

May 3, 2018

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 8, 2018**. The meeting will be held in the **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the **Cyber Café** next to Broncbuster Book Store, Beth Tedrow Student Center
6:00 PM Regular board meeting called to order in the **Endowment Room** of the Beth Tedrow Student Center

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public (Requests to appear will be placed on a “first-come, first-served” basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. Matters pertaining to personnel, litigation and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in this code will be observed)
- C. President’s Report
- D. Introduction of new employees
- E. Report from Student Government Association
- F. Report from Faculty Senate

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (April 10, 2018).....pg. 3
- B. Approval of personnel actions-Human Resources.....pg. 7
 - B-1 Human Resources Report.....pg. 9
 - B-2 Adjunct/Outreach Contracts.....pg. 10
- C. Financial information.....pg. 17
 - C-1 Checks processed in excess of \$50,000pg. 18
 - C-2 Revenues.....pg. 19
 - C-3 Expenses.....pg. 21
 - C-4 Cash in Bank.....pg. 27
- D. Approval of Resolutions Non-Renewal of Employment Contracts
 - D-1 Resolution 2018-04.....pg. 28
 - D-2 Resolution 2018-05.....pg. 29
 - D-3 Resolution 2018-06.....pg. 30
- E. Approval of 2018-2019 Negotiated Agreement.....pg. 31

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1 Annual Ends, Academic Advancement.....pg. 32
- B. Review Monitoring Report
 - Annual, Executive Limitations, General Executive Constraints (carried over from April)

C. Board Process and Policy Governance Review

V. OTHER:

- A. Incidental Informationpg. 54
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT
- D. Report on HLC

VI. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

May 8-10	Finals
May 28	Memorial Day, No Classes/Offices Closed
June 1-2	KACCT Quarterly Meeting, Kansas City Kansas
June 12	Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
July 4	Independence Day, No Classes/Offices Closed

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Dr. Herbert J. Swender, Sr.
President

Steve Martinez
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. *Personnel matters of non-elected personnel*
- b. *Consultation with the body's attorney*
- c. *Employer-employee negotiation*
- d. *Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. *Matters affecting a student, patient, or resident of public institutions*
- f. *Preliminary discussions relating to acquisition of real property*
- g. *Security, if open discussion would jeopardize security*

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
April 10, 2018**

Trustees Present: Jeff Crist, Leonard Hitz, Steve Martinez, Blake Wasinger, Terri Worf,

Trustees Absent: Dr. Marilyn Douglass

Others Present: Debra Atkinson, Deputy Clerk
Levi Burnfin, *Garden City Telegram*
Holly Chandler, Reading Instructor
Aaron Christensen, Assistant Football Coach, Quarterbacks Coach
Jonathan Clark, Assistant Football Coach, Defensive Backs
Emily Clouse, Vice President of Administrative Services
Peter Collins, Assistant Football Coach, Offensive Coordinator
Dallas Crist, GCCC Coordinator of Payroll
Jade Denton, Student
Mark Douglass, Community Member
Toni Douglass, Community Member
Rodney Dozier, GCCC Chief of Police
Callie Dyer, Director of Live Well Finney County Health Coalition
Eleanor Everett, Community Member
Elizabeth Everett, GCCC Student
Amber Friend, *Garden City Telegram*
Donna Gerstner, Community Member
John Green, Director of Athletic Department
Randy Grisell, Attorney for Garden City Community College
Josh Harbour, *Garden City Telegram*
Kristin Hands, Community Member
Sheena Hernandez, /English Instructor/Faculty Senate
Yulissa Hernandez, Student
Phil Hoke, Drama Instructor/Faculty Senate Representative
Tammy Hutcheson, Instructor Social Science
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services
Anthony Leogrande, Assistant Football Coach, Wide Receiver's Coach
Deb Nicholson, GCCC Comptroller
Larry Pander, Fire Science Instructor
Chuck Pfeifer, Dean of Technical/Work Force
Lon Pishney, Community Member
John Powers, Assistant Football Coach, Offensive Line Coach
Derek Ramos, Director of Facilities
Tyler Ramos, Instructor, Maintenance Tech
Lauren Rockhold, Coordinator, Student Activities, SGA Advisor
Rosa R. (last name un-decipherable)
Clay Woydziak, SGA President
Herbert Swender, President
Kristi Tempel, Director of Marketing/Public Relations
Casey Walker, Assistant Football Coach, Defensive Line Coach
Jeffery Weeast, Community Member

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.

INTRODUCTION OF NEW EMPLOYEES:

John Green, Athletic Director, introduced new employees Jonathan Clark, Assistant Football Coach, Defensive Backs, Peter Collins, Assistant Football Coach, Offensive Coordinator, Anthony Leogrande, Assistant Football Coach, Wide Receiver's Coach, Casey Walker, Assistant Football Defensive, Line Coach, Aaron Christensen, Assistant Football Coach, John Powers, Assistant Football Coach, and Offensive Line Coach.

Dr. Swender welcomed the new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

OPEN COMMENTS FROM THE PUBLIC:

Chair Martinez noted that several community members had signed up to address the board. Each person who is signed up to speak is allowed five minutes. Community members Toni Douglass, and Eleanor Everett expressed their opinions. Callie Dyer, Director of Live Well Finney County Health Coalition, spoke to share that the Finney County Health and Services Fair would be held at GCCC on May 24, 2018, from 1:00-7:00 p.m.

Chair Martinez thanked all for sharing their comments with the board.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender shared with Trustees that Brian McClendon, a research professor at KU, software designer, developer and engineer spoke to STEM students on March 22. McClendon is a founder of Google Earth and was inducted into the National Academy of Engineering in 2015. McClendon gave students a glimpse into technology of the future.

Dr. Swender noted the International Flying Farmers Toured GCCC on March 23. The group is based in Mansfield, Illinois and originally started in 1944 in Stillwater, Oklahoma. We were honored that they wanted to see our welding and John Deere programs.

Dr. Swender reported that State Treasurer, Jake LaTurner, stopped to visit about Learning Quest 529 Educational Savings Accounts. Dr. Swender enjoyed a 30-second commercial spot that will be posted to the Treasurer's website promoting Learning Quest 529 Educational Savings Accounts. Dollars in this account may be used at any four or two year accredited institutions. Even better, the State of Kansas will match up to \$600 per account. Great way to save money for higher education.

Dr. Swender shared that after spending one season as a Broncbuster assistant coach, Casie Lowden was named as the new women's volleyball coach at Garden City Community College.

Dr. Swender reported that on April 3, GCCC Criminal Justice Students practiced traffic stops. The Garden City Police Department helped with the training. Students learned how to use the lights, radio and ways to approach a vehicle on traffic stops. Another great example of hands-on training for real life situations.

The 51st annual Broncbuster rodeo was a success running April 6-8. Garden City Community College's Ean Price and his brother Ethan a Northwestern Oklahoma State University cowboy, took the top prize in the team roping competition vaulting the duo into the top three in the team roping header and heeler standings. If you want moisture, just plan a GCCC Rodeo event.

Dr. Swender noted that GCCC Reserve Officer Training Corps (GCCC ROTC) partnered with Task Force Broncbuster to host a community leadership event on campus, April 7. Task Force Broncbuster and local Boy Scout Troops 108 and 59 assisted in finishing a land navigation course at GCCC. The collaboration helped the Boy Scouts to obtain the Orienteering Merit Badge.

Dr. Swender shared with Trustees his pleasure at hosting Lt. Governor Tracey Mann at GCCC on April 9. The Lt. Governor and his staff toured facilities including Welding, Task Force Broncbuster, John Deere, Meats Judging, Cosmetology, Criminal Justice and Nursing.

Dr. Swender reminded Trustees about SGA River Cleanup, from 10:00 a.m. – 3:00 p.m., April 21. The staging area will be at Cleaver Field at 10:00 am. All are invited to help make a difference in our community.

Dr. Swender reminded everyone about the upcoming GCCC Endowment Association Annual Auction, Bootleggers Ball, held on April 13, in addition to the Chancey Williams concert scheduled for April 28. Tickets are available for purchase at the Broncbuster Book Store and GCCC Business Office. Student tickets are \$10, General Admission Tickets are \$15, and may be purchased at the door for \$20 the night of the event. Tickets are on sale now.

Chair Martinez thanked Dr. Swender for his report.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, reported that the SGA Banquet will be held on April 25 at 5:00 pm. Woydziak went on to share that many volunteers have signed up to help with the upcoming river clean up on Saturday, April 21 from 10:00 am – 3:00 pm. The City of Garden City has collaborated with SGA to help organize drop off zones for various items from the river. Woydziak expressed SGA's appreciation to community members and organizations that have donated gloves, water, use of equipment and that have volunteered to help with the effort.

Trustees thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Sheena Hernandez English Instructor/Faculty Senate President provided a written report to Trustees regarding Faculty Senate activities.

1. Faculty Senate is still working toward the annual Faculty Appreciation Luncheon. The luncheon will take place on April 27 from 11:30-1pm. If you would like to attend, please RSVP with Sheena Hernandez, president, Will Friesen, secretary, or Debbie Atkinson.
2. Faculty continue to work with administration on assessment and accreditation as well as preparing for the end of the year. To that end, faculty are taking part in an all-day assessment training on-campus April 13.
3. According to GC3, negotiations seems to be progressing well. They remark that the sessions have been productive and supportive on both sides. We are looking for a successful conclusion that will benefit the college in the next couple of weeks.

Trustees thanked Hernandez for her written report.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed

Chair Martinez then asked for a motion approving consent agenda items II A-D.

Motion:

Worf moved, seconded by Wasinger to approve consent agenda items, II A-D as presented.

Trustee Hitz initiated discussion regarding the Broncbuster Athletic Association (BAA) funds, location and expressed that he would like to visit with business office personnel about BAA accounts. GCCC Athletic Director, encouraged Trustee Hitz to contact the BAA President, as the organization is a separate entity from college similar to the college's Endowment Association.

The vote was taken.

Ayes: *Crist, Hitz, Martinez, Wasinger, Worf*

Nays:

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 20, 2018)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED RESOLUTIONS 2018-01, 2018-02, 2018-03 NON-RENEWAL OF EMPLOYMENT CONTRACTS, as presented

(Supporting documents filed with official minutes.)

OTHER ACTION:

Roof Replacement for:

DPAC, East Roof

Penka, North Roof

John Collins Vocational Building, South Roof

Pauline Joyce Fine Arts Building, West Roof.

A roof prioritization was completed to determine which roofs should be replaced. The majority of the roofs on campus are over 40 years old. The roof prioritization included looking at the areas with constant leaks and the value of the items below the roof. An RFP was released and two bids were received.

At the board's pleasure, GCCC Administration will enter into an agreement for replacement of the roofs.

Motion:

Hitz moved, seconded by Crist to award roofing replacement for DPAC, East Roof, Penka, North Roof, John Collins Vocational Building, South Roof, and Pauline Joyce Fine Arts Building, West Roof to D. V. Douglass.

There was a brief discussion regarding which contractors had been contacted to submit an RFP.

The vote was taken.

Ayes: *Crist, Hitz, Martinez, Wasinger, Worf*

Nays:

Motion carried: 5-0

MONITORING REPORTS and ENDS REPORTS:

Monitoring reports were tabled until the May 8, 2018 meeting.

REVIEW OF MONITORING REPORT:

Monitoring report reviews were tabled until the May 8, 2018 meeting.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Policy governance review was tabled until the May 8, 2018 meeting.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported the following:

- Martinez reported that FCEDC is working with a contractor on a multi housing complex.
- Pinky’s is going in downtown and scheduled to open on Monday, April 16.
- FCEDC continues to work with USD 457 to ease the childcare issues.
- FCEDC constantly works with local and new businesses.
- Demolition and construction has started on the Brewery location.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- The next KACCT meeting will be held in Kansas City, Kansas June 1-2.

REPORT ON Higher Learning Commission:

No report was given as the Higher Learning Team was attending the HLC Annual conference in Chicago.

OWNERSHIP LINKAGE:

Trustee Worf reported that she had received several compliments from a student regarding an inquiry about enrolling in GCCC on-line classes. The student spoke highly of GCCC staff and the assistance that was received when researching the alternative delivery of classes. Dr. Swender shared that a concerted focus is being placed on expanding GCCC’s on line curricula offerings this year and beyond.

CALENDAR DATES:

Chair Martinez reviewed calendar dates and noted that many end of year activities are coming up and encouraged Trustees to attend when possible.

ADJOURNMENT:

Motion:

Hitz moved, seconded by Worf, to adjourn the April 10, 2018 Garden City Board of Trustee meeting.

Ayes: *Crist, Hitz, Martinez, Wasinger, Worf*

Nays: *None*

Motion carried: 5-0

Meeting adjourned at 6:56 p.m.

UPCOMING CALENDAR EVENTS:

May 8-10	Finals
June 1-2	KACCT Quarterly Meetings, Kansas City, Kansas
June 12	Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
July 4	Campus Closed, No Classes, Independence Day
September 10	Assurance Argument is due
November 5-7	HLC Site Team campus visit

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board

Agenda No: II-B

Date: May 8, 2018

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



May 8, 2018

To: Board of Trustees
From: Alexis Saenz, Human Resources Assistant

New Hires
No new hires to report.

