39 50,000.00 29,315.61 58.63

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FUND: 24 - ADULT EDUCATION 25,877.86- 29,863.83 218,372.80 362,307.00 169,812.06 46.87

03/05/22

Annual Budget Report Ending 02/28/22

Page: 8

Options - All Statuses

Fiscal Year: 2022

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	257,753.65	57,549.11	70,589.86	1,222,865.00	894,521.49	73.15
FUND: 61 - CAPITAL OUTLAY	257,753.65	57,549.11	70,589.86	1,222,865.00	894,521.49	73.15

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03/05/22

Annual Budget Report Ending 02/28/22

Page: 9

Options - All Statuses

Fiscal Year: 2022

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	30,000.00	0.00	30,000.00-	0.00
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	30,000.00	0.00	30,000.00-	0.00

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03/05/22

Annual Budget Report Ending 02/28/22

Page: 10

Options - All Statuses

Fiscal Year: 2022

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	15,372.20	60,881.70	471,564.17	678,827.00	191,890.63	28.27
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	339.36	4,411.04	11,990.38	7,579.34	63.21
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	814.24	2,235.66	7,650.00	5,414.34	70.78
FUND: 71 - ACTIVITY/ORGANIZATION FD	15,372.20	62,035.30	478,210.87	698,467.38	204,884.31	29.33

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03/05/22

Annual Budget Report Ending 02/28/22
Options - All Statuses

Page: 11

Fiscal Year: 2022

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	46,500.00	95,248.90	85,000.00	10,248.90-	12.05-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	43,955.00	87,915.00	85,000.00	2,915.00-	3.42-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	28,849.00	58,448.00	30,000.00	28,448.00-	94.82-
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	23,014.00	48,416.00	30,000.00	18,416.00-	61.38-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	33,772.00	65,772.00	62,500.00	3,272.00-	5.23-
DEPARTMENT: 55006 - FOOTBALL	0.00	42,223.00	147,836.74	220,000.00	72,163.26	32.80
DEPARTMENT: 55007 - BASEBALL	0.00	38,948.00	69,938.00	69,500.00	438.00-	0.62-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	28,881.00	63,840.00	59,500.00	4,340.00-	7.28-
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	32,300.00	74,550.00	51,000.00	23,550.00-	46.17-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	27,750.00	50,156.00	51,000.00	844.00	1.65
DEPARTMENT: 55012 - CHEERLEADING	0.00	3,700.00	8,700.00	15,600.00	6,900.00	44.23
DEPARTMENT: 55014 - RODEO TEAM	0.00	23,750.00	47,500.00	40,000.00	7,500.00-	18.74-
DEPARTMENT: 55015 - MEN'S GOLF	0.00	9,500.00	18,750.00	20,000.00	1,250.00	6.25
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	20,253.00	39,293.00	30,900.00	8,393.00-	27.15-
DEPARTMENT: 55021 - ESPORTS	0.00	11,125.00	17,250.00	7,500.00	9,750.00-	129.99-
DEPARTMENT: 11022 - SPEECH	0.00	0.00	0.00	3,978.00	3,978.00	100.00
DEPARTMENT: 11025 - JOURNALISM	0.00	4,850.00	5,850.00	0.00	5,850.00-	0.00
DEPARTMENT: 11030 - ART	0.00	5,600.00	10,400.00	6,528.00	3,872.00-	59.30-
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,000.00	9,600.00	8,103.00	1,497.00-	18.46-
DEPARTMENT: 11033 - INST MUSIC	0.00	10,200.00	23,700.00	14,553.00	9,147.00-	62.84-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	0.00	4,000.00	4,000.00	100.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	1,000.00	0.00	1,000.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	7,250.00	18,750.00	22,736.00	3,986.00	17.53
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	13,992.00	27,373.25	40,000.00	12,626.75	31.57
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	6,238.00	13,262.00	10,000.00	3,262.00-	32.61-
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	467,650.00	1,003,548.89	973,273.00	30,275.89-	3.10-

Garden City Community College
2.28.22

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 222,716.05	0.0000%
State Municipal Invest. Pool	\$ 1,226,719.49	0.0020%
Landmark National Bank	\$ 8,430,871.16	0.0800%
Security Bank of KC	\$ 3,069,991.80	0.0250%
	<u>\$ 12,950,298.50</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1000%	7/29/2021	7/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.1500%	7/29/2021	4/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.1500%	10/26/2021	7/26/2022
Western State Bank	CD	\$ 1,000,000.00	0.2000%	7/29/2021	7/29/2022
		<u>\$ 4,000,000.00</u>			
Total		<u><u>\$ 16,950,298.50</u></u>			

Agenda No: II - D

Date: March 8, 2022

Topic: Board action regarding acceptance of the 2020-21 audit

Presenter: Dr. Ryan Ruda, President

Background Information:

The annual financial audit was conducted by Lewis, Hooper & Dick, LLC. The audit includes the Garden City Endowment Association and the Broncbuster Athletic Association. The audit resulted in an unmodified opinion which is the highest opinion rating available for financial audits.

Budget Information:

The cost to the college for the annual financial audits (including BAA and Endowment) is budgeted for and paid through the general fund per the current contract with Lewis, Hooper and Dick, LLC.

Recommended Board Action:

Accept the unmodified opinion audit as presented by Lewis, Hooper & Dick, LLC.

Board Action Taken: _____ **Approved** _____ **Disapproved**
_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Agenda No: II - E**Date: March 8, 2022****Topic:** Video board and sound system for Athletic field**Presenter:** Dr. Ryan Ruda, President**Background Information:**

It is incumbent that as part of master facility planning and asset improvements, we envision how to enhance existing facilities. With the turf replacement planned for this summer, administration has been working to develop plans for adding a video board to the athletic complex while also improving the sound system at the facility as well. Through this work, we have received bids from Daktronics who is a national leader in video board and sound systems at athletic facilities. Daktronics is the state contract vendor for video boards as they have secured the state bid contract through the competitive process with Greenbush Educational Cooperative.

