

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
October 13, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Greg McVey, Director of Athletics
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Nancy Unruh, Registrar
Perla Salazar, Faculty Senate/Math Instructor
Gabe Winger, JDAT Instructor
Glenda Owens, Allied Health Coordinator
Patricia Zeller, Director of Nursing
Sheena Hernandez, English Instructor
Toni Douglass, Community Member
Deborah Medina-Escalera, GCCC Student
Ernesto Ferrel, GCCC Student
Melanie, Hands, Transition and Career Advisor
Mikaela Garcia, GCCC Student
Rodney Dozier, Campus Police Chief
Taryn Tabor, SGA President
Cole Dewey, Head Men's Basketball Coach
Amy Schmeckpeper, Head Softball Coach
Allison Griffin, Head Trainer
Sydney Sassaman, Director of Admissions
Dawn Tucker, Administrative Assistant for the Dean of Academics

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:01 p.m.

COMMENTS FROM THE CHAIR:

Trustee Wasinger shared on October 5, 2020, GCCC PRISM club, presented "Murder at the Wolf Hotel" a Murder Mystery puppet show. In addition to the murder mystery puppet show, the League of Women voters was on the GCCC campus to register voters and answer questions to assist students and employees with their voting plans.

GCCC BOT would like to welcome our new 2020-2021 CAMP Ambassadors. CAMP Ambassadors help promote & recruit for the CAMP Assistant Migrant Program. They serve as a liaison, spokesperson, & advocate for the program & GCCC.

HALO is celebrating Hispanic Heritage Month which is recognized from September 15-October 15.

Trustee Wasinger also informed the board Cole Dewey, MBKB coach has been chosen to speak at the Inaugural TopConnect Symposium. He is one of 30 men's coaches taking part in this prestigious event.

Broncbuster Cross Country is No. 22 in the latest National polls.

Athletics will be hosting Mark Potter, inspirational speaker on campus Thursday, October 15 at 7pm to share his story about overcoming severe depression. The event will be live streamed on the athletic department's official website: www.gobroncbusters.com and on the BusterTV YouTube channel.

Wasinger also wished to again thank all staff/faculty for their hard work and dedication throughout this unexpected school year.

INTRODUCTION OF NEW EMPLOYEES:

Greg McVey, Director of Athletics introduced new employees Antwain Scales, Head Women's Basketball Coach, Cole Dewey, Head Men's Basketball Coach, Emmett Statzer, Head Cross Country/Track Coach, Coleman Bender, Assistant Women's Basketball Coach, Zach Towle, Assistant Men's Basketball Coach, Amy Schmeckpeper, Head Softball Coach, Brittany Redmond, Assistant Women's Basketball Coach, Alex Huddleston, Strength and Conditioning, and Allison Griffin, Head Athletic Trainer.

Colin Lamb, Vice President for Student Services welcomed Sydnee Sassaman, Director of Admissions.

Marc Malone, Vice President for Instructional Services introduced Dawn Tucker, Dual Credit Coordinator/Administrative Assistant to the Dean of Academics.

CONSENT AGENDA:

Chair Wasinger clarified Aaron Kucharik, community member was misquoted in October's minutes. The minutes state that he requested the meeting minutes be posted online. However, when Trustee Smith stated that the months minutes were posted he corrected the trustee, Aaron was referring to the video recording of the meeting.

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Wasinger requested agenda item II D; Early Childhood Education Certificate A be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B, and II C. Holding II D for separate discussion.

Motion:

Tedrow moved, seconded by Douglass to approve consent agenda items II A, II B, and II C. Holding II D for separate discussion.

Ayes: *Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz*

Nays: *None*

Motion carried: 6-0

(Supporting documents filed with official minutes.)

Approved actions follow:

- A. Approval of minutes of previous meetings (August 11, 2020 Sp Meeting, September 8, 2020, and September 19 & 20, 2020 Retreat)**
(Supporting documents filed with official minutes.)

- B. Approval of personnel actions-Human Resources**
 - B-1 Human Resources Report**
 - B-2 Adjunct/Outreach Contracts**(Supporting documents filed with official minutes.)

