

GARDEN CITY COMMUNITY COLLEGE

April 13, 2021

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Andrew Knoll, IT Director
Amro M Samy, Community Member
Bob Lewis, Community Member
Craig Lurtz, Transportation Coordinator
Madilyn Rider, Public Relations Coordinator
Meghan Flynn, Community Member
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
John Haas, Ranson Financial Group
Melanie Hands, Transition and Career Advisor
Michaela, SGA Vice President
Derek Ramos, Dean of Facilities
Consuelo Pena, Student Services Assistant
Jeanette Hernandez, Joyce Fine Arts Building Secretary
Lindsay Clark, Math and Science Building Secretary
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:

Condolences to the families of Cade Cinch Bullock of Johnson, Kansas, and Hadly McCormick of Nebraska. Both young men were students at Oklahoma Panhandle State University in Goodwell, OK and passed away Friday, March 26 on their way to the GCCC Rodeo. Thank you to our Coaches Jim Boy Hash and Brock Baker for being strong for our students and going forward with the rodeo scheduled here. They also made the trip to honor these two students in Oklahoma to show our concern for the families.

The Board would also like to send our thoughts and prayers to Terri Worf, a Board member of GCCC. We send prayers and comfort to the family.

PTK had their induction ceremony this past Sunday, April 11. They had 13 students participate and now have 45 new members since the beginning of the school year. Condolences of rodeo students. Commend Coaches Jim Boy Hash and Brock.

Legislative coffee will be held here in the Endowment Room on Saturday, April 17 starting at 10:00 am.

INTRODUCTION OF NEW EMPLOYEES:

Colin Lamb: Consuelo Pena, Student Services Assistant

Consuelo Pena serves as our new Student Services Assistant. Prior to coming to GCCC, Consuelo served as the Head Teller at Kearney County Bank. Consuelo has a passion for education as well as providing excellent customer service to everyone who walks through the door.

Marc Malone: Jeanette Hernandez, Fine Arts Building Secretary

Jeanette Hernandez is our new Fine Arts Building Secretary. A Garden City native, Jeanette attended GCCC, where she obtained an associate degree in May 2011. Jeanette brings over five years of experience in customer service and clerical/secretarial duties to her new role here at GCCC.

Lindsay Clark, Math and Science Building Secretary

Lindsay Clark is our new Math and Science Building Secretary. Originally from Garden City, KS, Lindsay obtained her Associate Degree in Animal Science from GCCC. Lindsay brings with a vast knowledge and experience in education. Previously, Lindsay served as a substitute teacher for USD 457 for four year and later the main office secretary at Garden City High School for almost six years.

Jeff Tatum: Jeremy Richardson, Assistant Football Coach

Jeremy Richardson begins his first season as the wide receivers coach at Garden City Community College. He joins the staff with ample years of experience at the collegiate level. He has coached every offensive position in his career along with taking pride in special-team duties. Jeremy has coached at the NJCAA, NAIA and NCAA Division-II level. Additionally, he has also had stops at the high school and professional levels, serving as an offensive intern for the Minnesota Vikings in 2015.

The Bloomington, IL native played football at Joliet Junior College before moving to Fairmont State. He graduated with his bachelor's degree Aurora University in 2004 and obtained his master's from Northern Michigan in 2006.

Due to the length of agenda, Chair Douglass requested that Agenda Items V -F and V-G be moved to the time in the meeting. Reports were given.

V. F. SGA Report

Michaela VP of SGA, earth day 22nd campus clean up, resident life picnic 23rd, 30th club meeting and bon fire may do time capsule at this time, allocations on 28 in a.m. and afternoon and 29 all day. Revising the constitution. PTK time capsule, 5th may fun day, art club has an event on 22nd.

G. Report from Faculty Senate

Spring semester is busy with end of semester items. Faculty are having conversations with students to advocate for themselves to make sure they get the grade they want. They are encouraging students to use study tables and meeting with instructors. Bridge's students had a symposium and presented their work. We are looking at policies and qualifications; April 30 will be faculty luncheon. Perla was able to attend the HLC conference and learned how other colleges handled the panic. Compared to other colleges GCCC did average or slightly above average regarding the pandemic. Thank you to administration for helping during the pandemic.

