

**GARDEN CITY
COMMUNITY COLLEGE
August 10, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Merilyn Douglass,
Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Matt Stockemer, Web and Systems Administrator
Madilyn Rider, Public Relations Coordinator
Derek Ramos, Dean of Facilities
Mark Hinde, Community Member
Mark Douglass, Community Member
Toni Douglass, Community Member
Aaron Kucharik, Community Member
Meghan Flynn, Garden City Telegram
Jodie Tewell, Executive Assistant to the President
Sarah Dains, Spirit Squad Coach
Daley Handy, Assistant Women's Basketball Coach
Tre Thomas, 2nd Assist. Men's and Women's Soccer Coach
Daisy Mastin, Cosmetology Instructor
Mazen Nairat, Physics/Physical Science Instructor
Diana Ortiz, Allied Health Instructor
Eve Kwiatkowski, Paramedic Instructor
Benjamin Gershon, Math Instructor
Gordon Schuler, Director of Residential Life
Bill Morosco, Head Men's Basketball Coach
Darryl Jackson, 2nd Assist. Men's Basketball Coach
Brad Zinn, Assist. Women's Basketball Coach
Indira Colon-Aroyo, 2nd Asst. Track and Field Coach

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:05 pm.

COMMENTS FROM THE CHAIR:

We would like to welcome everyone back to campus. Yesterday, we welcomed faculty back to campus. We had an Inservice with a special speaker, Jennifer Powell. Concurrent sessions were offered in the afternoon with several learning opportunities, including Canvas, KPERS, IT programs, and DE&I. Welcome back to campus, and we wish you a safe and healthy fall semester.

GCCC has resumed regular business hours from 8:00 – 4:30 Monday through Friday. This is helping get students enrolled and ready for the fall semester.

Garden City, KS-36 Broncbuster athletes were named to the 2020-21 NJCAA All-Academic teams. Members of the first team achieved a 4.0-grade point average. The second team ranged from 3.80-3.99, and the third team was 3.60-3.79. The complete list of students can be found on our GCCC website.

Welcome GCCC candidates Mark Hinde and Mark Douglass. If you have questions, please contact Dr. Ruda.

Beth, Shanda, and Dave attended the ACCT conference last week. They will report in September.

Yesterday, we had a consult with Pam Fisher. In September, the Board's goal is to bring back goals and an action plan for the upcoming year.

Motion to amend agenda to add Executive session after the introduction of new employees.

Motion: Blake Wasinger

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz

Nays: None

Motion Carries: 6-0

B. Report for SGA

No Report

F. Report from Faculty Senate (moved up in agenda order)

Gabe winger introduced himself as the new Faculty Senate President. This Friday will be the first meeting, and we will vote in new members and set The agenda.

Chair Douglass asked if attendees were not vaccinated to wear a mask for the remainder of the meeting.

INTRODUCTION OF NEW EMPLOYEES:

Daisy Mastin, Cosmetology Instructor

Mazen Nairat, Physics/Physical Science Instructor

Diana Ortiz, Allied Health Instructor

Eve Kwiatkowski, Paramedic Instructor

Benjamin Gershon, Mathematics Instructor

Stephanie Janda, Financial Aid/Records Assistant Office – not present

Gordon “Chip” Schuler, Director of Residential Life

Bill Morosco, Head Men’s Basketball Coach

Darryl Jackson, 2nd Assistant Men’s Basketball Coach

Daley Handy, 2nd Assistant Women’s Basketball Coach

Brad Zinn, Assistant Women’s Basketball Coach

Sarah Dains, Head Spirit Squad Coach

Tre Thomas, 2nd Assistant Men’s and Women’s Soccer Coach

Indira Colon-Arroyo, 2nd Assistant Track and Field Coach

Chair Douglass welcomed each new faculty member and coach.

Executive session

Vice-Chair Beth Tedrow so moved that the Board recess into executive session to consult with our attorney to discuss liability issues related to pending litigation and that our President be included. The open meeting will resume here in the Endowment Room in 15 minutes. The Board will return to open session at 6:40.

Motion: Beth Tedrow
Second: Blake Wasinger

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz
Nays: None

Motion Carries: 6-0

Board returned to open session at 6:41; no binding action was taken.

II. CONSENT AGENDA

Trustee Hitz asked for Items D and E to be pulled from the agenda for further discussion.

Vice-Chair Tedrow so moved that Items A, B, and C be approved.

Motion: Beth Tedrow
Second: Dave Rupp

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz
Nays: None

Motion Carries: 6-0

Item D: Negotiated Agreement – page 20

Per the negotiated agreement, we have a clause for liquidated damages if a faculty member resigns after May 16; the college reserves the right to procure liquidated damages from that instructor. The administration decided that we do not assess this fee since Gary Kuenstler is staying on as a part-time instructor for this coming semester.

Motion to approve Item D. after further discussion.

Motion: Blake Wasinger
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz
Nays: None

Motion Carries: 6-0

Item E: Resolution 2021-H - page 21

This resolution pertains to the financing for the new lighting for the baseball stadium. The only change is the original competitive bid extended beyond the original date to secure the rate. The initial rate was 1.42%, and when we gave them our closing date, it went to 1.44%. This is still under the original bids of other lenders. Page 34 is the resolution as with the other financing agreements that give Karla the authority to sign documents as needed, establish an escrow account, and support all other documents.

We will close the financial deal next Tuesday. Materials are here and will begin work after we finish financing. This will take 6-8 weeks.

Move to accept resolutions 2021-H for approval.

