

GARDEN CITY COMMUNITY COLLEGE

May 11, 2021

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Andrew Knoll, IT Director
Aaron Kucharik, Community Member
Jean Lamfers, Community Member
Madilyn Rider, Public Relations Coordinator
Meghan Flynn, Community Member
Nancy Unruh, Registrar
Rodney Dozier, Campus Police Chief
Toni Douglass, Community Member
Craig Lurtz, Transportation Coordinator
Larry Kleeman, Ranson Financial Group
Perla Salazar, Faculty Senate/Math Instructor
Taryn Tabor, SGA President
Derek Ramos, Dean of Facilities
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:

Graduation was a wonderful time, and it feels like we are finally able to relax and enjoy college life. Trustees commented on their thoughts regarding commencement. The GCCC band and choir concerts in the park, nursing pinning, DPS, SGA made them feel like part of the campus. Trustees have felt isolated due to COVID. They are proud to be a trustee and proud of our students and staff. Trustees appreciated the part of commencement where parents walked in the graduates; made it more of a family environment. John Deere ceremony was so good to be able to visit with students and parents. It was good to be able to have in person graduation and first-generation graduates. It was welcoming to see the pride in the parents' eyes. Pride on the parents faces and students faces makes it worth the job and rewarding. John Deere had four large dealerships and individual dealerships at their certificate ceremony. The Board appreciates all they do for our school. We had 248 graduates walk at graduation but had closer to 400 graduate this year.

Chair Douglass reminded everyone that they would be filling out the self-assessments at the end of the meeting – this is a recording what you want to talk about or opinions.

INTRODUCTION OF NEW EMPLOYEES:

No new Employees

Due to being Finals Week, Chair Douglass requested that Agenda Items V -F and V-G be moved to this time in the meeting. Reports were given.

V. F. SGA Report

Taryn Tabor reported for SGA. On April 28-29 clubs made appointments with SGA and talked about what they were doing and if they wanted changes. On April 20 students had a bon fire and awards ceremony. Awards ceremony lasted an hour and snacks were provided afterwards. Cody Cundiff was the speaker. Not many clubs showed up, so SGA students accepted the awards for the clubs not present. At the bon fire afterwards SGA provided a shirt with GCCC 2021 in black lettering. We did powder chalk and white shirts like a color run and handed out Glow sticks. Overall, it was a good turnout. SGA has teamed up with the Humane Society for a dog run. This fell through twice but on May 4 they came to campus and brought four dogs. On May 5, Halo did fun day where different clubs oversaw a yard game. Groups of four students and an advisor and went through a relay race with the winner announced at the end of day. We also had Zumba, food, and giveaways. Fun day was the last event of the year.

G. Report from Faculty Senate

Perla reported and had a follow up on fun day stating that it was a great day to end the year. Thank you to everyone who came to the faculty banquet. Faculty Senate's next meeting is this week on Friday to finalize the year and get new members set up for next year. Currently giving finals, grading, and assessment reports for end of the year. SLAT had a workshop where faculty could come in and ask question, and they will have another one next Monday. These have been short workshops as faculty are getting the hang of it. Adjunct faculty also came in during the workshops.

II. CONSENT AGENDA

Chair Douglass requested Item E be pulled for further discussion. Trustee Smith requested Item F. baseball lights be pulled, Trust Rupp requested Item H Access Control be pulled, Trustee Hitz requested Item G Auditorium Seating be pulled.

Motion to accept the Consent Agenda items except pull Items E, F, H, and G for further discussion.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item E. Resolution Authorizing the Offering for Sale of Lease Purchase Agreement Certificates of Participation, Series 2021B, of Garden City Community College, Finney County,

Larry Kleeman, Ransom Financial Group, presented information regarding the Sale of Lease Purchase.

