

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
August 13, 2019**

Trustees Present: Dr. Marilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf,

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services
Colin Lamb, Vice President for Student Services
Dr. Jacquelyn Messinger, Vice President for Institutional Effectiveness & Accountability
Ashley Salazar, Director of Public Relations
Nicole Dick, Math Instructor
Greg McVey, Director of Athletics
David Rupp, Community Member
Toni Douglass, Community Member
Mark Douglass, Community Member
Chief Rodney Dozier, GCCC Chief of Police
Aaron Kucharik, Community Member
Colin Lamb, Vice President for Student Services/Assistant AD
Jean Lamfers, Attorney
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Matt Allen, City Manager
Melissa Dougherty, Neighborhood and Development Services
Randy Grissell, Attorney

CALL TO ORDER:

Chair Wasinger called the Open Public Budget Hearing for 2019-2020 to order at 5:45 p.m.

COMMENTS FROM PUBLIC REGARDING BUDGET:

Chair Wasinger noted that only one person had signed up to comment. Jean Lamfers, attorney representing several community members approached the board and expressed her opinion regarding the 2019-2020 budget. Chair Wasinger then asked for comments or questions from the board regarding the 2019-2020 budget, which had been reviewed in depth at the June 27 Board of Trustee meeting and published in the Garden City Telegram July 24, 2019. After appropriate discussion the following motion was made.

Motion:

Crist moved, seconded by Martinez that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2019-2020, certify the 2019 tax to be levied at \$10,173,241(20.386 mills) General Fund and \$498,607 for Capital Outlay (0.999 mills).

Ayes: Crist, Douglass, Martinez, Wasinger, Worf, Hitz

Nays:

Motion carried: 6-0

REGULAR MEETING:

Chair Wasinger moved into the regular board meeting immediately following the budget hearing.

Motion:

Crist moved, seconded by Worf, to amend the current agenda to add an additional Executive Session.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

COMMENTS FROM THE CHAIR:

Chair Wasinger made the following comments:

- Thanks to all of our First Responders and the communities of Holcomb and Garden City for the support of Tyson during their recent fire.
- Dr. Wasinger mentioned that the Board has a rough draft in their packet for their review regarding the Public Comments portion of the Board meeting.
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INTRODUCTION OF NEW EMPLOYEES:

Marc Malone, Vice President for Instructional Services introduced Amy Kocher, Developmental Math Instructor; Veronica Goosey, English Instructor; Sean Boller, Vocal Music Instructor/Choir Director; Renee Carmichael, Music Instructor; Cayla Thomlinson, Speech Instructor; Wanda Rodriguez, Chemistry Instructor, and Antoine “Joe” Bedard, Physics/Math Instructor.

Greg McVey, Director of Athletics introduced new employee Todd Perdas, Assistant Women’s Basketball Coach.

President Ruda welcomed GCCC employees and presented each with a GCCC Broncbuster lapel pin.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Martinez to go into executive session for thirty (30) minutes, for the purpose of consultation with the body’s attorney to discuss pending litigation, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in thirty minutes (30) (6:40 p.m.). Included in the executive session will be Trustees; Attorney for Garden City Community College Board of Trustees, Randall Grisell; Karla Armstrong, Vice President for Administrative Services/CFO, and Ryan Ruda, President.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:10 p.m.

Included in Executive Session:

GCCC Board of Trustees

Randall Grisell, Attorney for Garden City Community College Board of Trustees

Karla Armstrong, Vice President for Administrative Services/CFO

Ryan Ruda, President

Board reconvened into open session at 6:40 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Authorization to Increase Funds for External Investigation

The Board exited executive session and the meeting reconvened at 7:05. The Board then approved up to \$100,000 of additional funding to cover anticipated costs for the external investigation into the death of Braeden Bradforth.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Worf to go into executive session for twenty (20) minutes, for the purpose of confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in twenty minutes (20) (7:25 p.m.). Included in the executive session will be Trustees; Attorney for Garden City Community College Board of Trustees, Randall Grisell; Karla Armstrong, Vice President for Administrative Services/CFO, and Ryan Ruda, President.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:45 p.m.