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/01/2018)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT CONTRACTS		
Ochs, Edward	Intermediate Rappelling-MASTER SLAVE CRIM-151-30 - 1.00 credit hour(s) HPER-159-30 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 4/3/2018 - 4/10/2018	\$ 500.00
Ochs, Edward	SWAT I CRIM-158-01 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1,000.00 4/6/2018 - 4/29/2018	\$ 1,000.00
TOTAL ADJUNCT CONTRACTS:		\$ 1,500.00
ONLINE ADJUNCT CONTRACTS		
Acevedo, Naysha	General Psychology PSYC-101-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 4/16/2018 - 5/11/2018	\$ 1,500.00
Robinson, Mark	Introduction to Sociology SOC1-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 4/16/2018 - 5/11/2018	\$ 1,500.00
TOTAL ONLINE ADJUNCT CONTRACTS:		\$ 3,000.00
NON-CREDIT ADJUNCT CONTRACTS		
Lappin, Jerry Lead Range	Women on Target-NRA Basic Pistol CRIM-315-02 - NON-CREDIT 5 contact hour(s) @ \$20.00 = \$100.00 4/14/2018	\$ 100.00
Pauley, Paul Range Assist	Women on Target-NRA Basic Pistol CRIM-315-02 - NON-CREDIT 5 contact hour(s) @ \$20.00 = \$100.00 4/14/2018	\$ 100.00

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS**
(Presented to Board of Trustees for Approval 05/01/2018)

Prewitt, Robert Lead Instructor	Women on Target-NRA Basic Pistol CRIM-315-02 - NON-CREDIT 10 contact hour(s) @ \$20.00 = \$200.00 4/14/2018	\$	200.00
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TOTAL NON-CREDIT ADJUNCT CONTRACTS:		\$	300.00

SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2018

DEERFIELD - USD 216

Bowser, Lisa	Monitor Online Class C.N.A - HELR-1023-SW 3/5/18 - 5/11/18	\$	375.00
Gerwitz, Ryan	Monitor Online Class Medical Terminology - EMIC-104-SW 1/9/18 - 3/2/18	\$	375.00
DEERFIELD TOTAL:		\$	750.00

DIGHTON - USD 482

Linenberger, Whitney	English II ENGL-102-DI - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/9/18	\$	1,125.00
DIGHTON TOTAL:		\$	1,125.00

GARDEN CITY - USD 457

Ayers, Misty	Principles of Biology BIOL-105-GC - 5.00 cr. hrs 5.00 cr. hrs X \$375.00 = \$1,875.00 1/8/18 - 5/24/18	\$	1,875.00
Holloway, Jacy	Entrepreneurship BSAD-128-GD - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Holloway, Jacy	Entrepreneurship BSAD-128-GE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Saddler, Dru	Introduction to Sociology SOC1-102-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/01/2018)**

Smith, Nathan	Online Monitor Medical Terminology - EMIC-104-GC 1/9/18 - 3/2/18	\$	375.00
Smith, Nathan	Online Monitor C.N.A - HELR-1023-GC 3/5/18 - 5/11/18	\$	375.00
Terpstra, Wendi	English II ENGL-102-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GD - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Turpin, Jenette	Working with Children EDUC-114-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Turpin, Jenette	General Psychology PSYC-101-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
Tidwell, Russell	Public Speaking SPCH-111-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/18 - 5/24/18	\$	1,125.00
GARDEN CITY TOTAL:			\$ 11,625.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/01/2018)

HOLCOMB - USD 363

Baier, Michelle	Calculus and Analytic Geom. I MATH-122-HO - 5.00 cr. hrs 5.00 cr. hrs X \$375.00 = \$1875.00 8/16/17 - 5/17/18	\$	1,875.00
Barrett, Jennifer	College Algebra MATH-108-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 8/16/17 - 5/17/18	\$	1,125.00
Hawkins, Tom	Online Monitor Medical Terminology - EMIC-104-SW 1/9/18 - 3/2/18	\$	375.00
Hawkins, Tom	Online Monitor C.N.A. - HELR-1023-SW 1/9/18 - 3/2/18	\$	375.00
Kelly, Cindy	English II ENGL-102-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/17/18	\$	1,125.00
Kennedy, Stanley	Intro to Criminal Justice CRIM-101-HO - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/16/17 - 5/17/18	\$	1,125.00
McFann, Carey	American Government POLS-105-HO - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/16/17 - 5/17/18	\$	1,125.00
Van Dolah, Patricia	Public Speaking SPCH-111-HO - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/17/18	\$	1,125.00
HOLCOMB TOTAL:			\$ 8,250.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/01/2018)

LAKIN - USD 215

Bachman, Jennifer	Online Monitor Public Speaking - SPCH-111-55 1/9/18 - 5/11/18	\$	375.00
Manly, Catelyn	College Algebra MATH-108-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/24/17 - 5/18/18	\$	1,125.00
Thompson, Kevin	English II ENGL-102-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 2/12/18 - 5/18/18	\$	1,125.00
Thompson, Kevin	Intro to Literature I LITR-210-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 11/13/17 - 2/9/18	\$	1,125.00
LAKIN TOTAL:		\$	3,750.00

LEOTI - USD 467

Breitkreutz, Betsy	College Algebra MATH-108-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/3/18 - 5/18/18	\$	1,125.00
Brown, Nathan	American History Since 1865 HIST-104-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/3/18 - 5/18/18	\$	1,125.00
Conard, Julie	General Psychology PSYC-101-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/3/18 - 5/18/18	\$	1,125.00
Niswonger, Leslie	English II ENGL-102-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/3/18 - 5/18/18	\$	1,125.00
LEOTI TOTAL:		\$	4,500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/01/2018)

SCOTT CITY - USD 466

Kucharik, Stephen	English II ENGL-102-SC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/16/18	\$	1,125.00
Kucharik, Stephen	English II ENGL-102-SD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/16/18	\$	1,125.00
Neri, Elise	College Algebra MATH-108-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/16/18	\$	1,125.00
Neri, Elise	College Algebra MATH-108-SD - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/16/18	\$	1,125.00
Wasinger, Shairlyn	Public Speaking SPCH-111-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/4/18 - 5/16/18	\$	1,125.00
Whipple, Valarie	Online Monitor Intro to Sociology - SOCI-102-55 1/9/18 - 5/11/18	\$	375.00
Whipple, Valarie	Online Monitor Medical Terminology - EMIC-104-NW 1/9/18 - 3/2/18	\$	375.00
Whipple, Valarie	Online Monitor C.N.A - HELR-1023-NW 3/5/18 - 5/11/18	\$	375.00
SCOTT CITY TOTAL:		\$	6,750.00

SYRACUSE - USD 494

Vanarsdale, Kassi	Online Monitor English II - ENGL-102-55 1/9/18 - 5/11/18	\$	375.00
SYRACUSE TOTAL:		\$	375.00

TRIBUNE - USD 200

Jenlink, Sara	English II ENGL-102-TB - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00	\$	1,125.00
TRIBUNE TOTAL:		\$	1,125.00

TOTAL SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2018:	\$	38,250.00
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**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/01/2018)**

OUTREACH SITE COORDINATOR PAYMENTS SPRING2018

LOCATION	COORDINATOR	CONTRACT TOTAL
Deerfield	Lisa Bowser	\$ <u>476.75</u>
Dighton	Debbie Dowell	\$ <u>411.96</u>
Garden City	Ryan Meng	\$ <u>3,371.00</u>
Holcomb	Jennifer LaSalle	\$ <u>1,223.64</u>
Lakin	Jennifer Bachman	\$ <u>539.04</u>
Leoti	Sara Brown	\$ <u>845.75</u>
Scott City	Valarie Whipple	\$ <u>1,045.60</u>
Syracuse	Paul Zuzelski	\$ <u>357.04</u>
Tribune	Brandy Clevenger	\$ <u>418.67</u>
TOTAL PAYMENTS TO OUTREACH SITE COORDINATORS:		\$ <u>8,689.45</u>

Agenda No: II-C

Date: May 8, 2018

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$50,000

May 2018

Purchases over \$50,000 requiring bid sheets

- None

Payments over \$50,000 not requiring bid sheets

- Check #263088 to City of Garden City for \$55,845.82 for monthly utilities.
- Check #263091 to Commerce Bank for \$79,593.96 for various purchase card purchases.
- Check #263234 to Blue Cross-Blue Shield of Kansas for \$94,486.96 for May 2018 health insurance premiums for employees.
- Check #263287 to Great Western Dining for \$103,673.95 for various invoices.

Fiscal Year: 2018

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	976.00-	1,980,719.00-	2,450,000.00-	469,281.00-	19.15
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,400.00-	360,576.00-	350,000.00-	10,576.00	3.01-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	60.00	93,312.00-	156,676.00-	63,364.00-	40.44
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	728.30-	486,344.63-	480,000.00-	6,344.63	1.31-
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,329.58	10,339.47-	50,000.00	60,339.47	120.68
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	113,438.00-	125,000.00-	11,562.00-	9.25
11-00-0000-00000-4014 TUITION BORDER STA	0.00	1,350.00-	245,677.50-	250,000.00-	4,322.50-	1.73
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	90.00	249,702.20-	195,000.00-	54,702.20	28.04-
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	250.00-	12,350.00-	15,000.00-	2,650.00-	17.67
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	1,150.00-	2,650.00-	0.00	2,650.00	0.00
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	183.00	204,461.64-	0.00	204,461.64	0.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	4,250.00-	30,337.00-	17,500.00-	12,837.00	73.34-
11-00-0000-00000-4512 VENDING MACHINES :	0.00	507.30-	4,381.63-	6,000.00-	1,618.37-	26.97
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,623,721.00-	1,623,721.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	5,958,308.56-	9,452,140.00-	3,493,831.44-	36.96
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	580,747.48-	729,883.00-	149,135.52-	20.43
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	7,789.33-	8,138.00-	348.67-	4.28
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	146,416.63-	136,633.00-	9,783.63	7.15-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	72,150.23-	144,286.00-	72,135.77-	49.99
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	12,187.46-	12,000.00-	187.46	1.55-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	12,358.22-	16,000.00-	3,641.78-	22.76
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	72,333.89-	85,000.00-	12,666.11-	14.90
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	3,000.60-	3,500.00-	499.40-	14.27
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	251,598.97	150,000.00	101,598.97-	67.72-
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	27,611.42	150,000.00	122,388.58	81.59
11-00-0000-00000-4902 INTEREST INCOME :	0.00	7,058.11-	90,392.20-	50,000.00-	40,392.20	80.77-
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	1,275.00-	12,483.50-	45,000.00-	32,516.50-	72.26
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	65,574.65-	125,000.00-	59,425.35-	47.54
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	955.13-	32,826.26-	100,000.00-	67,173.74-	67.17
11-00-0000-00000-4912 TRANSCRIPTS : GENE	70.00	618.50-	8,483.73-	15,000.00-	6,586.27-	43.91
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,241,878.00	1,241,878.00	100.00
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Totals for FUND: 11 - GENERAL	70.00	19,855.76-	12,213,852.42-	14,999,599.00-	2,785,816.58-	18.57
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	40,773.00-	253,705.80-	225,000.00-	28,705.80	12.75-
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	141.00-	247,863.14-	263,324.00-	15,460.86-	5.87
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	420.00	38,664.00-	30,000.00-	8,664.00	28.87-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	972,414.00-	972,414.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	41,197.00-	80,000.00-	38,803.00-	48.50
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,241,878.00-	1,241,878.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	40,494.00-	1,553,843.94-	2,812,616.00-	1,258,772.06-	44.75

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	305,427.09-	477,343.00-	171,915.91-	36.02
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	29,429.55-	31,173.00-	1,743.45-	5.59
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	394.70-	412.00-	17.30-	4.20
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	7,423.91-	6,912.00-	511.91	7.40-
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	3,645.95-	7,299.00-	3,653.05-	50.05
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	617.62-	0.00	617.62	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	626.26-	750.00-	123.74-	16.50
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	3,661.16-	5,000.00-	1,338.84-	26.78
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	151.79-	0.00	151.79	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	12,718.55	15,000.00	2,281.45	15.21
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	1,396.42	0.00	1,396.42-	0.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	236,111.00-	236,111.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	337,263.06-	750,000.00-	412,736.94-	55.03
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Totals for BUDGET.OFFICER: Unassigned	70.00	60,349.76-	14,104,959.42-	18,562,215.00-	4,457,325.58-	24.01

Fiscal Year: 2018

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,072.72	1,072.72	0.00	1,072.72-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	25,414.74	187,023.13	209,320.00	22,296.87	10.65
DEPARTMENT: 11020 - HUMANITIES	0.00	4,899.11	39,969.21	1,650.00	38,319.21-	322.37-
DEPARTMENT: 11021 - ENGLISH	0.00	35,546.64	285,326.02	342,565.00	57,238.98	16.71
DEPARTMENT: 11022 - SPEECH	0.00	8,589.03	77,623.83	69,531.00	8,092.83-	11.63-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,614.75	6,459.00	0.00	6,459.00-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	1,614.75	0.00	1,614.75-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	4,179.45	45,324.06	51,990.00	6,665.94	12.82
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 11030 - ART	101.85	12,507.09	127,876.32	143,688.00	15,709.83	10.93
DEPARTMENT: 11031 - DRAMA	0.00	7,047.22	64,655.82	79,633.00	14,977.18	18.81
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	6,958.92	68,892.54	84,860.00	15,967.46	18.82
DEPARTMENT: 11033 - INST MUSIC	0.00	12,011.83	118,181.58	98,249.00	19,932.58-	20.28-
DEPARTMENT: 11040 - SCIENCE	31,252.72	46,426.47	308,362.17	335,591.00	4,023.89-	1.19-
DEPARTMENT: 11050 - MATH	0.00	31,220.21	253,927.30	275,490.00	21,562.70	7.83
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	52,627.74	363,794.65	379,168.00	15,373.35	4.05
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	11,444.22	81,278.72	58,438.00	22,840.72-	39.08-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,630.02	55,562.23	78,710.00	23,147.77	29.41
DEPARTMENT: 11081 - READING	0.00	5,056.92	54,043.81	59,536.00	5,492.19	9.22
DEPARTMENT: 11082 - ESL	0.00	5,913.74	54,424.86	72,280.00	17,855.14	24.70
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,486.09	22,772.69	20,000.00	2,772.69-	13.85-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	1,596.95	9,434.84	5,000.00	4,434.84-	88.69-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	73,133.73	10,057.58	304,877.05	413,430.00	35,419.22	8.57
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	269.13	807.39	0.00	807.39-	0.00
DEPARTMENT: 41000 - LIBRARY	1,787.78	14,772.27	148,297.04	184,472.00	34,387.18	18.64
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	6,634.05	70,649.20	87,116.00	16,466.80	18.90
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	15,417.48	123,605.13	523,649.00	400,043.87	76.40
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	21,359.49	129,071.99	231,074.00	102,002.01	44.14
DEPARTMENT: 42002 - OUTREACH	0.00	1,653.87	98,087.80	86,193.00	11,894.80-	13.79-
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	5,369.53	60,730.37	65,581.00	4,850.63	7.40
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,798.82	57,902.54	69,675.00	11,772.46	16.90
DEPARTMENT: 50000 - DEAN OF STUDENT SE	159.65	26,573.67	268,081.92	303,277.00	35,035.43	11.55
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	13,225.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	13,151.27	130,322.88	162,201.00	31,878.12	19.65
DEPARTMENT: 50011 - ASSESSMENT/TESTING	141.99	4,368.99	43,076.65	53,570.00	10,351.36	19.32
DEPARTMENT: 50020 - FINANCIAL AID OFFI	307.60	26,204.73	266,045.27	348,266.00	81,913.13	23.52
DEPARTMENT: 50030 - ADMISSIONS	743.17	11,858.70	123,295.43	153,974.00	29,935.40	19.44
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	13,431.00	12,702.10	131,208.16	168,536.00	23,896.84	14.18
DEPARTMENT: 50050 - STUDENT HEALTH SER	846.59	152.70	1,413.88	3,268.00	1,007.53	30.83
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	21,736.53	456,104.11	622,600.00	166,495.89	26.74
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	10,597.30	155,387.95	173,805.00	18,417.05	10.60
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	9,215.63	136,052.04	165,386.51	29,334.47	17.74
DEPARTMENT: 55003 - MEN'S TRACK	0.00	4,434.38	54,458.43	76,575.00	22,116.57	28.88
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	4,434.35	48,659.24	73,609.69	24,950.45	33.90
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	19.00	9,732.78	105,590.37	131,364.50	25,755.13	19.61
DEPARTMENT: 55006 - FOOTBALL	644.80	31,442.72	432,317.51	518,645.05	85,682.74	16.52
DEPARTMENT: 55007 - BASEBALL	0.00	13,993.67	144,649.22	171,517.00	26,867.78	15.66
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,917.30	82,442.42	111,755.39	29,312.97	26.23
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	4,439.97	52,378.68	66,871.00	14,492.32	21.67
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	5,274.11	58,431.50	69,847.00	11,415.50	16.34
DEPARTMENT: 55012 - CHEERLEADING	0.00	13,996.63	83,915.80	65,628.86	18,286.94-	27.85-

