

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
December 8, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
Jean Lamfers, Community Member
Toni Douglass, Community Member
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:00 PM.

COMMENTS FROM THE CHAIR:

Trustee Wasinger discussed an amendment to the consent agenda regarding the addition of Pyxis Med dose delivery system Item II G.

Motion:

Hitz moved, seconded by Tedrow, to approve amendment II G.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion Carried: 6-0

Trustee Wasinger reminded trustees about the Board of Trustees Retreat on December 12, 2020, from 8:00 – 3:30 PM. He also stated there would be an executive session at the end of the meeting.

INTRODUCTION OF NEW EMPLOYEES:

No new employees

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Smith requested agenda item II G: Pyxis Med dose delivery system removed from the agenda for further discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, II B-2, II C-1, II C-2, II C-3, II C-4, II C-5, D, E, F.

Motion:

Tedrow moved, seconded by Rupp, to approve consent agenda II A, II B-1, II B-2, II C-1, II C-2, II C-3, II C-4, II C-5, D, E, and F. Holding II G for a separate discussion.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

- A. Approval of minutes of previous meetings (October 22, 2020, and November 10, 2020)
(Supporting documents filed with official minutes.)
- B. Approval of personnel actions-Human Resources
 - B-1 Human Resources Report
 - B-2 Adjunct/Outreach Contracts
(Supporting documents filed with official minutes.)
- C. Financial information
 - C-1 Monthly Summary Published Funds Operating Revenues and Expenses
 - C-2 Checks Processed more than \$50,000
 - C-3 Revenues
 - C-4 Expenses
 - C-5 Cash in Bank
(Supporting documents filed with official minutes.)
- D. Computer Support Specialist Cert A Approval
- E. HVAC Cooling Tower Approval
- F. Approval of Addition on Bank Signature Card

II G: Pyxis Med dose delivery system: Discussion over system. Trustee Smith asked about benefits to students. President Ruda stated the current system on-campus dates to the 1980s. Funding for the new system will be through Kansas State grants and the Corley funds through Endowment. Trustee Rupp commended Patricia Zeller for her hard work for the program; credit also goes to VP Malone and Dean Pfeifer.

Motion:

Douglass moved, seconded by Smith, to approve consent agenda item II G: Pyxis Med dose delivery system.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

EDUCATIONAL PRESENTATIONS:

No presentation

MONITORING REPORTS and ENDS REPORT:

No reports were presented.

REVIEW MONITORING REPORT:

No report was presented.

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

MEATS TEAM WINS NATIONAL TITLE

The 2020 GCCC Buster Red Meats team competed and won the 2020 High Plains Virtual Contest, taking home National Championship status.

- It is the 6th National Championship in program history.
- The team set a school record in Beef Grading and Questions.
- Makayla Fleming placed 2nd overall, placing 1st in questions and 5th in beef grading. Angelica Rodriguez-Garcia was 3rd overall-4th in questions and 4th in questions. Jessica Garcia-Reyes was 4th overall, ranking 3rd in beef grading and 5th in questions. Miguel Fermin was 5th overall, ranking 2nd in questions.
- The team won by 135 points, which ranks as one of the highest margins of victories in program history.

MARY JO WILLIAMS GRANT RECIPIENTS

- The Garden City Community College Endowment Association is pleased to announce the following grant requests have been approved and fully funded by the Mary Jo Williams Charitable Trust's trustees.
 - The Mary Jo Williams Comprehensive learning center requests \$19,206.40 to purchase and install 11 additional private study cubicles and purchase 5 study tables to replace tables that have reached the end of their everyday lives.
 - The GCCC Auto-Tech program is requesting \$18,168 to purchase two brake lathe kits. Students will utilize them at the college and high school at both Garden City and Holcomb.
 - The carpentry program is requesting \$6,808 to purchase a Saw Stop Table Saw with 52" industrial t-slide and a large sliding table.
 - The Counseling and Advising staff at GCCC are requesting \$19,747.65 to purchase 68 100eGoogle Chromebooks for the advising staff.

FACILITIES RAMPING UP PROJECT SCHEDULE

Below is a list of the upcoming projects through our facilities department

- November 30 – December 30 – Access control installation and implementation.
 - IT and Maintenance will be working with and coordinating with Kenton Brothers for software and hardware install and campus wide door access control configuration.
- November 30 – (December 30) – Network Switch Refresh
 - IT will be working through the break to install the new network switches around campus.
- December 8 – January 31 – Cooling tower replacement & Ammonia Chillers demo
 - If approved by the board in Dec, Maintenance will be working with a mechanical contractor and engineer to replace two cooling towers and demolishing and removing existing ammonia chillers over the break.
- December 14 – January 8 – Building Controls installation
 - Maintenance will be working with C&C Group to install and implement building controls at the GCCC Energy center.

