

December 10, 2019

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, December 10, 2019**. The meeting will be held in the **Bill Kinney Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the **Bronbuster Room** next to the Endowment Room, Beth Tedrow Student Center.

### **AGENDA**

#### **I. CALL TO ORDER:**

- A. Comments from the Chair
- B. Introduction of new employees
- C. Report from Faculty Senate

#### **II. CONSENT AGENDA ..... Action**

- A. Approval of minutes of previous meetings (November 12, 2019).....pg. 3
- B. Approval of personnel actions-Human Resources.....pg. 9
  - B-1 Human Resources Report.....pg. 10
  - B-2 Adjunct/Outreach Contracts.....pg. 11
- C. Financial Information.....pg. 16
  - C-1 Monthly Summary Published Funds Operating Revenues and Expenses...pg. 18
  - C-2 Checks Processed in excess of \$50,000.....pg. 19
  - C-3 Revenues.....pg. 20
  - C-4 Expenses.....pg. 22
  - C-5 Cash in Bank.....pg. 29
- D. Notice of Claims
  - D-1 JoAnne Atkins-Ingram.....pg. 30
  - D-2 Sean Bradforth.....pg. 32

#### **III. CONFIRMATION OF MONITORING REPORTS:**

- A. Monitoring Reports and ENDS ..... **Consensus Approval**
  - A-1 Essential Skills #4 and #5
- B. Review Monitoring Report
  - No reports for review

#### **IV. OTHER**

- A. Open comments from the public
  - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
  - 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

- B. President's Report
  - B-1 Annual Review of College Strategic Plan
- C. Incidental Information.....pg. 35
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from SGA
- G. Swearing in of new Board Members

## V. OWNERSHIP LINKAGE

### Upcoming Calendar Dates:

|               |   |
|---------------|---|
| December 11   | Southwest District Creed/Parlaw/Ritual Contest                        |
| December 11   | Buster Women's Basketball vs. Coffeyville CC, 6:00 p.m.               |
| December 11   | Buster Men's Basketball vs. Coffeyville CC, 8:00 p.m.                 |
| December 12   | GCCC Employee Open House, 3:30 p.m., President's Reception Area       |
| December 13   | President's Holiday Open House, 5:30 p.m., Beth Tedrow Student Center |
| January 6-31  | GC High School Visual Arts Awards Exhibition, Mercer Gallery          |
| January 10-11 | Buster Meat's Team, Southwest Invitational, Lubbock, TX               |
| January 11    | Buster Women's Basketball vs. Butler CC, 2:00 p.m.                    |
| January 11    | Buster Men's Basketball vs. Butler CC, 4:00 p.m.                      |
| January 15    | Buster Women's Basketball vs. Hutchinson CC, 6:00 p.m.                |
| January 15    | Buster Men's Basketball vs. Hutchinson CC, 8:00 p.m.                  |
| January 19    | Buster Meat's Team, National Western, Greeley, CO                     |
| January 25    | Buster Women's Basketball vs. Dodge CC, 2:00 p.m.                     |
| January 25    | Buster Men's Basketball vs. Dodge City CC, 4:00 p.m.                  |

## VI. EXECUTIVE SESSION

## VII. ADJOURNMENT

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Dr. Ryan J. Ruda  
President

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Dr. Blake Wasinger  
Chairman

**Mission:** *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

**Five Ends:** *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

### Purposes for Executive Sessions

- a. *Personnel matters of non-elected personnel*
- b. *Consultation with the body's attorney*
- c. *Employer-employee negotiation*
- d. *Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. *Matters affecting a student, patient, or resident of public institutions*
- f. *Preliminary discussions relating to acquisition of real property*
- g. *Security, if open discussion would jeopardize security*

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE  
November 12, 2019**

Trustees Present: Dr. Marilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf,

Others Present: Dr. Ryan Ruda, President  
Amy McVey, Deputy Clerk  
Karla Armstrong, Vice President for Administrative Services/CFO  
Marc Malone, Vice President for Instructional Services  
Ashley Salazar, Director of Public Relations  
Nicole Dick, Math Instructor  
David Rupp, Community Member  
Mark Douglass, Community Member  
Toni Douglass, Community Member  
Chief Rodney Dozier, GCCC Chief of Police  
Aaron Kucharik, Community Member  
Derek Ramos, Dean of Physical Planning  
Andrew Knoll, GCCC IT  
Hunter Funk, Community Member  
Jean Lamfers, Attorney

**CALL TO ORDER:**

Chair Wasinger called the regular board meeting to order at 6:00 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Wasinger made the following comments:

Thank you to all six Board of Trustee candidates and congratulations to our new trustees Beth Tedrow, David Rupp, and Shanda Smith.

Buster football had another great season finishing 10<sup>th</sup> in the polls.

GCCC Meats Judging Team was unfortunate enough to have their trailer and everything in it stolen on a recent trip. You can show your support by purchasing a raffle ticket for their current fundraiser.

Chair Wasinger and President Ruda recently returned from a conference in San Francisco. They made a lot of great new contacts and attended informational sessions at the conference.

**INTRODUCTION OF NEW EMPLOYEES:**

No new employees in the month of October.

**EXECUTIVE SESSION:**

***Motion: Douglass moved, seconded by Martinez to go into executive session for thirty (30) minutes, for the purpose of consultation with the body's attorney to discuss litigation and potential litigation, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in thirty minutes (30) (6:39 p.m.). Included in the executive session will be Trustees; Attorney for Garden City Community***

**College Board of Trustees, Randall Grisell; Garden City Community College's Insurance Counsel, John Schultz; Vice President for Administrative Services/CFO, Karla Armstrong; and President, Ryan Ruda.**

**Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf**

**Nays: None**

**Motion carried: 6-0**

Board recessed into executive session at 6:09 p.m.

**Included in Executive Session:**

GCCC Board of Trustees

Randall Grisell, Attorney for Garden City Community College Board of Trustees

John Schultz, Garden City Community College's Insurance Counsel

Karla Armstrong, Vice President for Administrative Services/CFO

Ryan Ruda, President

Board reconvened into open session at 6:39 p.m.

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:**

No action taken.

**CONSENT AGENDA:**

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

No items were removed.

**Motion:**

***Worf moved, seconded by Crist to approve consent agenda items III A-D.***

**Ayes: Crist, Wasinger, Worf, Douglass, Martinez**

**Nays: Hitz**

**Motion carried: 5-1**

**MONITORING REPORTS and ENDS REPORT**

No reports for review.

**REVIEW MONITORING REPORTS:**

- Annual, Ends – Work Preparedness

The Board took time to review and discuss the monitoring report. No changes at this time.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustee Douglass started the conversation. Essential Skills #4 and #5 were discussed in detail. Dr. Douglass discussed a possible language change making sure it stays in line with the current language of our Mission Statement, includes Ends and not Means, and reminded the Board that the Essential Skills are embedded into our HLC plan. The Board consensus is to go ahead and make the language change to the Policy Governance Handbook.

Board Job Descriptions was the next item Trustee Douglass wished to discuss. The Board had previously considered adding a line item #6 to monitor the outcomes and professional conduct of any organization associated with GCCC. The Board's consensus was to add line item #6 to the Policy Governance Handbook.

**PUBLIC COMMENTS:**

No signatures for public comments this month.

**PRESIDENT'S REPORT:**

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

**With Our Community**

***Lakin Third Grade Visits Fire Science & GCFD—Oct. 11***

On the afternoon of Oct. 11, about 50 Lakin Elementary School students got to tour our fire science training facility, learn about fire safety, and got to try on and demo fire equipment. The students also visit the GC Fire Department as part of the GCCC partnership with our local department.

***Black Hills Energy Volunteer Day—Oct. 22***

Employees from Black Hills Energy spent their annual volunteer day painting the Williams Stadium fence for us on Oct. 22. We appreciate those employees giving back to their community and saving us time and labor on this project.

***Broncbuster Buddy Day—Oct. 28***

Broncbuster Buddy Day was held on Sunday, Oct. 28, in the DPAC East Gym. It was moved away from Broncbuster Stadium due to the cold weather. Several youngsters joined our football team to practice drills and play with the team. It was a fun event for everyone involved.

***Kansas Music Educators Association Prep Day—Oct. 16***

The GCCC Music Department hosted about 150 music students from western Kansas for the first ever KMEA Audition Prep Day. This was a great day of learning and interaction between our high school and college students and faculty. The music department plans to host it again next year.

***Diversity Breakfast—Nov. 8***

Several GCCC representatives from across campus, including a student, joined members of our community at the annual Diversity Breakfast and Multicultural Summit on Nov. 8. The event focused on Haiti and its culture and customs. Members of GCCC's social science department also attended the full-day summit after the breakfast.

***SW District Horse Judging Contest—Nov. 7***

We hosted over 160 students at the Southwest District Horse Judging Contest, thanks to the Collegiate Farm Bureau, GCCC Rodeo, Meat Judging, and Block and Bridle student groups. This annual event is a great way for GCCC to recruit and show off our facilities.

***"Fall Into Beauty" Open House—Nov. 7***

The GCCC Cosmetology program showcased their services, products, and new look inside their salon and also sold over \$2,000 worth of products... congratulations to our amazing group of students and instructors, the open house looked amazing.

**On Our Campus**

***Halloween Costume Contest—Oct. 31***

Our GCCC employees showed off their creativity during Halloween, especially the Academic Building. They won our building contest with their "100 Years of Horror" team costume. Vicky Reyes won the overall individual contest. Employees also packed candy bags for the children at Community Daycare. The candy was delivered during the CDCC Parade on Nov. 1.

### ***Chili Cook-Off—Nov. 1***

Employees also showed off their cooking talents with our new, annual chili cook-off. At least six teams competed for the title of best chili and tie-breaking dessert entry, with the winner yet to be announced.

### ***Dia de los Muertos—Nov. 1***

H.A.L.O. students and sponsors put together a stunning display in recognition of Dia de Los Muertos – Day of the Dead – inside the Saffell Library. Day of the Dead, typically the day after Halloween, is a tradition to honor and remember deceased loved ones.

### ***First-Generation Celebration—Nov. 8***

Faculty and staff at GCCC joined other first-generation students and former students across the country on Nov. 8 to celebrate First-Generation Student Day. We're proud to have a large subgroup of first-generation students represented on our campus, and we continue to offer important resources and support services to help these students succeed.

### ***In Competition***

#### ***Quiz Bowl Wins GC Invitational Meet – Nov. 2***

On Nov. 2 the Quiz Bowl team hosted and won the one-and-only home tournament of the year, which kicked off the competition season. GCCC hosted teams from western Kansas and Oklahoma in a smaller tournament than we anticipated with both Cloud County and Hesston Colleges having to withdraw due to scheduling conflicts. Nevertheless, we had a great day with some great competition. GCCC places first with a 4-0 record.