We are providing renderings and costs for installation of a video board at the athletic complex. This project:

- a. enhances the athletic complex facility
- b. enhances recruitment efforts
- c. incentivizes and encourages new avenues for revenue generation with advertising
- d. increases spectator engagement in the game with replays, stats, and videos
- e. learning opportunities for students in sports management and media to gain knowledge in video, operations, and game day event management
- f. Provides a more robust sound system that is directed through the video board and shifts the house speakers away from the stands.
- g. Provides opportunities to attract other sporting events and competitions to the facility
- h. Improve the sound system for house sound, field mics and overall game day sound, redirecting from being directly in the stands.

Information on the two proposed video boards is listed below, with the renderings of the video boards included in the board packet. This is an investment in facilities and improving competitive advantages in recruitment and marketing.

Overview of state contract

Since 1968, Daktronics has been reinventing the way you display. We are the world's industry leader in designing and manufacturing electronic scoreboards, programmable display systems and large screen video displays. It's our passion to continuously provide the highest quality standard display products as well as custom-designed and integrated systems.

Supplier Information

Homepage www.daktronics.com/Pages/default.aspx

Address 201 Daktronics Dr.

Brookings, SD 57006-5128

Contract Information

Cooperative Name Greenbush

Contract Name Digital Display Solutions

Contract Number 020-F Digital Display Solutions

Contract Term 03/01/2020 - 02/28/2023

Extension Details Contract and extensions possible through March 2024.

Categories Digital Display Solutions

The two video boards are the same quality regarding pixels and picture quality. The sound system embedded in the video board is the same. The difference in the two boards is the size. The first board is 20'X36'. The second proposed board is 24'X43'.

Option 1

- 20x36 video board
- SportSound audio system
- Standard scoreboard
- Mobile scoring
- Equipment Price \$461,327

Option 2

- 24x43 video board
- SportSound audio system
- Standard scoreboard
- Mobile scoring
- Equipment Price \$548,340

Administration's recommendation is to approve the 24'X43' video board.

Budget Information:

Funded through the new 2022 COP financing plan.

Recommended Board Action:

Board adopts the administrative recommendation to approve the 24'X43' video board with sound system at a cost of \$548,340.

Board Action Taken: _____ **Approved** _____ **Disapproved**
_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:



MARKETING CONCEPTUALS

DEVELOPED FOR

GARDEN CITY COMMUNITY COLLEGE

GARDEN CITY, KS



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DAKTRONICS
SPORTS MARKETING

GARDEN CITY COMMUNITY COLLEGE

CONCEPTUAL DESIGN

STADIUM DISPLAY 1

ID DISPLAY

One (1) Custom DA-1001-36 Truss Display
5'h x 36'w
5'h x 4'w Cutout Logo
2'h Cutout Text

SOUND DISPLAY

One (1) SD-1500HD Sound Display
6'h x 8'w

VIDEO DISPLAY

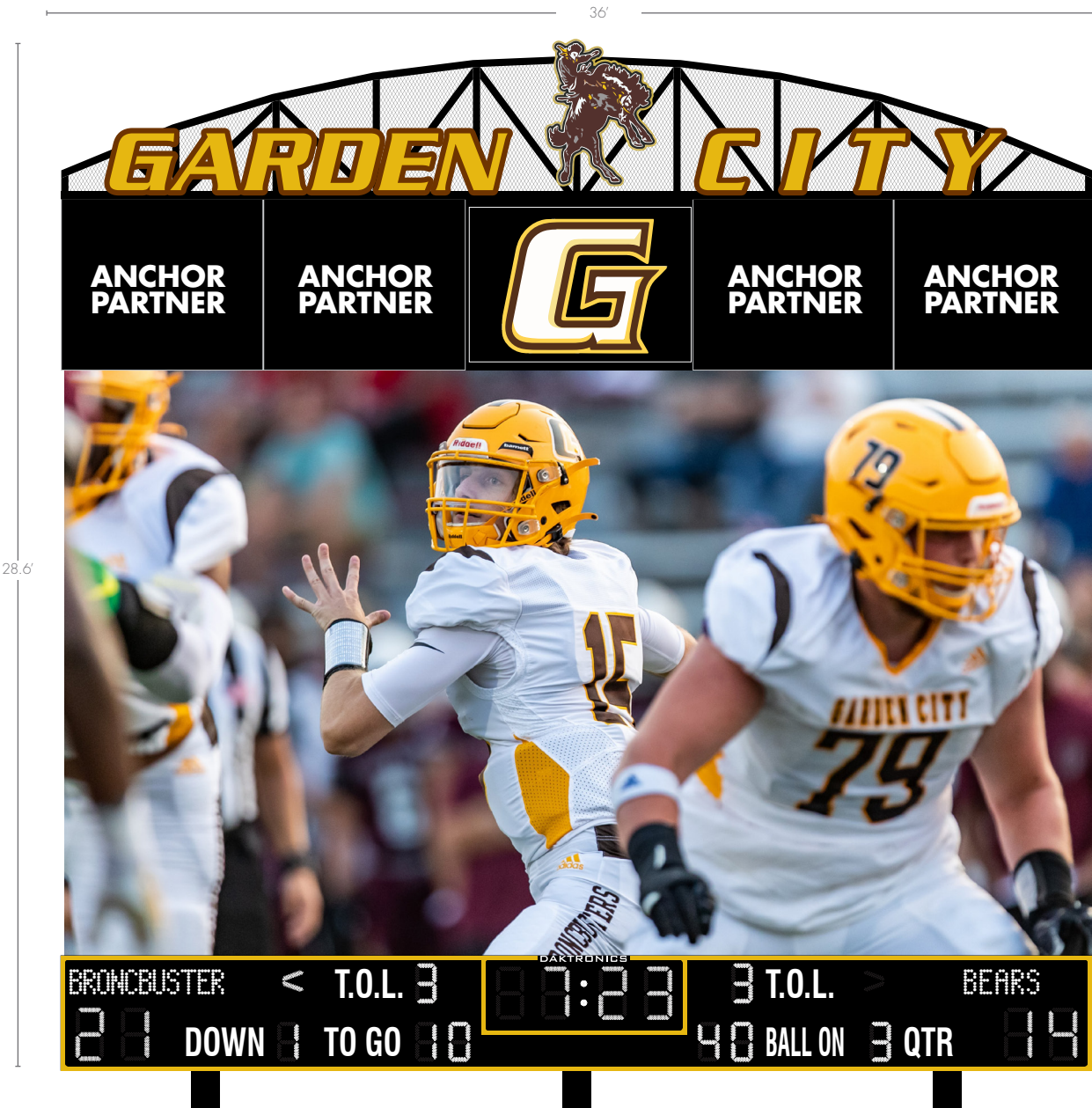
One (1) Video Display
408 x 720 - 15HD
20.4'h x 36'w active area