- November 31 – December 18 – Criminal Justice back classroom remodel
 - Maintenance will be replacing the ceiling grid, ceiling tiles, and lighting. Maintenance will paint the walls before replacing the flooring on December 14 – December 18.
- December 14 – December 23 – JCVT classroom remodel
 - Maintenance will work through the break if needed to remodel JCVT Classroom. Walls will be removed to create a larger classroom space.
- December 14 – December 30 – BTSC esports remodel
 - Maintenance will remodel the downstairs theater room to house the new eSports arena. Desks, chairs, signage have been purchased. We will also be installing black lighting for a better atmosphere.
- November 30 – December 14 – Business office Remodel
 - Maintenance will be removing furniture/equipment beginning November 30. Carpet, paint, and cove base will be replaced. They are installing a digital sign.
- November 30 – December 30 – 911 Compliance
 - IT will work with Allegiant to provide e911 information for 911 compliance by January 6 on 250 phones and offices.
- Nov 23,24,25,27 – SharePoint
 - IT will be using the thanksgiving break to create approximately 80 SharePoint online folders to replace department docs. Test security of the SharePoint folders in Office 365. Test migrating department docs to SharePoint online. If all tests go OK and approval from Cabinet, we will move a few department docs onto SharePoint. Show end-users how to access their department docs from SharePoint and collaborate better using live update docs.
 - November 30 – December 30 – Migrate remaining 75 department docs to SharePoint online. Provide training to end-users. Migrate the remaining 310 user documents to OneDrive. Provide end-user training and access from their desktop.
- December 21 – December 30 – Linda will be finishing migrations off server 2008 for the Colleague servers. Confirm migration to new colleague servers and shut down GCAPS, GCDATA, Dexter.
- December 21 – December 30 – Migrate VM's off Host 1 to host 2, 3, 4. Upgrade host 1 Firmware to a newer version. Repeat process for host 2, 3, 4. Complete Firmware upgrade on all four hosts. Upgrade VMWare software from version 6.5 to 7.0. Upgrade Cisco unity firmware. Confirm complete upgrade to the newest version of Firmware on Dell EMC, Cisco Unity, and VMware. Windows and antivirus updates to 65 servers.
- November 30 – December 30 – Work with Staff and Faculty for a timeline to upgrade their machines to Windows 10 20H2. Upgrade approximately 350 Staff/Faculty machines to Windows 10 20H2. Upgrade 380 lab machines to Windows 10 20H2.
- November 30 – December 30 – Activate multi-factor authentication for staff/faculty who log in to Office 365 for the 2nd layer of security.

GENEROUS DONATION TO GCCC CAMPUS CLOSET

- The United Way donated a \$250 gift card to the Garden City Community College Campus Closet.

*Meeting of Trustees
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BRONCBUSTERS IN THE COMMUNITY

- Garden City Community College PTK and GC3 department of public safety students teamed up to collect items and stuff stockings for the Travis Bachman Memorial Christmas Stocking Drive. They stuffed 89 stockings and collected \$273 for shipping!

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

No report.

REPORT FROM KACCT:

Trustee Tedrow reported on KACCT Zoom Meeting from December 5, 2020. She gave legislative and budget updates. Trustee Tedrow spoke about KBOR Higher Education Council Report, which included a program-to-program articulation and concurrent enrollments. She talked about the Kansas Chamber 2020 Workforce Report; we need to get more involved due to no growth projected in the next decade. Kansas unemployment Council reported that they might need to borrow from feds and fraudulent claims are a problem. The next meeting will be remote, with no date set.

REPORT FROM SGA:

No report

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor/Faculty Senate, communicated that they are in finals week. All finals are online. There have been issues, but the faculty is working with students to get through the struggles. Jamie Durler has been extremely helpful with issues in Canvas, and IT has helped with computer problems. Faculty Senate is working on Quarantine guidelines and zoom meeting guidelines for students. Faculty are also working on assessments. They have two workshops on Monday to finish up, and these are due on Tuesday of next week.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Tedrow, to go into executive session for thirty (30) minutes, to discuss confidential employee information pursuant to open meetings exception for personnel matters on non-elected personnel which if discussed in the open meeting might violate their right to privacy and that only the board be included. The open meeting will resume in the President's Conference Room of the SCSC in thirty (30) minutes (7:11 PM). Included in the executive session will be the Board of Trustees and President Dr. Ryan Ruda.

Ayes: Douglass, Hitz, Wasinger, Tedrow, Smith, Rupp

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:41 PM.

Included in Executive Session:

GCCC Board of Trustees and President Dr. Ryan Ruda

Board reconvened into an open session at 7:11 PM.

No action was taken.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Tedrow, to go into executive session for fifteen (15) minutes, to discuss confidential employee information pursuant to open meetings exception for personnel matters on non-elected personnel which if discussed in the open meeting might violate their right to privacy and that only the board be included. The open meeting will resume in the President's Conference Room of the SCSC in fifteen (15) minutes (7:27 PM). Included in the executive session will be the Board of Trustees and President Dr. Ryan Ruda.

Ayes: Douglass, Hitz, Wasinger, Tedrow, Smith, Rupp

Nays: None

Motion carried: 6-0

Board recessed into executive session at 7:12 PM.

Included in Executive Session:

GCCC Board of Trustees and President Dr. Ryan Ruda

Board reconvened into an open session at 7:29 PM.

No action was taken.

The Next Board meeting will be on January 12, 2021

Meeting adjourned at 7:30 PM by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

December 8, 2020