#### ***Meat Judging Team Wins Reserve National Champion 2019—Oct. 28***

The Garden City Community College 2019 Meats Team began their year with a great performance at the Southwest Invitational contest in Friona and Lubbock, Texas, on Friday and Saturday, January 11<sup>th</sup> and 12<sup>th</sup>. The team finished second overall, finishing only 23 points behind the first-place team, and finishing as Champions in Beef Grading and Total Beef, while taking 2<sup>nd</sup> in Lamb Judging, Pork Judging, Beef Judging, Questions and Placings. The final team score of 3589 was the highest the team had scored since 2013.

Several individuals on the team performed well, including **Dallie Metheney** of Scott City, who scored highest individual overall, surpassing the competition by 24 points. Metheney also placed 1<sup>st</sup> in Beef Grading, 1<sup>st</sup> in Total Beef, 2<sup>nd</sup> in Beef Judging, 2<sup>nd</sup> in Questions, 4<sup>th</sup> in Pork Judging and 5<sup>th</sup> in Placings. **Emily Glenn**, also of Scott City, was 8<sup>th</sup> overall placing 5<sup>th</sup> in Total Beef. **Kyle Hammond** (Holcomb) placed 10<sup>th</sup> overall as an individual and was High Individual in Lamb Judging with a perfect score—a feat that has not been accomplished since 2016. Hammond also placed 2<sup>nd</sup> in Placings. **Ben Bradbury** (Winfield) was 18<sup>th</sup> overall placing 4<sup>th</sup> in Beef Grading.

#### ***Alternates Placings:***

- **Morgan Hoskinson** (Satanta): 9<sup>th</sup> overall; 3<sup>rd</sup> in Placings; 4<sup>th</sup> in Total Beef; 5<sup>th</sup> in Beef Judging
- **Taylor Paxson** (Medicine Lodge): 19<sup>th</sup> overall ; High Individual in Beef Judging
- **Kaden Anthony** (Satanta): 21<sup>st</sup> overall
- **Marcus Archuleta** (Garden City): 31<sup>st</sup> overall
- **Jenny Kreger** (Ness City): 44<sup>th</sup> overall
- **RaeAnne Blevins** (Satanta): 46<sup>th</sup> overall
- **Riley Eisenhauer** (Eustis, NE): 49<sup>th</sup> overall

### ***Students Save Over \$780,000 Since Fall 2018 with Cengage Unlimited***

In the Fall of 2018 Garden City Community College adopted a Cengage Unlimited textbook model, providing an online textbook subscription for every GCCC student. The new model added a resource fee of \$8 per credit hour

to the tuition and fees structure for the cost of attendance, but has saved students an estimated \$780,000 on textbook costs since its inception.

Since Fall of 2018, GCCC students have taken 65,399 credit hours, spending only \$523,192 on the Cengage Unlimited resource. By comparison, under the previous system, the student body would have spent \$1.3 million on textbooks and supplies for the same number of credits. Over \$780,000 in savings overall accounts for a 60% savings to students.

Prior to the adoption of the Cengage model, students were advised to expect to pay up to \$600 per year on textbooks and supplies at GCCC, based on a 30 credit-hour year. Under the new model, students pay only \$240 for the new Cengage Unlimited model with the same number of credit hours.

### **Our Contributors**

#### ***Endowment Association Scholarship Celebration—Nov. 7***

The Endowment Association held their annual Scholarship Celebration on Nov. 7 on campus. Each year individuals and corporations are recognized for their service to students through Endowment. This year the Outstanding Service Awards went to the Frazee Foundation and Skeeter's Body Shop. A fun addition to the celebration is a student gift basket, which was won by Colton Barlett this year.

#### ***Department of Public Safety Gun Raffle—Nov. 1<sup>st</sup>***

Although the annual Shoot for Scholarships event was cancelled this year, DPS was able to raise funds for scholarships through a gun raffle. The Endowment and DPS sold \$3,000 worth of Raffle tickets to fund scholarships and David Rupp was named the winner of the drawing on Facebook Live on Nov. 1<sup>st</sup>.

### **What's Coming Up**

#### ***November***

- Nov. 1-22 Plein Kansas at the Mercer Gallery
  - A group art exhibition featuring two painters and a woodworker all residing in western Kansas
- Nov. 13 Exploration Day
- Nov. 19 Parent Night for HS Juniors and Seniors
- Nov. 20 Western Kansas Workforce Challenge
- Nov. 25-29 GCCC Closed for Thanksgiving Break
- Nov- January—BAA Accepting Nominations for Broncbuster Hall of Fame

### **Strategic Plan Report:**

Dr. Ruda asked that the Board review the Strategic Plan and they would discuss the Plan at the next Board Meeting.

### **Cohort Report:**

Reviewing the 3-year default rate, GCCC had 329 students with loans and only 25 of those students defaulted on those loans. Our Cohort Default Rate was 7.5%, much lower than the National Rate of 15.9%.

### **REPORT FROM FACULTY SENATE:**

Nicole Dick, Math Instructor /Faculty Senate, shared that faculty have been enrolling students for Spring and preparing for Exploration Day. They have also been reviewing their by-laws, streamlining the Instructional Policies and recently attended NISOD training.

### **REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):**

No report this month.

**REPORT FROM KACCT:**

No report this month.

**REPORT FROM SGA:**

No report this month.

**OWNERSHIP LINKAGE:**

No discussions.

**EXECUTIVE SESSION:**

No executive session was held.

**CALENDAR DATES:**

Chair Wasinger reviewed calendar dates with Trustees.

Next Board meeting will be December 10, 2019

Meeting adjourned at 7:28 p.m. by Chair Wasinger.

**UPCOMING CALENDAR EVENTS:**

|                |   |
|----------------|---|
| November 13    | Exploration Day for Area High Schools, All Day            |
| November 15    | Student Recital, 1:30 p.m., Band Building                 |
| November 15    | Uncommon Athlete for Area High Schools, 7:30 a.m.         |
| November 16    | Benefit Concert for College Players                       |
| November 18    | Buster Men's Basketball vs. Lamar, 7:00 p.m.              |
| November 20    | Buster Men's Basketball vs. North Platte, 7:00 p.m.       |
| November 21-23 | "Santa's Got the Flu", 7:30 p.m., Pauline Joyce Fine Arts |
| November 24    | "Santa's Got the Flu", 2:30 p.m., Pauline Joyce Fine Arts |
| November 25    | Buster Men's Basketball vs. McCook, 6:00 p.m.             |
| November 27    | Buster Women's Basketball vs. Cloud County CC, 6:00 p.m.  |
| November 27    | Buster Men's Basketball vs. Cloud County CC, 8:00 p.m.    |

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Amy R McVey  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Blake Wasinger  
Chairman of the Board



**Agenda No: II-B**

**Date: December 10, 2019**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:**              Approved       Disapproved  
         Ayes          Nays       No Action

**Board Member Notes:**



December 2, 2019

**To:** Board of Trustees

**From:** Alexis Saenz, Human Resources Assistant

**New Hires:**

No new hires to report.

**Transfers:**

No transfers to report.

**Separations:**

Todd Perdas, Assistant Women's Basketball Coach, effective, November 26, 2019

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

| INSTRUCTOR  | CLASS  | AMOUNT             |
|---|--|--------------------|
| <b>NON-CREDIT ADJUNCT CONTRACTS</b>                     |  |                    |
| Hicks, Tamara<br>Legal                                  | Kansas Conceal and Carry<br>CRMJ-300-02 - Non-Credit - 3 hours<br>3 contact hour(s) @ \$30.00 = \$90.00<br>12/7/2019         | \$ 90.00           |
| Homm, Mike<br>Range Asst.                               | Kansas Conceal and Carry<br>CRMJ-300-02 - Non-Credit - 4 hours<br>4 contact hour(s) @ \$20.00 = \$80.00<br>12/7/2019         | \$ 80.00           |
| Pardo, Carlos<br>Lead Range                             | Kansas Conceal and Carry<br>CRMJ-300-02 - Non-Credit - 4 hours<br>4 contact hour(s) @ \$20.00 = \$80.00<br>12/7/2019         | \$ 80.00           |
| Prewitt, Robert<br>Lead Instructor                      | Kansas Conceal and Carry<br>CRMJ-300-02 - Non-credit - 10 hours<br>10 contact hour(s) @ \$30.00 = \$300.00<br>12/7/2019      | \$ 300.00          |
| <b>TOTAL NON-CREDIT CLASS CONTRACTS</b>                 |  | <b>\$ 550.00</b>   |
| <b>SERVICE CONTRACTS FOR OUTREACH FACULTY FALL 2019</b> |  |                    |
| <b><u>DIGHTON - USD 482</u></b>                         |  |                    |
| Clay, Krysten   | Online Monitor<br>College Algebra MATH-108-55<br>08/19/2019 - 12/12/2019   | \$ 375.00          |
| Nichols, Liberty  | Introduction to AWS Welding<br>WELD-110-DI - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/19/2019 - 12/20/2019 | \$ 1,125.00        |
| Wick, Stephanie   | Online Monitor<br>English I ENGL-101-55<br>08/19/2019 - 12/12/2019   | \$ 375.00          |
| Wick, Stephanie   | Online Monitor<br>Public Speaking SPCH-111-55<br>08/19/2019 - 12/12/2019   | \$ 375.00          |
| <b>DIGHTON TOTAL:</b>                                   |  | <b>\$ 2,250.00</b> |

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**  
 (Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

| <b><u>GARDEN CITY - USD 457</u></b> |  |    |          |
|-------------------------------------|--|----|----------|
| Ayers, Misty                        | Principles of Biology<br>BIOL-105-GC - 5.00 cr. hrs<br>5.00 cr. hrs X \$375.00 = \$1,875.00<br>08/13/2019 - 12/19/2019               | \$ | 1,875.00 |
| Anderson, Amy                       | Intro to Computer Concepts & Appl.<br>CSCI-110-GC - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019 | \$ | 1,125.00 |
| Atchley, Beth                       | College Algebra<br>MATH-108-GC - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019                     | \$ | 1,125.00 |
| Atchley, Beth                       | College Algebra<br>MATH-108-GD - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019                     | \$ | 1,125.00 |
| Kalarikkal, Biju                    | Calculus and Analytical Geom. I<br>MATH-122-GC - 5.00 cr. hrs.<br>5.00 cr. hrs X \$375.00 = \$1,875.00<br>08/13/2019 - 12/19/2019    | \$ | 1,875.00 |
| Malick, Jodie                       | Online Monitor<br>C.N.A. - HELR-102-GC<br>08/19/2019 - 10/11/2019  | \$ | 375.00   |
| Malick, Jodie                       | C.N.A. - HELR-102-GD<br>08/19/2019 - 10/11/2019  | \$ | 375.00   |
| Malick, Jodie                       | Medical Terminology-EMIC-104-GC<br>10/14/2019 - 12/12/2019   | \$ | 375.00   |
| Murrell, Donald                     | Safety Orientation<br>INPR-1511-GC - 1.00 cr. hrs.<br>1.00 cr. hrs X \$375.00 = \$375.00<br>08/13/2019 - 12/19/2019                  | \$ | 375.00   |
| Murrell, Donald                     | Safety Orientation<br>INPR-1511-GD - 1.00 cr. hrs.<br>1.00 cr. hrs X \$375.00 = \$375.00<br>08/13/2019 - 12/19/2019                  | \$ | 375.00   |
| Murrell, Donald                     | Introduction to AWS Welding<br>WELD-110-GC - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019        | \$ | 1,125.00 |

