

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
March 20, 2018**

Trustees Present: Merilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, , Blake Wasinger, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk
Emily Clouse, Vice President of Administrative Services
Dallas Crist, GCCC Coordinator of Payroll
Rodney Dozier, GCCC Chief of Police
Andy Gough, Director of IT
John Green, Director of Athletic Department
Josh Harbour, *Garden City Telegram*
Eric Hollingsworth, Major, PSU ROTC Kansas Army National Guard
Sheena Hernandez/English Instructor/Faculty Senate
Colin Lamb, Dean of Student Services
Jacquelyn Messinger, Dean of IEPR
Deb Nicholson, GCCC Comptroller
Chuck Pfeifer, Dean of Technical/Work Force
Derek Ramos, Director of Facilities
Tyler Ramos, Instructor, Maintenance Tech
Lauren Rockhold, Coordinator, Student Activities, SGA Advisor
Ryan Ruda, Vice President of Instruction/Student Services
Phil Terpstra, Dean of Academics
Jodie Tewell, FOUSE Building Secretary
Sherri Williams, CNA Instructor
Clay Woydziak, SGA President
Herbert Swender, President

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.

OPEN COMMENTS FROM PUBLIC:

Chair Martinez noted that Eric Hollingsworth, Major, PSU ROTC Kansas Army National Guard, would publicly address the board regarding HB2541. Major Hollingsworth shared with Trustees how GCCC students who are enrolled in a partnership Senior Reserve Officer Training Corps program with Pittsburg State University. The ROTC program which began last fall, allows GCCC students to transfer to PSU to finish the final two years of the curriculum and receive a commission into the U. S. Army. Hollingsworth went on to share that HB 2541 if passed would amend the Kansas National Guard assistance act to assist qualifying Kansas Soldiers with educational expenses. Hollingsworth expressed his grateful appreciation to President Swender for his written testimony in support of HB 2541. The hearing for this bill will be conducted later this week..

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender shared with Trustees that GCCC Automotive Students have received their individual tool boxes complete with the tools which will be needed when moving on into the workforce.

Dr. Swender noted that GCCC Welding hosted their 2nd Annual Welding Competition on March 1. Area high schools were invited to send their best to compete for top welder of the year. The top three welders received prizes donated by industry partners. More than 40 students from area high schools attended the event.

Dr. Swender shared that Denim Rogers broke the national record in the indoor decathlon and took home the individual national championship gold, at the 2018 NJCAA Indoor Track Championships in Lubbock, TX on March 3.

Dr. Swender reported that GCCC Meats Team had another outstanding performance at the Houston, Texas contest on March 3. These young people just keep on winning, and winning. GCCC Meats placed 3rd and 4th overall. Great Job.

Dr. Swender expressed that GCCC was pleased to have the Garden City High School Advancement Via Individual Determination (AVID) students visit the campus. AVID is a global nonprofit organization dedicated to closing the achievement gap by preparing all students for college and other postsecondary opportunities. Established more than 35 years ago with one teacher in one classroom, AVID today impacts nearly 1.5 million students in 46 states and 16 other countries/territories. Students visited nursing, drama, fire science, EMT agriculture programs and the meats lab.

Dr. Swender stated that it was an honor to meet Garden City Chamber of Commerce annual banquet speaker, Lieutenant Colonel (retired) Robert J. Darling, United States Marine Corps, a true American Patriot and author of *"24 Hours Inside the President's Bunker, 9/11/01: The White House"* on March 8.

Dr. Swender expressed his pleasure in having Abe Hubert 6th graders visit GCCC on Friday, March 9. Criminal Justice Instructor, Brandy Unruh, assisted visiting students doing some fingerprinting! Students also visited the EMST classroom. Awesome job of exposing young people to outstanding education.

Dr. Swender celebrated that GCCC Student Loan Cohort Default Rate will go from 8.1 to 6.6 for the coming year.....another big milestone for GCCC.

GCCC Cheer and Dance competed in the Regional Competition in Salina, March 11. GCCC Cheer won the conference championship with a program high score of 256.6 which swept both large and small divisions in scoring. GCCC Cheer also had the champion stunt team. GCCC dance team placed six out of the seven team field. They were only ten points off of a third place finish.

Dr. Swender promoted SGA River Cleanup, which will be held on April 21 from 10:00 am – 3:00 pm. SGA Facebook post regarding the cleanup has reached 19,588 people, has 119 shares, and has garnered multiple volunteers for the cleanup day.

Dr. Swender reminded everyone about the upcoming GCCC Endowment Association Annual Auction, Bootleggers Ball, held on April 13, in addition to GCCC Home Rodeo scheduled for April 6-8.