Included in Executive Session:

GCCC Board of Trustees

Randall Grisell, Attorney for Garden City Community College Board of Trustees

Karla Armstrong, Vice President for Administrative Services/CFO

Ryan Ruda, President

Board reconvened into open session at 7:05 p.m.

No action was taken.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

No items were removed.

Motion:

Crist moved, seconded by Martinez to approve consent agenda items III A-D.

Ayes: Crist, Hitz, Wasinger, Worf, Douglass, Martinez

Nays: None

Motion carried: 6-0

RHID PRESENTATION:

Matt Allen, City Manager and Melissa Dougherty, Neighborhood and Development Services presented the 2019 Update of Rural Housing Incentive Districts.

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Executive Limitations - Asset Protection

Trustees indicated that they accept the monitoring report as presented.

REVIEW MONITORING REPORTS:

- Annual, Mission
- Annual, Budgeting/Financial Planning/Forecasting
- Annual, Financial Condition
- Bi-Annual, General Executive Constraints

The Board took time to review and discuss all monitoring reports. A lengthy discussion ensued on whether or not to add back oversight of the BAA and EA. The Board asked to add this to the agenda for the September meeting. Also discussed was the possibility of dropping our reserves from 20% to 18% after the Board voted to use reserves to balance the budget. It was decided to leave all reports as is.

OPEN COMMENTS:

Dr. Wasinger presented a rough draft of new parameters for “Public Comments”.

1. Limit comments to 5 minutes per individual
2. Limit comments to 30 minutes overall
3. No dialogue between the individual and the Board/CEO
4. Any CEO comments need to be directed to the CEO not the BOT
5. No grievances in this forum, individuals must follow the proper procedures for grievances
6. Only direct comments to the Board regarding Ends: Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development

Dr. Douglass welcomes comments to the Board, but agrees only regarding Ends. All other Board members are also in favor of open comments, dialogue is helpful in dispelling misinformation. This discussion will continue at next month’s meeting.

PRESIDENT’S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Summer Wrap-Up

New Website Launched August 1, 2019

The college released the long-awaited new website on August 1st, thanks to the diligent work of many people on campus over the past several months. The new website features a more modern design, user-friendly navigation, and most importantly representation of all academic and technical programs provided by GCCC. The IT and Marketing team have also instituted a new work order process for requesting updates and reporting concerns regarding the website. Additional updates, including individualized pages for campus groups is expected with the hire of a web master.

Summer Kid’s Soccer Camp—July 29-31

The Broncbuster Men’s Soccer team announced a free kids’ camp late in July. We had an overwhelmingly positive response, with over 50 kids joining the Busters for skills work and interaction with the GCCC Soccer team and coach.

Employees Appreciation—WAMS Tropical Sno @ GCCC Quad

Employees enjoyed some shaved ice on the last Friday of summer hours, Friday, August 2nd, as an act of appreciation by the President's Office, WAMS Tropical Sno was invited to campus to serve the employees and wind down the summer.

GCCC and Finney County CVB Sponsor KSN Summer Road Trip—July 24

The college and the Finney County Convention and Visitor's Bureau sponsored the KSN Summer Road Trip this past July. KSN spent an entire week broadcasting their morning and evening news casts from towns all around Southwest Kansas. Garden City was the mid-trip stop, and GCCC and the CVB joined them for their broadcast at Steven's park on the evening of the 24th. GCCC received digital and television spots as well as the opportunity to

set up a booth and distribute some giveaway item to community member who came to watch the live broadcasts. Staff also connected with local and state personalities and supporters during the event.

Enrollment Efforts

Final Fall Enrollment Efforts

In addition to the evening-hour admissions calling nights that all employees have had the opportunity to help with, the admissions department has also encouraged new enrollments with two ongoing summer promotions. The "4 Fantastic Reasons to Attend GCCC" and "Make Your Comeback" efforts have seen positive responses. Prospects have received this information, including the call to return to GCCC for a chance at a one of 5 \$500 scholarships, throughout the summer. Last minute enrollees who meet the Finney County Resident, 6-credit hour, and returner qualifications will be eligible for the opportunity through August 17.