SCORING DISPLAY

One (1) FB-2038 Scoring Display
4'h x 36'w

PARTNER PANELS

Four (4) Nonlit Partner Panels
6'h x 7'w



GARDEN CITY COMMUNITY COLLEGE

CONCEPTUAL DESIGN

STADIUM DISPLAY 2

ID DISPLAY

4.25'h Letter and Logo
3'h Cutout Letter

SOUND DISPLAY

One (1) SS-1500 HD Sound Display
6'h x 8'w

VIDEO DISPLAY

One (1) Video Display
480 x 864 - 15HD
24'h x 43.2'w active area

SCORING DISPLAY

One (1) FB-2038 Scoring Display
4'h x 3.6'w

PARTNER PANELS

Four (4) Nonlit Partner Panels
6'h x 8.8'w

38.4'

43.2'

GARDEN CITY

ANCHOR PARTNER **ANCHOR PARTNER** **BUSTER NATION** **ANCHOR PARTNER** **ANCHOR PARTNER**

ISAAC WALTERS
#28
JUNIOR CENTER
6'3" - 182

Miles End Hotel **SAVINGS BANK**

BRONCBUSTER < T.O.L. 3 11:23 3 T.O.L. > BEARS
21 DOWN 1 TO GO 10 40 BALL ON 3 QTR 11

39

Agenda No: II - F

Date: March 8, 2022

Topic: 2022-23 Tuition, Fees, Room and Board

Presenter: Dr. Ryan Ruda, President

Background Information:

Service Area tuition and fees were listed incorrectly in last month's board packet for Senate Bill 155 career and technical courses. The increase in fees were not reflected. The Senate bill courses are those approved technical courses that are taught in our service area high schools.

Budget Information:

Increase in tuition and fees will increase revenue in the general fund and auxiliary accounts.

Recommended Board Action:

Board adopts the following tuition and fee rates for 2022-23:

Service Area SB155 tuition and fees-- \$55 per credit hour

Board Action Taken: _____ **Approved** _____ **Disapproved**
_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

RESOLUTION 2021-D

WHEREAS, on the 15th day of February 2022 the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Dr. Wanda Rodriguez-Rivera of the Board of Trustees' intent to non-renew her contract of employment as an Instructor for the 2022-23 school year; and

WHEREAS, the Executive Assistant to the President gave written notice to Dr. Wanda Rodriguez-Rivera on the 10th day of February 2022, that it was the intent of the Board of Trustees to non-renew her contract of employment for the 2022-22 school year; and

WHEREAS, after consideration of the matter, the Board of Trustees has determined that the matter should be resolved as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

1. That the contract of employment of Dr. Wanda Rodriguez-Rivera is not renewed for the 2022-23 school year; and
2. That the Executive Assistant to the President give Dr. Wanda Rodriguez-Rivera, either personally or by United States mail, on or before May 21, 2022, a signed copy of this resolution.

ADOPTED by the Board of Trustees on the 8th day of March 2022.

Dr. Marilyn K. Douglass, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Jodie Tewell,
Executive Assistant to the President
Garden City Community College

CERTIFICATE OF SERVICE

Resolution 2022- 2

I, Jodie Tewell, do hereby certify that on the 9th day of March 2022 I served a copy of the foregoing, Resolution No. 2022- 2, on Dr. Wanda Rodriguez-Rivera in the following manner:

_____By certified mail to 4101 E Highway 50, Lot 112, Garden City, KS
67846

_____By personal service at Garden City Community College

Jodie Tewell,
Executive Assistant to the President

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINTS

The president shall not cause or allow any practice, activity, decision, or organizational circumstance, which is illegal, imprudent, or in violation of commonly accepted business and professional ethics.

1. An open climate in the decision-making process shall not be discouraged.
2. Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.
3. Information and advice to the board will have no significant gaps in timeliness, completeness, or accuracy.
4. Compensation and benefits for staff shall not deviate significantly from market.
5. No fewer than two administrators will be informed of president and board matters and processes.
6. There shall be no conflict of interest in awarding purchases or other contracts.
7. The president shall not allow for purchases between \$10,000 and \$50,000 without first giving consideration to local (Finney County) businesses, with a maximum ten percent premium. Purchases directed by grant funds are excluded. (Approved 11/11/2020)
8. The president shall not initiate new programs or retain existing programs without consideration of cost-effectiveness and overall value.
9. The president shall not fail to provide redundancy and cross training which transitions leadership of the college in the event of a planned or unplanned departure.
10. The president shall not fail to insure a safe and healthy environment on campus.
11. The President shall not fail to have a college-wide strategic plan, focused on continuous improvements and financial planning; provide bi-annual updates to the board on strategic plan.

Reviewed annually, #7 bi-annually. #8 annually.

This policy revised on October 19, 2021

Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.

CEO's Interpretation: The President must ensure the financial conditions of the college do not jeopardize fiscal solvency. The President must ensure that there is clear alignment of finances and planning toward the board ENDS of: Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment and Workforce Development.

Data directly addressing interpretation:

The board receives monthly financial reports of the financial conditions of the college. In addition to a direct budget line report of revenues and expenses, the college has developed a new summary page of revenue and expenses. This new summary page provides a comparison to the previous year as well as a Year to Date % for tracking purposes. These reports provide an enhanced mechanism for direct board inspection and review of the financial conditions of the college. This aligns with being able to "Inspect what you Expect."