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS
HELD ON MAY 11, 2021**

The Board of Trustees of Garden City Community College met in regular session at the usual meeting place on the campus of the College in Garden City, Kansas, at 6:00 p.m. The Chairperson presided, and the following members of the Board of Trustees were present and participating, to-wit:

The following members of the Board of Trustees were absent:

The Chairperson declared that a quorum was present and called the meeting to order.

(Other Proceedings)

The matter of authorizing the sale of approximately \$4,150,000* of “Certificates of Participation, Series 2021B, evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Purchase Agreement,” came on for consideration and was discussed.

Trustee Tedrow presented and moved for the adoption of a Resolution entitled:

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021B, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.

Trustee Rupp seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass.

Nay: None.

The Chairperson declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. 2021-E and was signed by the Chairperson and attested by the Secretary.

CERTIFICATE

Item F: Baseball Lights

Derek Ramos, Dean of Facilities reported that the expected lifespan is 25-30 on light poles themselves. Base and poles come with a 10 yr warranty. New technology will have the base supported in the ground versus on top of the ground. The next pole should last about 50 years. City codes requires more infrastructure, and we must go down a significant depth to add slurry. Since we held off on the project the city's codes changed and it went up \$75000 to adjust to new building codes. We still have the materials that could not be used. These materials amount to about \$5000 but can be used on other projects. Electricity with LEDs will be a tremendous savings. Derek discussed in further detail regarding the college's meters and electricity usage and needs. Derek also discussed the different bids; Clayton Holdings has the lowest five-year rate.

Motion to approve Item F.

Motion: Shanda Smith

Second: Beth Tedrow

Amended to approve Item F including recommended board action of financing with Clayton Holdings of a five-year term.

Amended Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item G: Auditorium Seating

Dr. Ruda and Derek confirmed that there will be the same amount of seating. There was discussion regarding wear and tear including servicing of seats. The quote does include replacement parts and an additional eight seats. Financing is through the Certificate of Participation. We have worked with the Higher Ed Consortium. We will be installing new carpet and painting. There are a total of 298 seats in the auditorium and the company is taking care of disposal.

Motion to accept Midstate Schools; bid to replace the auditorium seats.

Motion: Dave Rupp

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item H: Access Controls

Derek Ramos gave an overview of the project. Phase I was completed last fall and has been working well. Phase II will complete the project on campus. Access control will allow us to unlock the entire campus or lock it down all at the same time. Derek also addressed some minor issues with cell phones and alarms. Building Secretaries will oversee the doors for their buildings. The system is still operational when the power goes out.

Motion to approve Item H. Access Controls as presented

Motion: Leonard Hitz

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

(B) Approval of personnel actions – Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

(C) Financial Information

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Nonrenewal of Contract

(Supporting documents filed with official minutes)

(I) West Hall Dorm Shower Replacement

(Supporting documents filed with official minutes)

(J) Orientation Software

(Supporting documents filed with official minutes)

(K) Great Western Dining Contract

(Supporting documents filed with official minutes)

(M) Computer Equipment Replacement

(Supporting documents filed with official minutes)

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
A-1 Executive Limitations, Treatment of People 1-4 (supporting documents filed with official minutes)

Dr. Ruda has provided information as he interprets this monitoring report. No formal grievances have been submitted this academic year. Number 2: No reported concerns. Number 3 and Number 4 – in all of his explanations Dr. Ruda referred to policies, procedures, and orientations that keeps everyone up to speed on these monitoring report. This past year has been challenging which included all the covid training and compliance program. The safe college safety program as been implemented annually.

The board appreciates that the college included and initiated a Diversity, Equity, and Inclusions committee.

Chair Douglass proposed to accept as presented. No objections.

- B. Review Monitoring Report
No review scheduled.

