

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
June 9, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services
Colin Lamb, Vice President of Student Services
Shajia Donecker, PR & Marketing Coordinator
Nicole Dick, Math Instructor, Faculty Senate
Greg McVey, Director of Athletics
Aaron Kucharik, Community Member
Jean Lamfers, Community Member
Lachele Greathouse, Business & Technology Instructor
Leslie Wentzel, Director of Advising
Nancy Unruh, Registrar
Toni Douglass, Community Member
Meghan Flynn, Community Member

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:00 p.m.

COMMENTS FROM THE CHAIR:

Trustee Wasinger congratulated our PR/Marketing department on the Bronze Telly award along with Cox media and our GCCC athletes that received a GPA of 3.00 or above. Chair Wasinger also reminded everyone that the BOT will have their budget retreat on June 25 at 6:00 p.m. and the July BOT meeting will be on July 21 at 6:00 p.m.

INTRODUCTION OF NEW EMPLOYEES:

New employees will be acknowledged at a later date.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Hitz requested II E and Trustee Smith requested II F to be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II D. Holding II E and II F for separate discussion.

Motion:

Tedrow moved, seconded by Douglass to approve consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II D. Holding II E and II F for separate discussion.

Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) Approval of minutes of previous meetings (May 12, 2020)

(Supporting documents filed with official minutes.)

(B) Approval of personnel actions-Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes.)

(C) Financial Information

C-1 Checks processed in excess of \$50,000

C-2 Revenues

C-3 Expenses

C-4 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Super Circuit Updates

(Supporting documents filed with official minutes.)

II E, Training Room

Trustee Hitz wished to discuss bids on page 31, these are Super Circuit bids not training room.

Amend motion to remove consent agenda item II-D, Super Circuit. Trustees Tedrow and Douglass agreed to remove item II-D.

Trustee Hitz asked about the difference in bids and why the higher bid, Advanced Exercise was selected because they met and exceeded specifications requested. They also offer a 3-year warranty which includes 12 visits in those 3 years Mid-States Fitness Equipment did not offer these benefits.

II F, Ellucian Recruit

Trustee Smith inquired as to how Ellucian benefits the students. Ellucian will streamline the admissions application process and eliminate the manual entry of applications. Ellucian is also a communication tool through email, text, and social media. Students will be able to track their admissions process from application to financial aid.

Motion:

Douglass moved, seconded by Rupp to approve consent agenda items II D, Super Circuit Updates, II E, Training Room, and II F, Ellucian Recruit.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORT:

The trustees discussed Asset Protection #5 and Compensation & Benefits. Reports were approved as presented.

REVIEW MONITORING REPORT:

Trustees discussed Treatment of People #1, #2, #3, and #4. Trustee Douglass expressed that GCCC has done a great job of adhering to the Treatment of People. For transparency she would like to have an avenue for the community to express their concerns. Trustee Douglass will meet with the President's office to develop language for this monitoring report.

PUBLIC COMMENTS:

Ms. Jean Lammers thanked the board for their transparency and appreciates the conversations about the community. Ms. Lamfers also inquired about how the board advises salary increases.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Summer 2020 Enrollment

- Our summer enrollment is looking strong.
- As of this morning, our enrollment numbers in credit hours, are up about 5% over this same point last year.
- We credit our positive results to our reduced tuition rate this summer, ongoing marketing efforts, and dedicated faculty and staff.

Update on CARES Act/Emergency Grants

- A total of \$587,710 in CARES Act funds have been distributed to 724 eligible students.
- A total of \$32,183 in institutional funds for emergency grants has been distributed to 40 applicants who were not eligible for the CARES Act but demonstrated need.
- Institutional funds have been exhausted for non-CARES Act students.
- CARES Act funds are still available to spring or summer students who demonstrate expenses related to COVID-19. These students must complete the emergency aid application on our website to be considered.

