

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
January 12, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
Jean Lamfers, Community Member
Toni Douglass, Community Member
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:

Thank you to everyone regarding the board retreat. The board discussed policies and processes regarding Board self-evaluation and President's evaluation at the retreat. The board decided to move forward with ACCT as a working partner. We welcomed students back on January 11. John Deere program obtained Platinum level, congratulations to Gabe Winger and Nate Steinle for their hard work. Upward academy celebrated graduations in December. GCCC Nursing program ranked in the top 100 schools in the Plains' region, congratulations to Patsy Zeller, Director of Nursing and all nursing faculty and staff. We will be having April Reign as our speaker for MLK day on Monday, January 18. The MLK presentation will be a virtual event.

INTRODUCTION OF NEW EMPLOYEES:

Colin Lamb, Vice President of Student Services, introduced new employees Jeff Tatum, Athletic Director, and Kelsey Bradford, Admissions Representative.

Karla Armstrong, Vice President for Administrative Services/CFO, introduced Madilyn Rider, Public Relations Coordinator.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda. Trustee Hitz made a motion to approve as written.

Motion: Leonard Hitz

Second: Marilyn Douglass

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES 2021

Discussion before nominations included information regarding HLC guidelines. The HLC Commission looks for procedures in place, training protocols to bring in new members or officers, and policy governance mechanisms.

Chair

Chair Wasinger opened for nominations.

Chair Wasinger nominated Marilyn Douglass for Chair for the 20-21 year.

Trustee Hitz nominated Beth Tedrow for Chair. Beth Tedrow declined the nomination on the fact that she needs more training before filling the position.

Trustee Douglass made a motion to take a five-minute recess. Recess starts at 6:44 pm to reconvene at 6:49 pm.

Motion: Marilyn Douglass

Second: Blake Wasinger

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6 – 0

The meeting reconvened at 6:49 pm, and discussion resumed for the Chair for 20-21.

Motion: Continuation made by Chair Wasinger for Marilyn Douglass for Chair

Second: Beth Tedrow

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp

Nays: None

Abstain: Hitz

Motion carried: 5 - 1

With the motion carried, Chair Wasinger passed the meeting over to newly elected Chair Douglass. Thank you to Dr. Wasinger for his leadership.

Vice-Chair

Chair Douglass opened nominations.

Trustee Hitz nominated Beth Tedrow for Vice-Chair for 20-21.

Motion: Leonard Hitz

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Clerk

Chair Douglass asked Dr. Ruda to explain the position. The clerk position helps with the direction of parliamentary procedures and consistency with communication. There has been no designee for the past two years.

Skip for now.

KACCT Representative and Economic Development Corporation Representative

Chair Douglass recommended voting on these two positions together. Nominations opened.

Trustee Wasinger motioned to nominate Beth Tedrow as KACCT Representative and David Rupp as Economic Development Coordinator.

Motion: Blake Wasinger

Second: Leonard Hitz

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion carried: 6 - 0

APPOINTMENTS

Chair Douglass recommended to proceed with appointments and renew.

Appointments

- A. Secretary to the Board..... Dr. Ryan J. Ruda
- B. Deputy Clerk.....Jodie Tewell
- C. College Treasurer.....Karla Armstrong
- D. Designated Agent for KPERS.....
- E. Alternate Designated Agents for KPERS..... Karla Armstrong
- F. Designated Endowment Representative.....Shanda Smith
- G. Broncbuster Athletic Association Representative.....David Rupp

Trustee Smith made a motion to renew A – G.

Trustee Rupp asked about D. Designated Agent for KPERS. Karla Armstrong recommended Pam Harms, Payroll Coordinator.

Trustee Smith amended her motion to renew A, B, C, E, F, G.

Motion: Shanda Smith

Second: David Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Appointments

- A. Secretary to the Board..... Dr. Ryan J. Ruda
- B. Deputy Clerk.....Jodie Tewell
- C. College Treasurer.....Karla Armstrong
- D. Designated Agent for KPERS.....Pam Harms
- E. Alternate Designated Agents for KPERS..... Karla Armstrong
- F. Designated Endowment Representative.....Shanda Smith
- G. Broncbuster Athletic Association Representative.....David Rupp

D. Designated Agent for KPERS

Trustee Smith made a motion for Pam Harms as Designated Agent for KPERS.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Depository and Authorized Signatures

Trustee Wasinger made a motion to approve A, B, C to leave as presented for 20-21.

A. Primary Depositories for 2020
Commerce Bank

B. Other Depositories for 2020
Western State Bank
Valley State Bank
First National Bank of Garden City
Landmark National Bank
American State Bank
Garden City State Bank
State of Kansas Municipal Investment Fund

C. Authorized Signatures:
Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Garden City Community College, Vice President for Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to the President
Debra S. Nicholson, Garden City Community College, Comptroller

Motion: Blake Wasinger

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 - 0

D. Professional Service Providers:

College Attorney Randy Grisell

Trustee Hitz would like to open an inquiry to see if there is another attorney to retain for this position.

Trustee Tedrow motioned to reappoint Randy Grisell for the year and ask the President to investigate other individuals for the position.

Motion to reappoint Randy Grisell this 20 -21 year as college attorney.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Wasinger, Smith, Douglas

Nays: Hitz

Motion carried: 5 – 1

Vice-Chair Tedrow moved that the President ascertain if there are other attorneys with school experience. Dr. Ruda suggested developing a request of qualifications to present to the board. President Ruda is charged with an Request for Qualifications (RFQ) regarding other attorneys qualified and experienced in education.

IV. MONITORING REPORTS AND ENDS REPORT

Trustees indicated they had received and reviewed the following monitoring reports. Trustee Rupp asked for an amendment to the Asset Protection date from 2020 to 2021 on page 33.