The college planning and budgeting process aligns to the four pillars of the strategic plan and collectively to the board ENDS. The four pillars of the strategic plan are:

- Student Success
- Institutional Partnerships
- Fiscal Solvency
- Sustainable Infrastructure

Within each of the four pillars are goals and strategies that further embed and correlate to the board ENDS. These embedded goals and strategies correspond to the college planning and budgeting process. Tying the annual planning and budgeting process to the college strategic plan and to the ENDS priorities creates a systematic and integrated planning process. The institution allocates resources in alignment with its mission and priorities, as identified through the college strategic plan and board ENDS.

To ensure that this process is in place and for evaluative purposes, the board receives an annual report in the fall semester which provides updates and transparency of progress made on the strategic plan. Additionally, each of the ENDS are reviewed and reported on to the board for transparency and verification that the board ENDS are being met and not compromised.

The president shall not fail to insure a safe and healthy environment on campus.

CEO's Interpretation: The President must ensure the campus is safe for all students, staff and community members. In addition, the president will promote a healthy campus.

Data directly addressing interpretation: Below are some of the activities for 2020-21 thus far.

Freshman Orientation—

- Sessions were held at Freshman orientation on stress management, the importance of diet and exercise, campus safety protocol, dating violence, relationships, substance abuse and harassment. Speakers were brought in to present how to identify these issues on college campuses, how to report and who to report to.

Student communication—

- Emails are sent at the beginning of each semester to all students with information about how to report concerns and directs them to the online form and staff members who are available to talk with students and employees regarding safety concerns.

Broncbuster Wellness Center--

- The Broncbuster Wellness Center is open free of charge to all students and employees. Additionally, Gold Card members and members of the President's Guild receive membership to the Wellness Center.
- GCCC forged a partnership with Garden City YMCA for discounted membership rates to access all YMCA facilities.

Campus Police Department

Campus Safety & Healthy Campus Report

2021 & 2022

CPR & Narcan Training has been conducted for Building Emergency Leaders, Campus Police personnel, and various staff members. This event was coordinated by the GCCC Campus Nurse and instructors from the Department of Public Safety. Attendees were also be trained on our AED system.

GCCC has purchased 125 on-line training licenses from the ALICE Training Institute for armed intruder training. This project will be initiated in March 2022 and will be coordinated by Campus Police. Building Emergency Leaders and key student organizations will be prioritized in the first phase of training. If interest is strong, Campus Police will request more on-line licenses in the next budget process.

In February 2022, Campus Police Chief Dozier initiated a meeting with the Building Emergency

Leaders of our campus. These meetings are held at least once per semester. Our goal is to enhance safety and communication efforts at Garden City Community College (GCCC), during emergencies and/or disasters. A Motorola radio is assigned to each of the buildings, with individual employees designated as primary points of contact. All others are designated as alternates or college leadership. Overall, the Emergency Communication System consists of 30 Motorola radios and over 40 employees. Additional batteries are being purchased to replace the older ones.

Campus Police and GCCC Accommodations will coordinate the purchase of additional wheelchairs to enhance access in various buildings.

New lights are being installed on campus. Additionally, Campus Police assists the Facilities/Maintenance team with a periodic inspection of the campus lighting. This inspection is scheduled monthly, and the results are sent to the Dean of Physical Planning and Facilities Management for review. The Dean then schedules the rental of a lift truck, and the lighting is repaired and/or bulbs are replaced. Also, Campus Police assist with periodic inspections of the automatic door access in all buildings. Work orders are initiated on all doors with malfunctions.

During the Fall Semester, Campus Police initiated an informal survey with students walking to classes in the evening. Campus Police met with students in the Quad area and various other buildings over the period of about one week. Students were asked whether or not they felt safe on campus, and this led to a brief conversation about safety in general. The responses/reactions from the students were very positive. Approximately 30 students were met with and most stated that they and their friends felt safe on campus. There were a few students that expressed concerns involving personal relationships, one of these occurred prior to the person becoming a college student. Campus Police plan to incorporate this informal survey/student interaction with its "Thank you for doing the right thing" campaign going forward. Students participating in the survey were given items purchased from the GCCC Bookstore.

The RAVE Emergency Notification System was tested on October 15, 2021. Test notifications were sent out to students, faculty & staff through cell phones calls, texts, and e-mail messages.

Chief Dozier has recommended that employees in all buildings take at least one hour during in-service week to discuss safety issues on campus. Dr. Ruda approved this suggestion and encourages leaders across campus to initiate this measure. Campus police personnel are available to facilitate discussions and to assist whenever necessary.

In February 2021, Officer Scrivner attended a Taser Instructor Course and was certified as an instructor for GCCCPD. This will assist campus police personnel with the opportunity to meet annual certification requirements. Additionally, our instructor will assist in certifying local law enforcement personnel.

HR

Campus Safety and Healthy Campus Report

2021-22

- Employee Professional Development for Fall 2021 in-service consisted of training on “Mental Health Awareness” from Compass Behavioral Health.
- Keynote “ Good Shift” by Jennifer Powers.
- Fall in-Service breakout sessions were offered on KPERS, IT and Safety Updates, Diversity, Equity, and Inclusion (D.E.I), Canvas Basics and New Features, Admissions processes
- Human Resources attended the Society for Human Resource Management (SHRM) Conference in September 2021.
- Human Resources attended Title IX training through Husch Blackwell
- Facilitated meetings for open enrollment for Blue Cross and Blue Shield of Kansas in person as well as via zoom.
- Open Enrollment for American Fidelity was held in multiple locations to accommodate employee schedules as well as zoom options were available.
- Development of the “New Employee Guide”
- Publication of the Employee Handbook- October 2021
- Through our partnership with Blue Cross and Blue Shield of Kansas, starting October 1, 2021, employees and covered family members can visit the Grow Well Clinic in Garden City or the Care to Thrive Clinic in Dodge City for primary, preventive and wellness care at no cost to the employee.
 - January 2022, services offered were expanded to include Mental Health
- Biometric Screenings/HRA were offered this year on October 6, October 12th, and October 20, 2021. This year scheduling options were expanded with extra days and times available.
- Employee Professional Development for Spring 2022 in-service consisted of training on “Be a Leader You Would Follow” by Corey Ciocchetti
- Spring in-Service breakout sessions were offered on Benefit Information, IT and Safety Updates, Diversity, Equity, and Inclusion (D.E.I), Canvas Basics and New Features, Mental Health Awareness from Compass Behavioral Health
- As a part of the onboarding process, all new employees are required to complete the assigned mandatory training through Safe Colleges – Vector Solutions online training platform. The assigned mandatory training for new employees consists of Title IX Roles of Responsible Employees, Discrimination Awareness in the Workplace, Sexual Harassment: Staff to Staff, FERPA: Confidentiality of Records and Bloodborne Pathogens.
- Mandatory training assigned through Safe College-Vector Solutions consisted of Blood Borne Pathogens October 2021 and FERPA Confidentiality of Records, February 2022.

