

MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
February 12, 2019

Trustees Present: Dr. Marilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf,

Others Present: Karla Armstrong, Vice President for Administrative Services/CFO
Craig Atkinson, Community Member
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Nicole Dick, Math Instructor
Mark Douglass, Community Member
Toni Douglass, Community Member
Chief Rodney Dozier, GCCC Chief of Police
Eleanor Everett, Community Member
Liz Everett, GCCC Student
Amber Friend, *Garden City Telegram*
Brooke Garvey, Assistant to the Payroll Coordinator
Phil Hoke, Drama Instructor/Faculty Senate
Tammy Hutcheson, Instructor Social Science
Shawn Hutcheson, Community Member
Clara Jackson, SGA President
Andrew Knoll, IT Network Manager
Aaron Kucharik, Community Member
Jean Lamfers, Attorney
Craig Lurtz, Transportation Coordinator
Jacquelyn Messinger, VP Institutional Effectiveness & Accountability
Lance Miller, GCCC Network Administrator
Zac Miller, Assistant Football Coach
Dr. Ryan Ruda, Interim President
Lauren Rockhold, Coordinator-Student Activities
Ryan Ruda, Vice President of Instruction/Student Services/ Interim President
David Rupp, Community Member
Ashley Salazar, Director of Public Relations
Samantha Sanger, English Instructor
Tammy Tabor, Director of Enrollment Management
Phil Terpstra, Dean of Academics
Nancy Unruh, Registrar

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:01 p.m.

COMMENTS FROM THE CHAIR:

Chair Wasinger made the following comments:

- Congratulated Samantha Sanger, Dr. Clint Alexander, Chief Rodney Dozier, Brandy Unruh, and Patsy Zeller for receiving the 2019 National Institute on Staff and Organizational Development Excellence Award. This award recognizes extraordinary work of faculty, administrators and staff.
- Chair Wasinger celebrated Student Government Association for the completion of Buster Bikes share program.

INTRODUCTION OF NEW EMPLOYEES:

Karla Armstrong, Vice President of Administrative Services/CFO, introduced new employees Brooke Garvey, Assistant to the Payroll Coordinator, and Zac Miller, Assistant Football coach. Derek Ramos, Dean of Facilities introduced new employee Lance Miller, Network Administrator.

Dr. Ruda welcomed GCCC employees and presented each with a GCCC Broncbuster lapel pin

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clara Jackson, SGA President reported the following:

Garden City Community College's Student Government Association (SGA) began the "Buster Bikes" bike share program on February 7, 2019. Buster Bikes is a bicycle checkout program for GCCC students who may want or need an easy and efficient transportation solution within the city limits. The SGA Student Activities Center has acquired six bicycles to begin the sharing program. Jackson reported that all bikes had been checked out and in use at the present time.

Upcoming events for consideration:

SGA will host a Game Show in Cafeteria March 18

Casino Night in Cafeteria March 28

SGA members are discussing and planning activities for Earth Day. One idea is for campus organizations to adopt a spot for spring cleanup. Members are discussing the possibility of wrapping a no smoking policy campus survey into the day's events. A brief discussion regarding making "River Cleanup" an annual event took place.

Chair Wasinger thanked Jackson for her report.

REPORT FROM FACULTY SENATE:

Phil Hoke, Drama Instructor/Faculty Senate, reported that professional development funds had been approved for English Instructor, Courtney Morris to attend a seminar. Faculty Senate is accepting nominations for 2019-2020 senate offices. Faculty Senate is reviewing Instructional Policies and Senate Bylaws. Arrangements are in progress for the end of the year activities.

Trustees thanked Hoke for his report.

DISCUSSION OF PUBLIC COMMENTS:

Chair Wasinger stated that due to recent events, and in order to move forward safely and with decorum, it is his recommendation that the public comment portion of Garden City Community College be suspended temporarily. Wasinger went on to say that meetings need to be structured, orderly, and mission-focused so that the Board can complete its work. Trustees are readily accessible through their Buster email accounts that are listed on the GCCC web site and if contacted will willingly share telephone contact information.

Motion:

Crist moved, seconded by Worf to suspend the open comments segment of the Garden City Community College Board of Trustees meetings temporarily, effective at the February 12, 2019 meeting.

Ayes: Crist, Douglass, Wasinger, Worf

Nays: Hitz, Martinez

Motion carried: 4-2

Dr. Ruda requested permission from Chair Wasinger to move item III-A-2b Bi-Annual, Executive Limitations, Essential Skills report for review at this time in the meeting. Permission was granted.

