

April 5, 2019

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, April 9, 2019**. The meeting will be held in the **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the **Cyber Café** next to Broncbuster Book Store, Beth Tedrow Student Center
6:00 PM Regular board meeting called to order in the **Endowment Room** of the Beth Tedrow Student Center

AGENDA

- I. CALL TO ORDER:**
- A. Comments from the Chair
 - B. Introduction of new employees
 - C. Report from Student Government Association
 - D. Report from Faculty Senate
 - E. President’s Report
- II. CONSENT AGENDA Action**
- A. Approval of minutes of previous meetings (March 12, 2019).....pg. 3
 - B. Approval of personnel actions-Human Resources.....pg. 10
 - B-1 Human Resources Report.....pg. 11
 - B-2 Adjunct/Outreach Contractspg. 12
 - C. Financial information.....pg. 14
 - C-1 Checks processed in excess of \$50,000.....pg. 15
 - C-2 Revenues.....pg. 16
 - C-3 Expenses.....pg. 18
 - C-4 Cash in Bankpg. 25
 - D. Approval of Purchases over \$50,000
 - D-1 Base Bid: John Collins, Metal roof, Lower North Side.....pg. 26

Alternate Bid: DPAC, three gravel roofs, Pauline Joyce Fine Arts, one gravel roof
 - E. Approval of Resolution Non-Renewal of Employment Contract
 - E-1 Resolution 2019-01.....pg. 28
- III. CONFIRMATION OF MONITORING REPORTS:**
- A. Monitoring Reports and ENDS **Consensus Approval**
No reports scheduled for review
 - B. Review Monitoring Report
 - B-1a Annual, General Executive Constraints
 - C. Board Process and Policy Governance Review

IV. OTHER:

- A. Incidental Information.....pg. 29
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT
- D. Report on HLC

V. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

- April 11 Alzheimer’s Association Community Forum, 6:30 p.m.-8:00 p.m., Pauline Joyce Auditorium
- April 12 Endowment Auction, 6:30 p.m., Finney County Exhibition Building
- April 13 Carolyn Klassen Memorial Piano Festival
- April 18 Ambassador Selection Banquet, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
Re-naming Adult Learning Center to “Career Connection Academy”, Open House and Ribbon Cutting, 11:00 a.m.-Noon
- April 20 Hunter Education and Safety Class with Kansas Wildlife, Parks, and Tourism
- April 19 & 22 Campus Closed, No Classes, Easter Break
- April 24 SGA Banquet, 5:30, Conestoga Arena
- April 25 Retirement Reception, 2:00-3:30 p.m., Beth Tedrow Student Center, Endowment Room
- April 25 Jazz Ensemble, 7:30 p.m., Pauline Joyce Fine Arts Auditorium
- April 25-28 NISOD Annual Conference and Excellence Awards Dinner
- April 26 All Employee Meeting, 8:30 a.m., Pauline Joyce
Automotive Open House, 2:00-4:00 p.m.
- April 6-May 10 GCCC Annual Student Art Exhibition, Mercer Gallery
- April 30 Concert Band/Wind Ensemble, 7:30 p.m. Pauline Joyce Fine Arts, Auditorium
- April 29-30 Institutional Actions Council, Chicago
- May 2 Choral Pops Concert, 7:30 p.m., Pauline Joyce Fine Arts, Auditorium
Department of Public Safety Graduation, 5:30 p.m., Endowment Room
- May 3 John Deere Graduation, 12:30 p.m., Samy’s
Reception Honoring all 2019 Graduates, 5:30 p.m., Hall of Fame Room
Commencement. 7:00 p.m., Conestoga Arena
- May 4 Nurses Pinning, 2:00 p.m., Conestoga Arena
- May 6-10 Finals
- May 10 End of Year Bash, 1:00 p.m., cafeteria
- May 14 Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
- May 16-17 Emergency Medical Services Site Visit
- May 20 Summer hours begin, 8:00 a.m.-4:30 p.m. M-H, 8:00 a.m.-Noon Fridays
- May 23 Campus/Community Reception for President Ruda, 2-4, Endowment Room
- May 27 Campus Closed, No Classes, Memorial Day

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Ryan Ruda.
President

Dr. Blake Wasinger
Chairman

*Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.
Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
March 12, 2019**

Trustees Present: Dr. Marilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf,

Others Present: Karla Armstrong, Vice President for Administrative Services/CFO
Craig Atkinson, Community Member
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Nicole Dick, Math Instructor
Toni Douglass, Community Member
Chief Rodney Dozier, GCCC Chief of Police
Amber Friend, *Garden City Telegram*
Jill Green, Visitor
Sheena Hernandez, English Instructor
Phil Hoke, Drama Instructor/Faculty Senate
Andrew Knoll, IT Network Manager
Aaron Kucharik, Community Member
Jean Lamfers, Attorney
Craig Lurtz, Transportation Coordinator
Jacquelyn Messinger, VP Institutional Effectiveness & Accountability
Kellee Munoz, Human Resources Director
Chuck Pfeifer, Dean of Workforce Technology
Derek Ramos, Dean of Physical Planning & Facilities Management
Dr. Ryan Ruda, President
David Rupp, Community Member
Ashley Salazar, Director of Public Relations
Nancy Unruh, Registrar

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:02 p.m.

COMMENTS FROM THE CHAIR:

Chair Wasinger made the following comments:

- Chair Wasinger congratulated the 2019 GCCC Meats Team and Dr. Clint Alexander in their historic win at the Houston Livestock Show & Rodeo Meats Contest. This was the first time in program history that GCCC has won this contest.
- Congratulations were extended to Azat Jumadurdyey (Economics and Finance Major) and Clara Jackson (Biology and Physician's Assistant Major) two GCCC Students that were honored at the March 7 Phi Theta Kappa/Annual All-Kansas Academic Team Luncheon in Topeka. Both students received a medal, certificate, \$300 stipend, and \$1,000 scholarship to be applied toward their education at one of the six Regents Universities. Washburn, or several private colleges in Kansas.
- Chair Wasinger took a few minutes to express his gratitude to GCCC Custodial and Grounds crew for all their work during the recent snow falls. Derek Ramos, Dean of Facilities and his crew work hard to keep parking lots and sidewalks safe for all of us at GCCC! Their hard work is appreciated.

INTRODUCTION OF NEW EMPLOYEES:

Karla Armstrong, Vice President for Administrative Services/CFO, introduced new employee Kellee Munoz, Human Resources Director.

President Ruda welcomed GCCC employee Munoz and presented her with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Due to spring break no report was given by Student Government Association.

REPORT FROM FACULTY SENATE:

Phil Hoke, Drama Instructor/Faculty Senate, began his report by thanking President Ruda and Chairman Wasinger for making time to meet informally with himself and Larry Jenkins, Senate Representative recently. Hoke felt that the meeting went well and that ideas and a good line of communication has been established.

Faculty Senate continues review of policies and Senate Bylaws. Hoke went on to share that Nicole Dick and Perla Salazar were re-elected to Faculty Senate, and Brian McCallum will serve as alternate for 2019-2020 and be seated as a full Senator for the 2020-2021 Senate. Professional development funds have been approved for Fire Science Instructor, Larry Pander to attend a conference. Senate is reviewing professional development procedures to insure the process is fair to all that apply.

Hoke expressed appreciation to President Ruda for hosting building lunches. Hoke invited Trustees to attend the Garden City Community College Campus Quiz Bowl on April 4 and to save the date of April 26 for the annual faculty luncheon. Faculty Senate is working with Registrar, Nancy Unruh, on commencement plans.

Trustees thanked Hoke for his report.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Campus Events

TRIO Day—February 25

President Ruda reported that the TRIO Student Support Services program celebrated the 26th Annual National TRIO Day in February with ice cream and cake in the Saffell Library. TRIO Day is a day of celebration, reflection, and action focused around increased access to higher education for disadvantaged students. Federal TRIO programs help low-income and first-generation students enter college and earn a college degree.

The SSS program at GCCC submitted its 2017-2018 Annual Performance Report to the US Department of Education last week. In that year, 95% of program participants were in good academic standing where the goal was 81%. Regarding persistence, 88% of students continued from one academic year to the next compared to the 67% goal.