DEPARTMENT: 55013 - DANCE TEAM	0.00	3,330.54	34,039.00	42,050.00	8,011.00	19.05
DEPARTMENT: 55014 - RODEO TEAM	2,200.00	17,125.82	135,879.63	163,626.00	25,546.37	15.61
DEPARTMENT: 55015 - MEN'S GOLF	0.00	1,021.31	29,354.67	39,975.00	10,620.33	26.57
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	5,506.61	146,104.47	133,115.00	12,989.47-	9.75-
DEPARTMENT: 55020 - PEP BAND	447.00	4,109.54	44,200.83	58,837.00	14,189.17	24.12
DEPARTMENT: 61000 - PRESIDENT	142.80	60,233.31	452,715.05	580,511.00	127,653.15	21.99
DEPARTMENT: 61001 - BOARD OF TRUSTEES	334.50	216.99	6,463.19	14,840.00	8,042.31	54.19
DEPARTMENT: 61005 - ATTORNEY	0.00	0.00	10,480.35	25,000.00	14,519.65	58.08
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	41.07	520,550.31	1,182,970.08	1,339,102.00	156,090.85	11.66
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	5,051.41	94,721.25	156,002.00	61,280.75	39.28
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,650.31	59,172.86	69,932.00	10,759.14	15.39
DEPARTMENT: 62050 - ONE-TIME PURCHASES	8,972.21	8,164.04	219,588.44	235,706.00	7,145.35	3.03
DEPARTMENT: 63000 - MARKETING/PR	5,597.52	8,127.88	117,779.18	159,660.00	36,283.30	22.73
DEPARTMENT: 64000 - INFORMATION TECHNO	18,924.73	23,573.68	499,621.38	580,599.00	62,052.89	10.69
DEPARTMENT: 65000 - CENTRAL SERVICES	1,386.32	8,255.64	100,442.16	139,265.00	37,436.52	26.88
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	16,452.17	113,948.27	189,792.00	75,843.73	39.96
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	8,056.07	13,849.81	121,976.23	169,726.18	39,693.88	23.39
DEPARTMENT: 71000 - BUILDINGS	9,573.25	31,074.67	311,762.99	407,845.62	86,509.38	21.21
DEPARTMENT: 72000 - CUSTODIAL SERVICES	914.50	52,454.10	472,853.51	583,323.00	109,554.99	18.78
DEPARTMENT: 73000 - GROUNDS	21,374.26	32,460.52	203,586.90	311,937.20	86,976.04	27.88
DEPARTMENT: 73001 - ATHLETIC FIELDS	2,425.00	1,146.90	14,911.70	35,000.00	17,663.30	50.47
DEPARTMENT: 74000 - VEHICLES	7,378.38	20,114.01	252,888.02	388,399.00	128,132.60	32.99
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	12,842.25	126,558.74	203,608.00	77,049.26	37.84
DEPARTMENT: 76000 - INSURANCE	0.00	4,471.35	229,964.30	283,514.00	53,549.70	18.89
DEPARTMENT: 77000 - UTILITIES	0.00	67,530.74	631,718.67	850,000.00	218,281.33	25.68
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	925.76-	54,948.44-	62,000.00	116,948.44	188.63
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,411.00	5,000.00	3,589.00	71.78
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	28,439.00	30,000.00	1,561.00	5.20
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	8,193.00	11,000.00	2,807.00	25.52
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	2,500.00	295,544.00	169,613.00	125,931.00-	74.24-
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	127,368.00	55,194.00	72,174.00-	130.75-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	24,432.00	0.00	24,432.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	210.00	1,932.27	18,578.32	24,116.00	5,327.68	22.09

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FUND: 11 - GENERAL	210,547.49	1,516,624.03	12,071,423.97	14,999,599.00	2,717,627.54	18.12
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Fiscal Year: 2018

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	7,366.35	51,179.64	58,631.00	7,451.36	12.71
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	137.55	250.00	112.45	44.98
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	7,848.28	55,122.45	64,025.00	8,902.55	13.90
DEPARTMENT: 12200 - ADN PROGRAM	1,011.00	26,135.37	226,643.52	291,731.00	64,076.48	21.96
DEPARTMENT: 12201 - LPN PROGRAM	1,260.00	23,503.57	238,070.42	303,973.00	64,642.58	21.27
DEPARTMENT: 12202 - EMT	0.00	19,718.42	155,118.95	173,256.28	18,137.33	10.47
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	32,282.69	139,269.97	140,646.00	1,376.03	0.98
DEPARTMENT: 12210 - AGRICULTURE	0.00	9,937.51	50,495.88	60,098.00	9,602.12	15.98
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	12,935.46	103,719.32	106,695.00	2,975.68	2.79
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,108.04	18,713.93	118,822.04	163,588.00	43,657.92	26.69
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	568.87	5,783.31	64,244.81	85,369.00	20,555.32	24.08
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	12,668.93	88,289.43	90,729.00	2,439.57	2.69
DEPARTMENT: 12241 - FIRE SCIENCE	1,651.59	7,015.58	60,476.66	76,407.00	14,278.75	18.69
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,992.23	100,899.39	123,343.00	22,443.61	18.20
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	8,221.37	17,527.03	200,264.41	290,678.00	82,192.22	28.28
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	1,743.00	1,743.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	117.16	3,080.12	27,897.72	56,298.00	28,283.12	50.24
DEPARTMENT: 12273 - WELDING	4,826.06	21,635.34	164,935.18	218,760.00	48,998.76	22.40
DEPARTMENT: 42005 - DEAN OF TECHNICAL	1,813.32	13,442.84	144,005.87	485,195.72	339,376.53	69.95
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	20,000.00	20,000.00	100.00
=====						
FUND: 12 - PTE FUND	20,577.41	253,586.96	1,989,593.21	2,812,616.00	802,445.38	28.53

Fiscal Year: 2018

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,910.63	9,223.71	57,750.00	48,526.29	84.03
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	30.00	30.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	2,104.43	2,550.00	445.57	17.47
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	7,458.56	9,028.92	1,570.36	17.39
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	344.00	508.71	164.71	32.38
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.15	0.00	148,926.15	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	5,604.00	5,604.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	143.71	4,951.87	3,027.76	1,924.11	63.54
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	159.90	7,990.15	13,875.27	5,885.12	42.41
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,116.80	4,093.64	19,500.00	15,406.36	79.01
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	14,535.92	14,951.84	415.92	2.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,809.17	1,443.68	1,531.68	6,850.00	3,509.15	51.23
DEPARTMENT: 55013 - DANCE TEAM	0.00	179.25	5,435.51	5,979.02	543.51	9.09
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	396.00	788.98	392.98	49.81
=====						
FUND: 14 - ADULT SUPPLEMENTARY ED	1,809.17	4,953.97	212,595.62	140,444.50	73,960.29	52.65

Fiscal Year: 2018

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	3.10-	1,583.70	6,428.95	23,500.00	17,074.15	72.66
DEPARTMENT: 94000 - STUDENT CENTER	1,712.98	8,479.01	231,591.17	231,415.00	1,889.15-	0.81-
DEPARTMENT: 95000 - STUDENT HOUSING	15,560.62	204,616.73	2,291,339.60	2,812,085.00	505,184.78	17.96
DEPARTMENT: 98000 - COSMETOLOGY	2,257.93	4,849.22	87,246.15	132,080.00	42,575.92	32.23
DEPARTMENT: 97000 - BOOKSTORE	28,770.78	21,525.73	571,349.37	999,000.00	398,879.85	39.93
DEPARTMENT: 91000 - ARENA	0.00	1,182.94	9,226.23	0.00	9,226.23-	0.00
=====						
FUND: 16 - AUXILIARY ENTITIES	48,299.21	242,237.33	3,197,181.47	4,198,080.00	952,599.32	22.69

Fiscal Year: 2018

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	12,122.64	4,000.00	8,122.64-	203.06-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	16,111.02	16,151.00	39.98	0.25
DEPARTMENT: 12273 - WELDING	20,297.00	103,817.90	389,948.36	560,442.49	150,197.13	26.80
DEPARTMENT: 14010 - AO-K	0.00	0.00	939.48	2,998.06	2,058.58	68.66
DEPARTMENT: 50000 - DEAN OF STUDENT SE	34.25-	0.00	5,254.83	5,254.83	34.25	0.65
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	116.00	2,481.63	2,656.44	174.81	6.58
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	10,399.79	10,399.79	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	112,286.84	117,422.04	5,135.20	4.37
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	1,489.76	1,489.76	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	3,230.33	52,444.52	49,214.19	93.84
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	11,612.00	69,256.09	57,644.09	83.23
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8.69	18,204.64	161,547.16	303,854.00	142,298.15	46.83
DEPARTMENT: 12241 - FIRE SCIENCE	1,452.71	0.00	23,847.29	25,300.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	891.64	775.08	2,022.12	9,070.00	6,156.24	67.87
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	5,785.45	61,868.54	77,027.00	15,158.46	19.68
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	744.94	13,005.00	12,260.06	94.27
DEPARTMENT: 11040 - SCIENCE	0.00	7,063.06	27,133.11	38,352.00	11,218.89	29.25
DEPARTMENT: 42005 - DEAN OF TECHNICAL	6,855.00	4,584.66	95,658.51	113,122.00	10,608.49	9.38
DEPARTMENT: 11040 - SCIENCE	0.00	3,121.33	20,804.56	55,000.00	34,195.44	62.17
=====						
FUND: 22 - RESTRICTED GRANTS	29,470.79	143,468.12	934,388.36	1,464,020.02	500,160.87	34.16

Fiscal Year: 2018

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	4,297.86	0.00	4,297.86-	0.00	0.00	0.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	4,297.86	0.00	4,297.86-	0.00	0.00	0.00

Fiscal Year: 2018

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.60	1,368.81	401.00	967.81	241.34
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	1,151.33	1,217.90	66.57	5.47
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	1,827.46	34,661.13	176,045.93	141,384.80	80.31
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	276.22	10,177.77	9,901.55	97.29
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	13,703.67	122,644.38	188,000.00	65,355.62	34.76
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	55.16	8,053.00	9,400.00	1,347.00	14.33
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	8,045.99	80,736.91	119,840.00	39,103.09	32.63
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	37,500.00	37,500.00	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	350.00	7,420.84	65,106.65	110,653.00	45,196.35	40.85
=====						
FUND: 24 - ADULT EDUCATION	350.00	31,080.40	313,998.43	578,235.60	263,887.17	45.64

Fiscal Year: 2018

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	9,415.00	289.07	41,206.11	750,000.00	781,791.11	104.24
=====						
FUND: 61 - CAPITAL OUTLAY	9,415.00	289.07	41,206.11	750,000.00	781,791.11	104.24

Fiscal Year: 2018

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	9,987.73	73,065.87	379,206.97	428,637.50	39,442.80	9.20
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	304.00	500.00	196.00	39.20
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	304.00	500.00	196.00	39.20
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	2,500.00	2,500.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	4,994.52	49,831.33	60,000.00	10,168.67	16.95
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	295.59	4,421.11	33,700.00	29,278.89	86.88
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	2,890.44	9,716.57	21,151.29	11,434.72	54.06
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	9,987.73	81,246.42	449,283.98	552,488.79	93,217.08	16.87

Fiscal Year: 2018

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	0.00	50,000.00	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	2,552.00	0.00	2,552.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	4,982.00	0.00	4,982.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	18,235.00	0.00	18,235.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	14,824.00	0.00	14,824.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	8,749.00	0.00	8,749.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	2,064.00-	17,188.00	0.00	17,188.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	2,669.00	0.00	2,669.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	4,738.00	0.00	4,738.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	14,940.00	0.00	14,940.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	6,858.00	0.00	6,858.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	9,542.00	0.00	9,542.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	10,081.00	0.00	10,081.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	31,534.00	0.00	31,534.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	57,710.00	0.00	57,710.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	8,444.00	0.00	8,444.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	13,609.00	0.00	13,609.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	12,264.00	0.00	12,264.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	20,584.00	0.00	20,584.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	127,415.00	0.00	127,415.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	13,772.00	0.00	13,772.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	21,143.00	0.00	21,143.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	29,148.00	0.00	29,148.00-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	17,645.00	0.00	17,645.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	2,064.00-	418,626.00	0.00	418,626.00-	0.00

Fiscal Year: 2018

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	10,830.00	234,360.00	500,000.00	265,640.00	53.13
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	10,830.00	234,360.00	500,000.00	265,640.00	53.13

Garden City Community College
4/30/2018

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 137,118.22	0.0000%
State Municipal Invest. Pool	\$ 191,918.57	1.2500%
Commerce Bank - Money Market	\$ 19,502.00	0.0800%
Landmark National Bank	<u>\$ 4,109,226.30</u>	1.6100%
	<u>\$ 4,457,765.09</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
FNB of Garden City	CDARS	\$ 1,000,000.00	1.3000%	11/10/2017	5/10/2018
Valley State Bank	CD	\$ 1,000,000.00	1.6000%	1/26/2018	7/26/2018
American State Bank	CD	\$ 1,000,000.00	1.4800%	11/9/2017	11/9/2018
FNB of Garden City	CDARS	\$ 1,000,000.00	1.8700%	1/26/2018	1/26/2019
Commerce Bank	CD	\$ 1,000,000.00	1.9000%	2/13/2018	2/13/2019
		<u>\$ 5,000,000.00</u>			
 Total		<u><u>\$ 9,457,765.09</u></u>			

Agenda No: II-D-1

Date: May 8, 2018

Topic: Resolution 2018-04
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

At the April 10, 2018 board meeting, action was taken to notify Tyler Ramos of the intent to non-renew his contract of employment. The board must now take action to non-renew.

Budget Information:

NA

Recommended Board Action:

Approve Resolutions 2018-04, directing the Clerk of the Board of Trustees to give written notice to Tyler Ramos of non-renewal of his contract for the 2018-19 school year.

Board Action Taken: _____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Agenda No: II-D-2

Date: May 8, 2018

Topic: Resolution 2018-05
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

At the April 10, 2018 board meeting, action was taken to notify Tomas Nevarez of the intent to non-renew his contract of employment. The board must now take action to non-renew.

Budget Information:

NA

Recommended Board Action:

Approve Resolutions 2018-04, directing the Clerk of the Board of Trustees to give written notice to Tomas Nevarez of non-renewal of his contract for the 2018-19 school year.