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

|                  |  |    |          |
|------------------|--|----|----------|
| Murrell, Donald  | Introduction to AWS Welding<br>WELD-110-GD - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019    | \$ | 1,125.00 |
| Murrell, Donald  | Advanced AWS Welding<br>WELD-200-GC - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019           | \$ | 1,125.00 |
| Murrell, Donald  | Advanced AWS Welding<br>WELD-200-GD - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019           | \$ | 1,125.00 |
| Terpstra, Wendi  | English I<br>ENGL-101-GC - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/14/2018 - 12/21/2018                       | \$ | 1,125.00 |
| Terpstra, Wendi  | English I<br>ENGL-101-GD- 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019                        | \$ | 1,125.00 |
| Terpstra, Wendi  | English I<br>ENGL-101-GE - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019                       | \$ | 1,125.00 |
| Turpin, Jenette  | Working with Children<br>EDUC-114-GC & GD - 3.00 cr. hrs<br>3/4 of 3.00 cr. hrs X \$375.00 = \$843.75<br>08/13/2019 - 12/19/2019 | \$ | 843.75   |
| Turpin, Jenette  | Observation<br>EDUC-1062-GC - 2.00 cr. hrs<br>1/4 of 2.00 cr. hrs X \$375.00 = \$187.50<br>08/13/2019 - 12/19/2019               | \$ | 187.50   |
| Turpin, Jenette  | General Psychology<br>PSYC-101-GC - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/13/2019 - 12/19/2019              | \$ | 1,125.00 |
| Tidwell, Russell | Online Monitor<br>Public Speaking SPCH-111-56<br>08/19/2019 - 12/12/2019   | \$ | 375.00   |

**GARDEN CITY TOTAL: \$ 19,406.25**

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

**HOLCOMB - USD 363**

|               |  |             |
|---------------|--|-------------|
| Davis, Steven | Online Monitor<br>Public Speaking - SPCH-111-55<br>08/19/2019 - 12/12/2019   | \$ 375.00   |
| Kelly, Cindy  | English I<br>ENGL-101-HO - 3.00 cr. hrs.<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/15/2018 - 12/19/2018  | \$ 1,125.00 |
| Mosburg, Amy  | Online Monitor<br>Basic Nutrition- HPER-115-55<br>08/19/2019 - 10/11/2019  | \$ 375.00   |
| Mosburg, Amy  | Online Monitor<br>Medical Terminology - EMIC-104-55<br>10/14/2019 - 12/12/2019   | \$ 375.00   |
| Mosburg, Amy  | Online Monitor<br>General Psychology PSYC-101-55<br>Intro to Business BSAD-101-55<br>Principles of Animal Science ANSI-102-55<br>08/19/2019 - 12/12/2019 | \$ 375.00   |

**HOLCOMB TOTAL: \$ 2,625.00**

**LAKIN - USD 215**

|                   |  |             |
|-------------------|--|-------------|
| Bachman, Jennifer | Online Monitor<br>American Government POLS-105-55<br>08/19/2019 - 12/12/2019   | \$ 375.00   |
| Bachman, Jennifer | Online Monitor<br>Public Speaking SPCH-111-55<br>08/19/2019 - 12/12/2019   | \$ 375.00   |
| Bachman, Jennifer | Online Monitor<br>Medical Terminology EMIC-104-55<br>10/14/2019 - 12/12/2019   | \$ 375.00   |
| Bachman, Jennifer | Online Monitor<br>Basic Nutrition HPER-115-55<br>08/19/2019 - 10/11/2019<br>College Algebra MATH-108-55<br>Intro to Business BSAD-101-55<br>Marketing BSAD-123-55<br>General Psychology PSYC-101-55<br>Intro to Sociology SOCI-102-55<br>08/19/2019 - 12/12/2019 | \$ 375.00   |
| Thompson, Kevin   | English I<br>ENGL-101-LA - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/22/2019 - 12/19/2019   | \$ 1,125.00 |

**LAKIN TOTAL: \$ 2,625.00**

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**  
 (Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

**LEOTI - USD 467**

|                   |   |             |
|-------------------|---|-------------|
| Conard, Julie     | Public Speaking<br>SPCH-111-LE - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/15/2019 - 12/19/2019              | \$ 1,125.00 |
| Fairchild, Mark   | Principles of Animal Science<br>ANSI-102-LE - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/15/2019 - 12/19/2019 | \$ 1,125.00 |
| Fairchild, Mark   | Introduction to AWS Welding<br>WELD-110-LE - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/15/2019 - 12/19/2019  | \$ 1,125.00 |
| Fisher, Nicole    | Online Monitor<br>College Algebra MATH-108-55<br>8/19/2019 - 12/12/2019   | \$ 375.00   |
| Niswonger, Leslie | English I<br>ENGL-101-LE - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>08/15/2019 - 12/19/2019                    | \$ 1,125.00 |

**LEOTI TOTAL: \$ 4,875.00**

**SCOTT CITY - USD 466**

|                    |   |             |
|--------------------|---|-------------|
| Trout, Katie       | Online Monitor<br>English I - ENGL-101-55/56/57<br>08/19/2019 - 12/12/2019  | \$ 375.00   |
| Wasinger, Shairlyn | Public Speaking<br>SPCH-111-SC - 3.00 cr. hrs<br>3.00 cr. hrs X \$375.00 = \$1,125.00<br>09/03/2019 - 12/19/2019  | \$ 1,125.00 |
| Whipple, Valarie   | Online Monitor<br>General Psychology - PSYC-101-55<br>08/19/2019 - 12/12/2019   | \$ 375.00   |
| Whipple, Valarie   | Online Monitor<br>Basic Nutrition - HPER-115-55<br>08/19/2019 - 10/11/2019<br>Medical Terminology - EMIC-104-55<br>10/14/2019 - 12/12/2019<br>Accounting I ACCT-102-55<br>College Algebra MATH-108-55<br>General Psychology PSYC-101-55<br>Intro to Sociology SOCI-102-55<br>A&P I BIOL-211-55<br>08/19/2019 - 12/12/2019 | \$ 375.00   |

**SCOTT CITY TOTAL: \$ 2,250.00**

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**  
 (Presented to BOARD OF TRUSTEES for Approval 12/10/2019)

**SYRACUSE - USD 494**

|              |                         |    |        |
|--------------|-------------------------|----|--------|
| Gould, Lydia | Online Monitor          | \$ | 375.00 |
|              | English I - ENGL-101-55 |    |        |
|              | 08/19/2019 - 12/12/2019 |    |        |

|                      |                               |    |        |
|----------------------|-------------------------------|----|--------|
| Thomeczek, Elizabeth | Online Monitor                | \$ | 375.00 |
|                      | College Algebra - MATH-108-55 |    |        |
|                      | 08/19/2019 - 12/12/2019       |    |        |

**SYRACUSE TOTAL: \$ 750.00**

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**TOTAL SERVICE CONTRACTS FOR OUTREACH FACULTY FALL 2018: \$ 34,781.25**

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**PAYMENTS TO OUTREACH SITE COORDINATORS FALL 2019**

| LOCATION    | COORDINATOR      | CONTRACT TOTAL                         |
|-------------|------------------|--|
| Deerfield   | Micah Koksai     | \$200+58*5.91=<br><b>\$ 542.78</b>     |
| Dighton     | Stephanie Wick   | \$200+45*5.91=<br><b>\$ 465.95</b>     |
| Garden City | Ryan Meng        | \$200+1039*6.27=<br><b>\$ 6,714.53</b> |
| Holcomb     | Jenna Johnson    | \$200+236*5.91=<br><b>\$ 1,594.76</b>  |
| Lakin       | Jennifer Bachman | \$200+111*6.75=<br><b>\$ 949.25</b>    |
| Leoti       | Sara Brown       | \$200+75*6.40=<br><b>\$ 680.00</b>     |
| Scott City  | Valarie Whipple  | \$200+215*6.27=<br><b>\$ 1,548.05</b>  |
| Syracuse    | Paul Zuzelski    | \$200+102*6.27=<br><b>\$ 839.54</b>    |

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**TOTAL PAYMENTS TO OUTREACH SITE COORDINATORS: \$ 13,334.86**

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**Agenda No: II-C**  
**Topic:** Financial Information

**Date: December 10, 2019**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**        ☐ **Approved** ☐ **Disapproved**

☐ **Ayes**   ☐ **Nays**   ☐ **No Action**

**Board Member Notes:**

# Garden City Community College

11/30/2019 - 41% of Year

## Published Funds Operating Revenues and Expenses

|                          | Budget FY20            |                               |                 |                            | FY19                   |                               |                 |
|--------------------------|------------------------|-------------------------------|-----------------|----------------------------|------------------------|-------------------------------|-----------------|
|                          | Adopted Working Budget | YTD Rev/Exp with encumbrances | YTD % of Budget | Difference from prior year | Adopted Working Budget | YTD Rev/Exp with encumbrances | YTD % of Budget |
| <b>Revenues</b>          |                        |                               |                 |                            |                        |                               |                 |
| Fund 11 - General Fund   | \$ 15,538,563          | \$ 3,416,628                  | 21.99%          | -2.27%                     | \$ 15,962,157          | \$ 3,871,735                  | 24.26%          |
| Fund 12 - PTE            | \$ 2,908,180           | \$ 726,815                    | 24.99%          | -0.64%                     | \$ 2,685,684           | \$ 688,379                    | 25.63%          |
| Fund 16 - Auxillary      | \$ 3,824,396           | \$ 1,721,019                  | 45.00%          | 0.96%                      | \$ 3,602,424           | \$ 1,586,654                  | 44.04%          |
| Fund 61 - Capital Outlay | \$ 1,087,799           | \$ 32,179                     | 2.96%           | -5.03%                     | \$ 531,401             | \$ 42,457                     | 7.99%           |
| <b>TOTAL</b>             | <b>\$ 23,358,938</b>   | <b>\$ 5,896,641</b>           | <b>25.24%</b>   | <b>-1.92%</b>              | <b>\$ 22,781,666</b>   | <b>\$ 6,189,225</b>           | <b>27.17%</b>   |
|                          |                        |                               |                 |                            |                        |                               |                 |
| <b>Expenses</b>          |                        |                               |                 |                            |                        |                               |                 |
| Fund 11 - General Fund   | \$ 15,538,563          | \$ 6,307,158                  | 40.59%          | 1.79%                      | \$ 15,962,157          | \$ 6,192,597                  | 38.80%          |
| Fund 12 - PTE            | \$ 2,908,180           | \$ 970,954                    | 33.39%          | 0.25%                      | \$ 2,685,684           | \$ 889,884                    | 33.13%          |
| Fund 16 - Auxillary      | \$ 3,824,396           | \$ 1,510,440                  | 39.49%          | -1.22%                     | \$ 3,602,424           | \$ 1,466,830                  | 40.72%          |
| Fund 61 - Capital Outlay | \$ 1,087,799           | \$ 9,855                      | 0.91%           | -1.77%                     | \$ 1,000,000           | \$ 26,802                     | 2.68%           |
| <b>TOTAL</b>             | <b>\$ 23,358,938</b>   | <b>\$ 8,798,407</b>           | <b>37.67%</b>   | <b>0.78%</b>               | <b>\$ 23,250,265</b>   | <b>\$ 8,576,113</b>           | <b>36.89%</b>   |