- C. Financial information**
 - C-1 Monthly Summary Published Funds Operating Revenues and Expenses**
 - C-2 Checks processed in excess of \$50,000**
 - C-3 Revenues**
 - C-4 Expenses**
 - C-5 Cash in Bank**(Supporting documents filed with official minutes.)

II D: Early Childhood Education Certification A: GCCC has been in conversations with Finney County Economic Development about the need for quality training in early childhood care and education to meet the needs gap in regional childcare. Trustee Hitz asked about the response from local schools, Dr. Ruda stated they have been very receptive and have pathways in place. Trustee Douglass asked if this certificate was required to work in childcare. VP Malone stated no, not for in home childcare, but facilities would require it. Early Childhood Education Certificate A will generate safe and effective childcare for our area.

Motion:

Tedrow moved, seconded by Hitz to approve consent agenda item II D, Early Childhood Education Certificate A.

Ayes: *Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp*

Nays: *None*

Motion carried: 6-0

(Supporting documents filed with official minutes.)

EDUCATIONAL PRESENTATIONS:

Sheena Hernandez, English Instructor discussed the English program at GCCC and Glenda Owens, Allied Health Coordinator discussed CMA, CNA, and HHA.

Dr. Ryan Ruda discussed the 2019-2020 Strategic Plan and the 2018-2019 completed initiatives and asked the board to review the plan and offer feedback at the November 10 meeting. VP Malone added GCCC would like to increase engagement and ownership campus wide. Trustee Hitz and Douglass inquired about how do we predict the future, where will education be in 10 years, and how can the Board help? Trustee Smith asked Dr. Ruda which pillar is the most daunting? Fiscal Solvency because of the unknowns. Trustee Douglass suggested they could add the strategic plan to the monthly agenda.

MONITORING REPORTS and ENDS REPORT:

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Work Preparedness
- Bi-Annual, General Executive Constraints #10

Trustees indicated that they accept the monitoring reports as presented.

REVIEW MONITORING REPORT:

Workforce Development, Annual

No comments or changes.

Board Job Descriptions #6, Bi-annual

Trustee Rupp, Broncbuster Athletic Association is currently recruiting new members for the BAA Board as well as conducting meetings according to rules and regulations. Fundraising has slowed down a bit because of the pandemic but they are still out raising funds for ticket sponsors for the spring and the BAA Golf Tournament being held on October 10. Athletic teams will soon start online fundraising through eTeamSponsor. The BAA Board is currently looking into an electronic ticket program that would let the public choose and pay for their seats online. This will free up time for athletic administration. Trustee Douglass enquired about funds for scholarships and if BAA are meeting their goals. Dr. Ruda stated that BAA has only been contributing to scholarships for the past two years. They are also in the process of building their reserves.

Trustee Smith, Endowment Association is financially progressing with their current investments and adapting to virtual fundraising. EA is currently discussing how to proceed with their annual phonathon. The Molz Scholarship Reception was held virtually this year and went very well.

Trustees indicated that they accept the reports as presented.

B-1 Bi-Annual, Executive Limitation #7, question at last month's meeting was if the maximum 10% premium was adequate for local needs? The board discussed and agreed that the 10% is well within reason. One addition to this report; "*Purchases directed by grant funds are excluded*". This change will be made in the Policy Governance handbook.

Motion:

Smith moved, seconded by Rupp to approve consent agenda item IV B, B-3, Executive Limitation #7.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

GRANTS

- Last week, the college was approved for a \$100,000 grant request to go towards improving food security and safety in the region. The primary funding goes towards the purchase of a new refrigerated truck allowing for increased capacity of safe delivery of meat products to local retailers. It also includes an automated patty machine to increase capacity of processed products to market, a vacuum packager to efficiently and safely package products to retail market, and an upright freezer for campus/community food pantry to increase access to food. The grant must have all expenses incurred and equipment received by Dec. 31, 2020.
- Institutional Resilience Grant
- Title 3 Grant—STEM HIS

COHORT DEFAULT RATE

Last week, Garden City Community College received the draft of the annual cohort default rate, which evaluates every higher-education institution on the number of students who borrow loans against the rate of students who default due to non-payment. If institutions are at 15 percent or higher, there become restrictions and sanctions that are imposed by the Federal Department of Education. Garden City's rate is 7.4, which is down from 7.5 from last year.