II. EXECUTIVE SESSION

Motion that the board recess into executive session to discuss an individual employee's performance and confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President be included. The open meeting will resume in the President's Conf Room in forty-five (45) minutes.

Motion: Vice Chair Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Chair Douglass clarified that the board would meet alone then invite President Ruda to join. Recessed into executive session at 6:20 pm. Return to open session at 7:05 pm

Motion carried: 6 – 0

Chair Douglas resumed open session at 7:08 pm, stated that Board will be taking action on item E. Extension of Presidential Contract as result of executive session.

CONSENT AGENDA:

Trustee Wasinger requested Item E be pulled for further discussion. Chair Douglass requested that items I and J be pulled for the purpose of recusing herself from decision making and Vice Chair Tedrow will manage these two items.

Motion made to approve Consent items except pull items E, I and J for further discussion.

Motion: Beth Tedrow

Second: David Rupp

Dr. Ruda suggested pulling Item F for further discussion. Trustee Wasinger requested to pull item F from agenda for further discussion.

Point of order: The motion and must be rescinded before moving forward with a different motion.

Trustees Beth Tedrow and David Rupp rescinded motions.

Trustee Wasinger requested to pull item E and F for further discussion along with I and J.

Motion to remove Items E, F, I and J for further discussion and approval of consent agenda.

Motion: Blake Wasinger

Second: Beth Tedrow

No other discussion

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item F: Resolution for COP

John Haas discussed the packet that was distributed by Karla. (see accompanying forms filed)

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS
HELD ON APRIL 13, 2021**

The Board of Trustees met in regular session at the usual meeting place on the College campus at 6:00 p.m. The Chairman presided, and the following members of the Board of Trustees were present or absent as indicated:

	<u>Present</u>	<u>Absent</u>
Dr. Marilyn Douglass, Chairman	<u> X </u>	<u> </u>
Beth Tedrow, Vice Chairman	<u> X </u>	<u> </u>
Leonard Hitz, Member	<u> X </u>	<u> </u>
David Rupp, Member	<u> X </u>	<u> </u>
Shanda Smith, Member	<u> X </u>	<u> </u>
Dr. Blake Wasinger, Member	<u> X </u>	<u> </u>
Dr. Ryan Ruda, Secretary	<u> X </u>	<u> </u>

The Chairman declared that a quorum was present and called the meeting to order. The minutes of the last meeting of the governing body were read and, on motion duly made, seconded and carried, were approved.

(Other Proceedings)

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The President reported that pursuant to Notice of Certificate Sale heretofore given, bids for the purchase of \$4,730,000* principal amount of "Lease Agreement Refunding Certificates of Participation, Series 2021A Evidencing a Proportionate Interest in Basic Rent Payments to be made by Garden City Community College, Finney County, Kansas Pursuant to a Lease Agreement" had been received.

Thereupon, the governing body reviewed and considered the bids and it was found and determined that the bid of [Purchaser], [Purchaser City State], was the best bid for the Series 2021A Certificates.

* * * * *

The matter of authorizing the College to enter into a lease-purchase transaction came on for consideration and was discussed.

Thereupon, there was introduced a Resolution entitled as follows:

A RESOLUTION AUTHORIZING GARDEN CITY COMMUNITY COLLEGE, TO ENTER INTO A LEASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF REFINANCING CERTAIN BUILDING IMPROVEMENTS ON THE COLLEGE CAMPUS IN GARDEN CITY, KANSAS, AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

Thereupon, Trustee Wasinger moved that said Resolution be passed. The motion was seconded by Trustee Tedrow. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nay: None

Thereupon, the Chairman declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2021-D and was signed.

Item E: Extension of the Presidential Contract

Verbal Item: Chair Douglass motioned to extend the Presidential contract of Dr. Ruda for one (1) year.

Motion: Douglass

Second: Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item I: Bronbuster Suite Roof Replacement and Item J: DPAC Roofs

Chair Douglass recused herself due to potential conflict of interested regarding Items I and J.