BI-ANNUAL, EXECUTIVE LIMITATIONS, ESSENTIAL SKILLS:

Due to the significant improvement and process changes enacted over the course of the last year in respect to Student Learning Assessment and Essential Skills, Dr. Ruda invited Brian McCallum to clarify the new processes. McCallum gave a brief overview of the new process and went on to express his appreciation to administration for the training received in the last year to help faculty in the assessment process.

Trustees accepted this monitoring report as presented.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

JUCO Trivia/Scholarship Giveaway:

The Broncbuster Bookstore sponsored GCCC trivia contests and a scholarship giveaway by JUCO Product last month. JUCO Product co-owner, Robert Young, the father of a former Broncbuster Athlete, was able to represent the company by traveling to Garden City to take part in a Facebook Live Session where he helped to draw the names of two GCCC students who were named the winners of \$200 scholarships, provided by JUOC Products. A Broncbuster Bookstore gift basket of JUCO Product prizes was also given out to a GCCC student.

Martin Luther King Jr. Celebration:

Over 500 students, staff, and community members filled the stands at the Conestoga Arena of the Dennis Perryman Athletic Complex for Garden City Community College's annual Dr. Martin Luther King Jr. Day Ceremony. Student Government Association President, Clara Jackson, welcomed the audience and invited GCCC students to recite poems. The GCCC Choir, directed by Mr. Clay Wright, sang and were followed by an address from Keynote Speaker, Bryan Terrell Clark. Clark shared a message of embracing and pursuing your dreams, in honor of Dr. King. Clark shared his struggles as he began to pursue his dreams. He encouraged the audience to follow their aspirations also, and to seek motivation out even when passion seemed hard to come by. "Find a reason to be happy every single day,"

St. Mary's School Visit:

Dr. Ruda shared that he had visited with the 3rd grade classes at St. Mary's Catholic School on January 28 to help the classes launch their celebration of Catholic School's week. The students learned about the impact that the 3rd grade has on their future and how a college education would benefit their future as well. Dr. Ruda shared information about fields of study available to them at GCCC and students were given the chance to ask questions about GCCC. Dr. Ruda invited the 3rd grade classes of St. Mary's Catholic school to participate in the GCCC Centennial celebration along with faculty and staff. Dr. Ruda asked St. Mary's Catholic school 3rd grade class to join him this fall to walk in the Centennial Parade.

St. Dominic's School Visit:

The NAU Foundation sponsored the "My PLAN for the Future" essay contest for all middle school students in Garden City this Fall. Five winners from Mrs. Gerber's 6th grade classroom at St. Dominic's were selected as winners, with the overall winner, Kyleigh Whitehurst, receiving a \$250 cash prize. As a local business partner of GCCC and an education supporter, Ron Kreutzer and Screen Printing and Specialties sponsored the "My PLAN for the Future" prizes. Mr. Kreutzer and Dr. Ruda were on hand on January 31 for a small awards ceremony with the class, the winners, and their parents. The entire class also spent a half-day on the campus for lunch, an admissions tour, and activities with the DPS and AG departments.

Read Out Loud Day:

Dr. Ruda was pleased to note that USD 457 invited GCCC's Ashley Salazar, Director of Public Relations and Daniel Reyes, Media Instructor to Read Out Loud at Alta Brown and Bernadine Sitts for National Aloud Loud Day on February 1.

Adult Learning Center at Rotary Club:

Dr. Ruda shared that Hector Martinez, Linda Miller, and Claudia Horney gave a presentation to the Garden City Rotary Club on January 30, to bring attention to the good work that they are doing in the Adult Learning Center and the Access and Opportunity Center with English Acquisition and GED classes. The three delivered an informational presentation and shared success stories about members in our community who have benefited from the programming offered in Adult Education at GCCC. Claudia the GED Coordinator, who is a graduate of the ESL classes herself, passionately shared her experiences and successes after taking part in the program.

Dance/Cheer Camps:

The Buster Dance and Cheer teams hosted camps February 6 through 9. Junior Busters Cheerleaders and Junior Aloha Island Dancers performed at the February 9 Broncbuster Basketball Games after taking part in several days of camp fun and preparation. Over 75 youth participated in the camps. Dr. Ruda expressed his appreciation to Jamie Richardson, GCCC Cheer Coach, and Sophia Hernandez, GCCC Dance Coach for hosting the camps.

