

MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
June 12, 2018

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Leonard Hitz, Steve Martinez, Blake Wasinger, Terri Worf

Others Present: Craig Atkinson, National American University
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Robin Bergkamp, Community Member
Holly Chandler, Reading Instructor
Emily Clouse, Vice President of Administrative Services
Matt Clouse, Community Member
Nicole Dick, Math Instructor
Mark Douglass, Community Member
Toni Douglass, Community Member
Rodney Dozier, GCCC Chief of Police
Joanie Erskin, Community Member
Joel Erskin, Community Member
Jeanie Ferguson, ESL Instructor
Dr. Glendon Forgey, Vice President for Business Affairs
David Fox, Community Member
Amber Friend, *Garden City Telegram*
Randy Grisell, Attorney for Garden City Community College
Josh Harbour, *Garden City Telegram*
Phil Hoke, Drama Instructor/Faculty Senate
Micah Koksall, Counselor/ SGA Advisor
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services
Jean Lamfers, Attorney
Barbara Larson, Community Member
Robert Larson, Community Member
Robert Lewis, Community Member
Craig Lurtz, Transportation Coordinator
Jaquelyn Messinger, Dean of Institutional Effectiveness, Research, and Planning
Mariano Muniz, GCCC Police
Kathy Nance, Community Member
Mark Nance, Community Member
Stewart Nelson, Community Member
Chuck Pfeifer, Dean of Workforce Technology
Jake Price, Community Member
Lon Pishny, Community Member
Derek Ramos, Director of Facilities
Ryan Ruda, Vice President for Instruction/Student Services
Kevin Schlegel, Assistant Athletic Director
Melissa Sowers, Community Member
Herbert Swender, President
H. J. Swender, Community Member
Phil Terpstra, Dean of Academics
Zach Worf, Community Member

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.

Chair Martinez congratulated all GED Graduates. Sunday, June 10, forty-three of the sixty graduates walked across the stage to receive their diploma. Chair Martinez thanked GED staff, faculty, administration and all that attended.

INTRODUCTION OF NEW EMPLOYEES:

Dr. Herbert Swender, Sr. introduced new employee Dr. Glendon Forgey, Vice President for Business Affairs/CFO. Dr. Swender welcomed the new GCCC employee and presented him with a GCCC Broncbuster lapel pin.

OPEN COMMENTS FROM THE PUBLIC:

Chair Martinez noted that five individuals had signed up to address the board. Each individual signed up to speak, will be allowed five minutes each. Chair Martinez reminded individuals that there is no extension of time permitted and matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from any discussion. Community members expressed their opinions regarding GCCC administration and the Athletic Programs, clarification of policy governance, and questions from two presenters that the community would like the Board to address.

Chair Martinez thanked all for sharing their comments with the board.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender noted that GCCC had partnered with St Catherine Hospital, Safe Kids Finney County, Child Nutrition and Wellness and Live Well Finney County to host the 2018 Healthy Summer Kickoff on May 24. Kids were able to get up and close to see the Lifeteam helicopter and Garden City Fire Department fire truck. Adults had the opportunity to visit with health service professionals and learn about services offered in our community.

Dr. Swender shared that Computer/Science Instructor, Ron Carlson and GCCC Student teams hosted area high school students at our summer Cyber Security Camp on June 5. Students were able to learn computer fundamentals about computer security and were able to choose elective sessions to match their interests. Students especially enjoyed the hands on computer hardware activities and programming robotic cars!

Dr. Swender announced that Garden City Community College HLC Accreditation Team successfully completed the Higher Learning Commission's Assessment Academy in Chicago this week. The HLC Assessment Academy provides participating institutions a structured, mentor-facilitated, four-year program aimed at advancing and accelerating an institution's efforts in their commitment to assess and improve student learning.

Dr. Swender reported that GCCC participated in the Beef Empire Day parade this past Saturday June 9. Dr. Swender went on to express his thanks to the GCCC individuals that walked in the parade and handed out candy.

Sunday, June 10, forty-three of the sixty students of Garden City Community College GED Program participated in walking across a stage to receive their GED Diplomas. Dr. Swender noted that this was one of the largest graduating GED class at GCCC.

Chair Martinez thanked Dr. Swender for his report.

June 12, 2018

REPORT FROM FACULTY SENATE:

Faculty Senate Phil Hoke, Faculty Senate/Drama Instructor reiterated concerns that had previously been brought to the board about the HLC Accreditation Process and presented the board and attending media with an additional document for review.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. Item E Approval of engagement letter with McAnany, Van Cleave & Phillips, P. A. legal services was removed for discussion and separate vote.

Chair Martinez then asked for a motion approving consent agenda items II A-D and F.