ENROLLMENT UPDATE

Garden City Community College continues to be one of the few institutions in the state whose enrollment has seen positive returns in 2020. As of Oct. 12, there were 1,921 students enrolled, down just .62 percent from last year. Students were enrolled in 21,219 credit hours, up .40 percent with the full-time equivalent, which looks at students enrolled in classes divided by the number of credits in a full-time load, sitting at 1,414.6, up 5.6 percent. There are 1,060 full-time students and 861 part-time.

BAA GOLF TOURNAMENT RECAP

The BAA Golf Tournament was a complete success on Saturday at Southwind. The Association brought in \$22,000 (does not include payout to Southwind for usage of facilities and food-still waiting on the final bill). The tournament was full with 36 teams participating, and saw two guns, one an Old Henry Rifle sell for a combined \$2,000 during the silent auction.

GRAND OPENING-SUPER CIRCUIT

Thanks to more than \$400,000 in grant money and approved student fees, the Broncbuster Wellness Center (Super Circuit) has been completely revitalized with brand-new, state-of-the-art equipment. The area now features two dual adjustable pulley machines, Hammer Strength series that works all body parts, a chest and shoulder press, lat pull, row machine, hamstring, quad and leg press, three new recumbent bikes, an arc trainer, power mill, spin bikes with 'My Ride' to customize the user's experience, five ellipticals, and five new treadmills. Also, one of the newest innovative features is the ability for users to watch television and listen to the audio through their own personal headphones. The grand opening is set for Friday, Oct. 16.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Rupp informed the BOT that FCEDC met last month. FCEDC is continuing their discussions on childcare for Finney County. Empirical Foods groundbreaking ceremony will be held on October 11, 2020 at 11:00 a.m.

REPORT FROM KACCT:

Beth Tedrow communicated that KACCT will hold their next meeting on December 5 at 8:00 a.m. by Zoom, hosted by Ft. Scott.

REPORT FROM SGA:

Taryn Tabor, SGA President, communicated they have had two meetings, one with officers and the other with GCCC clubs. GCCC Art Club recently finished a mural on the side of a home on Fulton street, GC3 Media is currently working on their podcast and a magazine, and HALO will be hosting Zoom Zumba on Monday, October 19th. Also, HALO and SGA have partnered to offer a pumpkin painting and carving contests on campus.

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor /Faculty Senate, communicated that they are still working on policy revisions and updating by-laws. They are also discussing ways to help support faculty burn-out.

BOT RETREAT REVIEW:

The board discussed goals that had been set during their retreat. It was decided to start with two goals, BOT self-assessment and review of the Presidents evaluation process. Trustees will divide the workload and come together in December for a work session. Trustee Wasinger asked each board member if they would be comfortable with the retreat facilitator continuing to guide the board. All trustees were in agreement.

OWNERSHIP LINKAGE:

Trustee Hitz has received several thank yous from faculty/staff for the coffee gift cards and has heard many positive comments about Gold Cards being mailed out this year. Hitz inquired as to why we do not give all seniors a lifetime pass in lieu of mailing Gold Cards every year. Dr. Ruda stated that renewing them every year gives us a chance to update information and engage face to face. Trustee Hitz also was very pleased with the BAA golf tournament and stated it was a great day to meet and chat with the community. Trustee Wasinger reviewed calendar dates for the rest of 2020 and discussed a few dates for the HLC visit in 2023. Wasinger also reminded the BOT that there will be a special board meeting on Thursday, October 22 at 7:00 a.m. in the President's Conference room.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Tedrow to go into executive session for fifteen (15) minutes, for the purpose of discussing an individual employee's performance pursuant to non-elected personnel exception under KOMA. The open meeting will resume in the President's Conference Room of the SCSC in fifteen (15) minutes (8:48 p.m.). Included in the executive session will be Trustees and Ryan Ruda, President.

Ayes: Douglass, Hitz, Wasinger, Tedrow, Smith, Rupp

Nays: None

Motion carried: 6-0

Board recessed into executive session at 8:33 p.m.

Included in Executive Session:

GCCC Board of Trustees

Meeting of Trustees
October 13, 2020

Ryan Ruda, President
Board reconvened into open session at 8:48 p.m.

No action was taken.

Next Board meeting will be November 10, 2020

Meeting adjourned at 8:49 p.m. by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board