Student Health Services

Student Health Services 2021-22

- Annual faculty and staff trainings include blood borne pathogens and sexual harassment training. These are online trainings to help facilitate the education and completion of trainings.
- Automatic External Defibrillators- monthly maintenance checks (currently 10 AED's on campus)-December 2021 maintenance checks transferred to college health/athletic facilities
- Partnership with Family Crisis offers on campus advocate, available to all students, faculty and staff. Family Crisis GCCC Campus Advocate attends residential life check-in. February 2021 Allison Knier new campus advocate Spring 2020
- Maintain files and records of all students, faculty and staff who require health-related assistance
- Ensure residential life immunization requirements are met
- Employee and student communication staying well and preventive actions for communicable disease i.e. influenza, coronavirus
- Serve as a referral agent and work closely in obtaining services with other health care providers in the community
- Partnership with Centura Health offering students access to affordable healthcare at Convenient Care Clinic & Siena Medical Clinic
- Maintain professional contact with Robert Rosin MD, Medical Director Student Health Services, offers access to quality healthcare.
- College Health Nurse is a Building Emergency Leader (BEL)
- Respond to health-related issues on campus
- Maintain membership in ACHA
- Maintain CLIA license-(Clia waived lab- strep test, pregnancy test, COVID-19)
- Maintain CPR certification
- Coordinated CPR training for 11 employees
- Student Health Survey to students, faculty & staff
- Fall 2020—Flu Shots available
- Partnership with Genesis Family Health-Genesis Mental Health Counselors on campus M-Th-F
- Partnership with Genesis Family Health to provide COVID-19 testing for GCCC students and employees.
- GCCC continues to provide office space for on campus testing site. This allows for easy access to COVID testing for students and employees.
- Late Fall semester, GCCC provided office space for testing site. This allowed for easy access to COVID testing for students and employees.
- Maintained frequent communication with FCHD for guidance regarding COVID-19/public health
- MOU with FCHD to provide nursing staff to FCHD for purposes of COVID testing, preparing specimens for shipping, contact tracing, mass vaccination clinic
- Contact Tracing for GCCC students

- Manage daily symptom screening of current students, Campus Cloud-(Fall 2021- 328 cases. Daily monitoring during illness-onset to release.)
- Manage daily symptoms screening all employees, Healthy Roster
- Scheduled approximately 110 GCCC employee vaccinations- FCHD clinic February and March 2021
- College Health provided RN to FCHD COVID vaccine clinic
- COVID-19 testing of all residential life students upon check in Fall 2020 & Spring 2021
- February 2021 COVID-19 Randomized surveillance testing of traveling team/programs and residential life
- Covid-10- Full time RN and RN PRN added to College Health staff
- In process of developing Narcan Program- 21 employees received Naloxone training
- Fit Testing (COVID N95 masks) for 51 employees
- GCCC offered \$500 COVID vaccination incentive to students/employees

Fall 2021/Spring 2022 events:

“Home Sweet Home”-Homesickness tips, meet and greet

Fall Vision Screening -College Health & GC Vision Source

“Keep It Safe”-promote physical health, mental health, sexual health, healthy pregnancy, safe relationships, campus safety

“Free Flu Shots for Students/Employees”

Stress/Anxiety- learn to manage stress/anxiety

Holiday Blues- learn to recognize depression

STI Awareness- sexual transmitted infections- College Health & FCHD

GCCC Blood Drive- College Health & American Red Cross

Spring Vision Screening- College Health & GC Vision Source

Planned/Scheduled events Spring 2022:

Dental Screening- College Health & Genesis

Alcohol/Drug Awareness/SIDNE (Simulated Impaired Driving Experience) College Health, Campus Police, DPS, GCPD

Summer Fun- Skin Cancer Awareness

Student Health Services Committee’s served:

SANE/SART: Sexual Assault Nurse Examiner/Sexual Assault Response Team: monthly meetings

Finney County Prevention Taskforce: monthly meeting

FCHD Advisory Committee- Family Planning

COVID Taskforce

GCCC Nursing Advisory Committee

Title IX

Staff attended the Heartland summit conference. This conference focuses on dating violence, relationships, Clery and title ix items. It provides an avenue to engage with other higher education professional and look at new strategies and techniques to be implemented at higher education institutions.

Staff have attended multiple webinars and online training modules. These include: "Clery Act Using evidence to impact real Change to campus safety practices," "Improving your clery act reporting procedures," and "Clery Act compliance."

Worked with a national consultant through the national Title IX administrators organization to review and update Title IX policy and regulations, student conduct, hearings and grievance policies. Policies were reviewed and updated to align with state and national regulations.

Have implemented Title IX trainings titled "Role of Responsible Employee" and "Guide for Responding" into all new employee orientations on a monthly basis.

Presented Title IX, suicide awareness and gender violence awareness trainings to all Resident Assistants at RA training in August.

Send an email to all student and employees each semester which highlights "Know your Rights" with Title IX.

The College has entered a partnership with Genesis Family Health. The partnership is dedicated to promoting the emotional and mental well-being of all students. Services can be provided in-person, virtually, over the phone or email. They are available 10 hours per week.

