

**GARDEN CITY
COMMUNITY COLLEGE
July 13, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Matt Stockemer, Web and Systems Administrator
Madilyn Rider, Public Relations Coordinator
Craig Lurtz, Transportation Coordinator
Derek Ramos, Dean of Facilities
Mark Hinde, Community Member
Mark Douglass, Community Member
Toni Douglass, Community Member
Aaron Kucharik, Community Member
Meghan Flynn, Garden City Telegram
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:06 pm.

COMMENTS FROM THE CHAIR:

Chair Douglass welcomed everyone back to open meetings that will take place in the Endowment Room moving forward.

The Board would like to welcome back students to the July summer session. Students are ready to go and have gotten checked into the dorms. We are excited to see everyone getting back to campus. Still following COVID testing protocols.

Fort Hays State University transfer center at GCCC is open, and the FHSU staff has moved in and started operations in the Saffell Library.

The Board participated in the Budget retreat on June 29, 2021. Dr. Ruda and Karla presented the plan for 2021-2022. It was a robust meeting, and we are good financially.

The SGA advisors have asked if the Board will move the SGA report to the top of the agenda when they return for fall semester, and the Board agreed.

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INTRODUCTION OF NEW EMPLOYEES:

No new Employees

II. CONSENT AGENDA

Chair Douglass requested a motion to amend the consent agenda to include the page that was excluded from the packet of adjunct/outreach faculty contracts.

Motion to accept the Consent Agenda items to include the page that was excluded as part of B- II.

Motion: Blake Wasinger

Second: David Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Trustee Smith asked for H, D-1 to be pulled from the agenda. Chair Douglass asked to pull Items E, F and G from agenda.

Motion to pull Item D-1, E, F, G and H for further discussion and approve the remaining Items A, B, C, D-2, D-3, and I.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6- 0

Item D-1: Approval of Property Insurance

Karla Armstrong explained that the increase in costs is not due to GCCC claims but the insurance is a consortium. GCCC will be taking this out for bid next year. We have been with IMA, Inc. since 2014. The increase is not reflective on our history. Property market is a hard market now with all the catastrophic losses nationwide. The Midwest Higher Education Impact and the K-state library fire impacted the premium rating dramatically. The storms in western KS have concerned the reinsurance markets. Going forward we will be looking into the Gallager group which is a primary insurer of all K-12 schools in KS and last year opened the market for community colleges. It will take approximately four months to change companies.

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Motion to accept Item D-1 Approval of Property Insurance as presented.

Motion: Blake Wasinger

Second: Shanda Smith

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item E: Negotiated Agreement

As indicated in the packet, Dr. Ruda highlighted changes in the agreement that was ratified by GC3 on June 7th. This includes a 3.5% cost of living increase, increase overload pay from \$600/hour to \$700/hour per credit hour. Winter session would move to \$800/hour. An academic title structure has been added which does not have a monetary structure attached. Dr. Ruda commended the work of the board team, along with Karla, Randy, and GC3 educators. There was discussion on people who are members on the negotiating committee; it is the boards pleasure who is on the committee.

Motion to accept negotiated agreement as presented.

Motion: David Rupp

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: none

Carries: 6 – 0

Trustee Hitz asked about a provision for military leave; it is a college policy and federal law.

Item F: Cost of Living Increase for Employees.

During the budget retreat the board had conversations regarding statutory changes that are impacted by Senate Bill 13. The budget will not be presented to the board until September; typically cost of living increase starts in August. We have proposed a 3.5% increase cost of living for all employees. It also allowed us to look for hourly employees that are in lieu of the 3.5% increase to add a \$1200 yearly increase. Any time we can take care of employees it is the institution's prerogative to do so. The \$1200 increase to their annual pay would be adjusted monthly and goes to the base salary.

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Motion to accept administrative recommendation of 3.5% increase along with the \$1200 increase for hourly employees effective with August payroll.

Motion: Beth Tedrow

Second: Shanda Smith

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass
Nays: none

Carries: 6 – 0

Item G: Board Resolution Revenue Neutral Rate

As indicated at the budget retreat, Senate Bill 13 changed the timelines for taxing entities. The mill rate will be based upon the evaluation from the county. We will notify the county clerk by July 20 of our intent to exceed the Revenue Neutral Rate. If the board does not take action to increase the revenue neutral rate, then our evaluation comes in lower in November. Our recommendation is to give notice to the county clerk that we will exceed the mill rate, so that we do not have to work with a negative rate. It does not mean that we are going to increase or decrease the rate; it gives us flexibility and we are not locked in. Other taxing entities locally are taking the same measures.

Motion to approve the resolution to exceed the revenue neutral rate as presented by Dr. Ruda.

Motion: Blake Wasinger
Second: David Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass
Nays: none

Carries: 6 – 0

Item H: Ocelot

Ocelot is an AI chatbot. Dr. Ruda discussed what the program would offer our students and visitors to the college webpage. This is a way to offset when offices are closed in the evenings or holidays to connect students to forms that they need. The heaviest time for student use is 2 am to 7 am. The program comes preloaded with over 100,000 questions and answers and has four different language options. This program will also help align us to the strategic plan of student engagement.

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Motion to approve Ocelot as presented by Dr. Ruda.

Motion: Blake Wasinger
Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass
Nays: none

Carries: 6 – 0 Motion carries.