Sixty-three individuals joined SSS to celebrate National TRIO Day, many of whom had the chance to answer trivia questions about the program. The golden balloons used to celebrate the occasion also served a second purpose. After the celebration, the balloons were delivered to the children and families at St. Catherine's hospital in order to spread a little joy for those struggling with illness and to fulfill the long-standing tradition of conducting service projects on TRIO Day.

Meeting of Trustees
March 12, 2019

Matrix Interactive Day @ GCCC Cosmetology—March 5

The Cosmetology School frequently offers unique educational experiences to students by welcoming product experts from various beauty brands to demonstrate new products or discuss new trends. This month, a team from SalonCentric and Matrix came to GCCC for Matrix Interactive Day. In addition to benefitting students, Alumni of GCCC Cosmetology and local beauty professionals were invited back to GCCC for this free training, information, and demonstration.

Choral Valentine’s Concert—February 14

The Department of Music held the annual Choral Valentine’s Concert in the Pauline Joyce Fine Arts Auditorium. The Concert Choir, the College Singers, and several student soloists performed under the direction of Vocal Music Director and Instructor, Clay Wright. Joe Lowery and Ron Carlson accompanied the students on the piano and the flute.

Death Trap Dinner Theatre—February 28/March 1

President Ruda shared that despite a forced rescheduling and the ultimate cancelation of a few shows, the Death Trap Dinner Theatre was successful for two nights of great food and a thrilling performance by the College Players. All proceeds for this event will be used to send students to the Kennedy Center for American College Theatre Festival in Sioux Falls next year.

Pondering the Prairie Substrate—February through March; Demonstration March 1

The Mercer Gallery hosted Mixed Media Artist, Ron Michael, for an exhibition and demonstrations in the art studio. “Pondering the Prairie Substrate” was on display for the full month of February, and Michael conducted a demonstration on March 1, highlighting slow art movement and frugal making practices. The Gallery celebrated the exhibit and Michael’s work with a First Friday reception, including music from GCCC’s Faculty Jazz Ensemble.

Employee Appreciation—March 1

The newly formed Human Resources team of Kellee Munoz and Alexis Saenz delivered bags of Tootsie Rolls to all employees to thank each employee for the “roll” they each play on the campus. The HR department invited Employees to a reception with cake, cookies, and refreshments held outside of the newly redecorated North end of the SCSC building.

Community Engagement

Ron Carlson speaks to Rotary—February 13

Physics and Computer Science Instructor, Ron Carlson, gave a presentation to the Garden City Rotary Club on February 13 about increasing opportunities for employment in the Computer Science field and the courses and offerings at GCCC to help meet the workforce need.

Lakin Futures—February 22

Lakin Middle School students toured GCCC campus and programs on Friday, February 22. These future Busters visited GCCC technical programs; including Automotive, Criminal Justice, EMS Fire Science, John Deere, Cosmetology, and GC3 Media. We enjoy having future Busters visit us.

Healthcare Career Fair—March 1

The Nursing and Allied Health Departments hosted the Annual Healthcare Career Fair. The fair brings in local employers in the healthcare field as well as employers and educational institutions from around the state. Fields represented often include dietary, housekeeping, maintenance, clerical, and therapy. Local job-seekers, students

Meeting of Trustees
March 12, 2019

across the GCCC campus, and the students enrolled in C.N.A., Nursing, and Allied Health programs at GCCC attend this function each year.

Chamber of Commerce Banquet—March 7

Eight administrators represented the college at the Garden City Area Chamber of Commerce Annual Banquet on March 7. The highlight of the evening came when GCCC's own Beth Tedrow was named the 2018 Award of Merit Recipient. GCCC was mentioned numerous times as Beth was introduced before the banquet attendees. GCCC's auction item/banquet table centerpiece won 2nd place in the table decorating contest and, in true Broncbuster fashion, Beth was the highest bidder and won The Busters Yellow Submarine Centerpiece, filled with college apparel and gear.

Accomplishments and New Initiatives

Intercollegiate Band—February 22

The Garden City Community College Department of Music is proud to recognize five band students who performed with the Kansas Intercollegiate Band during the Kansas Music Educator's Conference, which was held in Wichita on February 22. Emmanuel Ornelas (Ulysses, KS) – trumpet, Adrian DeLeon (Garden City, KS) – trumpet, Max Giesaking (Ulysses, KS) – trombone, Colten May (Garden City, KS) – euphonium, and Jared Berry (Garden City, KS) – percussion each had the opportunity to audition and were accepted into the exclusive ensemble. The Intercollegiate Band, which is comprised of a select group of students from public and private two and four-year colleges from the state of Kansas, only performs every two years during the conference.

With five accepted student musicians participating, GCCC had the largest student representation in the ensemble of any community college in the state. These GCCC representatives and other participants were under the direction of guest clinician, Dr. Christopher Chapman, Director of Bands at Oregon State University, for a full day and a half of practice and preparation. The culminating performance was ultimately held at the Century II Convention Center in downtown Wichita.

Meat Judging at Houston—March 1

The 2019 Garden City Community College Meats Team made history in February by winning the Houston Livestock Show & Rodeo Intercollegiate Meats Contest for the first time in program history. GCCC Meats Judging teams have placed 2nd in the contest nine times since 2000, but had not been able to secure the win, until now.

Students Honored

Alpha Xi Upsilon, Garden City Community College's Chapter of the Phi Theta Kappa (PTK) society, honored student members Azat Jumadurdyev and Clara Jackson with a medal, certificate, and a \$300 stipend at the All-Kansas Academic Team luncheon on March 7. The honor also guarantees both Jackson and Jumadurdyev a minimum of a \$1000 scholarship to be applied toward their education at one of the six Regents Universities, Washburn University, or one of several private colleges in Kansas.

Alumni Contact Form-- March

A new means for reconnection and engagement with Broncbuster Alumni was launched last week. The Alumni Contact Form is now available under the "Alumni" tab at gcccks.edu. The form will provide GCCC with updated contact information as well as give Alumni an opportunity to tell their story about their choice to attend GCCC, their memories of their time at the college, and their advice to current and future Broncbusters.

Upcoming Events

Martin Gilmore Living Room Concert—March 21

Garden City Community College is pleased to partner with High Plains Public Radio and the Tumbleweed Festival for the first ever Living Room Concert and a series of events geared towards providing arts and humanities education and opportunities to the citizens of Southwest Kansas. The Living Room Concert with celebrated Musician and educator, Martin Gilmore, will be held on Thursday, March 21, at 7:30 PM in the Beth Tedrow Student Center Portico. All events in this series are free and open to the public. Patrons are encouraged to express their gratitude by offering a free will donation to Gilmore on the night of the concert.

Gilmore will also present two workshops on the GCCC campus as part of the series. A songwriting workshop will be held immediately before the concert on the 21st at 5:00 PM. A second workshop, a “Studio Seminar,” will be held in the GCCC Band Building on Friday, March 22, at 10:00 AM. Both workshops are also free and open to the public.

Endowment Auction—April 12

Tickets are now available for the 41st Annual Endowment Association Auction. This event will be held on April 12 at 6:30PM in the Finney County Exhibition building. This year’s theme is Backyard BBQ. Admission is \$25 dollars and only available in advance. For an additional \$10 purchase, you can also enjoy a BBQ meal or a lent friendly catfish meal. The Endowment Association is also announcing a \$50 car raffle for a 2019 Chevy Camaro. Admission and car raffle tickets are available at the GCCC Endowment Office, Kinney Glass, Lewis Chevrolet Cadillac of Garden City, Skeeters Body Shop, and Wharton’s for Every Blooming Thing. The annual endowment auction is a benefit for GCCC academic and technical scholarships.

Ribbon Cutting

April 18 at 11 a.m. has been set for the ribbon cutting for the renaming of the Adult Learning Center. The new name will be “Career Connection Academy”, which places a strong focus on career of our students.

Dr. Ruda took this opportunity to introduce and formally welcome newly appointed Vice President of Student Services, Colin Lamb.

Chair Wasinger thanked Dr. Ruda for his report.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda. No items were removed

Chair Wasinger then asked for a motion approving consent agenda items II A-D.