Board Action Taken: _____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Agenda No: II-D-3

Date: May 8, 2018

Topic: Resolution 2018-06
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

At the April 10, 2018 board meeting, action was taken to notify Dallas J. Babcock of the intent to non-renew his contract of employment. The board must now take action to non-renew.

Budget Information:

NA

Recommended Board Action:

Approve Resolutions 2018-04, directing the Clerk of the Board of Trustees to give written notice to Dallas J. Babcock of non-renewal of his contract for the 2018-19 school year.

Board Action Taken: _____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Agenda No: II-E

Date: May 8, 2018

Topic: Negotiated Agreement for School Year 2018-2019

Presenter: Dr. Herbert J. Swender

Background Information:

On April 24, 2018, GCCC Faculty approved the 2018-19 Negotiated Agreement, and it has been signed by GC3 Educators. Changes to the Negotiated Agreement include:

- Term – one (1) year agreement;
- Providing for the same increase in compensation, and change in benefits for Professional Employees that are granted by the Board of Trustees to college staff;
- Increasing the annual compensation for Division Leader from \$3,500 to \$6,500, for the 2018-19 school year only, with annual pay for subsequent years to be negotiated;
- Adding Winter Center Coordinator as a Supplemental Assignment;
- Increasing Overload Pay from \$550/\$375 per credit/contact hour to \$600/\$410;
- Increasing compensation for Winter Session Classes from \$550 to \$600 per credit hour;
- Updating the Paid Sabbatical Leave procedure to reflect how decisions for leave are actually made by the President;
- Providing for greater relevance of administrative evaluations in Reduction in Force decisions;
- Updating statutory references to reflect changes made by the Revisor of Statutes of Kansas;
- Memorandums of Understanding – The Board of Trustees and Professional Employees agreed to enter into two (2) Memorandums of Understanding to study Pro-rating of Classes and Administrative Assignments; and
- The Board of Trustees and Professional Employees agreed to use guidelines developed by college administration and faculty concerning class size; however, class size determination is retained by the Board of Trustees and college administration.
-

Budget Information:

Proposed changes to the Negotiated Agreement will be funded in the 2018-2019 General Fund and PTE Fund.

Recommended Board Action:

Board ratifies the Negotiated Agreement as approved by faculty.

Board Action Taken: _____ **Approved** _____ **Disapproved**
 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

MAY 2018 ANNUAL MONITORING REPORT

Academic Advancement: Students desiring academic advancement will be prepared for successful transfer to other college and universities.

CEO's Interpretation: GCCC communicates academic prerequisites through initial advisor meetings, College Skills advisor sessions and degree plan reviews which all occur during the advising process. Transfer and articulation communication and agreements have been developed and continue to be developed to assist students in the transition and successful transfer to other institutions.

Background Information and Supporting Data:

College personnel annually identify measures for continuous improvement to insure that GCCC is staying abreast of transfer and advising changes. To facilitate this, during the 2017-18 academic year, GCCC hosted eighteen four-year institutions, (Wichita State University, University of Kansas, -Kansas State University, Fort Hays State University, Pittsburg State University, Bethany College, Newman University, Kansas State-Salina and NW Oklahoma State and American Public University, Mid-American Nazarene, Baker University, Kansas Wesleyan University, Baker University, Friends University, Oklahoma Panhandle University and National American University), allowing GCCC staff and students face-to-face contact with their representatives for information about transfer programs including changes. Additionally, these campus visits allow staff to maintain a strong personal contact with four-year institutions to which GCCC students may transfer. To further solidify and streamline the transfer process for GCCC students, several partnerships have been forged with transfer institutions through the development of 2+2 agreements. During the 2017-18 academic year, GCCC signed an articulation agreement with Kansas State University for direct link advising to assist with transfer advisement. Additional transfer agreements with Fort Hays State University and the University of Kansas were solidified to offer the Bachelor of Social Work and Master of Social Work on the Garden City Community College campus. College staff has also updated seventeen transfer agreements with Fort Hays State University for 2+2 transferability in STEM education, Ag, Psychology, Technology Leadership and Business Administration.

In addition to this information, GCCC continues to work with KBOR in developing effective marketing means for transfer and articulation work that is taking place at the state level. Garden City CC has enhanced the college advising website to include information relevant to the transfer process at state universities. Students can access transfer information at <http://www.gcccks.edu/admission/studenttypes/transfer/> which directs students to information about how courses at GCCC transfer within the Kansas system. Furthermore, the site provides information on course equivalencies enabling them to make informed decisions regarding enrollment, advising and transfer.

Reverse transfer agreements with each of the regents' universities has allowed for a smoother coursework transfer process and removed unnecessary equivalency disputes. GCCC

will continually work with advisors on the best ways to educate students on the transfer process and required courses for articulation agreements.

Currently there are 84 courses approved by the Kansas Board of Regents for system-wide transfer between institutions in Kansas. Of these approved, 70 individual courses at GCCC have been identified and approved for system-wide transfer. (See Appendix A) These courses are aligned and transferable to any public institution in Kansas. When students take these core classes at GCCC, the transferability will not be questioned at any public institution in Kansas. The alignment work is driven by involvement with faculty and facilitated through the Kansas Board of Regents. Faculty meet and review outcomes on a rotating annual basis to insure alignment and consistency. This work will strengthen the current Transfer articulation agreements that exist because it specifically states which classes will transfer into four-year degree programs. GCCC administration serves on the KBOR marketing committee for the transfer initiative and will assist in getting a marketing plan for the state developed.

Students will have appropriate knowledge of transfer requirements

Multiple reports are included in this ENDS analysis to outline the success of our students and how well they perceive the assistance and services provided to assist in their successful transition. Data contained in this report includes Transfer Data from the KBOR Transfer Feedback Report, a summary of the local data used for determining transfer success and a summary of the Community College Survey of Student Engagement (CCSSE) administered in the Spring 2017.

[CCSSE](#) “provides information on [student engagement](#), a key indicator of learning and, therefore, of the quality of community colleges. The survey, administered to community college students, asks questions that assess institutional practices and student behaviors that are correlated highly with student learning and student retention.” The survey provides the college information relative to academic advising, student/faculty interaction and support services related to academic advancement. Below is a chart showing the comparison of GCCC to the 2017, 2016 and 2014 cohort for longitudinal analysis. GCCC scored higher than the cohort on all benchmarks related to student learning.

CCSSE BENCHMARK COMPARISONS

Benchmark	2017 GCCC	2017 Cohort	2016 GCCC	2014 GCCC	2016 Cohort	2014 Cohort
Student Faculty Interaction	55%	50%	56% highly satisfied	55.3% highly satisfied	50.0%	54%
Transfer credit assistance	2.13	2.26	2.11 on a 3-point scale	2.30 on a 3 point scale	2.11	2.20
How often do you use Academic advising/planning?	1.71	1.56	2.08	1.90 on 3 point scale	1.84	1.84
How Often do you use Career counseling?	1.82	1.72	1.67	1.63 on 3 point scale	1.46	1.54

How often do you talk about career plans with your advisor?	2.24	2.21	2.51	2.40 on 4 point scale	2.17	2.30
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Overall, on the advising aspect of the survey, GCCC students indicated 70% strongly agreed and were satisfied with their advising experience at GCCC versus 44% at cohort institutions. The advising relationship and process has utmost importance placed upon it at GCCC. Furthermore, 76% of the students stated on the CCSSE that they were required to meet with an advisor prior to registering for their first term. This is in comparison to only 49% of the cohort being required. This indirect measure indicates the focus that GCCC places upon advising from the onset. Students are required to meet with advisors to get a plan of study developed, review degree requirements and get a pathway developed that guides them through their academic journey at GCCC.

Many adaptations are being made to further strengthen the process at GCCC including more web based training for faculty and advisors as well as increasing modes of communication to students on advising and transfer. Continuous revisions are being made to the early alert system to monitor and track student attendance and academic performance. A new retention alert system has been implemented in 2017-18 called Drop Out Detective. This system provides up-to-date, real-time notifications to all advisors, coaches, scholarship sponsors and other departments on student attendance and grades. The system provides an avenue for more intrusive advising and allows advisors to have oversight on student success to insure that they are matriculating towards degree and completion or provide the interventions needed to assist.

The advising relationship has been strengthened through changes made to the College Success course, which provide advising, and degree information at the onset of the college experience. This course also provides students with tools and information on where to find online resources for improving the advising and transfer process. Additionally, the course requires students to have an interview and meeting with their advisor. During this meeting, the student's plan of study is reviewed and degree requirements are discussed. As evidenced in the chart below, students indicated that they believe GCCC provides support and assistance in the academic and career planning areas at or above the national cohort and show no statistical difference from the prior assessment years which is positive. By enhancing the referral process, this will only further develop the support systems available to students to assist in their academic success and transfer process. One additional step that has been put into place for the 2018-2020 academic catalog is development of four-semester advising pathways for all academic emphases and programs. These pathways will assist in the advising process and aligning students with transfer requirements. **(Appendix B)**

CCSSE Survey

Benchmark	GCCC 2017	2017 Cohort	GCCC 2016	GCCC 2014	2016 Cohort	2014 Cohort
This college provides the support you need to help you succeed in college	3.00	3.05	3.02 on a 4-point scale	3.09 on 4 point scale	3.06	3.03
Before the end of my first term at this college, an advisor helped me develop an academic plan (a personalized plan with a defined sequence of courses for completing a college certificate or degree and/or for transferring to a 4-year college or university).	76%	49%	67%	66%	64%	64%

Students will have the academic prerequisites sufficient for successful transfer.

KBOR Transfer Feedback Report:

The KBOR Transfer Feedback Report data shows how GCCC students have compared academically in Fall 2016 to native students at the regents' institutions and Washburn. GCCC students completed and transferred 48.3 hours on average to the regents institutions. GCCC students completed more hours per semester or a higher percentage of hours completed versus hours attempted at all institutions except The University of Kansas. This measurement shows that our students are persisting and advancing towards degrees at a faster pace than their counterparts at four-year institutions and are traditionally earning as high or higher GPA's. This also speaks to the level of academic preparedness prior to transfer and students continuing academic success at regents institutions while initiating their academic endeavors at GCCC. As

indicated in the chart below, GCCC students are advancing towards baccalaureate degrees at regents institutions at a faster pace than the counterparts and are continuing to maintain GPA's at or above their counterparts in the process.

Institution Name	Percent of Hours Passed		Mean Grade Point Average	
	GCCC Students (Current,Continuing)	Native Students	GCCC Students (Current,Continuing)	Native Students
Emporia State Univ.	100% (5), 83% (11)	88%	2.71	2.74
Fort Hays State	86%(35), 88%(107)	88%	2.45, 2.88	2.72
Kansas State Univ.	73%(47), 93%(77)	93%	2.93	2.99
Univ. of Kansas	84%(25)	91%	2.63, 2.75	3.04
Washburn Univ.	93% (14)	85%	3.14	2.87
Wichita State Univ.	81%(24), 84%(61)	86%	2.38, 2.51	2.63
Pittsburg State Univ.	n/r			

Institutional Monitoring

Starting in March of 2011, the Board of Trustees was presented with data from a revised method of monitoring that students will have the academic prerequisites sufficient to transfer. An institutional approach is being made to track degree-seeking students who are on target to transfer and determining if GCCC has provided them with a core set of academic prerequisites.

The dataset used to monitor this indicator is the first-time, full-time, degree-seeking student cohort. This group is the national standard used to monitor successful graduation and transfer through IPEDS reporting. The data for this annual report is from the 2014 cohort, tracked for 150% of the normal timeframe for graduation or transfer within three years of first enrollment.

It should be noted as well, that GCCC holds a graduation rate at 37% within a 150% timeframe. Nationally, public two-year institutions are only at 20%. When benchmarking, GCCC has the 4th highest graduation rate among Kansas community colleges.

www.nces.ed.gov The data indicates that GCCC students are graduating at a higher rate than the national average, but considerable work is needed to continue improving graduation rates.

Each institution and program differs somewhat in the courses that are accepted in a Transfer and Articulation agreement. At GCCC, one evaluative measurement of academic preparedness is to

analyze GCCC transfer student preparation in four specific core classes common to every transfer agreement: English I, English II, Speech and College Algebra. Considering these courses, of the 247 transfer program students:

The following data details the course success for the courses taken by transfer program students who were first-time, full-time degree seeking students:

Core Course Successfully Completed	FFF 15	FFF13	FFF11
	English I	76%	75%
Public Speaking	83%	76%	63%
English II	70%	69%	57%
College Algebra	68%	73%	47%

These four classes represent the minimum requirements needed for students to graduate with associate and bachelor degrees. Although there may be additional coursework needed in English and math depending upon major, passing these four core classes with a "C" or better is a prerequisite for degree completion at the transfer institution. Institutions vary on the number and specific courses required in social sciences, humanities and life sciences.

Nearly 75% of our transfer students complete at least three of these core courses, which speaks to academic preparation for success at the transfer institution. By completing these with a "C" or better, they have prepared themselves to move directly into upper level coursework upon transfer.

The Essential Skills of written communication, oral communication and critical thinking are continuously assessed in multiple methods. Assessment of student learning and relevance to the Essential Skills is paramount to providing evidence of academic preparedness at GCCC. **In the CCSSE survey instrument, students are asked, “How much has your experience at this college contributed to your knowledge, skills, and personal development in the following areas?”** Survey responses represent student’s perception of skill development versus the actual assessment of student skills as measured through the various Essential Skills assessments in place at GCCC.

The chart below represents the mean scores for those students who were surveyed, representing those scores compared to the national average benchmark scores. Additionally, when perceived attainment of information is measured against the actual results from the written communication assessment conducted in all courses at GCCC, student’s perceptions are in alignment with increased attainment of written communication skills gained at GCCC. The written communication assessment has seen increases in the mean average each of the last two years. With additional resources being added through the Writing Center and tutors, enhancing written communication skills will continue to be a focus of student learning at GCCC.

CCSSE ESSENTIAL SKILLS ANALYSIS

ESSENTIAL SKILL	GCCC 2017 Cohort	2017 National Cohort	GCCC 2016 Cohort	2016 National Cohort
Written Communication	2.87	2.71	2.94	2.81
Oral Communication	2.90	2.64	2.84	2.74
Critical Thinking	2.96	2.94	2.97	2.99

Work continues at the institutional level to address student success and completion. In fall 2017, all English courses removed the hybrid component from the mode of delivery and are strictly Face to Face (F2F). Through analysis of student retention and completion within English courses, the faculty determined thaore F2F with the students will assist in better preparing them for academic success and allow for more interaction and engagement with students on improving written communication. Additionally, the writing center will be expanding the hours of service and providing tutors to assist with addressing student questions and providing enhanced resources for improving written communication and academic success.