Trustee Hitz readdressed Item II – I. Derek Ramos discussed the safety and technology offered by the M2 Freightliner being added to the fleet

- (A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)
- (B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)
- (C) Financial information
(Supporting documents filed with official minutes)
- (D-2) Item D-2: Approval of Workman’s Compensation
(Supporting documents filed with official minutes)

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1 Monitoring Report – Annual, Mission
President Ruda has done a great job of keeping us in a good position even through the pandemic. Karla as well. Chair Douglass congratulated Dr. Ruda on getting new grants and partnerships.

Motion to approve the acceptance of Dr. Ruda’s interpretation of the college’s Mission.

Motion: Leonard Hitz

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A-2 Annual, Budgeting/Financial Planning/Forecasting #1, #2

A-3 Annual, Financial Condition #1, #2, #3

A-4 Bi-Annual, Executive Limitation #7, #8

Discussion regarding the early childhood education program and Industrial Maintenance.

Motion to rescind the first motion to approve first monitoring report.

Motion: Leonard Hitz

Carried: 6 - 0

Board accepts monitoring reports as presented.

B. Review Monitoring Report

B-1 Monitoring Report -Annual - Academic Advancement

No recommendations

B-2 Annual Executive Limitations, Asset Protection #5

No recommendations

B-3 Annual Executive Limitations, Compensation and Benefits

Discussion that we should review all employment contracts that go to the attorney. The only contracts we have are the president's and employee contracts. No recommendations.

C. C-1 Policy Gov Review: Treat of People #5 & Board Job Description #1-E
Started discussion last month on whether to further define diversity, equity or inclusion. The Board tabled the discussion over the Treatment of People until next month.

Board Job description: There is access on the website regarding the presidents description. To date there has been no comments or feedback through the website.

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Trustees requested a small 3 ring binder to switch out pages when updates occur to the policy governance.

The Board accepted monitoring reports as presented.

IV. OTHER

A. Public Comments

No public comments

B. President's Report

Bethany College Articulation Agreement

- GCCC has entered an agreement with Bethany College to allow students to transfer there to complete a bachelor's degree seamlessly
- Our Associate of Arts (AA) and Associate of Science (AS) degrees transfer as a block with no credit loss

Football: 4 Broncbusters Named to NJCAA All-America Team

- Jordan Ford - Running Back
- Raymond Cutts - Defensive End
- Keylon Kennedy - Defensive Back
- Jonathan Huggins - Defensive Back

Athletic Teams GPA's: 45 Student Athletes Earn All-Jayhawk Academic Honors

- 45 student athletes were recognized for having a grade point average of 3.5 or above!
- 5 of our athletic teams had 3.0 GPAs or higher:
 - Baseball (3.1)
 - Men's Basketball (3.0)
 - Women's Basketball (3.03)
 - Men's Golf (3.6)
 - Volleyball (3.2)

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Spring Honor Roll Recipients

- 548 students in total - represent 55.9% of the 981 enrolled in 8 or more credits for Spring
 - 176 on President's Honor Roll - GPA of 4.0 or higher
 - 285 on VP/Dean's Honor Roll - GPA of 3.2 to 3.999
 - 87 on Honorable Mention - GPA of 3.0 to 3.199
 - End of Fall/Spring semester postcards were sent out. Student could use the postcard to bookstore for a discount.

Board congratulated the employees, faculty, and administration for working diligently and keeping things going. We were ahead of the game with Cengage and online books regarding the pandemic.

We are hosting the Jayhawk meetings in two weeks. For the start of the fall semester the athletic schedule will be as usual. Conversation will be over stipulations on attendance taking place during the conference. Spectators will be able to attend games, and this includes the band and cheer leaders.

C. Incidental Information

(Supporting documents filed with official minutes)

D. Report from FCEDC

County is looking for workers, along with the whole nation. We are getting back to in person meetings.

E. Report from KACCT

Next quarterly meeting Aug 27, zoom.

F. Report from SGA

No Report

G. Report from Faculty Senate

No Report

H. Accreditation Update

(Supporting documents filed with official minutes) Over the past several months Marc has presented information and items that are of the upmost concern from the HLC standpoint. 5A is one of the top problems for institutions; it is an informational item for GCCC. Criterion 5 Institutional Effectiveness, Resources and Planning –

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Marc Malone highlighted committees and how we are effective in complying with this criterion. The boards level of participation goes beyond surface level with the questions and engagement that they have during presentations from departments and programs. It is highlighted in the minutes and record keeping and is satisfactory for the Boards engagement.

Marc has been elected to the Transfer and Articulation Council. When we don't specifically control the academic guides, we have representation on those councils.

V. OWNERSHIP LINKAGE

Upcoming Calendar Dates:

August 9	Faculty Returns All Employee In-service Board Retreat, President's Conf Room
August 10	Board Meeting, BTSC
August 13	New Student Orientation
August 16	Classes Begin

August 27 Special meeting to approve the transportation building 7:30am

Executive Session

Executive Session

Motion to move that the Board recess into executive session for a period of ten (10) minutes to discuss confidential personnel information pursuant to non-elected personnel exception under KOMA. The open meeting will resume here in the Endowment Room at 8:01, with no action being taken.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Amendment to motion to include Dr. Ruda.

Motion: Beth Tedrow

Second: Blake Wasinger

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Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Board returned at 8:02. No action taken during executive session.

Chair Douglass reminded members to fill out self-assessment. She covered the results from last month's meeting.

Meeting adjourned 8:03

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board

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