Motion:

Douglass moved, seconded by Worf to approve consent agenda items II A-D as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (February 12, 2019)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED DESIGNATED/ALTERNATE KPERS REPRESENTATIVES, as presented

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Martinez to go into executive session for twenty (20) minutes, at 6:30 p.m., allowing five (5) minutes to clear the room, to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, specifically contract responsibilities. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 20 minutes (6:55 p.m.).

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:35 p.m.

Included in Executive Session:

GCCC Board of Trustees

Board reconvened into regular session at 6:55 p.m. and the following motion was made.

Motion:

Douglass moved, seconded by Martinez to approve a three (3) year rolling employment contract, at a salary of \$150,000, plus benefits, which has previously been reviewed by counsel, for newly named President of Garden City Community College, Dr. Ryan J. Ruda.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Dr. Ruda stated that he welcomed and embraced the opportunity to work with the Board, Faculty, Staff and Administration in the common vision of growing Garden City Community College.

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

A-1a Annual, Executive Limitations, General Executive Constraints, #1, #10

Trustees indicated that they accept the monitoring reports as presented.

REVIEW MONITORING REPORTS:

Annual, Executive Limitations Personal Enrichment, no changes were indicated at the present time.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No Policy Governance review was scheduled.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Martinez reported the following:

- Finney County Economic Development continues to move forward in addressing the child care crisis. Meetings have taken place with public side and soon FCEDC will meet with private side in their goal of a solution.
- The Star Bond has been approved for issuance.
- Garden City Plaza has requested assistance as they move to improve buildings and parking lots.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (KACCT):

No report was given.

REPORT ON HIGHER LEARNING COMMISSION (HLC):

Jacquelyn Messinger, VP Institutional Effectiveness & Accountability, reported GCCC is currently on hold, nothing new to report. GCCC will have a team attending the Higher Learning Commission, held in Chicago April 5-9. IAC hearings are the end of April.

OWNERSHIP LINKAGE:

No Report was given.

CALENDAR DATES:

Chair Wasinger reviewed calendar dates with Trustees.

Motion:

Wasinger moved, seconded by Douglass to adjourn the March 12, 2019 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:30 p.m.

UPCOMING CALENDAR EVENTS:

April 12	Endowment Auction, 6:30 p.m., 6:30 p.m., Finney County Exhibition Building
April 18	Ambassador Selection Banquet, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
April 19 & 22	Campus Closed, No Classes, Easter Break
April 25	Retirement Reception, 2:00-3:30 p.m., Beth Tedrow Student Center, Endowment Room Jazz Ensemble, 7:30 p.m., Pauline Joyce Fine Arts Auditorium
April 26	All Employee Meeting, 8:30 a.m., Pauline Joyce
April 30	Concert Band/Wind Ensemble, Pauline Joyce Fine Arts, Auditorium
April 29-30	IAC Chicago
May 2	Pops Concert, Pauline Joyce Fine Arts, Auditorium
May 3	Commencement. 7:00 p.m., Conestoga Arena
May 6-10	Finals
May 10	End of Year Bash
May 16-17	EMS Site Visit
May 27	Campus Closed, No Classes, Memorial Day

Debra J. Atkinson
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

Agenda No: II-B

Date: April 9, 2019

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda, President

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



April 1, 2019

To: Board of Trustees
From: Alexis Saenz, Human Resources Assistant

New Hires

Liandro Rodriguez, Technical Admissions Representative, effective, March 18, 2019
Jesse Ornelas, Assistant Football Coach/Super Circuit Coordinator, effective, March 25, 2019

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to BOARD OF TRUSTEES for Approval 04/09/2019)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT FACULTY CONTRACTS		
Brewer, Joshua	Theory & Technique of Football HPER-180-90 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00 3/25/2019 - 4/27/2019	\$1,000.00
Dominguez, Gerardo	Theory & Technique of Football HPER-180-91 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00 3/25/2019 - 4/27/2019	\$1,000.00
Minnick, Thomas	Theory & Technique of Football HPER-180-92 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00 3/25/2019 - 4/27/2019	\$1,000.00
Terpstra, Philip	Intermediate Algebra MATH-107-42 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 3/4/2019 - 5/9/2019	\$1,500.00
Weeks, Ben	Beginning Rappelling-MASTER SLAVE HPER-158-30 & CRIM-150-30 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 3/23/2019 - 3/30/2019	\$500.00
Wenzel, Leslie	College Algebra MATH-108-41 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 3/4/2019 - 5/9/2019	\$1,500.00
TOTAL ADJUNCT FACULTY CONTRACTS:		\$6,500.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**
 (Presented to BOARD OF TRUSTEES for Approval 04/09/2019)

NON-CREDIT CONTRACTS:

Routon, Timothy	Woodworking HMCD-175-02 NON-CREDIT - 42 Hours 42 contact hours @ \$30.00 = \$1,260.00 01/22/2019 - 04/30/2019	\$1,260.00
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TOTAL NON-CREDIT CONTRACTS: \$1,260.00

ONLINE ADJUNCT FACULTY CONTRACTS

Owens, Glenda	Medical Terminology EMIC-104-GC - 3.00 credit 3.00 credit hour(s) X \$500.00 = \$1500.00 3/4/2019 - 5/9/2019	\$1,500.00
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Owens, Glenda	Medical Terminology EMIC-104-NW - 3.00 credit 3.00 credit hour(s) X \$500.00 = \$1500.00 3/4/2019 - 5/9/2019	\$1,500.00
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TOTAL ONLINE ADJUNCT FACULTY CONTRACTS: \$3,000.00

Agenda No: II-C

Date: April 9, 2019

Topic: Financial Information

Presenter: Dr. Ryan Ruda, President

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: _____Approved _____Disapproved

_____Ayes _____Nays _____No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$50,000

March 2019

Purchases over \$50,000 requiring bid sheets

Payments over \$50,000 not requiring bid sheets

- Check #268685 to Commerce Bank for \$80,938.17 for various purchase card purchases.
- Check #268715 to City of Garden City for \$52,166.08 for utilities.
- Check 268746 to Great Western Dining for \$76,487.25 for various invoices.
- Check #268834 to Blue Cross Blue Shield for \$96,217.61 for April 2019 employee health insurance.

REVENUES

04/03/19

Garden City Community College
Annual Budget Report Ending 03/31/19
Options - All Statuses

Fiscal Year: 2019

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,281.00	1,679,895.00-	2,105,000.00-	425,105.00-	20.20
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	7,040.00-	223,760.00-	410,000.00-	186,240.00-	45.42
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	10.00-	76,778.00-	110,000.00-	33,222.00-	30.20
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,155.64-	519,481.56-	525,000.00-	5,518.44-	1.05
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	3,065.07-	5,469.38-	75,100.00	80,569.38	107.28
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	490.00-	117,698.00-	115,000.00-	2,698.00	2.34-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	150.00-	181,350.00-	255,000.00-	73,650.00-	28.88
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,089.00-	203,097.00-	345,000.00-	141,903.00-	41.13
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,350.00-	9,100.00-	13,500.00-	4,400.00-	32.59
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	688.00-	325,096.00-	360,000.00-	34,904.00-	9.70
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	450.00-	932.27-	4,100.00-	3,167.73-	77.26
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	976.00-	398,635.00-	315,000.00-	83,635.00	26.54-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	130.00-	21,690.00-	30,000.00-	8,310.00-	27.70
11-00-0000-00000-4512 VENDING MACHINES :	0.00	386.16-	3,985.87-	5,000.00-	1,014.13-	20.28
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,668,505.00-	1,668,505.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	160,803.28-	6,305,961.11-	9,819,183.00-	3,513,221.89-	35.78
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	65,685.14-	815,049.17-	680,000.00-	135,049.17	19.85-
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	627.32-	10,958.43-	9,000.00-	1,958.43	21.75-
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	20,609.99-	161,119.65-	185,000.00-	23,880.35-	12.91
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	79,242.88-	151,000.00-	71,757.12-	47.52
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	12,526.22-	12,000.00-	526.22	4.38-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	2,015.99-	11,953.87-	16,000.00-	4,046.13-	25.29
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	52,972.70-	69,934.55-	87,500.00-	17,565.45-	20.07
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	428.98-	2,894.63-	15,000.00-	12,105.37-	80.70
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	469.87	178,607.81	150,000.00	28,607.81-	19.06-
11-00-0000-00000-4817 NEIGH REV: : GENER	0.00	895.98	32,107.30	35,000.00	2,892.70	8.26
11-00-0000-00000-4902 INTEREST INCOME :	0.00	9,888.68-	106,665.38-	100,000.00-	6,665.38	6.66-
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	832.00-	7,844.50-	40,000.00-	32,155.50-	80.39
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	32,746.58-	75,000.00-	42,253.42-	56.34
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,121.74-	125,098.19-	74,609.00-	50,489.19	67.66-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	612.75-	7,171.52-	10,000.00-	2,828.48-	28.28
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,313,140.00	1,313,140.00	100.00
Totals for FUND: 11 - GENERAL	0.00	329,631.59-	12,973,924.65-	15,962,157.00-	2,988,232.35-	18.72
0-0000-00000-4005 ACAD COURSE FEE:	0.00	1,225.00	287,762.36-	263,324.00-	24,438.36	9.27-
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	336.00	55,686.00-	30,000.00-	25,686.00	85.61-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	999,220.00-	999,220.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	57,604.00-	80,000.00-	22,396.00-	28.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,313,140.00-	1,313,140.00-	100.00
Totals for FUND: 12 - PTE FUND	0.00	1,561.00	1,400,272.36-	2,685,684.00-	1,285,411.64-	47.86
61-00-0000-00000-4803 AD VALOREM PROPRT	0.00	8,124.54-	318,606.77-	495,799.00-	177,192.23-	35.74
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	3,319.25-	41,228.02-	32,840.00-	8,388.02	25.53-