kja

12.5.19

## CHECKS PROCESSED IN EXCESS OF \$50,000

November 2019

### Purchases over \$50,000 requiring Board Approval

- \$52,106.25 wire sent to Kansas State Treasurer for Revenue Bonds on Broncbuster Housing, remodel of bookstore and student union (payment due 12/1/19, wire sent 11/8/19). The Board of Trustees approved the revenue bonds on July 8, 2014.
- \$148,926.14 wire sent to Capital One for Lease Purchase payment for the Athletic Field (payment due 12/1/19, wire sent 11/8/19). The Board of Trustees approved the financing agreement on June 18, 2013.
- Check #272459 for \$59,040.66 to Lewis, Brisbois Bisgaard & Smith for legal services. Board of Trustees authorized on May 14, 2019 and had an additional authorization on August 13, 2019.

### Payments over \$50,000 not requiring bid sheets

- Check #272337 to Commerce Bank for \$105,494.66 for various purchase card purchases
- Check #272438 to City of Garden City for \$65,188.76 for monthly utilities.
- Check #275449 to Great Western Dining for \$127,114.85 for various invoices.
- Check #272585 to Blue Cross-Blue Shield of Kansas for \$107,012.40 for December 2019 health insurance premiums for employees.

**REVENUES**

12/05/19

Garden City Community College  
Annual Budget Report Ending 11/30/19  
Options - All Statuses

Page: 1

Fiscal Year: 2020

BUDGET.OFFICER: Unassigned

| GL Account                               | YTD Encumbrances | MTD Actual | YTD Actual    | Annual Budget  | Available      | % Avail |
|--|------------------|------------|---------------|----------------|----------------|---------|
| 11-00-0000-00000-4001 TUITION IN STATE : | 0.00             | 1,708.00   | 815,021.00-   | 1,672,568.00-  | 857,547.00-    | 51.27   |
| 11-00-0000-00000-4004 TUITION OUT OF STA | 0.00             | 0.00       | 163,520.00-   | 231,952.00-    | 68,432.00-     | 29.50   |
| 11-00-0000-00000-4005 ACAD COURSE FEE :  | 0.00             | 54.00-     | 55,282.00-    | 94,136.00-     | 38,854.00-     | 41.27   |
| 11-00-0000-00000-4007 TECHNOLOGY FEE-C : | 0.00             | 1,529.69-  | 315,481.53-   | 542,351.00-    | 226,869.47-    | 41.83   |
| 11-00-0000-00000-4011 MISC STUDENT BILL  | 0.00             | 123.81-    | 4,683.42-     | 100,000.00     | 104,683.42     | 104.68  |
| 11-00-0000-00000-4013 TUITION INTERNATIO | 0.00             | 0.00       | 60,956.00-    | 115,615.00-    | 54,659.00-     | 47.28   |
| 11-00-0000-00000-4014 TUITION BORDER STA | 0.00             | 150.00-    | 111,075.00-   | 177,056.00-    | 65,981.00-     | 37.27   |
| 11-00-0000-00000-4015 ONLINE COURSE FEE  | 0.00             | 5,124.00-  | 123,069.00-   | 273,804.00-    | 150,735.00-    | 55.05   |
| 11-00-0000-00000-4016 NO SHOW FEE : GENE | 0.00             | 150.00-    | 6,350.00-     | 10,000.00-     | 3,650.00-      | 36.50   |
| 11-00-0000-00000-4018 RESOURCE CHARGE :  | 0.00             | 0.00       | 2,304.00-     | 0.00           | 2,304.00       | 0.00    |
| 11-00-0000-00000-4020 INTERNATIONAL FEE  | 206.70           | 100.65-    | 863.09-       | 2,274.00-      | 1,617.61-      | 71.14   |
| 11-00-0000-00000-4021 TUITION ONLINE : G | 0.00             | 7,465.00-  | 256,322.00-   | 513,147.00-    | 256,825.00-    | 50.05   |
| 11-00-0000-00000-4501 BUILDING/ROOM RENT | 0.00             | 1,030.00-  | 10,645.00-    | 30,000.00-     | 19,355.00-     | 64.52   |
| 11-00-0000-00000-4512 VENDING MACHINES : | 0.00             | 0.00       | 1,077.34-     | 5,000.00-      | 3,922.66-      | 78.45   |
| 11-00-0000-00000-4601 STATE OPERATING GR | 0.00             | 0.00       | 876,692.00-   | 1,753,383.00-  | 876,691.00-    | 50.00   |
| 11-00-0000-00000-4803 AD VALOREM PROPERT | 0.00             | 0.00       | 60,182.73-    | 10,173,241.00- | 10,113,058.27- | 99.41   |
| 11-00-0000-00000-4805 MOTOR VEHICLE PROP | 0.00             | 0.00       | 449,774.69-   | 703,863.00-    | 254,088.31-    | 36.10   |
| 11-00-0000-00000-4806 RECREATIONAL VEHIC | 0.00             | 0.00       | 6,143.35-     | 9,302.00-      | 3,158.65-      | 33.96   |
| 11-00-0000-00000-4807 DELINQUENT TAX : G | 0.00             | 0.00       | 45,129.18-    | 204,724.00-    | 159,594.82-    | 77.96   |
| 11-00-0000-00000-4810 PAYMENTS IN LIEU O | 0.00             | 0.00       | 7,448.13-     | 134,000.00-    | 126,551.87-    | 94.44   |
| 11-00-0000-00000-4809 RENTAL EXCISE TAX  | 0.00             | 0.00       | 6,977.09-     | 13,160.00-     | 6,182.91-      | 46.98   |
| 11-00-0000-00000-4810 16/20 M TAX : GENE | 0.00             | 0.00       | 288.07-       | 14,727.00-     | 14,438.93-     | 98.04   |
| 11-00-0000-00000-4814 COMMERCIAL VEHICLE | 0.00             | 0.00       | 7,644.20-     | 79,695.00-     | 72,050.80-     | 90.41   |
| 11-00-0000-00000-4815 WATERCRAFT CURRENT | 0.00             | 0.00       | 0.00          | 20,096.00-     | 20,096.00-     | 100.00  |
| 11-00-0000-00000-4816 TIF TAX : GENERAL  | 0.00             | 0.00       | 469.87-       | 340,000.00-    | 340,469.87     | 100.14  |
| 11-00-0000-00000-4817 NEIGH REVT : GENER | 0.00             | 0.00       | 25,344.79     | 35,000.00      | 9,655.21       | 27.59   |
| 11-00-0000-00000-4902 INTEREST INCOME :  | 0.00             | 26,939.56- | 15,737.36-    | 150,000.00-    | 134,262.64-    | 89.51   |
| 11-00-0000-00000-4904 REIMBURSED SALARY  | 0.00             | 845.00-    | 3,594.50-     | 40,000.00-     | 36,405.50-     | 91.01   |
| 11-00-0000-00000-4905 ADMINISTRATIVE ALL | 0.00             | 0.00       | 24,238.00-    | 75,000.00-     | 50,762.00-     | 67.68   |
| 11-00-0000-00000-4907 MISCELLANEOUS INCO | 0.00             | 831.02-    | 7,354.89-     | 130,000.00-    | 122,645.11-    | 94.34   |
| 11-00-0000-00000-4912 TRANSCRIPTS : GENE | 0.00             | 484.25-    | 3,648.87-     | 10,000.00-     | 6,351.13-      | 63.51   |
| 00-0000-00000-4999 CONTRA-REV/FUND TR    | 0.00             | 0.00       | 0.00          | 1,165,531.00   | 1,165,531.00   | 100.00  |
| Totals for FUND: 11 - GENERAL            | 206.70           | 43,118.98- | 3,416,627.52- | 15,538,563.00- | 12,122,142.18- | 78.01   |
| 00-0000-00000-4005 ACAD COURSE FEE :     | 0.00             | 351.00     | 186,080.33-   | 595,482.00-    | 409,401.67-    | 68.75   |
| 12-00-0000-00000-4015 ONLINE COURSE FEE  | 0.00             | 252.00-    | 33,543.00-    | 72,783.00-     | 39,240.00-     | 53.91   |
| 12-00-0000-00000-4601 STATE OPERATING GR | 0.00             | 0.00       | 507,192.00-   | 1,014,384.00-  | 507,192.00-    | 50.00   |
| 12-00-0000-00000-4603 STATE PMT FOR TUIT | 0.00             | 0.00       | 0.00          | 60,000.00-     | 60,000.00-     | 100.00  |
| 12-00-0000-00000-4999 CONTRA-REV/FUND TR | 0.00             | 0.00       | 0.00          | 1,165,531.00-  | 1,165,531.00-  | 100.00  |
| Totals for FUND: 12 - PTE FUND           | 0.00             | 99.00      | 726,815.33-   | 2,908,180.00-  | 2,181,364.67-  | 75.01   |

|  |        |            |               |                |                |        |
|--|--------|------------|---------------|----------------|----------------|--------|
| 61-00-0000-00000-4803 AD VALOREM PROPERT | 0.00   | 0.00       | 6,984.43-     | 498,607.00-    | 491,622.57-    | 98.60  |
| 61-00-0000-00000-4805 MOTOR VEHICLE PROP | 0.00   | 0.00       | 22,231.82-    | 39,360.00-     | 17,128.18-     | 43.52  |
| 61-00-0000-00000-4806 RECREATIONAL VEHIC | 0.00   | 0.00       | 310.46-       | 447.00-        | 136.54-        | 30.55  |
| 61-00-0000-00000-4807 DELINQUENT TAX : G | 0.00   | 0.00       | 2,318.09-     | 7,689.00-      | 5,370.91-      | 69.85  |
| 61-00-0000-00000-4808 PAYMENTS IN LIEU O | 0.00   | 0.00       | 376.32-       | 6,425.00-      | 6,048.68-      | 94.14  |
| 61-00-0000-00000-4809 RENTAL EXCISE TAX  | 0.00   | 0.00       | 352.56-       | 0.00           | 352.56         | 0.00   |
| 61-00-0000-00000-4810 16/20 M TAX : GENE | 0.00   | 0.00       | 14.58-        | 0.00           | 14.58          | 0.00   |
| 61-00-0000-00000-4811 TAX IN PROCESS : G | 0.00   | 0.00       | 0.00          | 5,695.00-      | 5,695.00-      | 100.00 |
| 61-00-0000-00000-4814 COMMERCIAL VEHICLE | 0.00   | 0.00       | 847.35-       | 0.00           | 847.35         | 0.00   |
| 61-00-0000-00000-4816 TIF TAX : GENERAL  | 0.00   | 0.00       | 23.74-        | 0.00           | 23.74          | 0.00   |
| 61-00-0000-00000-4817 NEIGH REVT : GENER | 0.00   | 0.00       | 1,280.64      | 0.00           | 1,280.64-      | 0.00   |
| 61-00-0000-00000-9999 CONTINGENCY ACCOUN | 0.00   | 0.00       | 0.00          | 529,576.00-    | 529,576.00-    | 100.00 |
| Totals for FUND: 61 - CAPITAL OUTLAY     | 0.00   | 0.00       | 32,178.71-    | 1,087,799.00-  | 1,055,620.29-  | 97.04  |
| Totals for BUDGET.OFFICER: Unassigned    | 206.70 | 43,019.98- | 4,175,621.56- | 19,534,542.00- | 15,359,127.14- | 78.63  |