Math is piloting some adaptive instructional technology that will assist in identifying core competencies in which students may need improvement. With the technology, students will be able to work specifically on addressing the competencies which need improvement. The instructors will be in the lab with students while they work on the adaptive software to assist in the learning process, but research and review by the math department faculty has resulted in piloting this adaptive learning module to assist in developing math skills.

The curriculum committee, faculty and staff worked collectively to revise the degree plans for each of the four degrees offered at GCCC. The Associate in Science, Arts, General Studies and Applied Science have all been revised over this spring semester to align with changes being made by the Kansas Board of Regents. Additionally, the degrees have been aligned and mapped to the General Education outcomes and courses have been selected to meet each of the general education requirements based upon transferability, meeting the general education outcomes and meeting the mission of producing positive contributors to the economic and social well-being of society. The attachment (**Appendix C**) provides an overview of the revised degree plans for each of the four degrees.

Direct and indirect assessment practices have been used to provide a basis for insuring that students have the knowledge of transfer requirements as well as the academic pre-requisites necessary for successful transfer. With the work being completed by faculty in Kansas to align curriculum and have system-wide transfer courses identified, the transferability is being improved state-wide. Additional assessment information will be collected on General Education outcomes beginning in May 2018. All courses and program outcomes have been mapped to general education outcomes to assess the general education outcomes (Essential Skills) of students. This information will be provided in an annual assessment report and incorporated into the 2018 Academic Advancement ENDS as well. This is part of continuous improvement in assessment practices and instruction at GCCC.

Appendix A

Kansas SystemWide Transfer Course Matrix

Revised 04/27/2018

KRSN Course Number	KRSN Common Course Title	Allen CC	Barton CC	Burler CC	Cloud County CC	Coffeyville CC	Colby CC	Cowley CC	Dodge City CC	Fort Scott CC	Garden City CC	Highland CC
ACC1010	Financial Accounting	BUS 210	ACCT1614 & ACCT1616	BA 126 & BA 127	BE 160 & BE 161	BUSN171	AC177 & AC178	ACC1150 & ACC1160	BUS 130	BUS 2013	ACCT102 & ACCT103	BUS 200 or BUS 103 & BUS 105
ACC2010	Managerial Accounting	BUS 212	ACCT1618	BA 204	BE 162	BUSN221	AC257	ACC1165	BUS131	BUS2023	ACCT202	BUS216
ANT1010	Introduction to Cultural Anthropology	ANT111	ANTH1816	BS106	SS125	Not Offered	AN177	ANT6911	ANTH111	SOC1113	SOCI105	ANT112
ANT2010	Introduction to Linguistic Anthropology	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	ANT6912	Not Offered	Not Offered	Not Offered	Not Offered
ART1010	Art Appreciation	ART101	ARTS1200	AR100	AR100	Not Offered	AR175	ART2111	ART101	ART1033	ARTS120	A101
ART1020	Art History I	Not Offered	ARTS1201	Not Offered	Not Offered	ARTS140	AR176	ART2141	ART150	ART1743	ARTS121	A201
ART1030	Art History II	Not Offered	ARTS1203	Not Offered	Not Offered	ARTS141	AR177	ART2142	ART151	ART1753	ARTS177	A202
ART1040	Introduction to Drawing	ART126	ARTS1214	AR141	AR130	ARTS147	AR103	ART2126	ART110	ART1013	ARTS101	A107
BIO1010/1011/1012	General Biology and Lab for Non-majors	BIO102	LIFE1402	BI110	SC101	BIO1101	BI100	BIO4111	BIO101 102	BIO1215	BIO105	BS101
BIO1020/1021/1022	Biology I and Lab for Majors	BIO150	LIFE1402	BI120 BI215	SC110	BIO1206	BI177	BIO4125	BIO111	BIO1225	BIO105	BS101
BIO1030/1031/1032	Biology II and Lab for Majors	BIO210	Not Offered	BI130 BI220	SC151	BIO208	BI179	BIO4135	BIO211	BIO1235	Not Offered	Not Offered
BIO11040	Environmental Science Lecture and Lab	BIO106	LIFE1413 & LIFE1414	Not Offered	SC146 & SC147	BIO1103	Not Offered	BIO4119	BIO203 & BIOC203	BIO1095	BIO104	BS107
BIO11041	Environmental Science Lecture	Not Offered	LIFE1413	EV150	SC146	Not Offered	Not Offered	BIO4118	BIO203	Not Offered	Not Offered	Not Offered
BIO11042	Environmental Science Lab	Not Offered	LIFE1414	Not Offered	SC147	Not Offered	Not Offered	Not Offered	BIO1203	Not Offered	Not Offered	Not Offered
BIO2020/2021/2022	Anatomy and Physiology 5 credit hour	BIO257	LIFE1403	BI240	SC126	BIO1203	BI278	BIO4150	ZOO205	BIO1255	BIO1210	Not Offered
BIO2030/2031/2032	Anatomy and Physiology 6 credit hour	BIO240 & BIO245	LIFE1407 & LIFE1409	BI226 & BI227	SC120 & SC121	Not Offered	BI276 & BI277	BIO4148 & BIO4149	ZOO201 & ZOO202 or ZOO203 & ZOO204	Not Offered	BIO1211 & BIO1212	BS104 & BS105
BUS1010	Personal Finance	BUS125	ECON1615	BA112	BE153	BUSN119	BU176	BUS1315	BUS247	ECO2702	BSAD130	BUS102
BUS1020	Introduction to Business	BUS120	BUSI1600	BA110	BE100	BUSN116	BU178	BUS1311	BUS143	BUS1273	BSAD101	BUS101
CHEM1010/1011/1012	Chemistry I and Lab for Majors	CHE125	CHEM1805	CH110	SC131	CHEM103	CH177	CEM4220	CHEM111 CHEM113	CHE33015	CHEM109	FS111
CHEM1020/1021/1022	Chemistry II and Lab for Majors	CHE136	CHEM1808	CH115	SC132	CHEM104	CH178	CEM4230	CHEM112	CHE1025	CHEM110	PS112
CHEM1030/1031/1032	General Chemistry and Lab for Non-Majors	CHE105	CHEM1802	CH106	SC130 & SC130L	CHEM101	CH176	CEM4211	CHEM100 CHEM103	CHE1095	CHEM105	FS107
COM1010	Public Speaking	COM101	COMM1230	SP100	CM115	SPCH111	SP176	COM2711	SP106	SPE1093	SPCH111	SP106
COM1020	Interpersonal Communication	COM211	COMM1230	SP102	CM240	SPCH211	SP106	COM2725	SP206	SPE2013	SPCH113	SP105
COM1030	Introduction to Mass Communications	COM201	JOUR1700	MC161	JN100	COMM101	Not Offered	MCM2411	Not Offered	Not Offered	JRN1110	MT110
CRJ1010	Introduction to Criminal Justice	CJS100	CRIM1600	CJ102	AJ100	SOCL124	CJ110	CRJ5411	CJC101	CRJ1013	CRIM101	CJ100

Kansas SystemWide Transfer Course Matrix

Revised 04/27/2018

KRSN Course Number	KRSN Common Course Title	Allen CC	Barton CC	Butler CC	Cloud County CC	Coffeyville CC	Colby CC	Cowley CC	Dodge City CC	Fort Scott CC	Garden City CC	Highland CC
CSCI1010	Introduction to Computers and Applications	CIS 100	BSTC 1036	BA 104 or BE 160	CS 108	COMP 162	CO 176	CAP 1516	CS 101	COM 1053	CSCI 110	BUS 130
ECO1010	Microeconomics	ECO 207	ECON 1612	EC 200	EC 102	ECON 206	EC 277	ECO 6114	ECON 102	ECO 1013	ECON 112	BUS 204
ECO1020	Macroeconomics	ECO 208	ECON 1610	EC 201	EC 101	ECON 205	EC 276	ECO 6113	ECON 101	ECO 2023	ECON 111	BUS 203
EDU1010	Introduction to Education	EDU 201	EDUC 1128	ED 206	ED 100	EDUC 195	ED 177	EDU 6211	ED 201	EDU 1013	EDUC 105	ED 110
ENG1010	English Composition I	COL 101	ENGL 1204 ENGL 1209	EG 101	CM 101	ENGL 101	EN 176	ENG 2211	ENG 102	ENG 1013 ENG 1015	ENGL 101	ENG 101
ENG1020	English Composition II	COL 102	ENGL 1206	EG 102	CM 102	ENGL 102	EN 177	ENG 2212	ENG 103	ENG 1023	ENGL 102	ENG 102
ENG1030	Introduction to Literature	COL 130	LITR 1210	LT 201	CM 121	ENGL 190	EN 219	LIT 2511	ENG 202	ENG 2293	LITR 210	ENG 104
FRN1010	French I	Not Offered	LANG 1914	FL 118	Not Offered	FLNG 101	Not Offered	Not Offered	LANG 101	Not Offered	Not Offered	Not Offered
FRN1020	French II	Not Offered	LANG 1916	FL 119	Not Offered	FLNG 102	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered
GEO1010	World Regional Geography	GEO 104	GEOC 1819 ANTH 1819	SC 120	GE 101	GEOG 120	GE 176	GEG 6120	GEO 101	GEO 1023	GEOG 101	GEO 212
GCS1010	Introduction to Women's Studies	WGS 200	Not Offered	BS 107	SS 108	Not Offered	SO 135	MIN 6440	Not Offered	Not Offered	Not Offered	Not Offered
HIS1010	US History to 1877	HIS 108	HIST 1400	HS 131	SS 122	HIST 102	HI 176	HIS 6411	HIST 101	HIS 1013	HIST 103	HIS 101
HIS1020	US History since 1877	HIS 109	HIST 1402	HS 132	SS 123	HIST 103	HI 177	HIS 6412	HIST 102	HIS 1023	HIST 104	HIS 102
HIS1030	World History To 1500	HIS 121	HIST 1450	HS 201	SS 120	Not Offered	HI 104	HIS 6420	HIST 120	HIS 2013	HIST 101	HIS 103
HIS1040	World History 1500 to Present	HIS 122	HIST 1452	HS 202	SS 121	Not Offered	HI 204	HIS 6421	HIST 121	HIS 2023	HIST 102	HIS 104
HSC1010	Nutrition	BIO 115 HPE 115	HOME 1501	FW 278	HE 124	FACS 210	AL 101	HER 5220	AH 140	NUT 1213	HPER 115	BS 110
HSC1020	Personal and Community Health	HPE 105	HLTH 1248	FW 220	PE 141	HPER 102	PE 177	ALH 6312	HLTH 100	PHE 1373	HPER 106	PE 112
HSC1030	Medical Terminology	MED 120	MDAS 1672	AH 201	BE 122	MEDA 160	AL 102	ALH 1655	AH 130	ALH 2733 SEC 2733	EMIC 104	BS 109
HSC1040	First Aid and CPR	HPE 121	PHED 1246	FW 221	PE 131	HPER 101	Not Offered	ALH 6323	HLTH 101	ALH 1011 & ALH 1020	HPER 109	PE 113
MAT1010	College Algebra	MAT 105	MATH 1826 MATH 1828	MA 131 MA 135 MA 132 & MA 133 & MA 134	MA 111	MATH 104 MATH 105	MA 178	MTH 4420 MTH 4421	MATH 106	MAT 1083 MAT 1084	MATH 108	MAT 104
MAT1020	Elementary Statistics	MAT 115	STAT 1829	MA 210	MA 114	MATH 250	MA 205	MTH 4423	MATH 230	MAT 2253	MATH 110	MAT 203
MAT1030	Trigonometry	MAT 106	MATH 1830	MA 140	MA 112	MATH 106	MA 185	MTH 4425	MATH 110	MAT 1093	MATH 109	MAT 105
MAT1040	Contemporary/Essential Math	MAT 130	Not Offered	MA 130	Not Offered	Not Offered	Not Offered	MTH 4419	Not Offered	Not Offered	Not Offered	MAT 108
MAT1050	General/Business/ Applied Calculus	Not Offered	MATH 1831	MA 148	MA 115	Not Offered	MA 210	MTH 4432	MATH 130	Not Offered	MATH 121	MAT 107
MAT2010	Calculus I	MAT 123	MATH 1832	MA 151	MA 120	MATH 115	MA 220	MTH 4435	MATH 120	MAT 1015	MATH 122	MAT 106
MUS1010	Music Appreciation	MUS 111	MUSI 1002	MU 100	MU 100	MUSC 122	MU 176	MUS 2611	MUSC 105	MUS 1213	MUSC 108	M 103
MUS1020	Music Theory I	MUS 102	MUSI 1018	MU 111	MU 110	MUSC 123	MU 102	MUS 2620	MUSC 111	MUS 1013	MUSC 150	M 200
PHI1010	Introduction to Philosophy	HUM 125	PHIL 1602	PL 290	PH 100	HUMN 104	PH 101	PHO 6447	PHIL 201	PHI 1113	PHIL 101	PHI 101
PHI1020	Ethics	HUM 105	PHIL 1604	PL 291	PH 105	HUMN 180	PH 276	PHO 6460	PHIL 202	Not Offered	PHIL 102	PHI 102
PHI1030	Logic & Critical Thinking	Not Offered	PHIL 1605	PL 101	PH 101	HUMN 218	PH 200	Not Offered	Not Offered	Not Offered	PHIL 103	PHI 103
PHY 1010/1011/1012	Physics I and Lab	PSC 114	PHYS 1600	PH 143	SC 140	PHYS 203	PH 207	PHS 4550	PHYS 201	PHS 2065	PHYS 205	PS 203
PHY1020	Descriptive Astronomy & Lab	PSC 181	Not Offered	PH 103	SC 105	Not Offered	PH 180	PHS 4530	PHYS 110	Not Offered	Not Offered	PS 108