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz

Nays: None

Motion Carries: 6-0

- (A)** Approval of minutes of previous meetings
(Supporting documents filed with official minutes)
- (B)** Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)
- (C)** Financial information
(Supporting documents filed with official minutes)

III. CONFIRMATION OF MONITORING REPORTS:

B. Monitoring Reports and Ends.....Consensus Approval

B-1 Monitoring Report – Annual, Mission

Last month the Board discussed the possibility of updating the mission statement. Discussion stating that the statement is encompassing of many areas and is long-standing. Consensus is to leave as is.

B-2 Annual, Budgeting/Financial Planning/Forecasting #1, #2

The consensus is to leave page 11 alone.

B-3 Annual, Financial Condition #1, #2, #3

The Board likes to have cash reserves at 25%; however, it is defined as at least 20%. Discussion over increasing or staying at the same percentage. At present, leave as is, but plan to increase in the future when we are past issues from the pandemic. Item C was added this past year. Discussion regarding liability and property claims. The Board will make this a part of the annual budgeting meetings. After discussion board is in favor of keeping as it with further study and date address the amount. We will add this to the annual budget planning.

Trustee Hitz made a motion to approve the acceptance of Dr. Ruda's interpretation of the College's Mission.

A-1: Annual, Board Job Description #7

The Board referred to the handout (supporting documents filed with official minutes). Updating #7 including updating the definition of diversity, equity, and inclusion. College Council has approved the definitions. The Chair's recommendation is to place them on the monitoring reports schedule and report on it annually. The board chair will report on this as it is in their job description.

Motion to approve the diversity, equity, and inclusion definitions and #7 to be updated.

Motion: David Rupp
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz
Nays: None

Motion Carries: 6-0

IV. OTHER

A. Public Comments

No public comments

B. President's Report

Masks Appreciated Continues - Phase 1 Policy

- Developed a 3 phased Healthy & Safe Campus Plan through our COVID committee & with the help of FCHD
 - Phase 1: Masks appreciated
 - Phase 2: Masks required in classrooms, learning environments, & student life programming events indoors
 - Phase 3: Masks required for all on-campus indoors
- Offering a \$500 incentive for fully vaccinated students and employees
- Hosting monthly vaccine clinics on campus with Finney County Health Department

HEERF Round 3 Funding

- Up to \$1000 per student for the Fall 2021 term
- From the Higher Education Emergency Relief Fund III - U.S. Dept. of Education
- To help students with exceptional needs caused by the pandemic

- Online application on our website
- Students can apply funds to fall bills or receive by check.

Ellucian CRM Recruit

- In early 2021, GCCC Admissions began using CRM Recruit - a recruitment system that streamlines manual processes of the admission process.
- Prior to this, every application was manually entered
- Students now receive automated emails & reminders throughout the entire process
- Implementation and success are credited to Admissions staff, IT department, and implementation team
- Ellucian wrote a case study on GCCC's success - linked in the latest press release

Upcoming Events on Campus

- This Friday, August 13, is Freshman orientation from 7:30 – 12:30. Corey Ciochonetti will be speaking and GCCC Alumni and Juco Product owner Robbie Young – this is a clothing line that we have available in the Broncbuster bookstore.
- The parking Lot Party starts at 7 pm.

We will be bringing the coffee shop back to campus this semester. It will be located in the library.

We received two different contacts this week on the website. We mailed out the gold pass this past week, allowing our seniors to attend athletic events, concerts, etc. We received emails thanking us, and they are looking forward to attending the events.

C. Incidental Information

(Supporting documents filed with official minutes)

D. Report from FCEDC

Received enough tax credits to approve the purchase of a 3D printer.
Lack of workers, 1,055 jobs posted electronically listed in Finney County.

E. Report from KACCT

Next meeting at Hutcheson Community College August 26-27.

F. See above

G. Accreditation Update

In the strategic planning, we have specific language outlining how it aligns with the board job description. The job description is the future focus as we gather board input and feedback and should be included within job descriptions. We need to know the role of the Board within the strategic planning process regarding strategies, key performance indicators, and aligning the language within the board job description. New trustee orientation is the start of the plan moving forward. The Board needs to be monitoring strategic planning and providing input on an annual basis. The Board will draft language to bring back to the Board next month.

Missed monitoring Report:

B-5 Bi-Annual, Executive Limitation #7 (page 9)

Discussion over #7 purchases over \$50,000. This college has stood strong by this. The discussion whether it is limiting. Anything over \$50,000 goes to the Board. The administration makes recommendations on these purchases.

V. OWNERSHIP LINKAGE

Coffee with President at Patrick Dugan's allowed for good conversation, Last Tuesday, the Wasinger's hosted a block party at their house for national

a night out and had several student-athletes attend. They played and interacted with the community. There was a good response from community members, and it reflected well on students and coaches. Dave attended the in-service - staff had quality speakers and did a great job. Several incidences where our student-athletes and PTK have helped in community events – backpacks events.

Upcoming Calendar Dates:

August 10	Board of Trustee Meeting, 6:00 pm Beth Tedrow Student Center, Endowment Room
August 13	New Student Orientation
August 16	Classes Begin
August 17-20	Students Services extended hours (open until 6 pm)
August 19	Coffee with the President McDonald's East, 8 am
August 27	Special Board Meeting – Transportation Building Approval 7:30 am
September 14	BOT Meeting

August 27 Special meeting to approve the transportation building 7:30 am
This may need to be rescheduled to August 26.

Trustee Tedrow discussed that we need to contact Nancy to be fluid across the website regarding degrees. AA IN not of.

VI. Adjournment

Meeting adjourned 7:40

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board

*Meeting of Trustees
August 10, 2021*