Garden City Community College

**EXPENSES**

12/05/19

Annual Budget Report Ending 11/30/19

Page: 1

Options - All Statuses

Fiscal Year: 2020

FUND: 11 - GENERAL

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available   | % Avail |
|--|------------------|------------|------------|---------------|-------------|---------|
| DEPARTMENT: 0000 - GENERAL             | 0.00             | 0.00       | 0.00       | 689,917.00-   | 689,917.00- | 100.00  |
| DEPARTMENT: 11005 - INSTRUCTION SALARY | 0.00             | 1,390.00   | 9,220.88   | 0.00          | 9,220.88-   | 0.00    |
| DEPARTMENT: 11010 - BUSINESS & ECONOMI | 0.00             | 23,052.35  | 83,327.29  | 217,378.00    | 134,050.71  | 61.67   |
| DEPARTMENT: 11020 - HUMANITIES         | 0.00             | 9,739.17   | 31,425.81  | 65,514.00     | 34,088.19   | 52.03   |
| DEPARTMENT: 11021 - ENGLISH            | 0.00             | 36,659.02  | 153,623.85 | 412,418.00    | 258,794.15  | 62.75   |
| DEPARTMENT: 11022 - SPEECH             | 0.00             | 11,197.76  | 48,382.27  | 94,549.00     | 46,166.73   | 48.83   |
| DEPARTMENT: 11023 - PHILOSOPHY         | 0.00             | 484.43     | 1,453.29   | 0.00          | 1,453.29-   | 0.00    |
| DEPARTMENT: 11025 - JOURNALISM         | 0.00             | 1,491.65   | 7,226.94   | 30,825.00     | 23,598.06   | 76.55   |
| DEPARTMENT: 11026 - BROADCASTING       | 0.00             | 0.00       | 0.00       | 465.00        | 465.00      | 100.00  |
| DEPARTMENT: 11030 - ART                | 0.00             | 13,642.15  | 73,888.11  | 145,991.00    | 72,102.89   | 49.39   |
| DEPARTMENT: 11031 - DRAMA              | 0.00             | 6,962.13   | 28,676.92  | 77,334.00     | 48,657.08   | 62.92   |
| DEPARTMENT: 11032 - VOCAL MUSIC        | 0.00             | 5,713.31   | 28,698.65  | 60,188.00     | 31,489.35   | 52.32   |
| DEPARTMENT: 11033 - INST MUSIC         | 0.00             | 12,772.36  | 90,303.31  | 150,624.00    | 60,320.69   | 40.05   |
| DEPARTMENT: 11040 - SCIENCE            | 66.23            | 43,308.32  | 167,821.98 | 455,092.00    | 287,203.79  | 63.11   |
| DEPARTMENT: 11050 - MATH               | 0.00             | 29,960.57  | 118,095.51 | 287,365.00    | 169,269.49  | 58.90   |
| DEPARTMENT: 11060 - SOCIAL SCIENCE     | 0.00             | 40,221.18  | 133,425.51 | 315,064.39    | 181,638.88  | 57.65   |
| DEPARTMENT: 11070 - HEALTH & PHYSICAL  | 0.00             | 7,886.15   | 38,930.76  | 66,798.00     | 27,867.24   | 41.72   |
| DEPARTMENT: 11071 - WELLNESS-SUPER CIR | 0.00             | 6,975.57   | 31,691.10  | 81,682.00     | 49,990.90   | 61.20   |
| DEPARTMENT: 11081 - READING            | 0.00             | 11,072.62  | 44,203.77  | 120,758.00    | 76,554.23   | 63.39   |
| DEPARTMENT: 11082 - ESL                | 0.00             | 6,138.23   | 24,552.22  | 76,169.00     | 51,616.78   | 67.77   |
| DEPARTMENT: 11083 - COLLEGE SKILLS     | 0.00             | 2,171.40   | 13,490.72  | 2,000.00      | 11,490.72-  | 574.53- |
| DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA | 0.00             | 2,121.39   | 3,196.71   | 2,000.00      | 1,196.71-   | 59.83-  |
| DEPARTMENT: 11100 - TECHNOLOGY--INSTRU | 0.00             | 0.00       | 0.00       | 0.00          | 0.00        | 0.00    |
| DEPARTMENT: 12012 - COMPUTER SCIENCE   | 0.00             | 403.69     | 807.38     | 0.00          | 807.38-     | 0.00    |
| DEPARTMENT: 12241 - FIRE SCIENCE       | 0.00             | 538.25     | 1,076.50   | 0.00          | 1,076.50-   | 0.00    |
| DEPARTMENT: 41000 - LIBRARY            | 2,335.16         | 14,359.55  | 71,590.92  | 179,157.00    | 105,230.92  | 58.74   |
| DEPARTMENT: 41009 - COMPREHENSIVE LEAR | 0.00             | 10,724.68  | 40,985.02  | 99,824.00     | 58,838.98   | 58.94   |
| DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC | 13,910.32        | 12,774.26  | 149,177.30 | 579,063.00    | 415,975.38  | 71.84   |
| DEPARTMENT: 42000 - VP ON INSTRUCTION  | 0.00             | 36,361.29  | 106,319.44 | 886,150.61    | 779,831.17  | 88.00   |
| DEPARTMENT: 42001 - DEAN OF ACADEMICS  | 0.00             | 17,389.48  | 68,781.85  | 133,629.00    | 64,847.15   | 48.53   |
| DEPARTMENT: 42002 - OUTREACH           | 0.00             | 1,902.03   | 10,184.26  | 92,193.00     | 82,008.74   | 88.95   |
| DEPARTMENT: 44000 - INSTRUCTIONAL DESI | 0.00             | 10,461.69  | 63,243.86  | 144,624.00    | 81,380.14   | 56.27   |
| DEPARTMENT: 46000 - DEVELOPMENTAL EDUC | 0.00             | 5,881.21   | 29,310.96  | 72,065.00     | 42,754.04   | 59.33   |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00             | 30,003.38  | 142,461.16 | 341,305.00    | 198,843.84  | 58.26   |
| DEPARTMENT: 50001 - STUDENT SUPPORT SE | 0.00             | 0.00       | 0.00       | 14,000.00     | 14,000.00   | 100.00  |
| DEPARTMENT: 50010 - COUNSELING & GUIDA | 0.00             | 12,820.12  | 63,161.03  | 165,203.00    | 102,041.97  | 61.77   |
| DEPARTMENT: 50011 - ASSESSMENT/TESTING | 57.72            | 4,545.82   | 21,181.90  | 57,593.00     | 36,353.38   | 63.12   |
| DEPARTMENT: 50020 - FINANCIAL AID OFFI | 180.77           | 26,845.63  | 126,150.80 | 351,518.00    | 225,186.43  | 64.06   |
| DEPARTMENT: 50030 - ADMISSIONS         | 635.00           | 15,269.97  | 61,729.12  | 160,448.00    | 98,083.88   | 61.13   |
| DEPARTMENT: 50040 - REGISTRAR'S OFFICE | 10.59            | 17,511.29  | 71,856.49  | 182,061.00    | 110,193.92  | 60.53   |
| DEPARTMENT: 50050 - STUDENT HEALTH SER | 137.65           | 5,290.49   | 27,936.03  | 70,472.00     | 42,398.32   | 60.16   |