Laptop Loan Initiative

- Using CARES Act/HEERF-Minority Serving Institution Act funds (\$75,000) to provide up to 150 laptops for students.
- The program allows us to help students with computer needs while simultaneously driving enrollment for this summer and fall.
- Since we began advertising this program in late May, we have had about 50 applications from students.
- The laptops, valued at \$500 each, will be available in early July.

Finney County Student Scholarships

- To support Finney County students, we have reallocated about \$30,000 in institutional funds to increase scholarships available to Finney County students.
- Marketing efforts are currently underway to reach these students and advertise these scholarship opportunities.

KBOR Grant for Nursing

- Our nursing program has received \$32,022 from the Kansas Nursing Grant Initiative to purchase two high-tech medication dose delivery systems.
- The systems will be integrated into the Erdene Corley Simulation Lab for use by nursing students at all levels – medication aides to RNs.
- The high-tech system will replace outdated medication carts and allows students to train on equipment they will use when they enter the workforce.

Return to Work Taskforce /Campus Re-Opening Updates

- A taskforce with employees from across campus has been meeting regularly to assess needs and safety and health protocols that must be put into place before campus re-opens to the public.
- Plexiglass protection screens have already been placed in high-traffic areas where employees regularly interact with the public; in addition, signage for entrances, bathrooms and other high-traffic areas are being developed to educate and inform about best safety and health practices.
- A comprehensive plan, once approved by GCCC leadership, will be made available publicly with specific dates, protocols, and other procedures for re-opening later this summer and the return of students this fall.
- The difficult decision has been made by GCCC leadership to forego a residency component for student athletes, which typically begins in July.
- Administratively, we believe it will be best to work towards a normal August start date for all students.

“Operation Buster Pride”

- To show our appreciation to employees during this uncertain time, we purchased and placed over 200 yard-signs for employees.
- The signs showcase Buster pride and serve as a thank you to our full-time employees for their hard work and dedication through this crisis.

Athletic Student GPAs

- Six GCCC athletic teams posted a 3.0 GPA or higher for 2019-2020:
 - Men’s Golf – 3.752
 - Women’s Volleyball – 3.519
 - Women’s Softball – 3.355
 - Men’s Soccer – 3.146
 - Women’s Soccer – 3.059
 - Men’s Baseball – 3.003

Liability Insurance

- Garden City Community College is facing a significant fiscal impact due to rising costs in maintaining its liability insurance coverage.
- GCCC President Dr. Ryan Ruda told members of the Board of Trustees who that the institution’s annual premium and deductible would be increasing by approximately \$494,000 compared to last year.
- GCCC must pay an annual premium of \$325,000 and budget for deductible of \$250,000 in the fiscal year ahead (July 1, 2020 through June 30, 2021).
- This compares to a 2019-20 premium and deductible of \$30,549 and \$50,000, respectively, according to the GCCC president.

*Meeting of Trustees
June 9, 2020*

Trustees Wasinger, Hitz, and Douglass expressed concern about the negative effects that current and prior litigation have had on college finances.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Rupp informed the BOT that they met by Zoom and the discussion related to COVID.

REPORT FROM KACCT:

Beth Tedrow discussed items from the June 6 KACCT meeting. Dues this year will reflect last year's headcount, the Promise Act passed overwhelmingly, and a flat budget was approved.

REPORT FROM SGA:

No report from SGA this month.

REPORT FROM FACULTY SENATE:

Nicole Dick, Math Instructor /Faculty Senate, communicated that Faculty Senate's last meeting was May 18th. Faculty are currently preparing for the fall semester.

OWNERSHIP LINKAGE:

Trustee Hitz expressed he has been receiving positive feedback relating to Dr. Ruda and his leadership. Trustee Douglass mentioned that she has been asked COVID related questions and Trustee Wasinger encouraged the board to promote GCCC college enrollment for the fall.

Budget Retreat will be held on June 25, 2020.

Next Board meeting will be June 21, 2020

Meeting adjourned at 8:03 p.m. by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board