61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	31.70-	554.32-	419.00-	135.32	32.29-
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	1,043.22-	8,158.79-	9,380.00-	1,221.21-	13.02
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	4,003.73-	7,292.00-	3,288.27-	45.09
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	633.68-	0.00	633.68	0.00
61-00-0000-00000-4810 I6/20 M TAX : GENE	0.00	101.98-	604.77-	749.00-	144.23-	19.26
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	2,676.84-	3,534.91-	4,922.00-	1,387.09-	28.18
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	21.68-	146.27-	0.00	146.27	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	23.74	9,024.28	20,000.00	10,975.72	54.88
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	45.23	1,622.45	0.00	1,622.45-	0.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	468,599.00-	468,599.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	15,250.24-	366,824.53-	1,000,000.00-	633,175.47-	63.32
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Totals for BUDGET.OFFICER: Unassigned	0.00	343,320.83-	14,741,021.54-	19,647,841.00-	4,906,819.46-	24.97

Garden City Community College

EXPENSES

04/03/19

Annual Budget Report Ending 03/31/19

Page: 1

Options - All Statuses

Fiscal Year: 2019

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,072.45	8,580.13	0.00	8,580.13-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	20,028.92	159,061.22	212,920.00	53,858.78	25.30
DEPARTMENT: 11020 - HUMANITIES	0.00	8,849.25	65,432.02	69,664.00	4,231.98	6.07
DEPARTMENT: 11021 - ENGLISH	0.00	31,286.71	287,276.05	412,350.00	125,073.95	30.33
DEPARTMENT: 11022 - SPEECH	0.00	7,070.06	63,399.09	75,231.00	11,831.91	15.73
DEPARTMENT: 11023 - PHILOSOPHY	0.00	403.69	2,422.14	0.00	2,422.14-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	1,614.76	0.00	1,614.76-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	4,179.60	38,384.10	53,190.00	14,805.90	27.84
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 11030 - ART	0.00	12,807.90	100,864.36	143,418.00	42,553.64	29.67
DEPARTMENT: 11031 - DRAMA	248.81	6,315.22	48,547.03	76,541.00	27,745.16	36.25
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	7,235.11	56,803.27	85,010.00	28,206.73	33.18
DEPARTMENT: 11033 - INST MUSIC	0.00	10,852.21	96,897.07	101,349.00	4,451.93	4.39
DEPARTMENT: 11040 - SCIENCE	10,675.47	29,187.73	228,674.25	370,111.12	130,761.40	35.33
DEPARTMENT: 11050 - MATH	56.00	27,395.71	234,976.25	288,990.00	53,957.75	18.67
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	30,792.94	268,281.30	312,602.60	44,321.30	14.18
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	7,246.53	68,170.35	63,902.00	4,268.35-	6.67-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,661.92	48,876.67	79,943.00	31,066.33	38.86
DEPARTMENT: 11081 - READING	0.00	5,017.15	44,059.46	60,736.00	16,676.54	27.46
DEPARTMENT: 11082 - ESL	0.00	5,913.89	47,423.35	73,480.00	26,056.65	35.46
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	133.92	13,055.33	3,057.00	9,998.33-	327.05-
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	1,254.95	5,926.31	2,325.00	3,601.31-	154.89-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	21,013.04	20,206.81	365,083.87	612,170.00	226,073.09	36.93
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	34.27-	0.00	34.27	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	1,078.88	13,418.71	124,868.08	188,072.00	62,125.04	33.03
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	29,586.99	85,527.35	88,316.00	2,788.65	3.16
DEPARTMENT: 42000 - DEAN OF LEARNING S	142,477.75	50,344.65	233,604.49	983,965.40	607,883.16	61.78
DEPARTMENT: 42001 - DEAN OF ACADEMICS	6,605.55	26,662.94	131,392.65	159,412.88	21,414.68	13.43
DEPARTMENT: 42002 - OUTREACH	0.00	1,828.19	93,656.57	94,293.00	636.43	0.67
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	13,349.45	66,652.77	72,706.00	6,053.23	8.33
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,786.06	52,444.17	70,875.00	18,430.83	26.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	58.88	21,537.05	233,113.03	312,199.00	79,027.09	25.31
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	13,225.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,248.35	105,611.10	166,793.00	61,181.90	36.68
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	3,447.93	40,608.86	56,965.00	16,356.14	28.71
DEPARTMENT: 50030 - ADMISSIONS	0.00	25,671.37	229,915.98	353,866.00	123,950.02	35.03
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	12,056.00	8,873.56	107,710.87	155,378.00	47,667.13	30.68
DEPARTMENT: 50050 - STUDENT HEALTH SER	444.32	5,068.22	46,842.79	70,690.00	23,402.89	33.11
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	15,359.11	406,109.45	735,356.14	329,246.69	44.77

DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	13,892.75	132,215.33	179,321.63	47,106.30	26.27
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	478.74	13,035.30	132,655.16	165,368.19	32,234.29	19.49
DEPARTMENT: 55003 - MEN'S TRACK	0.00	5,902.70	45,400.74	67,480.00	22,079.26	32.72
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	5,747.28	41,568.27	66,972.00	25,403.73	37.93
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	9,690.34	98,889.95	128,363.00	29,473.05	22.96
DEPARTMENT: 55006 - FOOTBALL	753.05	32,205.46	437,764.44	537,283.00	98,765.51	18.38
DEPARTMENT: 55007 - BASEBALL	0.00	17,400.54	126,691.28	171,439.00	44,747.72	26.10
DEPARTMENT: 55008 - VOLLEYBALL	0.00	4,015.04	47,654.23	109,692.00	62,037.77	56.56
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	2,447.41	47,722.04	66,762.00	19,039.96	28.52
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	2,447.39	45,528.16	66,281.00	20,752.84	31.31
DEPARTMENT: 55012 - CHEERLEADING	0.00	4,747.70	49,672.42	63,623.04	13,950.62	21.93
DEPARTMENT: 55013 - DANCE TEAM	0.00	3,330.12	30,366.23	42,250.00	11,883.77	28.13
DEPARTMENT: 55014 - RODEO TEAM	1,868.80	10,751.16	119,987.34	162,726.00	40,869.86	25.12
E DEPARTMENT: 55015 - MEN'S GOLF	0.00	5,419.06	31,003.23	39,265.00	8,261.77	21.04
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	12,278.28	124,561.40	135,915.00	11,353.60	8.35
DEPARTMENT: 55020 - PEP BAND	0.00	4,152.94	42,336.11	60,037.00	17,700.89	29.48
DEPARTMENT: 61000 - PRESIDENT	23,268.44	48,091.88	438,745.06	645,413.06	183,399.56	28.42
DEPARTMENT: 61001 - BOARD OF TRUSTEES	0.00	98.10	280,346.66	21,084.94	259,261.72-	229.60-
DEPARTMENT: 61005 - ATTORNEY	10,000.00	6,823.50	121,491.17	125,000.00	6,491.17-	5.18-
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	2,292.13	63,956.60	684,428.83	1,333,612.00	646,891.04	48.51
DEPARTMENT: 62005 - DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 62010 - HUMAN RESOURCES	184.55	17,569.63	79,912.93	169,167.00	89,069.52	52.65
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,650.37	57,772.84	71,132.00	13,359.16	18.78
DEPARTMENT: 62050 - ONE-TIME PURCHASES	224,989.72	0.00	118.24-	69,528.00	155,343.48-	223.42-
DEPARTMENT: 63000 - MARKETING/PR	10,500.00	14,166.55	113,088.57	155,610.00	32,021.43	20.58
DEPARTMENT: 64000 - INFORMATION TECHNO	67,281.10	33,660.11	486,532.77	628,448.00	74,634.13	11.88
DEPARTMENT: 65000 - CENTRAL SERVICES	2,957.24	8,825.17	95,688.40	141,665.00	43,019.36	30.37
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,475.86	160,793.32	192,192.00	31,398.68	16.34
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,080.80	13,044.32	114,669.99	167,943.00	52,192.21	31.08
DEPARTMENT: 71000 - BUILDINGS	9,215.63	49,947.75	312,322.44	432,002.00	110,463.93	25.57
DEPARTMENT: 72000 - CUSTODIAL SERVICES	724.90	46,529.95	418,802.61	600,223.00	180,695.49	30.10
DEPARTMENT: 73000 - GROUNDS	11,679.30	25,295.52	187,779.66	322,642.00	123,183.04	38.18
DEPARTMENT: 73001 - ATHLETIC FIELDS	2,468.75	4,000.00	14,580.71	30,000.00	12,950.54	43.17
DEPARTMENT: 74000 - VEHICLES	66,446.02	24,848.13	195,599.20	386,719.00	124,673.78	32.24
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	11,648.45	104,664.91	193,980.00	89,315.09	46.04
DEPARTMENT: 76000 - INSURANCE	0.00	4,823.60	215,470.21	254,659.00	39,188.79	15.39
DEPARTMENT: 77000 - UTILITIES	0.00	70,091.90	559,010.66	830,000.00	270,989.34	32.65
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	37,205.81-	0.00	37,205.81	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	183.00-	2,500.00	2,683.00	107.32
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	1,403.00	43,981.00	30,000.00	13,981.00-	46.59-
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	13,487.00	11,000.00	2,487.00-	22.60-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	854.00-	156,737.00	151,000.00	5,737.00-	3.79-
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	800.00	121,929.00	106,000.00	15,929.00-	15.02-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	4,232.00	0.00	4,232.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	2,042.91	30,458.76	36,000.00	5,541.24	15.39
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FUND: 11 - GENERAL	630,903.87	1,102,707.56	10,879,974.65	15,962,157.00	4,451,278.48	27.89
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	4,915.93	41,633.85	59,831.00	18,197.15 30.41
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	218.29	250.00	31.71 12.68
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	5,788.15	46,569.09	44,834.00	1,735.09- 3.86-
DEPARTMENT: 12200 - ADN PROGRAM	0.00	27,825.07	236,055.78	325,291.00	89,235.22 27.43
DEPARTMENT: 12201 - LPN PROGRAM	0.00	24,199.24	221,307.35	306,304.00	84,996.65 27.75
DEPARTMENT: 12202 - EMT	0.00	16,535.18	141,168.33	175,875.00	34,706.67 19.73
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	15,845.47	143,002.06	203,362.00	60,359.94 29.68
DEPARTMENT: 12210 - AGRICULTURE	1,140.00	4,211.77	37,330.57	60,593.00	22,122.43 36.51
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,442.40	14,573.59	103,058.02	107,845.00	3,344.58 3.10
DEPARTMENT: 12220 - JOHN DEERE AG TECH	790.94	16,869.24	124,549.95	177,517.00	52,176.11 29.39
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	1,000.00	1,000.00 100.00
DEPARTMENT: 12230 - AUTO MECHANICS	699.45	8,290.16	85,138.08	104,256.00	18,418.47 17.67
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	12,640.41	99,699.26	140,903.00	41,203.74 29.24
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	10,999.61	58,986.22	78,457.00	19,470.78 24.82
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,437.62	93,396.02	125,743.00	32,346.98 25.72
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00 100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	0.00	690.00-	0.00	690.00 0.00
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	1,750.00	1,750.00 100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	1.00	43,951.00	43,950.00 100.00
DEPARTMENT: 12273 - WELDING	16,630.67	23,704.93	180,905.18	279,020.00	81,484.15 29.20
DEPARTMENT: 42005 - DEAN OF TECHNICAL	725.00	14,536.09	121,073.10	433,202.00	311,403.90 71.88
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	15,500.00	15,500.00 100.00
FUND: 12 - PTE FUND	21,428.46	211,372.46	1,733,402.15	2,685,684.00	930,853.39 34.66

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	3,445.06	22,725.32	35,289.91	96,979.61	58,244.64 60.06
DEPARTMENT: 50006 - FOOTBALL	0.00	225.00	225.00	1,680.00	1,455.00 86.61
DEPARTMENT: 50002 - WOMEN'S BASKETBALL	0.00	130.00	3,136.17	2,721.72	414.45- 15.22-
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	99.04	9,739.47	12,138.17	2,398.70 19.76
DEPARTMENT: 50001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39 100.00
DEPARTMENT: 50000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.15	297,852.30	148,926.15 50.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,101.13	2,117.25	2,906.71	789.46 27.16

DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	3,361.75	3,030.51	331.24-	10.92-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	9,440.80	17,936.77	8,495.97	47.37
DEPARTMENT: 31000 - COMMUNITY SERVICE	57.80	1,291.81	4,884.69	14,500.00	9,557.51	65.91
DEPARTMENT: 55007 - BASEBALL	0.00	67.96	18,877.62	20,000.68	1,123.06	5.62
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,515.47	5,383.47	9,850.00	4,466.53	45.35
DEPARTMENT: 55013 - DANCE TEAM	0.00	682.34	2,584.98	4,073.03	1,488.05	36.53
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	439.52	1,354.36	1,768.22	413.86	23.41
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	878.94	932.98	54.04	5.79

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FUND: 14 - ADULT SUPPLEMENTARY ED	3,502.86	30,277.59	246,200.56	486,521.09	236,817.67	48.68
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04/03/19 Annual Budget Report Ending 03/31/19 Page: 4

Fiscal Year: 2019 Options - All Statuses FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail	
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,548.28	18,498.13	42,496.99	23,998.86	56.47
DEPARTMENT: 94000 - STUDENT CENTER	5,782.32	14,354.86	93,399.92	218,091.00	118,908.76	54.52
DEPARTMENT: 95000 - STUDENT HOUSING	4,597.95	157,651.40	1,727,116.68	2,725,630.00	993,915.37	36.47
DEPARTMENT: 98000 - COSMETOLOGY	768.73	20,763.51	97,906.58	146,695.55	48,020.24	32.73
DEPARTMENT: 97000 - BOOKSTORE	35,004.70	23,518.66	234,802.11	434,925.00	165,118.19	37.96
DEPARTMENT: 91000 - ARENA	0.00	0.00	280.66-	0.00	280.66	0.00

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FUND: 16 - AUXILIARY ENTITIES	46,153.70	218,836.71	2,171,442.76	3,567,838.54	1,350,242.08	37.84
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04/03/19 Annual Budget Report Ending 03/31/19 Page: 5

Fiscal Year: 2019 Options - All Statuses FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail	
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	10,329.69	13,000.00	2,670.31	20.54
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	16,448.58	16,573.00	124.42	0.75
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	1,000.00	4,193.80	3,193.80	76.16
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	458.92	458.92	1,000.00	541.08	54.11
DEPARTMENT: 12273 - WELDING	0.00	0.00	18,346.54	123,359.25	105,012.71	85.13
DEPARTMENT: 14010 - AO-K	0.00	0.00	1,747.37	2,058.58	311.21	15.12
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	75.88	215.89	275.19	59.30	21.55
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	1,776.22	1,776.24	0.02	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	1,489.76	1,489.76	0.00	0.00