Vice Chair Tedrow discussed page 86 for discussion.

Motion to approve Items I and J as presented

Motion: Wasinger

Second: Hitz

Discussion in seeking bids we are complying with the lowest bid and a local company.

Ayes: Rupp, Hitz, Wasinger, Smith, Tedrow

Nays: none

Carried: Unanimous to accept bids with exclusion of one.

Bids go to I. DV Douglass Roofing and J. Weathercraft both local companies.

Vice Chair did roll call of corrected language for Items I and J:

Ayes: Rupp, Hitz, Wasinger, Smith, Tedrow

Nays: None

Chair Douglass returned to open meeting. At 7:41

Board took a five (5) minute recess to return at 7:46.

(B) Approval of personnel actions – Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

(C) Financial Information

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Non-Renewal of Employment Contracts

(supporting documents filed with official minutes)

(G) Tunnel Cap

(Supporting documents filed with official minutes)

(H) Hydronic Water Pipe

(Supporting documents filed with official minutes)

(K) West Hall Hot Water System Replacement

(Supporting documents filed with official minutes)

(L) West Hall Dormitory HVAC Upgrade

(Supporting documents filed with official minutes)

(M) Computer Equipment Replacement

(Supporting documents filed with official minutes)

(N) Access Point Installation

(Supporting documents filed with official minutes)

Open meeting resumed at 7:46

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS **Consensus Approval**

No reports for April

B. Review Monitoring Report

B-1 Annual, Executive Limitations, General Executive Constraints #10, pol gov pg. 9

In President Ruda’s last report there were multiple reports regarding the safety of students, how facilities were handling covid practices and Title IX, several comments and reports were covered last month. Discussion over the satisfactory job of explaining this monitor. President has the latitude of defining this.

B-2 Annual, Executive Limitations, General Executive Constraints #2, pol gov pg. 9

Language is straight from Carver policy. This is a continuous process. Board is satisfied with Dr. Ruda’s interpretation and how he satisfies the monitor.

C. Review Policy Governance

Preview of Policy Title: Treatment of People. Added #6: The president shall not fail to achieve diversity, equity, and inclusion to help all students succeed, and the president shall not fail to promote respect and acceptance of diverse individuals and awareness and educational opportunity for underrepresented populations.

Motion to approve the addition of #5 and #6 under the policy title: Treatment of People.

Motion: Wasinger

Second: Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Board Job Description: #7 the board will advocate for the values of diversity, multi-culturalism, and compassion. Respect and welcome all people equally.

Motion to approve the addition of #7 under the policy title: Board Job Description as stated.

Motion: Wasinger

Second: Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

C-2 Governing Style – Discussion over #2 on policy title: governing style. Proposed to include Robert’s Rules simplified. Include an appendix to the policy governance as a reference. Currently, the clerk of the Board is President Ruda. Discussion if President Ruda should be the regulator of Robert’s rules vs a trustee having that position. Dr. Ruda is the outside entity that will be able to bring the order back to the board should they get off track. Trustees are responsible of following the Robert’s Rules of order, and Dr. Ruda would be a resource if the board has questions.

Motion to add items #2 A, B, and C under Policy Title Governing Style as revised and presented.

Motion: Wasinger

Second: Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: none

Carried: 6 -0

C-1 Code of Conduct

The board has always had a code of conduct but will add an annual signature form. No timeline has been constructed. If adopted today, will have form signed in January. Conflict of interest form is in December.

Motion to add #8 to policy title: Board Members Code of Conduct and to proceed with signing of the form tonight for this year.

Motion: Wasinger

Second: Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: none

Carried; 6 -0

Passed out signature form. Signed forms will be filed in the President’s office at Garden City Community College.

IV. OTHER

A. PUBLIC COMMENTS:

Bob Lewis, community member, addressed the Board regarding the Fairness in Women's Sports Act bill before Governor Kelly for her signature or veto.