GCCC partnered with Genesis to open a COVID testing location on campus for availability to all community members, as well as increasing ease and access of testing for students and employees.

Facilities & Operations

From the beginning of the Covid-19 pandemic, GCCC Operational staff, consisting of Facilities Management, Custodial Services, Maintenance, Grounds, Information Technologies, and Transportation, met frequently to discuss best practices, policies, and procedures to put into daily operations to ensure the campus is safe for all students, staff, and community members.

Below are some of the steps that were taken to ensure our daily operations and return of students to campus was done as safely as possible:

- HVAC Upgrade to improve Air Flow in West Hall Dormitories. Installation of Dedicated Outdoor Air Systems allows for improved ventilation and air flow through our dormitories.
- Campus light pole installation. 14 light poles were installed in the fall and 3 more in the spring to improve safety across campus with plans for more to be added at a later date.
- Cooling towers replacement. Two 300 ton cooling towers were installed in 2021 to improve campus wide HVAC efficiency.
- Access control locks were installed to improve safety across campus.
- Disposable face masks are provided by the College.
- Breakrooms and common areas that encourage gatherings of multiple individuals or not maintaining appropriate physical distancing were closed. Exceptions were made for the use of copy / multi-function machines or for the picking up of campus mail.
- Communal refrigerators, coffee pots, microwave ovens and other high touch devices that encourage contact by multiple people were unplugged (if possible) and off-limits.
- Sanitation stations, including hand sanitizer, disinfectant wipes and other items were placed throughout GCCC facilities.
- If a positive case of COVID-19 is identified in a GCCC facility, the appropriate cleaning protocols and contact actions were initiated.
- Students, staff, and faculty were advised against gathering or socializing anywhere.
- All faculty and staff were required to stay home if they are sick.
- Signage and multimedia displays reminding staff, faculty, and students to follow best practices were placed throughout campus.
- Custodial services conducted periodic sweeps of shared bathroom areas. Sanitizing highly touched areas: handles, doorknobs, sinks, faucets, shower, etc.
- Res Life staff, Operations and food service worked together to coordinate response to various levels of virus spread in campus housing.
- Enhanced cleanings of all common areas and classrooms were performed twice daily, including regular disinfecting of frequently touched surfaces (door handles, hard surfaces, tables, chairs, etc.). Monday - Thursday. Additional cleaning supplies were made available for instructors to clean learning spaces after use. Cleaning supplies will be made available in each department.
- All restrooms were cleaned and disinfected a minimum of twice daily. High touch surfaces received additional sanitizing throughout the day.
- Drinking fountains at all locations were taped off and disabled. The water bottle filling capability at these stations remained available. Individuals were encouraged to fill personal water bottles and/or bring personal beverage.

- Passengers in college transportation were not allowed to travel if they had symptoms, same procedures as for campus buildings.
- Passengers are required to wear a face covering.
- Face covering are required for our drivers.
- Hand sanitizers and face coverings provided on board by GCCC.

Student Safety Updates

Below is information that was provided to students.

- Mission of our Campus Police Department
- GCCC Campus Safety and Security handout
- Run, Hide, Fight Video
- Conceal and Carry handout
- See Something Say Something
- Why Busters Wear Masks
- Link to the Campus Security website
- Documents regarding ADA/Title IX
- Sexual Violence brochure
- General and contact information regarding services at Genesis Family Health

Athletic Safety Updates

ENDS Reporting - Sports Medicine 2021-2022:

- July 2021 Installation to Perry Weather Station at Broncbuster Stadium – automatic lightning detection and severe weather warning system.
- July 2021 Subscription to Perry Weather system – accurate and automatic wet-bulb globe thermometry to identify high risk weather conditions for practices/games.
- Implementation of updated KJCCC heat/cold weather policies – utilizing timed rest/water periods during practices in high-risk weather conditions.
- July 2021 Subscription to Sway Medical Concussion Evaluation System – accurate/efficient concussion baseline and injury testing
- New relationship with St. Catherine Orthopedic; have physician presence at most athletic home events (including sports outside of football)
- 2.5 fully functioning and stocked athletic training facilities (DPAC, Stadium, and Softball locations)
- Transitioned to fully online/electronic medical records – improving efficiency in communication between sports medicine and coaches, facilitating documentation process during emergency room referrals, etc.
- Purchase of traveling therapeutic modalities – allowing for on-the-road treatments of student-athletes' injuries

- Developed relationship with Healthy Roster product creators – making improvements to the electronic medical records system for sports medicine and coaches
- Increased number of student athletic trainers – improving practice/game injury monitoring, number of treatments, and sport coverage:
 - Fall 2020: 8 students
 - Spring 2021: 7 students
 - Fall 2021: 10 students
 - Spring 2021: 11 students
- Revised the student-athlete pre-participation waivers/policies packet – improving policies regarding insurance and concussion protocols
- Writing the “Sickle Cell Waiver” policy and adding it to the pre-participation waivers/policies
- Revising medical history component of the pre-participation physical examination – identifying multiple pre-existing conditions and injuries that were addressed prior to participation
- **Total Medical Appointment Comparison** (initial evaluations, follow up appointments, radiology referrals, etc.):
 - June 2020 to May 2021: 150 total appointments
 - June 2021 to March 2022: 138 total appointments
- **Out of Pocket Expense Comparison:**
 - For Injuries that Occurred June 2020 to May 2021: \$31,407.33
 - For Injuries that Occurred June 2021 to March 2022: \$16,533.49
 - *This number will not be finalized until summer of 2022*
- **Number of Athletic-Insurance Claims Comparison:**
 - For Injuries that Occurred June 2020 to May 2021: 11 Claims
 - For Injuries that Occurred June 2021 to March 2022: 16 Claims
- **Number of Injury Evaluations Comparison (Data Pulled from EMR):**
 - June 2020 to May 2021: 320 Added Injuries
 - June 2021 to March 2022: 420 Added Injuries
- **Number of On-Campus Treatment Comparisons (Data Pulled from EMR):**
 - June 2020 to May 2021: 883 total treatments
 - *COVID restrictions on number of persons that could be seen at a time*
 - *Might be a limiting factor on this number*
 - June 2021 to March 2022: 3044 total treatments
- **Total On-Campus Treatment Costs (Data Pulled from EMR):**
 - June 2020 to May 2021: \$111,530
 - June 2021 to March 2022: \$132,329
 - *Showing an increase in number/quality of treatments*

POLICY TITLE: BOARD JOB DESCRIPTION

The job of the board is to represent the ownership in determining and demanding appropriate organizational performance. To distinguish the board's own unique job from the jobs of its staff, the board will concentrate its efforts on the following job "products" or outputs.