Motion:

Worf moved, seconded by Crist to approve consent agenda items, II A-D and F as presented.

Trustee Douglass requested a correction to the May 8 minutes, page 7. Dates should read June 12, 2018. Minutes will be corrected and posted. A brief discussion to clarify some items regarding financials and how to read them, out of state scholarship amount, and auditors, and revision of appointments

Trustee Worf revised her previous motion.

Worf moved to revise the above motion, seconded by Crist to approve consent agenda items, II A-D and to remove items E - approval of engagement letter with McAnany, Van Cleave & Phillips, P. A. legal services, and F - Revision of appointment for Chief Financial Officer.

Brief discussion to clarify the appoint of the new Chief Financial Officer.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 8, 2018, May 16, 2018, June 4, 2018)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$50,000, as presented

D-1 Ellucian Annual Software Agreement

For: Annual Maintenance Agreement

Vendor: Ellucian

Amount: \$299,754.00

(Supporting documents filed with official minutes.)

OTHER ACTION:

(E) APPROVAL OF ENGAGEMENT LETTER, MCANANY, VANCLEAVE & PHILLIPS:

Trustees determined at the May 16, 2018, special meeting to retain an independent investigator regarding the May 8, Faculty Senate Executive Committee document.

Motion:

Worf moved, seconded by Douglass to approve consent agenda item E – Engagement Letter, McAnany, VanCleave & Phillips.

Trustee Hitz questioned the presenter of this proposal. Dr. Swender clarified that this decision was at the pleasure of the GCCC Board. Trustee Worf reiterated that the investigator has no connection to Garden City, the college or any board member. The investigation will be fair and impartial.

Chair Martinez called for the vote.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

(F) APPROVAL OF APPOINTMENTS FOR CHIEF FINANCIAL OFFICER:

GCCC’s Chief Financial Officer/Vice President of Business Affairs was hired June 1, 2018. The following revisions are suggested.

Authorized Signature Glendon Forgey
College Treasurer..... Glendon Forgey
Alternate Designated Agents for KPERS..... Glendon Forgey

Motion:

Douglass moved, seconded by Crist to approve consent agenda item F – Approval of Appoints for Chief Financial Officer as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual General Executive Constraints, Compensation/Benefits

Trustees agreed to accept the monitoring report as presented.

REVIEW OF MONITORING REPORT:

Monitoring report reviews were tabled until the July 10, 2018 meeting.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual ends, Academic Advancement

No changes were recommended.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported that Lona DuVall, President and CEO, has been out of town with a family emergency so he has no report.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- President Swender and Trustee Crist attended KACCT meetings June 1-2 at Kansas City Kansas Community College.

- There was a Higher Learning presentation that was very informative.
- Officers were elected.
- Adjunct General of Kansas, Major Lee Taffanelli, and associate Major Hollingsworth presented tuition information provided to Kansas National Guard members. Dr. Swender delivered their introductions.
- Discussed concurrent enrollment. Community college view of concurrent enrollment differs from Kansas Board of Regents.
- Trustee Crist participated in a KCK tour of technical facilities. Trustee Crist was very impressed.

REPORT ON Higher Learning Commission:

Ryan Ruda, Vice President of Instruction/Student Services, reports that the HLC team (comprised of five faculty and staff) attended the Assessment Academy in Chicago the first week of June. The team took part in roundtable discussion where they presented their success. Ruda went on to certify that GCCC has successfully completed Assessment Leadership Academy and that processes are in place to assess student success. Ruda went on to draw Trustee’s attention to the GCCC strategic plan, 2019 and Beyond: A Clear and Present Future, A Strategic Plan for 2019 and the Future. Ruda presented the document for board review and input. Action will be taken at the July meeting. Ruda had no additional information to add regarding the HLC site visit since the June 4 special board meeting.

OWNERSHIP LINKAGE:

Trustee Douglass reported that she had received a phone call from Donna Gerstner, Ms. Gerstner has offered her services to Garden City Community College and Student Government Association in any work toward a tobacco free campus.

CALENDAR DATES:

Chair Martinez reviewed calendar dates with Trustees.

ADJOURNMENT:

Motion:

Wasinger moved, seconded by Crist to adjourn the June 12, 2018 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:25 p.m.

UPCOMING CALENDAR EVENTS:

August 7	Faculty Report
August 13	Classes Begin
August 14	GCCC Board of Trustee Meeting, 6:00 p.m.
August 25	Broncbuster Buddy Day
September 1	Broncbuster Football 7:00 p.m. at GCCC, VS Dodge City Community College
September 3	No Classes/Offices Closed in Observance of Labor Day
September 11	GCCC Board of Trustee Meeting, 6:00 p.m.
November 5-7	HLC Site Team campus visit

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board