Mercer Demonstration and Closing Reception for "The Truth is the Truth Changes":

The Mercer Gallery started off 2019 with allegorical paintings by Kansas University painting instructor Michael McCaffrey. His large-scale figurative paintings, which explore aging and the human condition, were featured in the main gallery through February. McCaffrey was on campus on January 25, giving a live painting demonstration. Students from the KU Painting Club also exhibited work in the back gallery. A closing reception was held on February 1.

NISOD Thinking Critically Training:

Dr. Ruda reported that Garden City Community College hosted the National Institute for Staff and Organizational Development (NISOD) on January 11 for a one-day "Teaching Critical Thinking" Regional Workshop. Attendees included all faculty members at Garden City Community College, including Dean of Technical Education and Workforce, Chuck Pfeifer, and Dean of Academics, Phil Terpstra, as well as additional attendees from the surrounding area, including participants from Barton County Community College, Johnson Community College, Butler Community College and Mid-Plains Community College.

Learning Communities:

Dr. Ruda announced that Faculty Senate has been hosting "Learning Community" events for the entire staff. In January, Chip Marcy, Economics instructor, hosted a Learning Community and round table discussion to explore the seeming disconnect between what faculty automatically expect out of their students (with regards to everything from grade expectations to bringing pencil and paper to class) and the expectations students bring with them today as they enter the GCCC classroom.

Wellness Initiative:

Dr. Ruda noted that GCCC Employees have begun taking part in the Wellness Initiative, led by faculty member Karen Adams. Employees are welcome to take part in periodic fitness classes and fitness education classes, including healthy food options, and are also given the chance to get healthy together by participating in competitions for steps and weekly/monthly fitness and health challenges. The Physical Education department is also helping by offering weekly weigh-ins for employees each Friday.

John Deere Commercial:

American Implement visited Garden City Community College on Thursday, January 31 to film a commercial for the John Deere TECH (JDAT) program, which is housed in the John Collins Vocational Technical Building at GCCC. GCCC is one of the twenty-one global locations currently hosting the TECH program, which provides training and certification for John Deere dealer sponsored, paid interns to work on all John Deere equipment from diesel engines, powertrains, and hydraulics to machine set-up systems. The Commercial will air locally and on social media for recruitment into those programs.

Quiz Bowl:

Dr. Ruda shared that fourteen teams from Kansas and Oklahoma community colleges participated in this year's Quiz Bowl Sectional Tournament on Saturday, January 26th. Sectionals is a more difficult style of tournament with less time to answer questions and a high risk/high reward point structure. GCCC's A team took third place overall with a win-loss record of 8-2 and scored 2,020 points, which was the highest point score of all of the teams at the tournament.

Meats Team:

Congratulations to the GCCC Meats Team which placed 2nd at the Southwestern Contest. The team finished 2nd in all categories (Beef Grading, Lamb Judging, Pork Judging, Beef Judging, Placings and Total Beef) except Questions, in which they placed 3rd. Individually, the team had four students place.

Theatre students CACTF:

Five Garden City Community College students returned from representing GCCC in Sioux Falls at the Kennedy Center American College Theatre Festival (KCACTF) in January. Each felt that they gained something valuable after participating in the festival.

Physics students at APSWUiP:

Six (6) Garden City Community College students attended the American Physical Society (APS) Conference for Undergraduate Women in Physics (CUWiP), which was held at Texas A&M University in Corpus Christi, TX from January 18 to January 20.

Dr. Ruda called Trustees attention to the Annual report that was previously laid at each place. Dr. Ruda thanked Ashley Salazar, Cecilia Miller, and Melody Brooks for putting this piece together and for providing a very comprehensive and professional report to the public.

In addition, Dr. Ruda spoke to Trustees regarding proposed house bill 2144, a bill that deals with transparency within community colleges; relating to budget authority; identification of transferable credits; and residency requirements. Dr. Ruda will continue to monitor this bill as it could significantly impact the 19 Kansas Community Colleges.

Chair Wasinger thanked Dr. Ruda for his report.

DISCUSSION OF PROPOSED SALE OF LAND (510 N. CAMPUS):

Dr. Ruda reported to Trustees that he has been approached by a party that is interested in acquiring the property at 510 N. Campus, currently owned by Garden City Community College. Dr. Ruda presented this information to the board for their consideration. A brief discussion took place regarding the pros and cons of liquidating this property. Board consensus is to retain the above mentioned property.

