

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE  
January 14, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Trustees Absent:

Others Present: Dr. Ryan Ruda, President  
Amy McVey, Deputy Clerk  
Karla Armstrong, Vice President for Administrative Services/CFO  
Marc Malone, Vice President for Instructional Services  
Shajia Donecker, PR & Marketing Coordinator  
Nicole Dick, Math Instructor, Faculty Senate  
Toni Douglass, Community Member  
Aaron Kucharik, Community Member  
Nicole Dick, Faculty Senate Rep/Math Instructor  
Maxine Atkinson, Community Member  
Eugene Atkinson, Community Member  
Derek Ramos, Dean of Physical Planning  
Deb Nicholson, Comptroller  
Rodney Dozier, Campus Police Chief  
Theresa Dasenbrock, Lewis, Hooper & Dick, LLC  
Kristin Sekavec, Lewis, Hooper & Dick, LLC

**CALL TO ORDER:**

Chair Wasinger called the regular board meeting to order at 6:00 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Wasinger took a few minutes to welcome new board members Beth Tedrow, Shanda Smith and David Rupp to the GCCC Board of Trustees meeting. Dr. Wasinger also extended his condolences for Dr. Carol Ballantyne, former President of GCCC. She passed away shortly before the Holidays.

**INTRODUCTION OF NEW EMPLOYEES:**

Vice President for Instructional Services, Marc Malone, introduced new employees Kimberlyn Basinger, Penka Building Secretary, and Amy Waters, Nursing Instructor.

**Audit Report from Lewis, Hooper & Dick, LLC**

Representatives from Lewis, Hooper & Dick, LLC reviewed Garden City Community College's 2018-2019 audit. They found "no questioned costs on federal funds and programs," and "no material weaknesses or significant deficiencies". Ms. Dasenbrock also reported that the annual audit revealed no disagreements with management or other significant findings or issues.

**EXECUTIVE SESSION:**

**Motion:** *Douglass moved, seconded by Rupp to go into executive session for thirty (30) minutes, for the purpose of consultation with the body's attorney to discuss litigation and potential litigation, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in thirty minutes (30) (7:07 p.m.). Included in the executive session will be Trustees; Attorney for Garden City Community College Board of Trustees, Randall Grisell; Vice President for Administrative Services/CFO, Karla Armstrong; and President, Dr. Ryan Ruda.*

*Ayes: Douglass, Rupp, Smith, Wasinger, Tedrow, Hitz*

*Nays: None*

*Motion carried: 6-0*

Board recessed into executive session at 6:37 p.m.

**Included in Executive Session:**

GCCC Board of Trustees

Randall Grisell, Attorney for Garden City Community College Board of Trustees

Karla Armstrong, Vice President for Administrative Services/CFO

Ryan Ruda, President

Board reconvened into open session at 7:07 p.m.

**No action was taken.**

**CONSENT AGENDA:**

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Hitz asked for III B-2 to be removed and for III C-2 to be removed for separate discussion.

Chair Wasinger then asked for a motion approving consent agenda items III A, III B-1, III C-1, C-3, C-4, C-5, III D, III E and III F. Holding III B-2 and III C-2 for separate discussion.

**Motion:**

*Douglas moved, seconded by Hitz to approve consent agenda items III A, III B-1, III C-1, C-3, C-4, C-5, III D, III E and III F. Holding III B-2 and III C-2 for separate discussion.*

*Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp*

*Nays: None*

*Motion carried: 6-0*

Approved actions follow:

**(A) Approval of minutes of previous meetings (December 10, 2019)**

(Supporting documents filed with official minutes.)

**(B) Approval of personnel actions-Human Resources**

B-1 Human Resources Report

(Supporting documents filed with official minutes.)

**(C) Financial Information**

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

**III B-2, Adjunct/Outreach Contracts**

Trustee Hitz inquired if the contracts were signed contracts and if we had physical copies of them on campus. Dr. Ruda stated that yes, they are signed contracts and are filed at GCCC.

**III C-2, Checks Processed in excess of \$50,000**

Trustee Hitz' question was about the purchase cards. Are these similar to a Mastercard/Visa? Karla Armstrong explained that they were indeed Visa cards secured by Commerce Bank.

**Motion:**

*Tedrow moved, seconded by Douglass to approve consent agenda item III B-2, Adjunct/Outreach Contracts and III C-2, Checks Processed in excess of \$50,000 .*

*Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp*

*Nays: None*

*Motion carried: 6-0*

(Supporting documents filed with official minutes.)

**ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES 2020**

**Chair**

**Motion:**

*Douglass moved, seconded by Tedrow to cease nominations for Chair of the Board for the 2020-2021 year.*

*Ayes: Douglass, Wasinger, Smith, Tedrow, Rupp*

*Nays: Hitz*

*Motion carried: 5-1*

(Supporting documents filed with official minutes)

**Motion:**

*Douglass moved, seconded by Tedrow Dr. Blake Wasinger be elected as Chair of the Board for the 2020-2021 year.*

*Ayes: Douglass, Rupp, Tedrow, Smith*

*Nays: Hitz*

*Abstain: Wasinger*

*Motion carried: 4-1*

(Supporting documents filed with official minutes)

**Vice-Chair**

***Motion:***

***Rupp moved, seconded by Wasinger to cease nominations for Vice-Chair of the Board for the 2020-2021 year.***

***Ayes: Douglass, Wasinger, Smith, Tedrow, Rupp***

***Nays: Hitz***

***Motion carried: 5-1***

(Supporting documents filed with official minutes)

***Motion:***

***Wasinger moved, seconded by Tedrow Dr. Marilyn Douglass be elected as Vice-Chair of the Board for the 2020-2021 year.***

***Ayes: Wasinger, Rupp, Tedrow, Smith***

***Nays: Hitz***

***Abstain: Douglass***

***Motion carried: 4-1***

(Supporting documents filed with official minutes)

**KACCT Representative**

***Motion:***

***Douglass moved, seconded by Smith Beth Tedrow be elected as KACCT Representative of the Board for the 2020-2021 year.***

***Ayes: Wasinger, Rupp, Douglass, Smith, Hitz***

***Nays:***

***Abstain: Tedrow***

***Motion carried: 5-0***

(Supporting documents filed with official minutes)

**KACCT Representative (alternate)**

***Motion:***

***Douglass moved, seconded by Rupp Dr. Blake Wasinger be elected as KACCT Representative (alternate) for the 2020-2021 year.***

***Ayes: Tedrow, Rupp, Douglass, Smith, Hitz***

***Nays:***

***Abstain: Wasinger***

***Motion carried: 5-0***

(Supporting documents filed with official minutes)

**FCEDC Representative**

***Motion:***

***Wasinger moved, seconded by Douglass to cease nominations for FCEDC Representative of the Board for the 2020-2021 year.***

***Ayes: Douglass, Wasinger, Smith, Tedrow, Rupp***

***Nays: Hitz***

***Motion carried: 5-1***

(Supporting documents filed with official minutes)

***Motion:***

***Tedrow moved, seconded by Wasinger David Rupp be elected as FCEDC Representative of the Board for the 2020-2021 year.***

***Ayes: Wasinger, Douglass, Smith, Tedrow***

***Nays: Hitz***

***Abstain: Rupp***

***Motion carried: 4-1***

(Supporting documents filed with official minutes)

**Appointments**

- |   |                 |
|---|-----------------|
| A. Secretary to the Board.....                | Dr. Ryan Ruda   |
| B. Deputy Clerk.....                          | Amy McVey       |
| C. College Treasurer.....                     | Karla Armstrong |
| D. Designated Agent for KPERS.....            | Pam Harms       |
| E. Alternate Designated Agents for KPERS..... | Karla Armstrong |
| F. Designated Endowment Representative.....   | Shanda Smith    |
| G. Designated BAA Representative.....         | David Rupp      |

***Motion:***

***Douglass moved, seconded by Wasinger to accept Appointments as presented for the 2020-2021 year.***

***Ayes: Wasinger, Douglass, Smith, Tedrow, Hitz, Rupp***

***Nays:***

***Motion carried: 6-0***

(Supporting documents filed with official minutes)

**Trustee Hitz exited the meeting at 7:43 p.m.**

**Depositor Designations**

A. Primary Depository for 2020

Commerce Bank

B. Other Depositories for 2020

- Western State Bank
- Valley State Bank
- First National Bank of Garden City
- Landmark National Bank
- American State Bank
- Garden City State Bank
- State of Kansas Municipal Investment Fund

C. Authorized Signatures:

- |                    |   |
|--------------------|---|
| Dr. Ryan Ruda      | Garden City Community College, President                            |
| Karla Armstrong    | Garden City Community College, VP for Administrative Services/CFO   |
| Amy McVey          | Garden City Community College, Executive Assistant to the President |
| Debra S. Nicholson | Garden City Community College, Comptroller                          |

D. Professional Service Providers:

- |                   |   |
|-------------------|---|
| College Attorney  | Randy Grisell                           |
| College Architect | Gibson Mancini Carmichael & Nelson P.A. |