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1. Bi-Annual Gen Exec Constraints #7, page 9
 - A-2. Annual - Information and Advice #2, 3, 5, page 13
 - A-3. Annual - Asset Protection #1-4, 6-7, page 14

General Executive Constraints #7 Asset Protection tabled for February meeting.

Trustees indicated that they accept the monitoring reports as presented.

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

Upward Academy Celebration

- Upward Academy students were honored for their educational achievements during a fun, socially distanced gathering in December.

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- UA is an adult learning education partnership program with Tyson Foods.
- Tyson employees can take English as a Second Language (ESL), General Educational Development (GED), citizenship and other essential life and workplace skills classes at no cost
- Classes provided through GCCC's Mobile Lab located at Tyson's plant
- Taught by Garden City Career Connections Academy (GCCCA) staff

Campus Projects Completed Over Holiday Break

- Cooling Tower Replacement
 - Tatro Construction is in the process of removing the two HVAC cooling towers
 - Installation of cooling towers will begin at the beginning of February
 - All work to be completed within 75 days of board approval
- E-Sports Classroom
 - Information Technology and Maintenance assembled new eSports game stations for the now repurposed BTSC theatre room
 - Installed new track lighting, signage
 - Spring competitive season will begin in the new eSports arena
- Criminal Justice Remodel on Classroom
 - Maintenance removed existing flooring, painted, and installed new lighting in the JCVT Criminal Justice laboratory
 - J&M Paint, the contractor for this project, installed new laminate flooring, similar to what was placed in the newly remodeled cosmetology salon in PENKA
- Business Office remodel
 - Maintenance completely remodeled the business office and associated offices inside SCSC
 - New carpet, fresh paint, and new lighting throughout
 - Also installed a new privacy cubicle in the main business office for private consultations with clients
- New classroom in JDAT building
 - In JCVT, maintenance demolished an existing office to expand the classroom space
 - Hemmert Acoustics, the contractor for this project, replaced the ceiling grid and installed new ceiling tile

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- Access Control project
 - Gallagher Command Center software will provide the GCCC security and Operations departments the ability to monitor and control all building access on campus
 - Faculty, staff, and students that live on campus housing will be issued a mobile credential that will allow them to access exterior doors by using the credentials on their cell phone
 - Hardware installation is 100% complete
 - Work is ongoing on software compatibility and security protocols
 - Training for students, faculty, and staff will begin this month on use of the new access control system.
 - National School Board Appreciation Month
 - Thank you for all you do for the college
- Incidental Information
No comments

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC)

No real progress. We are working on several projects regarding housing. Meetings are still virtual.

REPORT FROM KACCT:

Usually, the next meeting is in conjunction with Phi Theta Kappa. We try to do something to recognize the Phi Theta Kappa honor students, but no information currently. Chair Douglass asked for updates of legislative action when Trustee Tedrow receives them.

REPORT FROM SGA:

First meeting today, SGA will meet at 4:00 pm every other Tuesday through zoom. Monday, January 18 is the MLK virtual presentation with April Reign. There will be an opportunity to ask questions during the zoom presentation.

SGA has smaller events scheduled throughout the semester: January 27, National Chocolate Cake Day. Hand out little cupcakes. SGA will talk to the café to ensure they follow all COVID-19 guidelines on February 7; we will hand out cards made by students to nursing homes. On the 4th and 5th will make cards. SGA will deliver the cards on the 7th to the Ranch House, The Cottages, Homestead, and Garden Valley. For Valentines Day on February 14, our event will be Make It, Take It. Students can make a card and treat on the 12th.

Dog run: We talked about this last semester; the Human Society was going to bring dogs to campus; however, due to COVID-19 numbers going up, they have canceled. National walk your dog day is February 22, SGA will contact the humane society to see if we can continue with this event.

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor

The faculty is working hard at the beginning of the semester. We are working with students to enroll to get numbers up, working on collaborative board assessments, and working hard on new modalities. We will continue with streaming this semester to help students. The different modalities make it difficult with sports, but we have had excellent communications between Coaches and Administration. Coaches have shared their schedules with faculty, which is extremely helpful. The faculty has given guidelines for zoom and quarantine to students. The faculty appreciates the administration's help to build a bridge for communication and a better relationship between academics and athletics.

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As far as Perla knows, everyone is healthy, and it was great to see the parking lots full of students.

Dr. Ruda gave information on Covid updates for the semester; 3 positives upon return. One went home, 2 in isolation, and all were asymptomatic. Website numbers include employees.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

Motion:

Tedrow moved, seconded by Wasinger, to go into executive session for thirty (30) minutes to discuss potential properties to be acquired pursuant to the open meetings exception for preliminary discussion relating to the acquisition of real property. The open meeting will resume in the President's Conference Room of the SCSC in thirty (30) minutes (8:20 pm). Included in the executive session will be the Board of Trustees, President Dr. Ryan Ruda, and Vice President Karla Armstrong.

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion carried: 6 - 0

Board recessed into executive session at 7:50 pm.

Included in Executive Session:

GCCC Board of Trustees, President Dr. Ryan Ruda, Vice President Karla Armstrong

Board reconvened into an open session at 8:20 pm.

No action was taken.

CALENDAR DATES

The Next Board meeting will be on February 9, 2021

Meeting adjourned at 8:22 pm by Chair Douglass.

Upcoming Calendar Dates:

January 11 Spring 2021 Semester Begins
January 12 BOT Meeting, 6 pm, President's Conference Room
January 18 Martin Luther King Observance
February 15 President's Day, Campus Closed
February 19 All Employee Meeting 1:30, Zoom

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board