EXECUTIVE SESSION:

Motion:

Wasinger moved, seconded by Martinez to go into executive session for thirty (30) minutes, at 7:10 p.m., allowing five (5) minutes to clear the room, for consultation with the attorney for the Board of Trustees on matters that would be deemed privileged in the attorney client relationship, specifically discussion of claims and liability. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 30 minutes (7:45 p.m.). No Binding Action will be taken.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Included in Executive Session:

GCCC Board of Trustees

Dr. Ryan Ruda, Interim President

Randy Grisell, Attorney for the GCCC Board of Trustees

Jordan Ford, Attorney with Lewis Brisbois

Board reconvened into regular session at 7:45 p.m.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Crist to resume the executive session for fifteen (15) minutes, at 7:45 p.m., allowing five (5) minutes to clear the room, to continue consultation with the attorney for the Board of Trustees on matters that would be deemed privileged in the attorney client relationship, specifically discussion of claims and liability. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 15 minutes (8:05 p.m.). No Binding Action will be taken.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Included in Executive Session:

GCCC Board of Trustees

Dr. Ryan Ruda, Interim President

Randy Grisell, Attorney for the GCCC Board of Trustees

Jordan Ford, Attorney with Lewis Brisbois

Board reconvened into regular session at 7:45 p.m., no binding action was taken.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda. No items were removed

Chair Wasinger then asked for a motion approving consent agenda items II A-I.

Motion:

Crist moved, seconded by Worf to approve consent agenda items II A-I as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

- (A) APPROVED MINUTES** of previous meeting (January 8, 2019)
(Supporting documents filed with official minutes.)
- (B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented
(Supporting documents filed with official minutes.)
- (C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented
(Supporting documents filed with official minutes.)
- (D) APPROVED 2019-2020 TUITION, FEES, ROOM AND BOARD**, as presented
(Supporting documents filed with official minutes.)
- (E) APPROVED RESOLUTION 2019-01 WITHDRAWAL FROM EDUKAN AGREEMENT**, as presented
The college has provided notice to EduKan of intent to withdraw from the consortium partnership on August 20, 2018. The Kansas Attorney General has requested board authorization and official notice of nonrenewal from EduKan. This resolution is official notification that will be sent to EduKan and filed with the Kansas Attorney General.
(Supporting documents filed with official minutes.)
- (F) APPROVED EXTENSION OF GREAT WESTERN DINING CONTRACT**, as presented
Great Western Dining (GWD) has provided GCCC foodservice since 2008. 2018-2019 is the 5th year of a 5-year contract. Contract rates have not been finalized, however GWD has assured GCCC that rates will be held to the CPI. GCCC wishes to extend the current contract for one additional year and seek formal solicitation for the 2020-21 school year.
(Supporting documents filed with official minutes.)
- (G) APPROVED HYDRONIC HW PIPE REPLACEMENT (south tunnel)**, as presented
The original 6" Hydronic Hot Water pipe was installed into our tunnel system in 1969. The pipe initially provided heating service to the five original buildings: SAFL Library, Administration, Academic, FOUS, and the JOYC Fine Arts buildings. In 2002, the college added the Chiller plant addition with a 4 pipe-chilling loop and two ammonia chillers. In 2006, the college added the 660 ton Trane Chiller and replaced sections of the existing 6" Hydronic HW pipe in the south Tunnel. The Hydronic Hot Water line has served the college for 50 years and has lasted well in excess of its life expectancy.

Due to age related deterioration, approximately 650 feet of piping are in need of complete replacement. The Facilities department designed and released an RFP with specifications to replace sections of the original 6" Hydronic Hot Water pipe that were not replaced in 2006. It is proposed to remove and replace approximately 650 feet of existing piping representing 325 feet of the hot water supply line and 325 feet of the hot water return line. All non-servicing valves will be removed. The contractor shall install new 6" Schedule 40 steel pipe valves and five expansion joints with required fittings in our existing pipe stands in the tunnel. The contractor shall coordinate all work to be done with the contractor hired by GCCC to repair the south tunnel cap and shall be done before the start of the fall 2019 semester.
(Supporting documents filed with official minutes.)
- (H) APPROVED MECHANICAL SOUTH TUNNEL CAP REPLACEMENT**, as presented
The original Tunnel system was designed and constructed in 1968 to 1969. The tunnel system serves as a mechanical pathway for HVAC, electrical, irrigation and communication lines. The tunnel system begins at the Physical Plant and runs east all the way to the front of the Academic building. From the Academic building the tunnel runs north to the FOUS Building. The tunnel then heads back west all the way to the front of the JCVT building. The tunnel branches back to the north at the intersection between the JOYC and FOUS buildings to serve the DPAC building. The tunnel in front of the JCVT building heads back south to the

Physical Plant building completing the loop. The tunnel cap has been in place for 50 years. We have replaced a section of the north Tunnel Cap in 2017 during the time of the Dorm Parking lot replacement.