|  |           |           |            |              |            |         |
|--|-----------|-----------|------------|--------------|------------|---------|
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 4,570.16  | 28,025.75 | 387,340.01 | 577,246.19   | 185,336.02 | 32.11   |
| DEPARTMENT: 55001 - MEN'S BASKETBALL   | 0.00      | 14,977.87 | 72,729.02  | 168,716.00   | 95,986.98  | 56.89   |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00      | 21,830.50 | 76,736.81  | 165,051.00   | 88,314.19  | 53.51   |
| DEPARTMENT: 55003 - MEN'S TRACK        | 2,186.13  | 7,061.54  | 19,187.59  | 52,724.95    | 31,351.23  | 59.46   |
| DEPARTMENT: 55004 - WOMEN'S TRACK      | 2,186.12  | 8,278.36  | 18,940.34  | 51,633.00    | 30,506.54  | 59.08   |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL   | 1,646.00  | 1,719.28  | 43,851.61  | 134,814.00   | 88,816.39  | 66.13   |
| DEPARTMENT: 55006 - FOOTBALL           | 803.40    | 41,049.35 | 277,803.13 | 516,690.00   | 238,083.47 | 46.08   |
| DEPARTMENT: 55007 - BASEBALL           | 0.00      | 15,703.02 | 66,244.79  | 169,062.00   | 102,817.21 | 60.82   |
| DEPARTMENT: 55008 - VOLLEYBALL         | 0.00      | 10,767.24 | 62,978.75  | 123,099.97   | 60,121.22  | 48.84   |
| DEPARTMENT: 55009 - WOMEN'S SOCCER     | 0.00      | 5,173.92- | 42,151.13  | 79,031.85    | 36,880.72  | 46.67   |
| DEPARTMENT: 55010 - MEN'S SOCCER       | 0.00      | 1,117.28  | 38,471.17  | 32,278.20    | 6,192.97-  | 19.18-  |
| DEPARTMENT: 55012 - CHEERLEADING       | 0.00      | 5,185.73  | 43,404.49  | 67,823.84    | 24,419.35  | 36.00   |
| DEPARTMENT: 55014 - RODEO TEAM         | 6,583.95  | 10,911.67 | 66,911.66  | 166,084.00   | 92,588.39  | 55.75   |
| D DEPARTMENT: 55015 - MEN'S GOLF       | 292.00    | 2,347.73  | 13,567.94  | 40,044.00    | 26,184.06  | 65.39   |
| DEPARTMENT: 55019 - ATHLETIC TRAINING  | 177.00    | 16,998.59 | 104,119.07 | 193,945.00   | 89,648.93  | 46.22   |
| DEPARTMENT: 55020 - PEP BAND           | 0.00      | 6,250.83  | 29,715.32  | 65,672.00    | 35,956.68  | 54.75   |
| DEPARTMENT: 55021 - ESPORTS            | 0.00      | 3,256.96  | 3,256.96   | 1,500.00     | 1,756.96-  | 117.12- |
| DEPARTMENT: 61000 - PRESIDENT          | 2,750.41  | 54,585.54 | 217,188.61 | 543,070.00   | 323,130.98 | 59.50   |
| DEPARTMENT: 61001 - BOARD OF TRUSTEES  | 0.00      | 337.12    | 2,417.55   | 30,025.00    | 27,607.45  | 91.95   |
| DEPARTMENT: 61005 - ATTORNEY           | 9,425.55  | 62,807.90 | 100,489.19 | 150,000.00   | 40,085.26  | 26.72   |
| DEPARTMENT: 62000 - VP OF ADMIN SERVIC | 7,134.10  | 55,929.26 | 374,865.85 | 1,307,252.00 | 925,252.05 | 70.78   |
| DEPARTMENT: 62010 - HUMAN RESOURCES    | 712.73    | 18,509.92 | 67,815.17  | 194,281.00   | 125,753.10 | 64.73   |
| DEPARTMENT: 62011 - ADA COMPLIANCE     | 126.41    | 11,026.83 | 38,261.17  | 61,098.00    | 22,710.42  | 37.17   |
| DEPARTMENT: 62050 - ONE-TIME PURCHASES | 0.00      | 26,200.00 | 25,101.95  | 100,000.00   | 74,898.05  | 74.90   |
| DEPARTMENT: 63000 - MARKETING/PR       | 12,231.18 | 16,217.77 | 73,971.26  | 229,854.00   | 143,651.56 | 62.50   |
| DEPARTMENT: 64000 - INFORMATION TECHNO | 21,063.64 | 78,069.29 | 262,054.44 | 686,834.00   | 403,715.92 | 58.78   |
| DEPARTMENT: 65000 - CENTRAL SERVICES   | 687.28    | 11,121.93 | 64,320.39  | 141,220.00   | 76,212.33  | 53.97   |
| DEPARTMENT: 67000 - INSTITUTION EFFECT | 0.00      | 5,261.93  | 68,590.77  | 189,572.00   | 120,981.23 | 63.82   |
| DEPARTMENT: 70000 - PHYSICAL PLANT ADM | 10,298.40 | 14,517.05 | 65,500.36  | 185,932.00   | 110,133.24 | 59.23   |
| DEPARTMENT: 71000 - BUILDINGS          | 47,324.90 | 43,371.09 | 222,283.23 | 517,673.00   | 248,064.87 | 47.92   |
| DEPARTMENT: 72000 - CUSTODIAL SERVICES | 7,166.48  | 48,849.79 | 253,666.89 | 605,951.00   | 345,117.63 | 56.95   |
| DEPARTMENT: 73000 - GROUNDS            | 5,871.33  | 34,239.02 | 135,790.58 | 305,147.00   | 163,485.09 | 53.58   |
| DEPARTMENT: 73001 - ATHLETIC FIELDS    | 100.00    | 3,077.94  | 13,109.67  | 28,950.00    | 15,740.33  | 54.37   |
| DEPARTMENT: 74000 - VEHICLES           | 10,352.84 | 41,804.24 | 147,133.79 | 494,490.00   | 337,003.37 | 68.15   |
| DEPARTMENT: 75000 - CAMPUS SECURITY    | 0.00      | 12,637.42 | 59,305.94  | 227,268.00   | 167,962.06 | 73.90   |
| DEPARTMENT: 76000 - INSURANCE          | 0.00      | 4,802.29  | 222,739.19 | 259,856.00   | 37,116.81  | 14.28   |
| DEPARTMENT: 77000 - UTILITIES          | 0.00      | 67,578.47 | 313,800.67 | 831,500.00   | 517,699.33 | 62.26   |
| DEPARTMENT: 81000 - BOOK SCHOLARSHIPS  | 0.00      | 0.00      | 14,437.62- | 0.00         | 14,437.62  | 0.00    |
| DEPARTMENT: 81001 - TUIT WAIVER SEN CT | 0.00      | 0.00      | 549.00     | 100.00       | 449.00-    | 448.99- |
| DEPARTMENT: 81002 - TUIT WAIVER EMPL/D | 0.00      | 0.00      | 18,422.00  | 30,000.00    | 11,578.00  | 38.59   |
| DEPARTMENT: 81003 - STATE MANDATED WAI | 0.00      | 0.00      | 4,934.00   | 11,000.00    | 6,066.00   | 55.15   |
| DEPARTMENT: 81004 - TUIT WAIVER CTZ IN | 0.00      | 0.00      | 4,225.00   | 151,000.00   | 146,775.00 | 97.20   |
| DEPARTMENT: 81006 - TUIT WAIVER FINE A | 0.00      | 0.00      | 0.00       | 106,000.00   | 106,000.00 | 100.00  |
| DEPARTMENT: 81007 - ACADEMIC SCHOLARSH | 0.00      | 1,750.00  | 1,750.00   | 0.00         | 1,750.00-  | 0.00    |
| DEPARTMENT: 94000 - STUDENT CENTER     | 0.00      | 1,668.79  | 8,309.97   | 43,971.00    | 35,661.03  | 81.10   |

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|                    |            |              |              |               |              |       |
|--------------------|------------|--------------|--------------|---------------|--------------|-------|
| FUND: 11 - GENERAL | 171,023.45 | 1,300,713.96 | 6,307,158.43 | 15,538,563.00 | 9,060,381.12 | 58.31 |
|--------------------|------------|--------------|--------------|---------------|--------------|-------|

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| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail  |
|--|------------------|------------|------------|---------------|--------------------|
| DEPARTMENT: 12010 - ACCOUNTING         | 0.00             | 5,466.75   | 23,391.23  | 63,249.00     | 39,857.77 63.02    |
| DEPARTMENT: 12011 - MID-MANAGEMENT & B | 28.05            | 0.00       | 0.00       | 241.00        | 212.95 88.36       |
| DEPARTMENT: 12012 - COMPUTER SCIENCE   | 0.00             | 4,330.19   | 21,858.50  | 46,882.00     | 25,023.50 53.38    |
| DEPARTMENT: 12200 - ADN PROGRAM        | 150.00           | 17,316.75  | 96,837.51  | 336,883.00    | 239,895.49 71.21   |
| DEPARTMENT: 12201 - LPN PROGRAM        | 150.00           | 26,550.75  | 117,199.80 | 337,302.00    | 219,952.20 65.21   |
| DEPARTMENT: 12202 - EMT                | 0.00             | 22,739.33  | 76,898.41  | 194,760.00    | 117,861.59 60.52   |
| DEPARTMENT: 12203 - ALLIED HEALTH      | 0.00             | 20,520.43  | 70,771.75  | 201,799.00    | 131,027.25 64.93   |
| DEPARTMENT: 12210 - AGRICULTURE        | 0.00             | 8,740.65   | 21,600.49  | 62,288.00     | 40,687.51 65.32    |
| DEPARTMENT: 12211 - ANIMAL SCIENCE     | 656.84           | 20,862.97  | 60,383.71  | 115,309.00    | 54,268.45 47.06    |
| DEPARTMENT: 12220 - JOHN DEERE AG TECH | 1,100.37         | 26,149.20  | 88,248.77  | 192,374.00    | 103,024.86 53.55   |
| DEPARTMENT: 12230 - AUTO MECHANICS     | 42,071.24        | 13,581.16  | 56,724.86  | 136,730.00    | 37,933.90 27.74    |
| DEPARTMENT: 12240 - CRIMINAL JUSTICE   | 734.40           | 22,362.71  | 57,516.96  | 146,598.00    | 88,346.64 60.26    |
| DEPARTMENT: 12241 - FIRE SCIENCE       | 0.00             | 20,871.13  | 42,989.93  | 81,392.00     | 38,402.07 47.18    |
| DEPARTMENT: 12250 - COSMETOLOGY        | 0.00             | 14,342.91  | 46,209.55  | 127,957.00    | 81,747.45 63.89    |
| DEPARTMENT: 12272 - INDUSTRIAL MAINTEN | 0.00             | 0.00       | 33.69      | 0.00          | 33.69- 0.00        |
| DEPARTMENT: 12273 - WELDING            | 3,833.12         | 28,827.83  | 107,171.46 | 293,099.00    | 182,094.42 62.13   |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL  | 0.00             | 12,737.38  | 66,867.28  | 571,317.00    | 504,449.72 88.30   |
| DEPARTMENT: 62050 - ONE-TIME PURCHASES | 0.00             | 0.00       | 16,250.00  | 0.00          | 16,250.00- 0.00    |
| FUND: 12 - PTE FUND                    | 48,724.02        | 265,400.14 | 970,953.90 | 2,908,180.00  | 1,888,502.08 64.94 |

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 31000 - COMMUNITY SERVICE  | 0.00             | 2,871.60   | 12,997.10  | 56,750.00     | 43,752.90 77.10   |
| DEPARTMENT: 55006 - FOOTBALL           | 0.00             | 0.00       | 0.00       | 3,637.00      | 3,637.00 100.00   |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00             | 1,616.90   | 2,667.32   | 3,016.00      | 348.68 11.56      |
| DEPARTMENT: 31000 - COMMUNITY SERVICE  | 0.00             | 2,449.88   | 6,283.67   | 21,168.76     | 14,885.09 70.32   |
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 0.00             | 148,926.14 | 148,926.14 | 156,381.28    | 7,455.14 4.77     |
| DEPARTMENT: 55012 - CHEERLEADING       | 0.00             | 0.00       | 808.34     | 1,488.47      | 680.13 45.69      |
| DEPARTMENT: 55008 - VOLLEYBALL         | 0.00             | 0.00       | 1,465.58   | 4,708.01      | 3,242.43 68.87    |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL   | 1,360.00         | 871.00     | 1,771.00   | 17,583.20     | 14,452.20 82.19   |
| DEPARTMENT: 31000 - COMMUNITY SERVICE  | 0.00             | 188.06     | 1,368.62   | 14,500.00     | 13,131.38 90.56   |
| DEPARTMENT: 55007 - BASEBALL           | 0.00             | 5,993.48   | 7,755.24   | 14,449.94     | 6,694.70 46.33    |
| DEPARTMENT: 55013 - DANCE TEAM         | 0.00             | 0.00       | 0.00       | 89.57         | 89.57 100.00      |



|                                    |        |        |          |          |          |        |
|------------------------------------|--------|--------|----------|----------|----------|--------|
| DEPARTMENT: 55015 - MEN'S GOLF     | 122.00 | 540.00 | 884.90   | 2,000.00 | 993.10   | 49.66  |
| DEPARTMENT: 55009 - WOMEN'S SOCCER | 0.00   | 0.00   | 0.00     | 81.53    | 81.53    | 100.00 |
| DEPARTMENT: 55003 - MEN'S TRACK    | 0.00   | 0.00   | 1,417.54 | 2,500.00 | 1,082.46 | 43.30  |