Kansas SystemWide Transfer Course Matrix

Revised 04/27/2018

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PHY1021	Descriptive Astronomy	PSC 180	PHSC 1408	Not Offered	Not Offered	PHYS 111	Not Offered	Not Offered	Not Offered	Not Offered	PHSC 106	Not Offered
PHY1022	Descriptive Astronomy Lab	PSC 181	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered
PHY 1030/1031/1032	Engineering Physics I with Lab	PSC 204	PHYS 1604	PH 251	SC 142	ENGR 210	PH 208	PHS 4560	PHYS 231	PHS 2015	PHYS 207	PS 215
PHY 2020/2021/2022	Physics II and Lab	PSC 115	PHYS 1602	PH 146	SC 141	PHYS 204	PH 227	PHS 4551	PHYS 203	PHS 2075	PHYS 206	PS 204
PHY 2030/2031/2032	Engineering Physics II with Lab	PSC 205	PHYS 1606	PH 252	SC 143	ENGR 211	PH 228	PHS 4561	PHYS 233 & PHY 233	PHS 2025	PHYS 208	PS 216
POL1010	Introduction to Political Science	POL 225	POLS 1801	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	POLS 104	POL 101
POL 1020	American Government	POL 111	POLS 1800	PO 141	SS 140	GOVN 104	PO 176	POL 6611	GOV 101	POL 1013	POLS 105	POL 100
POL1030	International Relations	POL 250	POLS 1804	PO 201	Not Offered	GOVN 107	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered
PSI1010/1011/1012	Physical Science I and Lab	PSC 151 PSC 152	PHSC 1400	PS 100	SC 103	PHYS 205	PH 176	PHS 4511	PHYS 104 & PHY 104 or PHYS 105	PHS 1215	PHSC 105	PS 101
PSI1030	Physical Geology with Lab	PSC 154	PHSC 1402	PS 102	SC 104	PHYS 120	Not Offered	GEO 4311	GEL 103	Not Offered	PHSC 205	PS 104
PSI1031	Physical Geology	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	Not Offered	GEL 101	Not Offered	PHSC 205	Not Offered
PSI1032	Physical Geology Lab	Not Offered	Not Offered	Not Offered	SC 115	Not Offered	Not Offered	Not Offered	GELL 102	Not Offered	Not Offered	Not Offered
PSY1010	Introduction to Psychology	PSY 101	PSYC 1000	BS 160	SS 101	PSYC 101	PS 176	PSY 6711	PSY 101	PSY 1013	PSYC 101	PSY 101
PSY2020	Human Lifespan/Devel. Psych.	PSY 263	PSYC 1014	BS 260	SS 105	PSYC 102	PS 276	PSY 6712	PSY 102 PSY 202	PSY 1023	EDUC 110	PSY 205
PSY2030	Childhood Growth and Development	ECE 101	CHLD 1505	BS 270	SS 127	FACS 117	PS 280	CHC 5711	ECE 105	Not Offered	Not Offered	PSY 202
REL1010	World Religions	HUM 135	RELI 1311	RG 210	RE 104	HUMN 208	RE 104	REL 6430	Not Offered	REL 1093	Not Offered	PHI 105
SOCI1010	Introduction to Sociology	SOC 102	SOCI 1100	BS 105	SS 130	SOCI 101	SO 176	SOC 6811	SOC 101	SOC 1013	SOCI 102	SOC 101
SOCI1020	Introduction to Social Work	SOC 140	SOCI 1106	SW 102	SS 129	Not Offered	Not Offered	SOC 6821	SW 201	Not Offered	SOCI 210	SOC 104
SOC2010	Social Problems	SOC 205	SOCI 1104	BS 110	SS 201	SOCI 201	SO 186	SOC 6816	SOC 201	SOC 1023	SOCI 204	SOC 210
SPA1010	Spanish I	SPA 101	LANG 1908	FL 107	FL 111	FLNG 103	FL 176	FOL 2330	LANG 103	Not Offered	LANG 1322	LG 101
SPA1020	Spanish II	SPA 102	LANG 1910	FL 108	FL 112	FLNG 104	FL 177	FOL 2331	LANG 104	Not Offered	LANG 1331	LG 102
SPA2010	Spanish III	Not Offered	Not Offered	FL 201	Not Offered	FLNG 203	Not Offered	FOL 2332	LANG 203	Not Offered	Not Offered	LG 201
THI1010	Theatre Appreciation	THE 101	THEA 1300	TA 206	CM 140	THTR 160	DR 120	THE 2730	Not Offered	DRA 1313	DRAM 150	TH 108
THI1020	Acting I	THE 131	THEA 1302	TA 110	CM 141	THTR 164	Not Offered	THE 2735	Not Offered	DRA 1013	DRAM III	TH 110
THI1030	Stagecraft	THE 141	THEA 1310	TA 125	Not Offered	THTR 161	Not Offered	THE 2742	Not Offered	DRA 1053 DRA 1063	DRAM 141	TH 152
THI1040	Theatre Practicum	THE 251 THE 252 THE 253 THE 254	THEA 1308	TA 151 & TA 152	CM 143 CM 146	THTR 170	Not Offered	THE 2743 THE 2744 THE 2745 THE 2746	Not Offered	DRA 2031 DRA 2032	Not Offered	TH 103
THI2010	Acting II	THE 235	THEA 1304	TA 112	Not Offered	THTR 264	Not Offered	Not Offered	Not Offered	DRA 1023	DRAM 112	TH 206

CRIMINAL JUSTICE

PROGRAM DESCRIPTION: The Criminal Justice program prepares graduates with knowledge and skills for numerous career opportunities. Career preparation opportunities include local, state and federal career tracks in law enforcement, investigations, juveniles, corrections (probation and parole) and pre-law. Flexibility in the Associate of Science degree also allows customizing study options for other classes including business and computers. Specializing in hands-on and scenario-based training, the Criminal Justice program strives to insure that graduates leave the program with knowledge and with the ability to analyze, problem solve, work as a team and, as possible, to demonstrate skill proficiency in the program curriculum. There are also opportunities to train with and learn from local agencies to bring the real world to the classroom.

PROGRAM OUTCOMES:

At the successful completion of the Associate of Applied Science program curriculum, students will be able to:

- * Identify and discuss the steps in the criminal justice process.
- * Summarize how law enforcement, courts and corrections operate and interact.
- * Apply substantive and procedural law to practical situations.
- * Demonstrate ethics, integrity, teamwork and professionalism.
- * Illustrate general principals of criminal liability.
- * Locate specific laws in the Kansas State Statute book.
- * Complete a Kansas Standard Offense Report.
- * Demonstrate the proper way to perform a traffic stop.
- * Conduct search operations.
- * Identify elements of a lawful arrest.
- * Differentiate between reasonable suspicion, probable cause and beyond a reasonable doubt.
- * Complete Kansas Law Enforcement Training Center or Appropriate Law Enforcement Training Academy.

Minimum Credit Hours Required to Graduate = 67

* General Education Requirement (Communications, Math/Science, Social Sciences, Humanities, PE, PCDE)

** Recommended Program Emphasis or *** Recommended Elective Course (listed below)

	FIRST Semester		Total Semester Hours:	14
	Course No.	Course Title		Credit
1	**CRIM-101	Introduction to Criminal Justice		3
2	**CRIM-108	Juvenile Delinquency & Justice		3
3	**CRIM-115	Professional Responsibility in CJ		3
4	**CRIM-121	Police Firearms I		1
5	*ENGL-101	English I		3
6	*	Student Success Requirement		1

SECOND Semester		Total Semester Hours:	15
Course No.	Course Title	Credit	
1	**CRIM-111 Criminal Investigation	3	
2	**CRIM-226 CJ Computer Applications	3	
3	*** Criminal Justice Elective	3	
4	* Math Requirement	3	
5	*PSYC-101 General Psychology	3	

THIRD Semester		Total Semester Hours:	14
Course No.	Course Title	Credit	
1	**CRIM-103 Criminal Law	3	
2	**CRIM-116 Agency Administration	3	
3	**CRIM-120 CJ Interview & Report Writing	3	
4	**CRIM-142 EVOC	1	
5	**CRIM-223 Police Firearms III	1	
6	*SPCH-111 Public Speaking	3	

FOURTH Semester		Total Semester Hours:	12
Course No.	Course Title	Credit	
1	**CRIM-102 Law Enforcement Operations & Procedures	3	
2	**CRIM-106 Law Enforcement Capstone	4	
3	**CRIM-110 Criminal Procedures	3	
4	* Personal Wellness Requirement	2	

FIFTH Semester		Total Semester Hours:	12
Course No.	Course Title	Credit	
1	**CRIM-180 KLETC or Law Enforcement Academy Training	12	

ELEMENTARY EDUCATION

PROGRAM DESCRIPTION: This emphasis of study is designed to outline typical classes that students should take when majoring in Elementary Education. Because the various four year universities have such different requirements, there is flexibility in this four semester suggested plan. The student will need to meet with their academic advisor to check on specific university requirements.

PROGRAM OUTCOMES:

- * Analyze, through observation and reflection, a variety of educational philosophies and approaches and develop personal learning styles and an individual teaching philosophy.
- * Compare a variety of instructional strategies and methods that address individual learners and learning styles in order to develop collaborative critical thinking and creative problem solving skills in a variety of student populations.
- * Describe what it means to be a competent, ethical and professional teacher in a democratic, diverse and technological society in order to develop commitment to professional growth and to the legal and ethical responsibilities of public school teachers.
- * Employ effective instruction for students to develop skills in written communication, oral communication, and critical thinking while advancing their knowledge in cultural diversity and social responsibility.
- * Apply best practices when choosing and teaching literature to children.
- * Demonstrate various teaching methods utilizing Art, Music, and PE approaches in the regular classroom. In addition, encompassing strategies to properly teach the exceptional child in each classroom.

Minimum Credit Hours Required to Graduate = 60

* General Education Requirement (Communications, Math/Science, Social Sciences, Humanities, PE, PCDE)

** Recommended Program Emphasis or *** Recommended Elective Course (listed below)

FIRST Semester		Total Semester Hours:	16
	Course No.	Course Title	Credit
1	*ENGL-101	English I	3
2	*MATH-108	College Algebra	3
3	*SOCL-102	Intro to Sociology	3
4	***EDUC-105	Foundations of Education	3
5	*	Student Success Requirement	1
6	***EDUC-	Education Methods Course (see advisor)	3

SECOND Semester		Total Semester Hours:	14
	Course No.	Course Title	Credit
1	*ENGL-102	English II	3
2	*SPCH-111	Public Speaking	3
3	*BIOL-105	Principles of Biology	5

4	**EDUC-	Education Methods Course (see advisor)	3
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THIRD Semester		Total Semester Hours:	15
Course No.	Course Title		Credit
1	*PSYC-101	General Psychology	3
2	*ARTS-120	Art Appreciation	3
3	*SOCI-113	Sociology of Families	3
4	**EDUC-	Education Methods Course (see advisor)	3
5	*MATH-110	Fundamentals of Statistics	3

FOURTH Semester		Total Semester Hours:	15
Course No.	Course Title		Credit
1	**EDUC-110	Developmental Psychology	3
2	*HPER-115	Basic Nutrition	3
3	*PHIL-101	Intro to Philosophy	3
4	**EDUC-290	Children's Literature	3
5	**EDUC-	Education Methods Course (see advisor)	3

** RECOMMENDED Program/Elective Courses			
	Course No.	Course Title	Credit
1	**EDUC-1062	Observation	2
2	**EDUC-201	Music for Elementary Teachers <i>^offered on a four se</i>	3
3	**EDUC-202	Art Methods for Elementary Teachers <i>^offered on a f</i>	3
4	**EDUC-203	Health and Movement for Elementary Teachers <i>^offe</i>	3
5	**SPED-203	Exceptional Child <i>^offared on a four semester rotatio</i>	3

PRE-MEDICINE, PRE-DENISTRY, PRE-OSTEOPATHY, PRE- OPTOMETRY, PRE-PHARMACY, PRE-CHIROPRACTIC

PROGRAM DESCRIPTION: Medical professional schools encourage students to develop the broadest academic base possible in undergraduate studies. Any undergraduate major may be used as background for entry. Pre-med students should take courses that develop disciplined thinking, intelligent appreciation of values, and sympathetic understanding of society and human interaction. A Bachelor's degree is required for admission to most professional medical programs. Professional schools base admission decisions on a variety of items such as grade point average, admissions test score, interview, personal references, volunteer work, and professional experience. The application process usually starts at least one year before the intended entry date. Professional schools encourage employment or volunteer experience within a professional or related medical setting. Work and volunteer experiences (including shadowing) in health care agencies, hospitals and physician's offices are strongly recommended. Students should review an institution's requirements for application to a program.

PROGRAM OUTCOMES:

- * Identify the legal doctrines that affect the patient, his or her care and ethical decision making.
- * State the meaning of different pathologies using medical terminology principles.
- * Explore the fields of medical communication, administration, counseling and/or education.
- * Develop a foundation of mathematics, chemistry, psychology, humanities, and written/oral communication
- * Develop written/oral communication skills in order to explain pathologies, organ systems, and/or the scientific method

Minimum Credit Hours Required to Graduate = 60

* General Education Requirement (Communications, Math/Science, Social Sciences, Humanities, PE, PCDE)

** Recommended Program Emphasis or *** Recommended Elective Course (listed below)

FIRST Semester		Total Semester Hours:	16
	Course No.	Course Title	Credit
1	*ENGL-101	English I	3
2	*MATH-108	College Algebra	3
3	*CHEM- 109	College Chemistry I	5
4	**BIOL-211	Anatomy & Physiology I	4
5	*	Student Success Requirement	1

SECOND Semester		Total Semester Hours:	15
	Course No.	Course Title	Credit
1	*ENGL-102	English II	3
2	**CHEM- 110	College Chemistry II	5
3	**BIOL-212	Anatomy & Physiology II	4

4	*PSYC-101	General Psychology	3
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THIRD Semester		Total Semester Hours:	16
Course No.	Course Title		Credit
1	*SPCH-111	Public Speaking	3
2	**PHYS-205	Physics I	5
3	*SOCI-102	Intro to Sociology	3
4	*	Personal Wellness Requirement	2
5	*	Humanities Requirement	3

FOURTH Semester		Total Semester Hours:	13
Course No.	Course Title		Credit
1	**PHYS-206	Physics II	5
2	**	Science Elective	2
3	*	Social Science Requirement	3
4	*	Humanities Requirement	3

** RECOMMENDED Program/Elective Courses			
	Course No.	Course Title	Credit
1	BIOL-213	Microbiology	5
2	LITR-212	English Literature I	3
3	PHIL-101	Intro to Philosophy	3

Within this emphasis, three pre's (optometry, pharmacy, and some dental schools) require math to the level of calculus and statistics. These students should consider taking math courses during summer or winter intersessions or online).

ENGLISH

PROGRAM DESCRIPTION: The English emphasis degree program provides students the opportunity to sharpen their critical reading, thinking, and writing skills by taking courses in writing and literature. The degree prepares students for further study at four-year institutions in literary studies, humanities, and secondary/higher education as well as other majors that require a solid foundation in writing and critical thinking skills. This degree fulfills the college's mission of developing skills in written communication, oral communication, and critical thinking while advancing knowledge in cultural diversity and social responsibility.

PROGRAM OUTCOMES:

- * Identify key elements of major literary genres.
- * Employ reading skills to analyze/evaluate a text.
- * Demonstrate critical thinking skills orally and in writing.
- * Identify and apply critical literary theory to texts.
- * Properly conduct and incorporate research into arguments.
- * Identify historical and cultural forces at work in literary productions of various contexts.
- * Identify the historical and cultural forces that shape the production of literary works in a global, regional, and/or national/state context.