		Garden City Community College					
DEPARTMENT:	50000 - DEAN OF STUDENT SE	0.00	0.00	99,518.98	100,106.30	587.32	0.59
	DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	2,585.41	2,585.41	0.00	0.00
	DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	8,520.00	8,520.00	100.00
	DEPARTMENT: 11040 - SCIENCE	3,264.77	1,500.00	45,865.49	143,133.65	94,003.39	65.68
	DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
	DEPARTMENT: 50000 - DEAN OF STUDENT SE	81.17	21,601.48	143,782.77	316,206.00	172,342.06	54.50
	DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	4,739.80	41,419.00	60,424.00	19,005.00	31.45
	DEPARTMENT: 11040 - SCIENCE	0.00	2,266.20	21,018.82	53,352.00	32,333.18	60.60
	DEPARTMENT: 42005 - DEAN OF TECHNICAL	12,211.00	3,905.87	40,107.02	71,481.00	19,162.98	26.81
	DEPARTMENT: 11040 - SCIENCE	0.00	0.00	1,587.62	29,000.00	27,412.38	94.53
=====							
FUND:	22 - RESTRICTED GRANTS	15,556.94	34,548.15	434,473.08	935,309.18	485,279.16	51.88

04/03/19 Annual Budget Report Ending 03/31/19 Page: 6

Fiscal Year: 2019 Options - All Statuses FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail	
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	22,000.00	100.00	
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	16,797.94	100.00	
DEPARTMENT: 50000 - DEAN OF STUDENT SE	4,297.86	3,375.00	122.86-	11,685.00	64.27	
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	4,550.00	4,550.00	0.00	
=====						
FUND:	23 - OTHER RESTRICTED FUNDS	4,297.86	4,427.14	55,032.94	46,307.94	84.15

04/03/19 Annual Budget Report Ending 03/31/19 Page: 7

Fiscal Year: 2019 Options - All Statuses FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	887.60	750.00	137.60-
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	1,985.07	17,642.16	135,196.84	117,554.68
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	9,901.55	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	16,661.99	130,695.60	162,461.00	31,765.40
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	160.00-	4,519.28	4,874.00	354.72
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	10,636.33	88,236.02	129,653.00	41,416.98
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	3,462.79	34,820.54	39,840.00	5,019.46
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00-	37,500.00-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,429.00	22,261.40	37,500.00	15,238.60
=====					

FUND: 24 - ADULT EDUCATION 0.00 35,015.18 261,562.60 482,676.39 221,113.79 45.81

04/03/19 Annual Budget Report Ending 03/31/19 Page: 8

Fiscal Year: 2019 Options - All Statuses FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	15,965.00	15,965.00	0.00 0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	10,837.38	984,035.00	973,197.62 98.90
=====					
FUND: 61 - CAPITAL OUTLAY	0.00	0.00	26,802.38	1,000,000.00	973,197.62 97.32

04/03/19 Annual Budget Report Ending 03/31/19 Page: 9

Fiscal Year: 2019 Options - All Statuses FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	40,634.72	42,142.92	490,006.19	663,940.47	133,299.56 20.08
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	2,500.00	2,500.00 100.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	500.00	500.00 100.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	591.18	26,673.60	33,700.00	7,026.40 20.85
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	1,269.02	7,122.03	22,845.46	15,723.43 68.83
=====					
FUND: 71 - ACTIVITY/ORGANIZATION FD	40,634.72	44,003.12	523,801.82	729,485.93	165,049.39 22.63

Garden City Community College

04/03/19

Annual Budget Report Ending 03/31/19

Page: 10

Fiscal Year: 2019

Options - All Statuses

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	3,456.00	44,000.00	40,544.00	92.15
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	1,000.00	44,000.00	43,000.00	97.73
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	8,699.00	25,000.00	16,301.00	65.20
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	8,809.00	25,000.00	16,191.00	64.76
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	1,104.00	35,000.00	33,896.00	96.85
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	4,273.00	155,000.00	150,727.00	97.24
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	3,962.00	40,000.00	36,038.00	90.10
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	1,772.00	30,000.00	28,228.00	94.09
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	19,145.00	30,000.00	10,855.00	36.18
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	6,600.00	30,000.00	23,400.00	78.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	25,700.00	20,000.00	5,700.00-	28.49-
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	6,556.00	10,000.00	3,444.00	34.44
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	13,975.00	32,000.00	18,025.00	56.33
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	11,000.00	11,000.00	100.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	16.00-	24,256.00	28,000.00	3,744.00	13.37
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	2,347.00	11,000.00	8,653.00	78.66
DEPARTMENT: 11030 - ART	0.00	0.00	12,800.00	12,000.00	800.00-	6.66-
DEPARTMENT: 11031 - DRAMA	0.00	0.00	8,750.00	9,000.00	250.00	2.78
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	7,850.00	15,000.00	7,150.00	47.67
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	70,340.00	80,000.00	9,660.00	12.08
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	8,551.00	5,000.00	3,551.00-	71.01-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	24,904.00	20,000.00	4,904.00-	24.51-
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	1,274.00	26,812.47	21,000.00	5,812.47-	27.67-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	750.00-	6,718.00	11,000.00	4,282.00	38.93

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	508.00	298,379.47	743,000.00	444,620.53	59.84
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Garden City Community College
3/31/2019

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 45,306.09	0.0000%
State Municipal Invest. Pool	\$ 3,974.45	2.0000%
Landmark National Bank	<u>\$ 5,020,291.73</u>	2.4300%
	<u>\$ 5,069,572.27</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Commerce Bank	CD	\$ 2,000,000.00	2.4100%	2/11/2019	5/11/2019
American State Bank	CD	\$ 1,000,000.00	2.3600%	6/22/2018	6/22/2019
Landmark Natl Bank		\$ 1,000,000.00	2.4500%	2/9/2019	8/9/2019
Landmark Natl Bank		\$ 1,000,000.00	2.5000%	2/9/2019	11/9/2019
Landmark Natl Bank		\$ 2,000,000.00	2.5500%	2/9/2019	2/9/2020
		<u>\$ 7,000,000.00</u>			
 Total		<u><u>\$ 12,069,572.27</u></u>			

Agenda No: II-11

Date: April 9, 2019

Topic: JCVT Metal & Fine Arts Lab Roof Replacement Project

Presenter: Dr. Ryan J. Ruda

Background Information:

The original John Collins Vocational Tech building was originally constructed in 1974. The building is 33,628 sq. ft. consisting of 18 instructional areas, 10 classrooms, 6 shop areas on the main floor and 2 shop areas on the mezzanine. In 1982 two additions were completed to the building totaling 46,974 sq. ft., including space for graphic arts, building trades, auto mechanics and agriculture. In 2008 the masonry lab was remodeled to accommodate the welding program. In 2009 a New fire alarm system was installed. In 2010 the publications lab was remodeled. In 2013 the animal science/meats lab was expanded. The original metal roof over the John Deere and wood shops is at the end of its life. It has numerous leaks and needs replaced as soon as possible. Also, at the fine arts building, the original gravel roof over the art lab is at the end of its life. These roofs have had numerous patches and repairs done over the years.

An RFP, with the assistance of G.M.C.N. architecture, was issued and sent out to three contractors. Bids were received from two; D.V. Douglass Roofing, Inc., Garden City, Kansas and Wray Roofing., Newton, Kansas. Administrations recommendation is to accept the best proposal for the base bid and alternate #2 from D.V. Douglass Roofing, Inc.

D.V. Douglass Roofing, Inc.:	\$173,750.00
Wray Roofing., Newton, Kansas.:	\$199,400.00

Budget Information:

Capital Funds: FY 2019

JCVT Metal & Fine Arts Lab Roof replacement- \$173,750.00

Recommended Board Action:

Authorize Administration to accept the proposal and enter into an agreement with DV Douglass Roofing, Inc. for \$173,750.00 for replacement of JCVT Metal & Fine Arts Lab Roofs.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

BID TABULATION FORM

A Roof Replacement Project for GARDEN CITY COMMUNITY COLLEGE

Garden City, Kansas
Architect Project No. 201841
April 3, 2019, 2:00 p.m.