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|                                   |          |            |            |            |            |       |
|-----------------------------------|----------|------------|------------|------------|------------|-------|
| FUND: 14 - ADULT SUPPLEMENTARY ED | 1,482.00 | 163,457.06 | 186,345.45 | 298,353.76 | 110,526.31 | 37.05 |
|-----------------------------------|----------|------------|------------|------------|------------|-------|

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12/05/19 Annual Budget Report Ending 11/30/19 Page: 4

Fiscal Year: 2020 Options - All Statuses FUND: 16 - AUXILIARY ENTITIES

| GL Account                            | YTD Encumbrances | MTD Actual | YTD Actual   | Annual Budget | Available % Avail  |
|---------------------------------------|------------------|------------|--------------|---------------|--------------------|
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00             | 10,218.34  | 19,872.12    | 25,500.00     | 5,627.88 22.07     |
| DEPARTMENT: 94000 - STUDENT CENTER    | 1,839.07         | 12,815.07  | 83,747.34    | 284,435.00    | 198,848.59 69.91   |
| DEPARTMENT: 95000 - STUDENT HOUSING   | 5,727.91         | 225,554.57 | 1,151,307.88 | 2,906,702.00  | 1,749,666.21 60.19 |
| DEPARTMENT: 98000 - COSMETOLOGY       | 415.32           | 19,988.45  | 80,518.87    | 152,758.75    | 71,824.56 47.02    |
| DEPARTMENT: 97000 - BOOKSTORE         | 163,320.96       | 66,500.78  | 174,993.44   | 594,091.00    | 255,776.60 43.05   |

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FUND: 16 - AUXILIARY ENTITIES 171,303.26 335,077.21 1,510,439.65 3,963,486.75 2,281,743.84 57.57

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Fiscal Year: 2020 Options - All Statuses FUND: 22 - RESTRICTED GRANTS

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 8,745.00         | 0.00       | 1,181.20   | 13,000.00     | 3,073.80 23.64    |
| DEPARTMENT: 11100 - TECHNOLOGY--INSTRU | 0.00             | 0.00       | 0.00       | 16,824.00     | 16,824.00 100.00  |
| DEPARTMENT: 00000 - GENERAL            | 0.00             | 0.00       | 0.00       | 13,225.00-    | 13,225.00- 100.00 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 194.81           | 22,111.73  | 62,550.54  | 329,840.00    | 267,094.65 80.98  |
| DEPARTMENT: 42000 - VP ON INSTRUCTION  | 0.00             | 5,783.92   | 28,996.89  | 78,794.10     | 49,797.21 63.20   |
| DEPARTMENT: 11040 - SCIENCE            | 0.00             | 0.00       | 0.00       | 4,000.00      | 4,000.00 100.00   |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL  | 0.00             | 15.30      | 209.74     | 5,000.00      | 4,790.26 95.81    |
| DEPARTMENT: 11040 - SCIENCE            | 0.00             | 0.00       | 6,500.00   | 42,623.00     | 36,123.00 84.75   |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL  | 13,470.00        | 3,494.24   | 53,113.16  | 107,765.00    | 41,181.84 38.21   |
| DEPARTMENT: 31000 - COMMUNITY SERVICE  | 0.00             | 0.00       | 0.00       | 35.27         | 35.27 100.00      |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL  | 0.00             | 0.00       | 0.00       | 0.00          | 0.00 0.00         |
| DEPARTMENT: 11040 - SCIENCE            | 0.00             | 0.00       | 247.06     | 62,021.39     | 61,774.33 99.60   |
| DEPARTMENT: 00000 - GENERAL            | 0.00             | 0.00       | 0.00       | 0.00          | 0.00 0.00         |

|  |           |           |            |            |            |       |
|--|-----------|-----------|------------|------------|------------|-------|
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 1,396.00  | 21.03     | 101,661.49 | 104,036.93 | 979.44     | 0.94  |
| DEPARTMENT: 11040 - SCIENCE            | 74.04     | 515.04    | 16,161.00  | 66,608.40  | 50,373.36  | 75.63 |
| =====                                  |           |           |            |            |            |       |
| FUND: 22 - RESTRICTED GRANTS           | 23,879.85 | 31,941.26 | 270,621.08 | 817,323.09 | 522,822.16 | 63.97 |

12/05/19 Annual Budget Report Ending 11/30/19 Page: 6  
Options - All Statuses FUND: 23 - OTHER RESTRICTED FUNDS

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 31000 - COMMUNITY SERVICE  | 0.00             | 0.00       | 11,433.00  | 16,797.94     | 5,364.94 31.94    |
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 0.00             | 0.00       | 1,563.72   | 0.00          | 1,563.72- 0.00    |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00             | 0.00       | 7,806.08   | 0.00          | 7,806.08- 0.00    |
| =====                                  |                  |            |            |               |                   |
| FUND: 23 - OTHER RESTRICTED FUNDS      | 0.00             | 0.00       | 20,802.80  | 16,797.94     | 4,004.86- 23.83-  |

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Options - All Statuses FUND: 24 - ADULT EDUCATION

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 13301 - ADULT ED - INSTRU  | 0.00             | 22,322.64  | 66,861.28  | 174,984.00    | 108,122.72 61.79  |
| DEPARTMENT: 13305 - ADULT ED - STAFF D | 0.00             | 27.98      | 2,284.82   | 5,249.00      | 2,964.18 56.47    |
| DEPARTMENT: 13301 - ADULT ED - INSTRU  | 0.00             | 18,216.38  | 57,353.50  | 171,918.00    | 114,564.50 66.64  |
| DEPARTMENT: 12200 - ADN PROGRAM        | 0.00             | 4,053.41   | 4,053.41   | 0.00          | 4,053.41- 0.00    |
| DEPARTMENT: 00000 - GENERAL            | 0.00             | 0.00       | 0.00       | 50,000.00-    | 50,000.00- 100.00 |
| DEPARTMENT: 13301 - ADULT ED - INSTRU  | 150.00           | 3,373.11   | 15,444.27  | 50,000.00     | 34,405.73 68.81   |
| =====                                  |                  |            |            |               |                   |
| FUND: 24 - ADULT EDUCATION             | 150.00           | 47,993.52  | 145,997.28 | 352,151.00    | 206,003.72 58.50  |

| GL Account                    | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail  |
|-------------------------------|------------------|------------|------------|---------------|--------------------|
| DEPARTMENT: 71000 - BUILDINGS | 18,125.00        | 7,255.00   | 9,855.00   | 1,087,799.00  | 1,059,819.00 97.43 |
| FUND: 61 - CAPITAL OUTLAY     | 18,125.00        | 7,255.00   | 9,855.00   | 1,087,799.00  | 1,059,819.00 97.43 |

| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 2,677.64         | 58,615.75  | 332,768.82 | 685,125.42    | 349,678.96 51.04  |
| DEPARTMENT: 99001 - STUDENT NEWSPAPER  | 0.00             | 0.00       | 3,792.97   | 16,200.00     | 12,407.03 76.59   |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00             | 0.00       | 0.00       | 0.00          | 0.00 0.00         |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 892.00           | 121.62     | 1,240.85   | 19,882.35     | 17,749.50 89.27   |
| FUND: 71 - ACTIVITY/ORGANIZATION FD    | 3,569.64         | 58,737.37  | 337,802.64 | 721,207.77    | 379,835.49 52.67  |

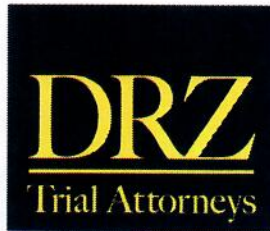
| GL Account                             | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available % Avail |
|--|------------------|------------|------------|---------------|-------------------|
| DEPARTMENT: 55001 - MEN'S BASKETBALL   | 0.00             | 3,513.00   | 37,470.65  | 44,000.00     | 6,529.35 14.84    |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00             | 0.00       | 39,537.14  | 44,000.00     | 4,462.86 10.14    |
| DEPARTMENT: 55003 - MEN'S TRACK        | 0.00             | 2,500.00   | 17,500.00  | 25,000.00     | 7,500.00 30.00    |
| DEPARTMENT: 55004 - WOMEN'S TRACK      | 0.00             | 750.00     | 10,250.00  | 25,000.00     | 14,750.00 59.00   |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL   | 0.00             | 9,996.00   | 24,382.00  | 35,000.00     | 10,618.00 30.34   |
| DEPARTMENT: 55006 - FOOTBALL           | 0.00             | 22,596.79  | 141,324.92 | 165,000.00    | 23,675.08 14.35   |
| DEPARTMENT: 55007 - BASEBALL           | 0.00             | 5,532.00   | 20,235.00  | 40,000.00     | 19,765.00 49.41   |
| DEPARTMENT: 55008 - VOLLEYBALL         | 0.00             | 341.00     | 19,845.92  | 42,000.00     | 22,154.08 52.75   |
| DEPARTMENT: 55009 - WOMEN'S SOCCER     | 0.00             | 10,500.00  | 23,000.00  | 30,000.00     | 7,000.00 23.33    |
| DEPARTMENT: 55010 - MEN'S SOCCER       | 0.00             | 5,000.00   | 24,115.00  | 30,000.00     | 5,885.00 19.62    |
| DEPARTMENT: 55012 - CHEERLEADING       | 0.00             | 2,333.00   | 18,793.00  | 15,000.00     | 3,793.00- 25.28-  |