Minimum Credit Hours Required to Graduate = 60

* General Education Requirement (Communications, Math/Science, Social Sciences, Humanities, PE, PCDE)

** Recommended Program Emphasis or *** Recommended Elective Course (listed below)

FIRST Semester		Total Semester Hours:	16
	Course No.	Course Title	Credit
1	* ENGL-101	English I	3
2	*MATH-108	College Algebra	3
3	*	Student Success Requirement	1
4	**LITR-210	Intro to Literature	3
5	*	Personal Wellness Requirement	3
5	*	Humanities Requirement	3

SECOND Semester		Total Semester Hours:	14
	Course No.	Course Title	Credit
1	*ENGL-102	English II	3
2	*	Lab Science Requirement	5
3	**	Recommended Literature Course	3
4	*SOCI-102	Intro to Sociology	3

THIRD Semester		Total Semester Hours:	15
	Course No.	Course Title	Credit

1		Humanities Requirement	3
2		Recommended Literature Course	3
3	**LITR-240	Creative Writing	3
4	*PSYC-101	General Psychology	3
5	*	General Elective	3

FOURTH Semester		Total Semester Hours:	15
Course No.	Course Title		Credit
1	**	Recommended Literature Course	3
2	*SPCH-111	Public Speaking	3
3		Social Science Requirement	3
4	**	Recommended Literature Course	3
5	*	Humanities Requirement	3

** RECOMMENDED Program/Elective Courses			
	Course No.	Course Title	Credit
1	**LITR-212	English Literature I	3
2	**LITR-213	English Literature II	3
3	**LITR-215	American Literature I	3
4	**LITR-216	American Literature II	3
5	**LITR-225	Ethnic Minority Literature	3
6	**LITR-230	Understanding Old Testament	3
7	**LITR-231	Understanding New Testament	3
8	**LITR-242	Advanced Academic Writing	3
9	**LITR-250	Identity Woman	3
10	**LITR-251	Kansas Literature	3
11	**LITR-253	World Literature	3
12	**LITR-254	Mythology and Folklore	3
13	**LITR-255	Young Adult Literature	3
14	***DRAM-150	Intro to Theater	3
15	***DRAM-252	Intro to Shakespeare	3
16	***SOCL-102	Intro to Sociology	3
17	***SOCL-105	Intro to Cultural Anthropology	3
18	***PHIL-101	Intro to Philosophy	3
19	***DRAM-111	Acting I	3
20	**DRAM-120	Intro to Drama History & Literature	3
21	***JRNL-109	Media in Free Society	3
22	***JRNL-115	Reporting I	3
23	**SPCH-208	Communication in the Information Society	3
24	***SPCH-210	Intro to Public Relations	3

GARDEN CITY COMMUNITY COLLEGE / A.A. DEGREE 2018-2020

GCCC ID#	Last Name	First Name	Major
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The Associate in Arts degree is intended to enable students to satisfy equivalent lower-division college credit course requirements and to transfer, with advanced standing, into comparable discipline area Bachelor of Arts degree programs at Kansas Regents universities. **Developmental courses will not count toward fulfilling degree requirements. (ENGL-090, ENGL-091, READ-092, READ-093, MATH-005, and MATH-006). Official transcripts must be on file in the Registrar's Office to receive credit for transfer courses toward graduation. Students must complete a minimum of 16 credit hours at GCCC to receive a degree.**

Students will follow the guidelines of the catalog in effect at initial enrollment, provided they remain continuously enrolled. If a semester is skipped, student will follow guidelines of catalog in effect when they returned.

The Associate in Arts degree will be awarded upon satisfactory completion of a planned program of not less than sixty (60) college credits and a cumulative GPA of 2.0 including the following distribution of credits:

I. COMMUNICATIONS 9 Hours

All completed with grade of C or better:

___	ENGL	101	English I	3
___	ENGL	102	English II	3
___	SPCH	111	Public Speaking	3

II. MATHEMATICS and NATURAL SCIENCES 8 Hours

Minimum one mathematics course:

1. ___	MATH	108	College Algebra	3
___	MATH	109	Plane Trigonometry	3
___	MATH	110	Fund of Statistics	3
___	MATH	111	Precalculus w/Trigon	5
___	MATH	120	Precalculus	3
___	MATH	121	Fund of Calculus	3
___	MATH	122	Calc & Analy Geom I	5
___	MATH	123	Calc & Analy Geom II	5
___	MATH	205	Calc & Analy Geom III	5
___	MATH	206	Differential Equations	3

Minimum one lab science course:

2. ___	BIOL	104	Environmental Science	5
___	BIOL	105	Principle of Biology	5
___	BIOL	109	Intro to Ecology	5
___	BIOL	205	General Zoology	5
___	BIOL	206	General Botany	5
___	BIOL	210	Anatomy & Physiology	5
___	BIOL	211	Anatomy & Physiol I	4
___	BIOL	212	Anatomy & Physiol II	4
___	BIOL	213	Microbiology	5
___	CHEM	105	General Chemistry	5
___	CHEM	108	Chem for Health Servs	5
___	CHEM	109	College Chemistry I	5
___	PHSC	105	General Physical Sci	5
___	PHSC	205	Physical Geology	5
___	PHYS	205	General Physics I	5
___	PHYS	207	Engineering Physics I	5

Eligible non-lab science courses:

3. ___	PHSC	106	Descriptive Astronomy	3
___	PHSC	205	Physical Geology	3
___	PHYS	106	Descriptive Physics	3

III. SOCIAL SCIENCES 9 Hours

___	PSYC	101	General Psychology	3
___	SOCI	102	Intro to Sociology	3

And one additional course:

___	SOCI	105	Intro to Cultural Anthropology	3
___	SOCI	113	Sociology of Families	3
___	SOCI	204	Social Problems	3
___	ECON	111	Economics: Macro	3
___	ECON	112	Economics: Micro	3
___	GEOG	101	World Geography	3
___	POLS	104	Intro to Political Science	3
___	POLS	105	American Government	3

IV. HUMANITIES and FINE ARTS 9 Hours

No more than one course per area:

1. ___	ARTS	120	Art Appreciation	3
___	ARTS	121	Art History I	3
2. ___	DRAM	120	Intro Dram Hist & Lit I	3
___	DRAM	150	Intro to Theatre	3
3. ___	HIST	101	Survey of Civilization I	3
___	HIST	102	Survey of Civilization II	3

___	HIST	103	Amer History to 1865	3
___	HIST	104	Amer History since 1865	3
4. ___	LITR	210	Intro to Literature	3
___	LITR	212	English Literature I	3
___	LITR	213	English Literature II	3
___	LITR	215	Amer Literature I	3
___	LITR	216	Amer Literature II	3
___	LITR	230	Unders Old Testament	3
___	LITR	231	Unders New Testament	3
___	LITR	253	World Literature & Hum	3
5. ___	MUSC	106	Today's Music	3
___	MUSC	108	Music History & Apprec	3
6. ___	PHIL	101	Intro to Philosophy	3
___	PHIL	102	Elementary Ethics	3
___	PHIL	103	Logic: Intro Clear Thinking	3
7. ___	LANG	1322	Elementary Spanish I	5
___	LANG	1331	Elementary Spanish II	5

V. STUDENT SUCCESS 1 HOUR

Must complete with grade of C or better.

___	PCDE	101	College Success	1
___	PCDE	109	Career Success	1

VI. PERSONAL WELLNESS 2 Hours

___	HPER	121	Lifetime Fitness	2
___	HPER	106	Health Education	3
___	HPER	109	First Aid	2
___	HPER	115	Basic Nutrition	3

VII. ELECTIVES OR MAJOR COURSES 22 Hours

___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___
___	___	___	___	___

VIII. OTHER

- Sixteen (16) semester hours must be completed at GCCC.
- Developmental courses do not count as earned hours for graduation (ENGL 090, ENGL 091, READ 092, READ 093, MATH 005, MATH 006.)
- Economics will not fulfill Section III for Business majors.

**Students may contact their advisor or the Salman's Advising Center for a complete list of classes that transfer and satisfy the Articulation agreement.*

VIII. DISTRIBUTION OF CREDIT HOURS

Required General Education:	38 Hrs / Total General Ed Hrs	___
Additional Courses Needed:	22 Hrs / Major or Elective Hrs	___
Minimum Graduation:	60 Hrs / Total Hrs	___

GCCC ID# _____ Last Name _____ First Name _____ Major _____

The Associate in Science degree is intended to enable students to satisfy equivalent lower-division college credit course requirements and to transfer, with advanced standing, into comparable discipline area Bachelor of Science degree programs at Kansas Regents universities. **Developmental courses will not count toward fulfilling degree requirements (ENGL-090, ENGL-091, READ-092, READ-093, MATH-005, and MATH-006).** Official transcripts must be on file in the Registrar's Office to receive credit for transfer courses toward graduation. Students must complete a minimum of 16 credit hours at GCCC to receive a degree.

Students will follow the guidelines of the catalog in effect at initial enrollment, provided they remain continuously enrolled. If a semester is skipped, student will follow guidelines of catalog in effect when they returned.

The Associate in Science degree will be awarded upon satisfactory completion of a planned program of not less than sixty (60) college credits and a cumulative GPA of 2.0 including the following distribution of credits

I. COMMUNICATIONS 9 Hours

All completed with grade of C or better:

_____	ENGL	101	English I	3
_____	ENGL	102	English II	3
_____	SPCH	111	Public Speaking	3

II. MATHEMATICS and NATURAL SCIENCES 11 Hours

Minimum one mathematics course:

1. _____	MATH	108	College Algebra	3
_____	MATH	109	Plane Trigonometry	3
_____	MATH	110	Fund of Statistics	3
_____	MATH	111	Precalculus w/Trigon	5
_____	MATH	120	Precalculus	3
_____	MATH	121	Fund of Calculus	3
_____	MATH	122	Calc & Analy Geom I	5
_____	MATH	123	Calc & Analy Geom II	5
_____	MATH	205	Calc & Analy Geom III	5
_____	MATH	206	Differential Equations	3

Minimum one lab science course:

2. _____	BIOL	104	Environmental Science	5
_____	BIOL	105	Principle of Biology	5
_____	BIOL	109	Intro to Ecology	5
_____	BIOL	205	General Zoology	5
_____	BIOL	206	General Botany	5
_____	BIOL	210	Anatomy & Physiology	5
_____	BIOL	211	Anatomy & Physiol I	4
_____	BIOL	212	Anatomy & Physiol II	4
_____	BIOL	213	Microbiology	5
_____	CHEM	105	General Chemistry	5
_____	CHEM	108	Chem for Health Servs	5
_____	CHEM	109	College Chemistry I	5
_____	CHEM	110	College Chemistry II	5
_____	PHSC	105	General Physical Sci	5
_____	PHSC	205	Physical Geology	5
_____	PHYS	205	General Physics I	5
_____	PHYS	206	General Physics II	5
_____	PHYS	207	Engineering Physics I	5
_____	PHYS	208	Engineering Physics II	5

Eligible non-lab science courses:

3. _____	PHSC	106	Descriptive Astronomy	3
_____	PHSC	205	Physical Geology	3
_____	PHYS	106	Descriptive Physics	3

III. SOCIAL SCIENCE 9 Hours

_____	PSYC	101	General Psychology	3
_____	SOCI	102	Intro to Sociology	3

And one additional course:

_____	SOCI	105	Intro to Cultural Anthropology	3
_____	SOCI	113	Sociology of Families	3
_____	SOCI	204	Social Problems	3
_____	ECON	111	Economics: Macro	3
_____	ECON	112	Economics: Micro	3
_____	GEOG	101	World Geography	3
_____	POLS	104	Intro to Political Science	3
_____	POLS	105	American Government	3

IV. HUMANITIES and FINE ARTS 6 Hours

No more than one course per area:

1. _____	ARTS	120	Art Appreciation	3
_____	ARTS	121	Art History I	3
2. _____	DRAM	120	Intro Dram Hist & Lit I	3

_____	DRAM	150	Intro to Theatre	3
3. _____	HIST	101	Survey of Civilization I	3
_____	HIST	102	Survey of Civilization II	3
_____	HIST	103	Amer History to 1865	3
_____	HIST	104	Amer History since 1865	3
4. _____	LITR	210	Intro to Literature	3
_____	LITR	212	English Literature I	3
_____	LITR	213	English Literature II	3
_____	LITR	215	Amer Literature I	3
_____	LITR	216	Amer Literature II	3
_____	LITR	230	Unders Old Testament	3
_____	LITR	231	Unders New Testament	3
_____	LITR	253	World Literature & Hum	3
5. _____	MUSC	106	Today's Music	3
_____	MUSC	108	Music History & Apprec	3
6. _____	PHIL	101	Intro to Philosophy	3
_____	PHIL	102	Elementary Ethics	3
_____	PHIL	103	Logic: Intro Clear Thinking	3
7. _____	LANG	1322	Elementary Spanish I	5
_____	LANG	1331	Elementary Spanish II	5

V. STUDENT SUCCESS 1 HOUR

Must complete with a grade of C or better.

_____	PCDE	101	College Success	1
_____	PCDE	109	Career Success	1

VI. PERSONAL WELLNESS 2 Hours

_____	HPER	121	Lifetime Fitness	2
_____	HPER	106	Health Education	3
_____	HPER	109	First Aid	2
_____	HPER	115	Basic Nutrition	3

VII. ELECTIVES OR MAJOR COURSES 22 Hours

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

VIII. OTHER

- Sixteen (16) semester hours must be completed at GCCC.
- Developmental courses do not count as earned hours for graduation (ENGL 090, ENGL 091, READ 092, READ 093, MATH 005, MATH 006)
- Economics will not fulfill Section III for Business majors.

*Students may contact their advisor or the Salman's Advising Center for a complete list of classes that transfer and satisfy the Articulation agreement.

VIII. DISTRIBUTION OF CREDIT HOURS

Required General Education:	38 Hrs / Total General Ed Hrs	_____
Additional Courses Needed:	22 Hrs / Major or Elective Hrs	_____
Minimum Graduation:	60 Hrs / Total Hrs	_____

GCCC ID#	Last Name	First Name	Major
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The Associate in General Studies degree is intended to recognize the attainment of a broad general education at the lower-division level. This degree is designed to provide students the opportunity to develop knowledge, skills, attitudes and greater philosophical appreciation for life long learning. Transfer students will need to complete additional lower-division courses at the transfer universities. **Developmental courses will not count toward fulfilling degree requirements (ENGL-090, ENGL-091, READ-092, READ-093, MATH-005, and MATH-006). Official transcripts must be on file in the Registrar's Office to receive credit for transfer courses toward graduation. Students must complete a minimum of 16 credit hours at GCCC to receive a degree.**

Students will follow the guidelines of the catalog in effect at initial enrollment, provided they remain continuously enrolled. If a semester is skipped, student will follow guidelines of catalog in effect when they returned.