CONTRACTOR	ADDENDUMS REC.	BID BOND 5%	BASE BID PROPOSAL (John Collins)	ALTERNATE #1 PROPOSAL (DPAC)	ALTERNATE #2 PROPOSAL (Fine Arts)	TOTAL BID PROPOSAL (BB,Alt.#1,Alt.#2)
D.V. Douglas Roofing Garden City, Kansas	1. x	5%	\$159,000.00	\$126,000.00	\$14,750.00	\$299,750.00
	2.					
Wray Roofing Newton, Kansas	1. x	5%	\$178,400.00	\$138,900.00	\$21,000.00	\$338,300.00
	2.					

Agenda No: II-E

Date: April 11, 2019

Topic: Resolution 2019-01
Non-renewal of contract

Presenter: Dr. Ryan J. Ruda

Background Information:

Administration will be presenting information regarding the non-renewal of one employment contract.

Budget Information:

NA

Recommended Board Action:

Approve Resolution 2019-01 directing the Clerk of the Board of Trustees to give written notice to of non-renewal of contract for the 2018-2019 school year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

Incidental Information

April 2019

Ryan Ruda, President/Vice President for Instruction:

Technical Education and Workforce Development

The Tech Ed division is focused on finishing the current semester while looking ahead to next year, already. Recruitment of new students is a critical piece to the role of an instructor in the Tech Ed division, and our current staff works hard on a daily basis to promote and market each of their programs to all prospective students and parents. The Advisory Council meetings are coming to a close. They have been very successful this year, as a record number of attendees have been involved with the programs.

Here are some of the other major highlights from Tech Ed and Workforce Development:

Technical Education:

- John Deere
 - There are currently 17 new students under contract for next fall. This is ahead of recent numbers at this time in the semester.
 - Faculty have participated in recruiting events in eastern Colorado and western Kansas.
 - The American Implement – GCCC Tech Program “commercial” is now available on Facebook and other social media outlets.
 - John Deere graduation ceremony is set for Friday, May 2 at 12:00pm at Samy’s Restaurant.
- Fire Science
 - The College is working collaboratively with Colby Community College, Seward County Community College, Dodge City Community College, and NW Tech College on an MOU that would arrange for GCCC to provide all Fire Science classes to these colleges and communities. GCCC is currently the only Fire Science AAS program in the western half of the state and has an opportunity to partner with a variety of other communities to provide certified fire personnel.
 - At the current time, the GCCC Fire Science program is partnering with at least 4-5 counties to provide FF-1 and Haz-Mat classes to local citizens.
- Agriculture/Animal Science/Rodeo
 - Faculty are attempting to visit every high school within the SW District of FFA to recruit and share information regarding the Production Ag program at GCCC.
 - The 52nd Annual GCCC College Rodeo will be held April 5-7.
 - GCCC will be hosting the Meat and Food Science contest on April 17. This event will bring over 100 high school students to campus.
- Criminal Justice
 - Faculty and students will be going to Lakin to assist with an “active shooter” scenario at the Kearney Co Hospital.
 - The “Ride for the Future” event will be held on April 27. This event raises thousands of dollars for scholarships for DPS students.
 - February 5, 2019 – faculty met with Congressman Marshall’s Deputy to discuss the impact movement for ALZ/Dementia and the impact education for the community, professionals and caregivers will have as GCCC Allied Health continues to work with developing partnerships to address these issues.

 - Upcoming: GCCC is partnering with the ALZ organization to present a public Alzheimer’s Community Forum April 11 at Pauline Joyce Fine Arts Bldg.
- Cosmetology
 - Faculty hosted eight local salon owners and operators (and former students) to the semi-annual Advisory Council meeting on April 1. This was the most successful meeting in quite some time.

Several great ideas were exchanged and the visitors also toured the facility to see the improvements.

General Education

ART

1. Art club Trip to Denver with 22 students and professors to visit galleries and museums 04/04-07/2019
2. Mercer Gallery hosting the photographs of Megan Ford Willingham, ESU Professor of Art through April
3. Partnership with HPPR and Tumbleweed festival successfully produced its first show and workshop 03/21 to numerous community members. Martin Gilmore was impressive and impressed with our Campus.

College Players:

1. Will produce Beth Henley's Pulitzer Prize winning play, Crimes of the Heart April 4-7.
2. We have been in discussion with Garden City Recreation to produce a summer musical more information will be made available at the next board meeting.

Admissions

Monday, April 25

- St. Francis Career Fair & College Expo
Wednesday, April 3
- Garden City High School Academic Signing Day
Thursday, April 25
- Lakin High School/Holcomb High School/Band Enrollment Day
Friday, April 26
GCHS Enrollment Day
- Saturday, April 27
Enrollment Day

Student Health

April Evenst

- SIDNE- simulated impaired driving experience
- What were you wearing? April 1st- Domestic Violence Awareness Month Library Breezeway

March Events

- Vision Screening: GC Vision Source 42 screenings

Registrar's Office

We received VA approval of our most recent academic catalog submitted last semester. The Kansas Commission on Veterans' Affairs Office completed its review of the 2018-2020 Academic Catalog for GCCC. We received the final approval letter (dated March 27) on April 4, 2019, with effective approval as of August 13, 2018. Our Assistant Registrar, Donna Boese, worked with the VA Program Consultant and submitted all reference materials required for the review. Donna also serves as the VA Certifying Official for GCCC.

Commencement speaker tryouts are scheduled for Monday, April 8. We received a total of five applications. There will be two students and one alternate student selected to present their speeches during the graduation ceremony on May 3. The title of this year's message will be, "*Because of GCCC: Community around Me, Opportunity before Me, Values within Me,*" which reflects the overall mission of GCCC and addresses our institution's commitment to lifelong learning.

Vice President for Administrative Services/CFO, Karla Armstrong:

Operations:

- Met with Integrated Consulting Engineers. Beginning initial phases of Master facilities planning
- Coordinating summer projects: South Tunnel Cap Replacement & Hydronic Hot Water Pipe replacement. Lee Construction & Tatro Plumbing
- Released RFP and specs for summer roofing projects.

- Met with C&C group do to discuss building controls
- Coordinating all remodels with Faculty and Staff.
- Met with Ellucian to discuss Colleague SaaS options.
- Meeting with Tatro plumbing to discuss options for hot water tanks in DPAC.

Maintenance:

- Remodeled three classrooms in the annex building.
- Repaired coil in fine arts on unit.
- Hydronic repair at DPAC in the tunnel.
- Paint hallway outside of football offices.
- Called mechanical contractor in to repair underground leak just west of science and math.
- Called roofing contractor to fix roof leak in the student commons area of res. life. This job is complete.
- Continued to keep work orders at around 35 per day.
- Garbage disposal replacement, lock replacement, plumbing electrical, furniture moving.
- Remodel the IT department.
- All remodels have new ceiling, carpet, cove base, paint and new supply registers.

Information Technology:

- We completed the last of the access points and cameras around campus so the project is now 100 % complete.
- We have started working with the grounds department to mount the necessary poles to begin providing network access at the softball fields. This will allow for video streaming coverage of the Softball games as well as access to the internet for viewers and teams.
- IT has begun testing and rolling out Skype for Business 2019 and Microsoft Office 2019 to staff, faculty and lab machines.
- IT has also completed implementation of Microsoft SCCM which will allow us to re-image machines and pushout software updates much more effectively.

Grounds:

- Work Orders.
- Mow all Campus.
- Turning on irrigation Main Campus and East Campus, replaced broken sprinkler heads, Valves.
- Prep for Softball and Baseball games.
- Help remove items from Fine Arts Basement.
- Help with I.T remodel.

Custodial:

- March, Dinner Theatre
- March 27, GWAC junior high school music festival 150 students on campus
- March 29, KSHSAA regional music festival 300 students on campus
- April 4- 7 Theatre Play No Exit
- April 13, Clean up for endowment auction @ 3I bldg.
- April 13, Teachers Piano Festival held in Fine Arts Bldg.