B. PRESIDENT'S REPORT:

Ambassador Scholars

- Ambassador Scholars for 2021-2022 selected
- Anjelina Serrano of Garden City High School & Heidi Mercado of Southwestern Heights High School
- Candidates were recommended by their school counselor, submitted comprehensive application, and completed a thorough personal interview process
- Ambassador Scholars assist the President's Office and Endowment Association Office
- Receive \$1500 annual scholarships

Update on Spring Semester Student Grant Funding

- \$500,000 was available, students could request up to \$800 to assist with cost of attendance and/or emergency expenses through the HEERF II grant funding
- As of Monday (4/12), **\$437,693** has been distributed to **583** students

Emergency Grant Funding Summer 2021

- \$100,000 federal funding for students enrolled in Summer 2021 term
- Application opened on April 6th; students may request up to \$350
- Same eligibility requirements (US citizen, enrolled in summer course, completed FAFSA)
- As of Monday (4/12), **256** applications have been received (funds will be awarded after summer certification day)

Commencement Update

- Hybrid ceremony will be held on May 7th, planning and scheduling in process.
- Graduates will walk to the stage with two family members, then the graduate will walk across the stage to receive their diploma cover and have a professional photo taken. The stage walks will be recorded.
- The graduate and their family members will then leave the gym.
- Faculty and staff will be seated on the gym floor, spread out, to cheer on the graduates.
- All the other pieces of commencement will be pre-recorded (welcome, national anthem, speeches, etc.).
- Then all the portions will be incorporated into a full commencement ceremony video that will premiere on our YouTube page on May 15th at 2pm.

C. Incidental Information

No report

D. Report from FCEDC

No report

E. REPORT FROM KACCT

No report. President Ruda and Beth Tedrow will be working collaboratively to complete an evaluation on the Executive Director, Heather. The deadline is April 25.

F. ACCREDITATION UPDATE

Marc discussed the most frequently cited core components and teaching and learning evaluation and improvement. Component 4B is a component that was raised up as a concern at the last site visit. (supporting documents filed with official minutes)

V. OWNERSHIP LINKAGE

Trustee Hitz – Robert’s Rule of Order calls for recognition of the chairman. If you go to the legislative coffee on Saturday, it is a hot topic regarding the bill “Fairness in Women’s Act” that Bill Lewis talked about in public comments. Hitz distributed a resolution to the Trustees to be looked over and brought up at next month’s board meeting. It will not be too late for the Governor’s veto vote. This resolution will be put on the agenda for next month’s discussion.

Trustee Tedrow – acknowledge the passing of Dr. Bill Koontz, a former science instructor, 65 years of age. He came in the early to mid-80s and left in the mid-90s. Dr. Bill Koontz was one of the best – he demanded and expected of his students; he had a heart and passion for transfer students.

Trustee Rupp – The Rodeo community wanted to commend the AD for showing up at the rodeo. They have never seen an AD show up before at their events. Thank you.

Chair Douglass – requested that everyone fill out the self-assessment and discussed the results.

VI. EXECUTIVE SESSION

No executive session taken at this point in agenda.

CALENDAR DATES

April 15	Legislative Coffee – Endowment Room 10am
April 17	Baseball vs Colby
April 19	Men’s and Women’s Soccer vs Barton Leadership Training
April 20	Baseball vs Frank Phillips
April 24	Baseball vs Dodge Women’s Soccer vs Butler
April 28	Men’s and Women’s Soccer vs Cowley
May 1	Baseball vs Barton Football vs Dodge, Tailgate 6pm

CALENDAR DATES

May 3 Women's Soccer vs Hutchinson
May 7 Commencement 7pm
May 8 Baseball vs Seward
Men's and Women's Soccer vs Trinidad
May 10 Final Exam Week
May 15 Football vs Coffeerville, Tailgate 6pm
Men's Soccer vs Dodge
Legislative Coffee – Endowment Room 10am
May 18 Faculty's Last Day
May 24 Summer Session 1 Begins

VII. ADJOURNMENT

There being no further business to come before the meeting, on motion duly made, seconded, and carried by unanimous vote, the meeting was adjourned at 8:51.

(SEAL) Secretary _____

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Merilyn Douglass
Chairman of the Board