The Associate in General Studies degree will be awarded upon satisfactory completion of a planned program of not less than sixty-four (60) college credits and a cumulative GPA of 2.0 including the following distribution of credits:

I. COMMUNICATIONS 6 Hours

_____	ENGL	101	English I	3
And one additional course:				
_____	SPCH	111	Public Speaking	3
_____	SPCH	113	Interpersonal Comm	3

II. MATHEMATICS and NATURAL SCIENCES 7 Hours

Minimum one mathematics course:				
1. _____	MATH	107	Intermediate Algebra	3
_____	MATH	108	College Algebra	3
_____	MATH	109	Plane Trigonometry	3
_____	MATH	110	Fund of Statistics	3
_____	MATH	_____	_____	_____
Minimum one science course:				
2. _____	BIOL	104	Environmental Science	5
_____	BIOL	105	Principle of Biology	5
_____	BIOL	109	Intro to Ecology	5
_____	BIOL	205	General Zoology	5
_____	BIOL	206	General Botany	5
_____	BIOL	210	Anatomy & Physiology	5
_____	BIOL	211	Anatomy & Physiol I	4
_____	BIOL	213	Microbiology	5
_____	CHEM	105	General Chemistry	5
_____	CHEM	108	Chem for Health Servs	5
_____	CHEM	109	College Chemistry I	5
_____	PHSC	105	General Physical Sci	5
_____	PHSC	106	Descriptive Astronomy	3
_____	PHSC	110	Understanding Weather	3
_____	PHSC	120	Intro to Forensic Science	3
_____	PHSC	205	Physical Geology	3
_____	PHSC	205	Physical Geology	5
_____	PHYS	106	Descriptive Physics	3
_____	RHYS	205	General Physics I	5
_____	PHYS	207	Engineering Physics I	5

III. SOCIAL SCIENCE 6 Hours

Required:				
_____	PSYC	101	General Psychology	3
_____	SOCI	102	Intro to Sociology	3
Additional course options for section V:				
_____	SOCI	105	Intro to Cultural Anthropology	3
_____	SOCI	113	Sociology of Families	3
_____	SOCI	204	Social Problems	3
_____	ECON	102	Financial Literacy for Life	3
_____	ECON	111	Economics: Macro	3
_____	ECON	112	Economics: Micro	3
_____	GEOG	101	World Geography	3
_____	POLS	104	Intro to Political Science	3
_____	POLS	105	American Government	3

IV. HUMANITIES and FINE ARTS 6 Hours

No more than one course per area:				
1. _____	ARTS	120	Art Appreciation	3
_____	ARTS	121	Art History I	3
2. _____	DRAM	120	Intro Dram Hist & Lit I	3
_____	DRAM	150	Intro to Theatre	3
3. _____	HIST	101	Survey of Civilization I	3
_____	HIST	102	Survey of Civilization II	3
_____	HIST	103	Amer History to 1865	3
_____	HIST	104	Amer History since 1865	3

4. _____	LITR	210	Intro to Literature	3
_____	LITR	212	English Literature I	3
_____	LITR	213	English Literature II	3
_____	LITR	215	Amer Literature I	3
_____	LITR	216	Amer Literature II	3
_____	LITR	230	Unders Old Testament	3
_____	LITR	231	Unders New Testament	3
_____	LITR	253	World Literature & Hum	3
5. _____	MUSC	106	Today's Music	3
_____	MUSC	108	Music History & Apprec	3
6. _____	PHIL	101	Intro to Philosophy	3
_____	PHIL	102	Elementary Ethics	3
_____	PHIL	103	Logic: Intro Clear Thinking	3
7. _____	LANG	1322	Elementary Spanish I	5
_____	LANG	1331	Elementary Spanish II	5

V. ADDITIONAL GENERAL ED (from Sections I-IV) 9 Hours

***Any courses from Sections I-IV can fulfill this requirement

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

VI. STUDENT SUCCESS 1 HOUR

Must complete with a grade of C or better.

_____	PCDE	101	College Success	1
_____	PCDE	109	Career Success	1

VII. PERSONAL WELLNESS 2 Hours

_____	HPER	121	Lifetime Fitness	2
_____	HPER	106	Health Education	3
_____	HPER	109	First Aid	2
_____	HPER	115	Basic Nutrition	3

VIII. ELECTIVES OR MAJOR COURSES 23 Hours

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

VIII. OTHER

- Sixteen (16) semester hours must be completed at GCCC.
- Developmental courses do not count as earned hours for graduation (ENGL 090, ENGL 091, READ 092, READ 093, MATH 005, MATH 006)
- Economics will not fulfill Section III for Business majors.

*Students may contact their advisor or the Salman's Advising Center for a complete list of classes that transfer and satisfy the Articulation agreement.

VIII. DISTRIBUTION OF CREDIT HOURS

Required General Education:	37 Hrs / Total General Ed Hrs	_____
Additional Courses Needed:	23 Hrs / Major or Elective Hrs	_____
Minimum Graduation:	60 Hrs / Total Hrs	_____

GCCC BOARD INCIDENTAL INFORMATION
May 2018

Ryan Ruda, Vice President of Instruction/Student Services

- GCCC has once again earned the 2018-19 Military Friendly School designation.
- GCCC will host a cybersecurity summer camp, organized and led by Ron Carlson, on June 4-7 for area high school students. The focus of the camp will be cybersecurity fundamentals for the educational benefit which will allow students improved economic opportunities and a wider variety of career choices in a quickly growing field.
- The GCCC Chess Club met for the first time on April 18. The focus of the club is to promote learning the game of chess while providing friendly competition and practice. Each meeting will also include a brief lesson on an aspect of the game.
- GCCC has just been awarded a Carl Perkins Reserve Fund Integrating Academics grant to assist with providing general education coursework in English and math for the Automotive, Welding, Cosmetology and John Deere Technology programs. New coursework will be developed to specifically integrate English and math coursework into each of the curriculum for these programs and assist with coursework specific to industry preparedness for these students.

Technical Education and Workforce Development Division

The Tech Ed division has remained busy through the month of April. We are preparing for several program graduation ceremonies in addition to the college's commencement ceremony. Here are some of the other highlights from Tech Ed and Workforce Development

Technical Education:

- Welding
 - In this year's night class: 3 students have passed 4-G open root, 1 student is trying to get 3-G open root, 2 students passed 2-G with backing, 4 students passed 1-G with backing and 2 students are trying.
- Animal Science
 - Meats Judging – great year of recruiting; at the present have 11 incoming freshman for the 2019 team. Should return 9 sophomores on the 2018 team for next year.
 - Buster Red Meats working with Finney County Farm Bureau to host BBQ Camp on Saturday June 16 at GCCC in the meat lab. Dr. Alexander and Tate Corliss, Director of Raider Red Meats at Texas Tech University, will be presenting in the short course training on all things BBQ, Smoking, Grilling, Meat Selection and Food Safety
 - GCCC Carcass Data Service – GCCC has been asked to collect carcass and liver data on two large groups of cattle. Cactus Cattle has requested the college collect liver scores on up to 2,000 head of cattle between June and November. They have also asked GCCC to collect several large groups (totaling around 600-800 head) of carcass data in July. Zoetis has contracted on a 2,000 head study on a new ear

tag being developed to monitor illness in cattle and GCCC will do the carcass data collection in October or November.

- Online courses for USDA Food Inspectors - the need for online training of our nation's food safety inspectors has been significant. GCCC has tried to meet their needs by introducing several online courses for these government employees. ANSI plans to offer 2-4 courses per semester to help with their continuing education requirements by the USDA FSIS (Food Safety Inspection Service). Many are requesting even more of our courses to be offered online to help assist their needs.
- Department of Public Safety
 - Awards ceremony on May 3
 - Scenario Day was April 26
 - Faculty from the EMST program presented at a state conference last month. This program continues to be one of the leaders in the region for emergency medical education.
 - The Fire Science program met multiple times with leaders from the Garden City Fire Department to strengthen collaboration and cooperation throughout the curriculum. The two groups also continue to discuss methods for improving the exposure of GCCC students to the GCFD on a more regular basis.
- John Deere
 - Participated in the Earth Day cleanup on April 28 in a big way. Program faculty took several pieces of equipment to the river to assist with hauling larger trash items.
 - The John Deere Ag Tech program will host its graduation ceremony on Saturday, May 5.
- Cosmetology
 - Both instructors attended a national hair show event in New York City. The conference was very beneficial and allowed the faculty to obtain the latest information regarding new and innovative trends in cosmetology education.
- "Women in Tech Event"
 - This event hosted over 50 non-traditional students for a night of discussion and interaction with faculty and community leaders in nearly all Tech Ed programs. The event focused on women with careers in both automotive and fire science industries.

Workforce Development:

- Met with Garden City Co-Op to discuss workforce training in the areas of industrial maintenance and welding.
- Met several times with Royal Farms Dairy to finalize trainings in industrial maintenance and welding.
- Continued meetings with Tyson Foods, Inc. to collaborate on a partnership for training in a variety of areas.

- Working with members of the Finny County Economic Development Corporation to establish apprenticeship programs.

KANTRAIN Grant Project

- This project finished its objectives on March 31. Follow-up will continue through September with continued record keeping and data collection.
- This project was very successful and allowed the campus to expand its offerings in both welding and industrial maintenance in a variety of ways.

Student Services Division

Student Health Services:

- Art Installation: “What Were You Wearing?”- GCCC, GCCC SGA, Family Crisis, Finney Co LiveWell (April 9-20)
- Alcohol Awareness Event- SIDNE- Simulated Impaired Driving Experience – GCCC SHS, GCCC DPS, GCCC PD, Family Crisis (April 19)

Admissions:

- Friday, April 27 Holcomb High School – 39 attended
Friday, April 27 Garden City High School – 26 attended
Saturday, April 28 Enrollment Day – 37 attended
With a total of 102 students enrolled over 2 days!
- 36 campus visitors this month 2018. 34 campus visitors this month 2017.
- Attended the Women in Tech April 23.
Students from the GED program were also in attendance.
- 157 apps in April.
40 international apps
1 I-20 sent for Fall!

Attended the Kansas International Education (KIE) conference in Hays, got lots of great ideas for implementing our first International Student Orientation!

Advising:

- A training on ADA policies and regulations was held for faculty on April 6.
- Two trainings for new advisors were held on April 16 and 17.
- Fort Hays State University Social Work Cohort was in the library on 4-12-18 to speak with students interested in joining the Garden City social work cohort group.
- Fall enrollment opened for currently enrolled students on 4-13-18
- Fort Hays State University was on campus 4-16-18 in the Saffell Library.
- Early enrollment opens on 4-27-18 with Holcomb High in the morning and GCHS in the afternoon. We have a 2nd early enrollment day scheduled for the following day, Saturday April 28.
- Fall enrollment will open for all students on 4-30-18.

Residential Life:

- Almost 180 students have applied for housing through the StarRez housing portal. The online application fee through NelNet is working great and is helping cut down the business office staff having to take payments over the phone. Our Resident Appreciation Dinner was a success as we had almost 300 students attend.

Student Support Services:

- The Garden City LULAC Council President selected GCCC TRIO Student Support Services for the Community Service Award at their 2018 Awards Reception on April 21.

Emily Clouse, Vice President for Administrative Services

Bookstore:

The Broncbuster Bookstore Staff is busy handing out caps and gowns for graduation. The staff has also been receiving, marking and displaying some new merchandise.

Book adoptions are coming in. The book adoption committee is working hard to get the Cengage Unlimited program implemented for the fall 2018 semester.

Buyback and scholarship book check-in is just around the corner and then the summer sessions will start. The bookstore staff will have a couple of very busy weeks coming up but we they up to the challenge!

Marketing and Public Relations:

The Marketing Department has been busy promoting the numerous year-end activities. Press releases and social media updates have been sent for the play, concerts, graduation, Women in Tech, DPS Scenario Day, Ride for the Future, Hunter's Safety and the SGA River clean up. The Marketing/PR Department will also attend year-end functions including the SGA Banquet, Athletic Banquet, John Deere Graduation, DPS Graduation, Commencement and Nursing Graduation.

The "Women in Tech" event on April 23 was a success and over fifty potential students attended the event to learn about career and technical education. The Finney County Economic Development, Finney County Sheriff's Department, and The Garden City Police Department sent panel members to talk about women in careers that have been typically male dominate. Panel representatives also talked about welding and auto mechanics, and the GCCC Marketing Director, spoke about marketing and entrepreneurship at the event.

Enrollment Ads aired on KSN statewide and a digital package for fall 2018 enrollment has been set in place. Ads for GCCC Online have been shared in Kansas State University and Fort Hays State University student publications to offer opportunities for summer courses and online courses.

Preliminary planning for the college's 100th anniversary has begun.

Campus Police:

Campus Police is in the final stage of hiring a part-time Campus Safety Officer (non-sworn position). The applicant is currently in the criminal justice program and is graduating this week. He plans to attend National American University, and he work with Campus Police for about two years. His long-term goal is to work with Kansas Highway Patrol. Over the next month, the campus police chief will help this future officer polish his skills in preparation for our in-depth hiring process for a full-time position. We are enthusiastic about having a GCCC graduate on our team!

Director of Facilities

Admin:

1. HW hydronic pipe Replacement RFP, Specs and drawings being completed
2. Met with Mechanical contractor to finalize quote for the Exhaust fan motor replacement which serves the DPAC lobby restrooms.
3. Replaced valve in tunnel with Plumbing contractor.
4. Coordinating timelines and P.O.A. with Roofing Contractor on Summer 2018 Roofing Replacement Project

Maintenance:

1. Begin remodeling the Team T training room for Brandy Unruh by adding two storage closets.
2. Get all electricity shut off in the ambulance bay for the EMT room to begin Pressure washing on all walls and floors for a complete cleaning. As well as laying down track paint on the floor
3. Keeping work orders at 10 to 20. Doing plumbing repairs, electrical repairs, ceiling tile replacement, lock replacement, etc.

Grounds:

Ground crews have been very busy preparing for the summer months. This is a very busy time for the crew.

Custodian:

The custodian crew has been very busy with set-ups and cleaning for the many events on campus.

Print Shop:

The print shop staff finished Endowment Auction printing and billing, Cyber Security camp, class posters and brochures, retirement announcements, graduation invitations, banquet programs for SGA, nursing and athletics. The new large format printer purchased with KanTrain grant has arrived and set up of the printer is underway. The print shop staff is developing printing policies for the printer, and researching ideas for 100th anniversary celebration.

Payroll Department:

- Participated on GCCC Board of Trustees negotiating team for K.S.A. 72-2228 Kansas Professional Negotiation Act
- Worked with IT on IPEDS Reporting for Human Resources Data
- Prepared Payroll Cost Estimate for KASB Workers Compensation Risk Management 2018-19
- Attended FMLA 101 & Benefits Administration seminar at Hinkle Law Firm, Wichita, KS
- April 10 pay date – Student and Part-time; April 25 pay date – Full-time and Adjunct Instructors.

IT Department:

The IT Department staff is busy working on security camera installation, the 10 gig backbone project and faculty computer rotation.

Human Resources:

- A representative from Human Resources participated on the Garden City Community College Negotiations Team. The negotiations went very well.
- Human Resources is very busy conducting interviews for current position openings.
- As part of HLC preparation, the Department of Human Resources is conducting a complete policy review.