|  |      |           |            |            |        |
|--|------|-----------|------------|------------|--------|
| DEPARTMENT: 55013 - DANCE TEAM         | 0.00 | 0.00      | 0.00       | 5,000.00   | 100.00 |
| DEPARTMENT: 55014 - RODEO TEAM         | 0.00 | 0.00      | 15,500.00  | 32,000.00  | 51.56  |
| DEPARTMENT: 55015 - MEN'S GOLF         | 0.00 | 0.00      | 7,250.00   | 11,000.00  | 34.09  |
| DEPARTMENT: 55019 - ATHLETIC TRAINING  | 0.00 | 800.00    | 14,239.00  | 32,000.00  | 55.50  |
| DEPARTMENT: 11025 - JOURNALISM         | 0.00 | 0.00      | 1,750.00   | 11,000.00  | 84.09  |
| DEPARTMENT: 11030 - ART                | 0.00 | 0.00      | 2,400.00   | 11,000.00  | 78.18  |
| DEPARTMENT: 11031 - DRAMA              | 0.00 | 0.00      | 1,900.00   | 10,000.00  | 81.00  |
| DEPARTMENT: 11032 - VOCAL MUSIC        | 0.00 | 0.00      | 6,050.00   | 15,000.00  | 59.67  |
| DEPARTMENT: 11033 - INST MUSIC         | 0.00 | 0.00      | 31,600.00  | 75,000.00  | 57.87  |
| DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA | 0.00 | 0.00      | 0.00       | 6,000.00   | 100.00 |
| DEPARTMENT: 12211 - ANIMAL SCIENCE     | 0.00 | 0.00      | 13,150.00  | 20,000.00  | 34.25  |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL  | 0.00 | 300.00-   | 24,525.00  | 20,000.00  | 22.62- |
| DEPARTMENT: 81005 - TUIT WAIVER FCHS   | 0.00 | 422.70    | 12,957.15  | 31,000.00  | 58.20  |
| DEPARTMENT: 81007 - ACADEMIC SCHOLARSH | 0.00 | 3,000.00  | 8,518.00   | 0.00       | 0.00   |
| =====                                  |      |           |            |            |        |
| FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS | 0.00 | 66,984.49 | 516,292.78 | 774,000.00 | 33.30  |
| =====                                  |      |           |            |            |        |

Garden City Community College  
11/30/2019

|                              | Amount                 | % Rate  |
|------------------------------|------------------------|---------|
| Cash in Bank:                |                        |         |
| Commerce Bank                | \$ 151,734.35          | 0.0000% |
| State Municipal Invest. Pool | \$ 85,425.99           | 1.2500% |
| Landmark National Bank       | \$ 1,176,288.89        | 1.6600% |
|                              | <u>\$ 1,413,449.23</u> |         |

|                     | Type  | Amount                        | % Rate  | Beg. Date | Maturity   |
|---------------------|-------|-------------------------------|---------|-----------|------------|
| Investments:        |       |                               |         |           |            |
| Western State Bank  | CD    | \$ 1,000,000.00               | 2.2600% | 6/27/2019 | 12/27/2019 |
| Landmark Natl Bank  | CD    | \$ 2,000,000.00               | 2.5500% | 2/9/2019  | 2/9/2020   |
| Western State Bank  | CD    | \$ 1,000,000.00               | 2.3100% | 6/27/2019 | 3/27/2020  |
| First National Bank | CDARS | \$ 1,000,000.00               | 2.4500% | 5/16/2019 | 5/14/2020  |
|                     |       | <u>\$ 5,000,000.00</u>        |         |           |            |
| Total               |       | <u><u>\$ 6,413,449.23</u></u> |         |           |            |



November 12, 2019

**NOTICE OF CLAIM PURSUANT TO K.S.A. § 12-105b**

VIA CERTIFIED MAIL

Garden City Community College Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

To the Board of Trustees,

We previously sent you correspondence on behalf of Joanne Atkins-Ingram and the estate of Braeden Bradforth, dated July 23, 2019, providing notice and making a demand under the Kansas Tort Claims Act. By this letter, the earlier demand is withdrawn. Pursuant to this letter, our clients demand \$10,000,000.00 to settle the claims under the Kansas Tort Claims Act.

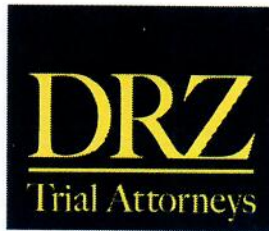
On behalf of Joanne Atkins-Ingram and the estate of Braeden Bradforth, this letter serves as notice, pursuant to K.S.A. § 12-105b(d), of Ms. Atkins-Ingram's intent to bring tort claims against Garden City Community College and certain employees, including former Head Coach Jeff Sims (together, "GCCC").

GCCC is already aware that Braeden Bradforth died following a football practice at the school facilities on August 1, 2018. The first day of August also was the first day of football practice. Mr. Bradforth had arrived on campus just two days earlier.

GCCC required Mr. Bradforth to complete 36 fifty-yard sprints within 8 seconds. Mr. Bradforth's teammates have stated that he visibly struggled to complete the sprints, falling to his knees and gasping for air. According to witnesses, Head Coach Sims screamed obscenities at Mr. Bradforth as he struggled to complete the sprints.

GCCC has stated that water was available on the sidelines. However, other players on the team have confirmed that there was a penalty for drinking water. If a player drank water, GCCC would require him to repeat the 36 sprints the following morning as punishment.

NOV 13 2019



Approximately two hours after practice began, Mr. Bradforth abruptly began walking off the field. One coach watched him stumble as he walked and did not reasonably assess his condition. When GCCC found Mr. Bradforth in severe distress, it waited nearly 30 minutes before calling for emergency medical care. Mr. Bradforth's death was due to exertional heat stroke.

Based upon the above-referenced facts, Ms. Atkins-Ingram intends to bring claims for the negligence resulting in Mr. Bradforth's death. Ms. Atkins-Ingram also intends to bring claims under federal law, including 42 USC § 1983.

On behalf of herself and the estate of Braeden Bradforth, Ms. Atkins-Ingram demands \$10,000,000.00 to resolve the claims under the Kansas Tort Claims Act.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Dove", is written over a circular blue ink stamp.

Christopher Dove  
chris@drzlawnfirm.com



PREUSS | FOSTER  
LAW

November 14, 2019

**NOTICE OF CLAIM PURSUANT TO K.S.A § 12-105b**

Garden City Community College Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

**Via Certified Mail**

Re: Braeden Bradforth

To the Board of Trustees,

On behalf of Sean Bradforth and the pending estate of Braeden Bradforth, this letter serves as notice, pursuant to K.S.A § 12-105b(d), of Mr. Sean Bradforth's and the pending Estate of Braeden Bradforth's intent to bring tort claims against Garden City Community College and certain employees, including, but not limited to, former Head Coach Jeff Simms (hereafter referred to together as "GCCC").

**1. Claimants' Name & Address and Attorney's Name & Address:**

**Claimants:**

Sean Bradforth, father of Braeden Bradforth, deceased, individually and on behalf of all heirs (Pursuant to the Kansas Wrongful Death Statute). Sean Bradforth is also in the process of opening the Estate of Braeden Bradforth. The Estate of Braeden Bradforth will be an additional claimant.

403 Alice Dr., #18  
Sumter, SC 29150

**Attorney for Claimant:**

Shawn Foster  
Preuss | Foster Law  
10601 Mission Road, Ste. 250  
Leawood, KS 66206  
816-307-2788

**Sean Bradforth and the Law Firm of Preuss | Foster Law has retained counsel in New Jersey to open the estate of Braeden Bradforth. The estate is being opened in New Jersey and Sean Bradforth will be asking the Court to make him the administrator and/or co-administrator of the estate. Mr. Bradford may also suggest that a 3<sup>rd</sup> party be named as an administrator.**



**2. Factual basis for claim:**

On August 1, 2018, Braeden Bradforth was attending the first day of college football practice at Garden City Community College, in Garden City, Kansas. Braeden Bradforth died on said date. Claimant alleges it was the negligence of the school, its employees, coaches, training staff, etc. that led to Braeden's death. The school is aware of the underlying factual basis of Mr. Bradforth's claims, the estate claims and the school has publicly stated that they have investigated the factual basis for Mr. Bradforth's death. Although our investigation is ongoing, it appears the College employees were abusive to the players and prohibited the players from staying hydrating. The school also failed to provide appropriate medical treatment to Braeden and failed to have qualified individuals at the practice to assess and treat the players at the practice. The College has performed two internal investigations and is aware of the factual basis for the claims. Although, the latest internal investigation has not been made public to the claimants, the claimants incorporate those factual findings into this notice.

**3. Names of any public employees involved:**

The investigation by the school failed to name all of the employees. The employees involved will be the board for the Garden City Community College, Coach Simms and his coaching staff, Trainer Horton and all the training staff, any public employee that was part of the practice and/or provided any treatment to Braeden. Many of these names were not released as part of the college's investigations. We incorporate the names of any other employees of Garden City Community College contained within the internal investigation of the college that as of this date has not been released. Once again, claimant incorporates the names of the employees of Garden City Community College that are contained within the internal investigation report.

**4. Nature and extent of injuries:**

Braeden Bradforth died. He was 19 years old. The nature and extent of Sean Bradforth's injuries and the other heirs, for the loss of Braeden Bradforth, are immeasurable. Sean Bradforth and the heirs have suffered great loss, including but not limited to, mental anguish, bereavement, loss of society, care, comfort, protection, etc. Claimant will be alleging all of the damages/injuries allowed under the Kansas Wrongful Death Statute. Claimant estate will also be making claims for the pain and suffering, and any other damages allowed under Kansas law that Braeden suffered prior to his death or because of his death. These claims will include, but not be limited to, claims brought under federal law, such as 42 USC § 1983.

**5. Amount of damages sought:**

A jury, after hearing the evidence in the case, will find damages far in excess of 40 million dollars for claims allowed under the Kansas Tort Claims Act. We believe the evidence in this case will be that the individuals named in this letter violated Braeden Bradforth's civil rights. We will be filing additional claims under the Reconstruction Civil Rights Acts, particularly **Section 1983**, and the Administrative Procedure Act. Claimant will also be alleging punitive damages in this case.

Therefore, Claimant demands \$40,000,000.00 to resolve the claims under the Kansas Tort Claims Act. If this demand is accepted, any settlement will have to be approved by the Court and the Estate Administrator. This document is for settlement purposes only and should not be allowed to be used for any other purpose.

Sincerely,



Shawn G. Foster



**Incidental Information**  
**December 2019**

**Colin Lamb, Vice President for Student Services:**

**CAMP Scholarship Program**

Disbursed more than \$28,000 in scholarships this month among freshman students participating in the program this Fall 2019.

Recruitment is ongoing for next Fall 2020 with all information on the program and applications for scholarships available online.

CAMP Coordinator also participated in the first GCCC Parent Night organized by Admissions last month.

**SSS**

Submitted their Annual Performance Report to the US Department of Education on Monday, November 18. They met all of the objectives for the year.

They are planning their annual Fall Graduate Reception for Thursday, December 5. Staff members were pleased to see some SSS participants in the website front page video. Staff members are working hard on the SSS grant proposal which is due in January.

**Campus Nurse**

Manage Your Stress Event: sponsored by Genesis Family Health, Family Crisis & GCCC Student Health. 100 students participated in making stress jars

Upcoming Events:

Holiday Blues December 10th. Decorate cookies and Santa Hat