Final Fall Preparations

In-Service and New Faculty Orientation—August 12

The college faculty, administration, and staff joined together for the Fall In-Service on August 12. The HR Department hosted a Dr. Seuss-themed breakfast and lunch, and the morning's presentations centered on a message to "Value the Past, Embrace the Present, and Influence the Future." The employees of GCCC valued and learned about the past by taking a look at the history of GCCC, Embraced the present by discussing current projects, planning processes, and training opportunities, and prepared for influencing the future by first reflecting on the Mission, Vision, Values, and Strategic Pillars guiding our institution.

The afternoon was set aside for new faculty orientation, hosted by the HR department, where eight new faculty members heard from various department leaders about what to expect at GCCC, where to find answers to their questions, and to meet the individuals with whom they can speak when they need support and/or resources. All faculty are back on campus as of August 12, and have spent the first two days back preparing for students to arrive for new student orientation later in the week as well as in division and faculty meetings to prepare for the arrival of our students on the first day of classes.

Upcoming Events

Centennial Celebration Schedule Released—Events to Take Place September 27 & 28

The Centennial Committee released a schedule of events for the 100th Anniversary of GCCC. The events will take place on Friday, September 27 and Saturday, September 28. Be on the lookout for TV and radio advertisements for the event as well. An online registration for the parade as well as additional information about the events can be found under the "About" tab on the college's new website.

Broncbuster Coffee Shop Ribbon Cutting—August 15

A unique and exciting partnership has started between GCCC and USD-457 Special Education. The Broncbuster Coffee Shop is run and operated by the students and staff of the special education program at GCHS. Look for coffee carts on the college campus beginning this week, which will operate on the GCHS schedule and provide coffee to GCCC students and employees. A ribbon cutting hosted by the Chamber of Commerce is scheduled for Thursday, August 15th at 1:45pm in the café next to the Broncbuster Bookstore.

REPORT FROM FACULTY SENATE:

Nicole Dick, Math Instructor /Faculty Senate, shared that Senate did not have a meeting in July and that their first meeting will be held August 14. Ms. Dick also reported that Faculty returned to campus on Monday, August 12 and have been in meetings and working on assessment plans.

REPORT FROM KACCT:

The next KACCT meeting will be September 13-14, 2019.

REPORT ON HIGHER LEARNING COMMISSION (HLC):

No report was given.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Mr. Martinez started with a big Thank You to all the First Responders and the communities of Holcomb and Garden City for all that they have done to help Tyson over this past week. The FCEDC is working closely with Tyson supporting any needs that arise. The 3rd street retirement home is under contract and will soon house Finney County Childcare and Finney County Makerspace.

OWNERSHIP LINKAGE:

No report was given.

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Martinez to go into executive session for ten (10) minutes, for the purpose of consultation on personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, specifically Contract Responsibilities, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in ten minutes (10) (8:20 p.m.). Included in the executive session will be Trustees.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 8:10 p.m.

Included in Executive Session:

GCCC Board of Trustees

Board reconvened into open session at 8:20 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Authorization of Benefit Awards for Dr. Ruda, GCCC President

The Board exited executive session and the meeting reconvened at 8:20. The Board then approved a \$735 *annual* premium for a 15-year, \$500,000 life insurance policy for Dr. Ruda. The Board also approved a one-time award of \$7,500 to Dr. Ruda for attainment of his doctoral degree, which is consistent with the award schedule for eligible GCCC employees who advance their level of education for the benefit of the college.

CALENDAR DATES:

Chair Wasinger reviewed calendar dates with Trustees.

Meeting adjourned at 8:21 p.m. by Chair Wasinger.

UPCOMING CALENDAR EVENTS:

August 15-16	New Student Orientation
August 16	Employee Diversity Training, 9:00 a.m.-12:00 p.m. and 1:00 p.m. to 4:00 p.m.
August 17	Broncbuster Men's Soccer Vs. Oklahoma Panhandle State, 7:00 p.m.
August 24	Broncbuster Football Vs. Snow 1:00 p.m.
August 30	Broncbuster Women's Soccer Vs. Northeastern Jr. College, 7:00 p.m.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board