1. Linkage with the public regarding ENDS. Input may be obtained in the following ways:
 - A. Meeting with individuals and organized or informal community groups (i.e., civic groups, churches, focus groups).
 - B. Observing and meeting with other public boards.
 - C. Hosting opportunities which afford owners the opportunity to learn about the college.
 - D. During open session of board meetings.
 - E. Address electronic communication related to the performance of the President.
2. Written governing policies which, at the broadest levels, address:
 - A. ENDS: Organizational products, impacts, benefits, outcomes, recipients, and their relative worth (what good for which people at what cost).
 - B. EXECUTIVE LIMITATIONS: Constraints on executive authority which establish the boundaries within which all executive activity and decisions must take place.
 - C. GOVERNANCE PROCESS: Specification of how the board conceives, carries out, and monitors its own task.
 - D. BOARD-MANAGEMENT DELEGATION: The manner in which authority is passed to the president and assessment of the use of that authority.

(Continued on next page)

POLICY TITLE: BOARD JOB DESCRIPTION (CONTINUED)

3. Assure the president's performance through periodic and annual reviews.
4. Select and discipline board officers
 - A. A chairperson shall be selected, by majority vote of the entire board, based on his or her abilities to carry out the responsibilities of that position. (A chairperson, and other officers deemed necessary or required by statute, shall be elected on an annual basis during the official board meeting in January).
 - B. If, for any reason, board members believe the chairperson fails to fulfill his or her role as stated in these policies, they may, by majority vote of the entire board, remove the chairperson from office and select a replacement for the remainder of the unexpired term as chairperson.
5. Impact on legislative affairs through advocacy.
6. The Board shall monitor the outcomes and professional conduct of organizations associated with GCCC - i.e., the GCCC Endowment Association (EA) and the Broncbuster Athletic Association (BAA).
7. Advocate for the values of diversity, equity, inclusion, and compassion. Respect and welcome all people equally.
 - **Diversity**: Garden City Community College recognizes and values differences in **(including, but not limited to)** age, ethnicity, gender identity and expression, nationality, religion, sexual orientation, political perspective, socioeconomic status, citizenship, military status, persons with a mental health condition, status as an individual with a disability and first-generation student status that enrich our learning and working environment. It is the goal of the college to mirror the diversity of the communities in which we live and serve.
 - **Equity**: Garden City Community College fully embraces the core components of equity—fairness, impartiality, and objectivity—in all areas of governance requiring decision making, problem solving and dispute resolution. The college is committed to respect individuality, human dignity, and equality.
 - **Inclusion**: Garden City Community College intentionally strives to foster a culture that affords an opportunity for all constituents to feel welcome, included, and able to contribute to the overall success of the college. A climate of openness, trust, education, engagement, and celebration of differences lies at the core of Garden City Community College.

Reviewed Bi-annually.

This policy revised on March 9, 2021

POLICY TITLE: PERSONAL ENRICHMENT

1. Recipients pursuing individual interests will be personally enriched.
2. Outreach will serve the needs of the Community.

Reviewed annually.

This policy revised on June 27, 2017

POLICY TITLE: ESSENTIAL SKILLS

Students will possess essential skills.

1. Students will illustrate written communication skills.
2. Students will demonstrate oral communication skills.
3. Students will exhibit critical thinking skills.
4. Students will develop an awareness of diversity.
5. Students will develop an awareness of social responsibility.

Reviewed annually.

This policy revised on February 11, 2020

February 2022 Activity Board Report

Human Resources March Board Report

New Employees:

Joy Savage, Accommodations Coordinator, effective, February 28, 2022

Vaughn Van Dame, Head Strength & Conditioning Coach, effective, February 28, 2022.

Filled Position (s)

Title V Activity Director, effective, June 6, 2022

Title V Outreach Coordinator, effective, March 2, 2022

Title V Robotics Instructor, effective, August 8, 2022

Internal Transfers:

Kelsey Kilgore, Title V Outreach Coordinator, effective, March 1, 2022

Resignations/Separations/Retirement:

Angela Strickert, Custodian, effective, February 14, 2022

Stephanie Janda, Financial Aid/Records Office Assistant, effective, March 2, 2022

Derek Ramos, Dean of Physical Planning, effective March 25, 2022

There are currently twenty (20) open posted positions at which three (3) are adjunct positions.

Open Positions:

Custodian- In process

Admissions Representative- Campus Visit Coordinator- **in process**

Dean of Advancement and Alumni Relations- **In Process**

Head Spirit Squad Coach-**In Process**

Economics Faculty- **In Process**

Financial Aid/Records Office Assistant- **In Process**

Assistant Volleyball Coach- **In Process**

Director of Facilities

Chemistry Faculty

John Deere Faculty

Ged Instructor/GED Instructor (Part-Time)

English Faculty

Fire Science Faculty

Industrial Maintenance Instructor

CLC Paraprofessional (Part-Time)

Part-Time Title V Grant Paraprofessional

Adjunct Positions:

Fire Science (Adjunct)

Cosmetology Adjunct Instructor- manicuring Nail Technology

Criminal Justice Adjunct instructor

ADMINISTRATIVE SERVICES March 2022 BOARD REPORT

Projects for the Human Resources Department include:

- **Non-Academic- HR Department Review**
- **Human Resources Webpage**
- **New Employee Orientation**
- **HR Newsletter Revisions- Employee Resources**

Instructional Services-March 2022

Music

Godspell held three performances. Total ticket sales showed 510 attendees, demonstrating there is still a draw for theatre performance in the area. Performers included both college students and community members.