Set-ups:

- Monthly Board Meetings Held in Endowment Room
- April 10, Set-up Endowment Auction
- April 15, Clean-up bleachers prep for banquets, commencement
- April 18, set-up Ambassador Banquet Held in Endowment Rm.
- April 2, Athletic Banquet
- April 24, SGA Banquet
- April 25, Retirement Reception
- April 25, SSS Banquet
- April 26, Track Meet @ Football Stadium

- Hired Temp – Custodian
- Completed Work Orders

Transportation:

- March was a busy month with many Track, Baseball and Softball trips, unfortunately several of the Baseball and Softball trips had to be postponed due to weather conditions. Most of these trips will be rescheduled in April.
- March was also a rough month mechanically for our fleet.
 - o Minivan #63 was damaged while parked in a garage in Biloxi MS, estimates for repair are \$1,500 to \$4,500.
 - o Bus #1 has a persistent slow coolant leak, we have replaced a cracked radiator hose, bad drain valve and leaking coolant level sight glass, and still there is a loss of coolant. It will be in for additional repair the week of April 1st. Bus #1 also has an electrical problem where the front panel master switch will not cause the engine to turn off, the rear compartment service switch is still functional so the bus is still usable but it is awkward for the driver to open the rear compartment to shut down the bus. This has happened before and the cause was a defective master switch and possibly a bad multiplexer gateway. I have ordered a replacement switch and will replace it. We have a replacement gateway module if the switch is not the cause of the problem.
 - o The Meats refrigerated truck had to be towed in for repair, with the symptoms being no oil pressure and several engine warning indicators it was not prudent to attempt to drive it in. We suspect at a minimum that the oil pressure sending unit is bad, it also has a problem with the fuel distribution rail seals allowing fuel to drain back from the engine causing hard starting.

Fleet Utilization

#	Vehicle	End Miles	Dist.
#50	2012 FORD FUSION	252,510.40	3,363.90
#51	2012 FORD FUSION	236,735.90	1,739.50
#52	2012 FORD FUSION	219,733.10	2,918.90
#55	2017 CHEVROLET IMPALA	36,275.70	1,301.50
#60	2011 DODGE GRAND	196,024.80	1,190.70
#61	2011 DODGE GRAND	115,544.80	3,622.00
#62	2016 DODGE GRAND	72,814.40	2,728.10
#63	2016 DODGE GRAND	72,441.90	11,134.60
#74	2005 CHEVROLET EXPRESS	168,571.10	0
#75	2005 CHEVROLET EXPRESS	185,344.00	902.3
#76	2004 GMC SAVANA	186,526.00	877.4
#77	2013 FORD E-SERIES WAGON	110,280.60	572.3
#85	2009 DODGE GRAND	266,360.40	370.1
#87	2009 DODGE GRAND	283,844.20	193.4
#88	2009 DODGE GRAND	99,240.80	1,371.20
#89	2010 DODGE CARAVAN	236,544.60	296.1
BUS#1	2012 MCI J 4500	343,081.90	755.7
BUS#2	1998 INTERNATIONAL MINI	526,134.20	0
BUS#4	1998 MCI 102E SERIES	634,056.10	2,794.1
BUS#5	2013 FORD F550 BUS CONV.	126,691.80	257.4
BUS#8	2011 MCI J4500	327,641.70	4,177.4

Human Resources Board Report

New Employees:

Liandro Rodriquez- Technical Admissions Representative (Started 3/18/2019)

Jesse Ornelas- Assistant Football Coach/ Super Circuit Coordinator (Started 3/25/2019)

Changes:

Effective April 1, 2019 TJ Horton, Head Athletic Trainer, has transitioned from Full-time to Part-time

Open Positions:

Currently, there are eleven position postings, which includes four online adjunct positions

Coordinator of Accommodations- Offer accepted with a start date of June 3, 2019

VP for Instructional Services- Scheduled interviews

Physics/Math Instructor- Scheduled second interviews

English Adjunct Instructor- Interviews held. Working on contract process with Phil.

Athletic Director

Head Women's Soccer Coach

Chemistry Instructor

Online Positions:

Speech Online Adjunct Instructor

Early Childhood Education Online Adjunct Instructor

English Online Adjunct Instructor

Math Online Adjunct Instructor

Projects for the Human Resources Department include continuing with procedural review, working on the development of employee and faculty handbooks as well as researching HRIS platforms.

Bookstore:

The bookstore is working hard to get new merchandise loaded onto the website store. They are going to continue to load images and descriptions and hope to be done by the end of the month. We are also investing in some new fixtures, to help promote and increase our clothing and gift sales.

The bookstore is also looking into purchasing a trailer that we can sell merchandise out of during games, we think this will help with weather conditions not being accommodating and also may allow us to sell at more sporting events.

Print Shop

- Designed and printed promotional materials, posters, tickets, digital advertisements, and the full program for the 2019 Rodeo
- Designed and printed promotional materials, including posters, table tents, digital graphic displays, tickets, bid cards, and digital advertisements for the 2019 Endowment Auction
- Designed cosmetology pop-up banners
- Designed, printed, and constructed Alumni and 100th Anniversary photo frames for use during all upcoming celebrations
- Designed and printed diplomas and certificates for upcoming graduations
- Designed a new super circuit logo (waiting for approval)
- Designed digital ads for the online campus for social media and state-wide newspapers
- Processed 123 print and design requests from March 13 to April 2—this includes basic copy, special print, and assisted design jobs

Public Relations

- Met with over 100 Alumni during the Home Show at the Finney County Exhibition Building
- Promoted the following events with press releases, radio interviews and recordings, social media posts, and free web calendar advertising
 - o Mercer Gallery “The Beauty Mask” show
 - o Living Room Concert with Martin Gilmore
 - o Crimes of the Heart play
 - o Hunter Education Classes
 - o Endowment Auction
 - o JROTC Pathfinder Challenge
 - o Welding Competition
 - o Alzheimer’s Community Forum
 - o DPS Women on Target
- Organized a small “Birthday” party on the GCCC campus to launch the college into the 100th Anniversary celebration
- Identified winners of the 100th Anniversary scholarship contest and continue to work to notify and award those \$200 scholarships
- Recorded and produced an unveiling video for the Endowment Association’s Camaro Raffle
- Sent 8 press releases about events at GCCC to local media personnel

Marketing

- Purchased a web-based video editing software and launched a Freshman \$500 Campaign on social media
- Marketed the upcoming Enrollment days for local high schools on social media using geo- fencing techniques
- Secured personnel and video and digital marketing programs for the grant-funded women in tech/fire science commercial; commercial shoot took place on April 1 & 2

Business Office

- The business office staff will be assisting with the Rodeo the first weekend in April. We will collect entry fees, write the prize checks and assist with the gate bags.
- We have been working with both instructional deans on course fees. We analyze the past fees, reconcile the current fees, and prepare a list for the course fees for next academic year for approval.
- The payroll department processed payroll for 391 employees, which includes 32 online adjunct contracts. We currently have 16 out of state online adjunct instructors.
- Payroll has also been working on 2016-2018 KPERS audit. We have collected and sent data to KPERS regarding the audit.
- Lump Sum notification has been sent to faculty members per K.S.A. 74-4940. This option allows lump sum payout for their base contract in May payroll for those faculty members whose contractual duties have been met by the May payroll date.

Vice President for Student Services/Assistant Athletic Director:

Student Activities and Intramurals

Intramurals is working on setting up dates and times for both paintball and bubble soccer for April and potentially May depending on availability.

Tuesday, April 2 at 1:30, BTSC Theater Room- Pizza with the President

Tuesday, April 2 at 7:30pm, BTSC Portico- Concert with A.B. Licon

Tuesday, April 9 from 1:00-3:00pm, BTSC Basement- Make-it Take-it Tuesday: Succulents

Wednesday, April 17 from 12:00-4:00pm, GCCC Campus- SGA Earth Day: Adopt-A-Spot

Tuesday, April 23 from 1:00-3:00pm, BTSC Basement- Make-it Take-it Tuesday: Cross Stitch

Wednesday, April 24 at 5:30pm, DPAC- SGA Banquet

Thursday, April 25 from 12:30pm-4:30pm and Friday, April 26th from 12:00-4:00pm, BTSC Theater Room- SGA Allocations

Tuesday, April 30 from 1:00-3:00pm, Quad- Ice Cream Bar

Buster Bikes is running smoothly. We are taking some bikes to get tires and chained looked at on Wednesday, April 3. Students have been loving the access to bikes!