IV. OTHER

- A. **Public Comments**
No public comments

- B. **President's Report**

Kansas Promise Scholarship Act

- House Bill 2064 established Kansas Promise Scholarship Act
- Last-dollar scholarship that covers the difference of a student's cost of attendance after other scholarships & grants have been applied
- Specific GCCC CTE programs will be available at no cost to eligible students
- Eligibility: Kansas high school graduates, Kansans aged 21+ who have resided in the state for at least 3 years, and dependents of military service members
- Students will have work requirements during school & residency requirements afterward

Criminal Justice Competition Team Results

- Criminal Justice Competition Team competed in a virtual regional competition in April
- Finished with five 1st place finishes, one 2nd place finish, and two 3rd place finishes
- The students & our instructors competed against other community colleges and even four-year universities

Masks Appreciated - Starting May 17th

- Will transition to a “mask appreciated” approach on campus beginning 5/17
- GCCC appreciates mask-wearing & supports those who wish to wear masks for the comfort and safety of themselves and others
- Masks may still be required in certain classrooms/offices, based on needs of employees with health-related concerns which necessitate masks still be worn
- Our COVID committee will continue to track and follow the weekly criteria from FCHD & KDHE
- Will re-evaluate the mask policy for fall semester in late summer
-

C. Incidental Information

No questions

D. Report from FCEDC

We had annual meeting last week and it was well attended by partners, counties, cities, Holcomb, and Garden City. We went over projects and brought up that the unemployment rate is very low. If you want a job, you can get a job. Members appreciate this board and college starting to work on infrastructure upgrades.

E. Report from KACCT

No meeting has been scheduled for a little while. Dr. Ruda and Beth worked on an evaluation of the director. Heather does a great job of keeping everyone informed. We could have been blindsided by other boards and she does a great job keeping everyone informed. We are hosting the COP in June and Athletics directors in July.

V. OWNERSHIP LINKAGE

Leonard has chosen to let the resolution he presented at last meeting rest. The Governor has vetoed the bill. Tabled for now.

College does link with our business partners when they meet with advisory committees meet for example, agriculture, beef, nursing. Chair Douglass would like to have one board member attend those meetings to bring back information to the board. David is on the DPS advisory board now. We will bring back to next meeting with a list of advisory councils and you pick the one you want to attend and attend once a semester.

College sponsors one chamber breakfast. Board members are encouraged to attend and talk about the college. We will ask if college help or host a Chamber Breakfast. Chamber also does after hour – businesses can come more readily. Business after Hours occurs on Thursday nights. We will host a breakfast and invite people from the community to come and do a table discussion on what the college can do.

Cultural Holidays – attending events based on cultural holidays. More and more the community will start those back up after covid.

Chair Douglass discussed upcoming event dates.

CALENDAR DATES

May 10	Final Exam Week
May 15	Legislative Coffee, BTSC Endowment Room Football vs Coffeerville, Tailgate 6pm Men's Soccer vs Dodge
May 17	End of Year All Employee Meeting and Awards Ceremony
May 18	Faculty's Last Day
May 24	Summer Session 1 Begins
May 31	Memorial Day, Campus Closed
June 3 - 4	COP Endowment Room
June 19	Board Retreat
June 26	Board Retreat

VI. EXECUTIVE SESSION

Motion to move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for the personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our Vice President of for Administrative Services/CFO be included. The open meeting will resume here in the President's Conference room in twenty (20) minutes. Return to open meeting at 7:51

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Open session at 7:52. Board did not complete their business.

Motion to return to executive session for ten (10) minutes. Return to open meeting at 8:03.

Motion: Blake Wasinger

Second: Leonard Hitz

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Board returned at 8:04. Board completed business for executive session.

Motion made to move that the Board recess into executive session to discuss proposals for collaborative projects pursuant to the open meetings exception for confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and/or individual proprietorships and that our President and Vice President for Administrative Services/CFO be included. The open meeting will resume here in the President's Conf Room in fifteen (15) minutes, with a five-minute break before going into session. Return to open session at 8:27.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

No Action was taken.

Board members filled out the board self-assessment forms before leaving.

VII. ADJOURNMENT

There being no further business to come before the meeting, on motion duly made, seconded, and carried by unanimous vote, the meeting was adjourned at 8:27.

(SEAL) Secretary _____

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board