The Music Department played on tour in Great Bend and Healy.

In February, CJ Johnson and Makenzi Johnson, co-directors of Band, visited 5 high school basketball games to play with high school bands.

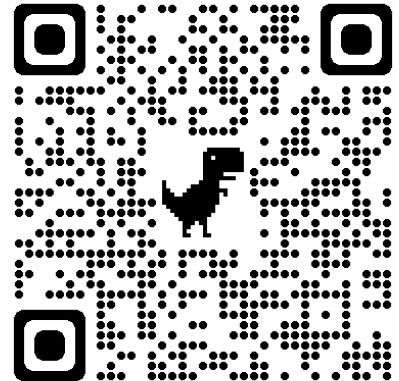
17 music majors attended the Kansas Music Educators Association Annual In-Service Workshop to see professional, collegiate, and K-12 clinics and concerts.

The Innovation Selfie Station, a project developed by members of the GCCC Leadership Academy was proposed to Cabinet and approved. The project collaborates with the Art department to develop a selfie wall on campus.

GC3 Media

The student-run online radio station is up and running. This project is fully produced by students. You can listen and see all of the student media activity by visiting the web site or scanning the QR code with your phone: <https://gc3media.net/>

Last semester, GC3 Media was contacted by Genesis Family Health, which was looking for two Multimedia and Public Relations interns. There are currently two students working in paid internships.



Registrar's Office

A few more ramblings...

Graduation:

- Our office has received a total of 445 Applications for Graduation for the 2021-22 academic year (99 for Fall 2021, 318 for Spring 2022, and 28 for Summer 2022).
 - At present, a total of 282 graduates have indicated their plans to participate at Commencement ceremony this year.
- We are currently in the process of completing preliminary degree audits for our Spring 2022 prospective graduates. Graduation applications still continue to trickle in. Within the next few weeks, we will begin preliminary degree audits for our Summer 2022 prospective graduates.

Commencement Ceremonies:

- As you may now know, we plan to hold two (2) ceremonies on Friday, May 6.
 - Students graduating with an Associate in Applied Science (AAS) or a Certificate will attend the 4 PM ceremony.
 - Students graduating with an Associate in Arts (AA), Associate in Science (AS), or Associate in General Studies (AGS) will attend the 7 PM ceremony.
- The decision to have two ceremonies was made in order to accommodate the audience size and allow graduates to invite all their family members and friends.
- Each ceremony will be a full ceremony including a student speaker, president's message, outstanding student recognition, and the conferring of degrees and certificates.

Self Service:

- We are currently testing the option to certify student attendance in Self-Service (known as the Census Roster).
- This online option will replace the manual version of printing paper certification rosters and distributing to instructors.

Enrollment:

- Summer 2022 enrollment opened on Tuesday, March 1.
- Fall 2022 enrollment is scheduled to open on Tuesday, April 12.

SSS

GCCC TRIO Student Support Services has an outreach programs workshop on Wednesday, March 2, where students will get information about bachelor's degrees that students can earn without leaving southwest Kansas. On Wednesday, March 30, we will have an event entitled "Establishing Healthy Relationships" where students will have an opportunity to meet the GCCC Family Crisis Services Advocate and learn about her work with students. Staff members are starting to plan transfer and enrollment visits for students who will graduate in the spring or summer of this year and transfer to their four-year institution. We would also like to have an academic achievement recognition for students who have a C or higher grade in each of their classes at midterm. We would also like to recognize students who were on the fall semester honor roll.

CAMP

CAMP Scholarship Program

CAMP has processed 21 Scholarships at a total of \$31,400 for students enrolled in classes full-time.

Five more students will also be awarded \$1,500 CAMP scholarships this semester; at the same time, recruitment is taking place with applications and information offered to area seniors.

As part of a grant with three sites, GCCC offers 20 scholarships to freshman students who were part of the Migrant Education Program in their schools. This is a federally funded program for children whose parents are involved in agricultural jobs.

Twelve area seniors have already been accepted to receive this scholarship next school year.

CAMPUS HEATH

GCCC sponsored the Blood Drive held on February 9th.



GARDEN CITY COMMUNITY COLLEGE

HIGHLIGHTS

SGA:

Speaker Keith Richardson member of Central Park 5:

- Due to weather date changed to March 8, 2022
- 7pm, Back Gym

Upchurch Foundation:

- Paul Kile Speaker, Video & workshop
- March 8, 2022 1pm
- Earth Day:
- Partnering with other organizations for Earth Day at the Zoo
- Organizing river clean up day with Leslie Wenzel
- Working with organizations on all Campus Recycling bin project

Halo:

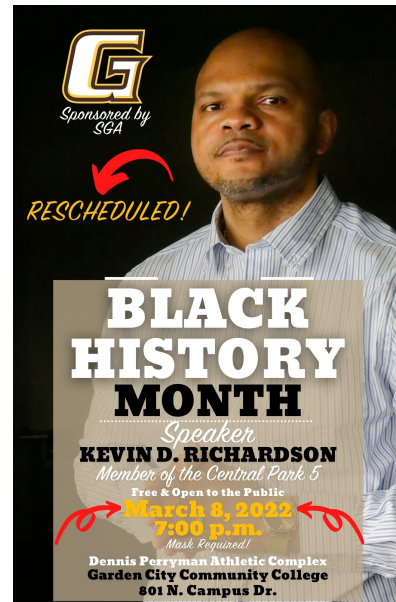
- All HALO members will be attending the Kevin Richardson speaking event
- For Earth Day will give the students the opportunity to make bird feeders in the quad on 4/20.
- Interested in joining SGA and Math/Science at the zoo for Earth Day booth

Criminal Justice:

- 4/21 Drug and Alcohol awareness
- Taking the lead on all Campus Recycling bin project
- Community Service

Quiz bowl:

- Trivia Night March 11th, Time is TBD
- No sign-up needed



PTK:

- Flower seed packets pass out during Earth Day

Bookbusters:

- Mystery Book moved to March 28th

Art Club:

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