***Motion:***

***Douglass moved, seconded by Wasinger to accept Depositor Designations as presented for the 2020-2021 year.***

***Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp***

***Nays:***

***Absent: Hitz***

***Motion carried: 5-0***

(Supporting documents filed with official minutes)

**MONITORING REPORTS and ENDS REPORT**

Trustees indicated they had received and reviewed the following monitoring reports:

- |  |                           |
|--|---------------------------|
| A. Monitoring Reports and ENDS .....                                       | <b>Consensus Approval</b> |
| A-1 Bi-Annual, Executive Limitations, General Executive Constraints, #7    |                           |
| A-2 Annual, Executive Limitations, Information and Advice, #2, #3, #5      |                           |
| A-3 Annual, Executive Limitations Asset Protection, #1, #2, #3, #4, #6, #7 |                           |
| B. Review Monitoring Report  |                           |
| B-1 Essential Skills #4 and #5   |                           |

Trustees indicated that they accept the monitoring reports as presented.

**REVIEW MONITORING REPORTS:**

Essential Skills #4 and #5 tabled for February meeting.

**PUBLIC COMMENTS:**

No signatures for public comments this month.

**PRESIDENT'S REPORT:**

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

**Empirical Processing Plant**

USD 363 (Holcomb), USD 457 (Garden City), and GCCC have worked diligently with Empirical to create a customized workforce education program in the newly formed Advanced Food Manufacturing pathway.

- Empirical announced plans in December 2019 to employ around 300 people and construction is expected to take 2-3 years.
- Plans are underway now to recruit a full-time instructor for the Industrial Maintenance Program, which is a critical component of the Advanced Food Manufacturing Pathway.

**Continuing Education**

New personal enrichment and workforce training opportunities are planned for the 2020 calendar year, thanks to partnership between GCCC and Finney County Economic Development Corporation.

- First class scheduled is “Brewhouse Flight School” on Jan. 31, 2020. Registration is now open.

**Upcoming Events**

SGA has invited LaTosha Brown, an activist and accomplished jazz singer, to speak to the student body on Monday, Jan. 20, 2020, for Martin Luther King Jr. Day. The program begins at 10:30 a.m. in Conestoga arena, and the public is invited to attend.

The GCCC Endowment Association is hosting a book signing on Friday, Jan. 17, for Bob Hopkins, a 1961 graduate of Garden City High School. Hopkins is a professor of business communications and has recently written a book called “Philanthropy Misunderstood.” He will be sharing some of the proceeds of his book for a new scholarship – the Nolte Scholarship – named after a former teacher of his. The scholarship will benefit GCHS students attending GCCC.

**2018-2019 Annual Report**

The 18-19 Annual Report is now available to the public online at [www.gcccks.edu/report.html](http://www.gcccks.edu/report.html). The report highlights both financial and academic accomplishments from the past academic year. The report will be distributed to the public through a Saturday edition of the *The Garden City Telegram* in February.

- “18-19 Report Card” also available now. These report cards can be easily distributed throughout campus and the community, and offer a quick glance at our facts/stats from this past academic year.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):**

No report from FCEDC this month.

**REPORT FROM KACCT:**

No report from KACCT this month.

**REPORT FROM SGA:**

No report from SGA this month.

**REPORT FROM FACULTY SENATE:**

Nicole Dick, Math Instructor /Faculty Senate, shared that faculty have been wrapping up end of the semester and have been working on Student Learning Assessment.

**OWNERSHIP LINKAGE:**

No comments.

**EXECUTIVE SESSION:**

No executive session was held.

**CALENDAR DATES:**

Chair Wasinger reviewed calendar dates with Trustees.

Next Board meeting will be February 11, 2020

Meeting adjourned at 8:16 p.m. by Chair Wasinger.

**UPCOMING CALENDAR EVENTS:**

January 6-31 GC High School Visual Arts Awards Exhibition, Mercer Gallery  
January 10-11 Buster Meat's Team, Southwest Invitational, Lubbock, TX  
January 11 Buster Women's Basketball vs. Butler CC, 2:00 p.m.  
January 11 Buster Men's Basketball vs. Butler CC, 4:00 p.m.  
January 15 Buster Women's Basketball vs. Hutchinson CC, 6:00 p.m.  
January 15 Buster Men's Basketball vs. Hutchinson CC, 8:00 p.m.  
January 19 Buster Meat's Team, National Western, Greeley, CO  
January 25 Buster Women's Basketball vs. Dodge CC, 2:00 p.m.  
January 25 Buster Men's Basketball vs. Dodge City CC, 4:00 p.m.

---

Amy R McVey  
Deputy Clerk

---

Dr. Ryan Ruda  
President

---

Dr. Blake Wasinger  
Chairman of the Board