Stewart Nelson, architect of GMCN, designed and released specifications for the replacement of the South Tunnel Cap. This project includes removal and replacement of the pedestrian sidewalk, which is structural to the top, and sidewalls portions of the tunnel. It is proposed to replace 610 lineal feet of tunnel cap and installing an 8'-0" concrete mechanical tunnel cap. The project will begin in the quad area in front of the Academic

building and head west for approximately 610'. Project start date is May 13, 2019 and our timeline for completion is 100 calendar days (August 21, 2019). We will have the main traversed area in the quad completed before the start of school. The contractor will be responsible for safety hazards during the tunnel cap replacement. In addition, the college will also have our facilities department oversee the safety of the project for pedestrians.

(Supporting documents filed with official minutes.)

(I) APPROVED PROFESSIONAL SERVICE PROVIDERS, as presented

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Bi-Annual, Executive Limitations, Asset Protection #5
- Bi-Annual, Executive Limitations, Essential Skills
- Annual, Executive Limitations, Personal Enrichment

Trustees agreed to accept the monitoring reports as presented.

REVIEW OF MONITORING REPORTS:

Trustees reviewed the following monitoring reports:

- Annual, Executive Limitations, Information and Advice
- Annual, Executive Limitations, Asset Protection

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No Policy Governance review was scheduled.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Martinez reported the following:

- FCEDC Lona DuVall, President/CEO, is currently at the World Ag Expo in California promoting our region.
- FCEDC will meet on Wednesday of next week to discuss day care solutions.
- GCCC will be meeting with Maker Space to receive update on timeline.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (KACCT):

Trustee Crist reported the following:

- KACCT Executive Director, Linda Fund, will be retiring in March. Her position is currently advertised.
- March 7 is the next meeting and will also be the PTK Capitol visit and awards luncheon.
- KACCT is accepting nominations for the national election.

REPORT ON HIGHER LEARNING COMMISSION (HLC):

Jacquelyn Messinger, VP Institutional Effectiveness & Accountability, reported that Institutional Actions Council hearing is scheduled for April 29-30 in Chicago. The preliminary report has been received and GCCC will have the opportunity to address factual errors.

OWNERSHIP LINKAGE:

Trustees took a few minutes to express their appreciation to recently retired employee, Dallas Crist, for her service to Garden City Community College. Dallas served GCCC with honor and great integrity.

CALENDAR DATES:

Chair Wasinger reviewed calendar dates with Trustees.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Worf to go into executive session for sixty (60) minutes, no consultation with the attorney, at 8:25 p.m., allowing five (5) minutes to clear the room, to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, specifically contract responsibilities. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 60 minutes (9:30 p.m.). No Binding Action will be taken.

Ayes: Crist, Douglass, Hitz, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 8:25 p.m.

Included in Executive Session:

GCCC Board of Trustees

Dr. Ryan Ruda, Interim President

Jacquelyn Messinger, VP Institutional Effectiveness & Accountability

Board reconvened into regular session at 9:30 p.m.

No official action was taken.

Motion:

Crist moved, seconded by Douglass to offer the position of President of Garden City Community College to Interim President, Ryan Ruda, and to enter into contract negotiations.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Motion:

Worf moved, seconded by Crist to adjourn the February 12, 2019 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting of Trustees
February 12, 2019

Meeting adjourned at 9:35 p.m.

UPCOMING CALENDAR EVENTS:

March 22	All Employee Meeting, 8:30 a.m., Pauline Joyce Fine Arts Auditorium
March 24	Phi Theta Kappa Induction
March 28	Casino Night GCCC Annual Welding Competition
April 9	Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
April 12	GCCC Endowment Association Annual Scholarship Auction, 6:30
April 18	Ambassador Selection Banquet, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
April 19 & 22	Campus Closed, No Classes, Easter Break
April 25	Retirement Reception, 2:00-3:30 p.m., Beth Tedrow Student Center, Endowment Room Jazz Ensemble, 7:30 p.m., Pauline Joyce Fine Arts Auditorium
April 26	All Employee Meeting, 8:30 a.m., Pauline Joyce
May 3	Commencement. 7:00 p.m., Conestoga Arena
May 6-10	Finals
May 27	Campus Closed, No Classes, Memorial Day

Debra J. Atkinson
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board