Chair Martinez thanked Dr. Swender for his report.

UPDATE ON ATHLETIC DEPARTMENT:

John Green, Director of Athletic Department, took this opportunity to introduce Stunt Champions Ruben & Louisa and NJCAA 2018 Heptathlon Champion Denim Rogers. Green went on to present a brief PowerPoint that recognized the progress and changes that have occurred in the athletic department in the last two years. Green noted that according to athletic records, this was the most accomplished semester in the history of GCCC athletics.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Instruction/Student Services, introduced new employees Sherri Williams, CNA instructor and Jodie Tewell, Fouse Building Secretary.

Dr. Swender welcomed the new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, reported that SGA continues to promote the river clean-up in celebration of Earth Day. Woydziak stated that all volunteers are welcome to join SGA members on April 21, from 10 a.m. to 3 p.m. in their efforts to make a difference in the riverbed.

Woydziak noted that work continues on the bike depot, and invited Trustees to the Student Awards Banquet on April 25. Woydziak feels that the Make it, Take it Tuesdays have been successful.

Trustees thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Sheena Hernandez English Instructor/Faculty Senate President provided a written report to Trustees regarding Faculty Senate activities.

1. Faculty are steadily completing professional development. There have been no further requests for outside development at this time; however, all faculty will next participate in an assessment training set for April 13. This will be an all-day training and beneficial in our efforts to assist with HLC and help specify our processes going forward.
2. All building lunches (a joint effort between Dr. Swender and Faculty Senate) have concluded. Dr. Swender brought food to faculty of each building and spent time talking with them and addressing concerns. Meetings went well.
3. Faculty Senate nominations for the 2018-2019 year are concluded. New senators for next year are Lawrence (Larry) Jenkins and Seth Kristalyn. Amy Poteet will serve as alternate.
4. Faculty Senate Luncheon is April 27 from 11 a.m. to 1 p.m., food will be served starting at 11:30 a.m. and awards will begin at noon. All Board members are invited to attend. Please RSVP to Sheena Hernandez, Will Friesen, Faculty Senate Secretary.
5. Sheena Hernandez went on to reassure Trustees that faculty is fully committed to the college's effort regarding the upcoming assurance argument. There is a new energy in faculty as they work on committees, provide reports, engage in planning events, and work together for the future. Faculty understand the necessity of this work, and Sheena assured all members of the board that all faculty care deeply about the integrity and well-being of the college. Many faculty members are running one person programs, teaching overloads, taking on additional advisees, sponsoring organizations, while at the same time attempting to maintain healthy home relationships and contribute to the community. Sheena indicated that there are signs of stress, bringing to Trustees attention not to complain but to reinforce the true dedication of her colleagues. Faculty must often rearrange priorities that are dear in order to accommodate administrative needs. Faculty are aware that this work is important and that the processes being put into place are critical to the college's future success. Sheena went on to express the appreciation of all faculty for the leadership of Ryan Ruda, Jacquelyn Messinger, and Phil Terpstra.

Trustees thanked Hernandez for her written report.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed

Chair Martinez then asked for a motion approving consent agenda items II A-E.

Motion:

Douglass moved, seconded by Worf to approve consent agenda items, II A-E as presented.

After a brief discussion and clarification, regarding how to read expense reports, the vote was taken.

Ayes: Crist, Douglass, Martinez, Wasinger, Worf

Nays: Hitz

Motion carried: 5-1

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (February 20, 2018)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED ANNUAL RENEWAL OF KANREN, as presented

(Supporting documents filed with official minutes.)

KanRen is a consortium, which supplies a statewide network for data communication for schools, libraries and hospitals. The annual cost of the current 5-year agreement has been reduced to \$57,090.75, which is less than the previous year's contract \$59,966.

(Supporting documents filed with official minutes.)

(E) APPROVED REVISION OF APPOINTMENTS, as presented

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Executive Limitations, General Executive Constraints, #1, #10

Trustees agreed to accept the monitoring report as presented.

REVIEW OF MONITORING REPORT:

Trustees reviewed the following monitoring reports:

Annual, Executive Limitations Personal Enrichment

The following change was made to # 2 on page 7 of the Policy Handbook.

POLICY TITLE: PERSONAL ENRICHMENT

1. Recipients pursuing individual interests will be personally enriched.
2. Outreach will serve the needs of the Community.

#2 Revised to state:

2. GCCC will serve the needs of the Community through extended enrichment opportunities.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Policy Governance Officer, Dr. Marilyn Douglass asked Trustees to turn to page 25 in their Policy Governance Handbook to review President's Role and Job Description, no changes were recommended, and page 26 to review Delegation to the President. No changes were recommended.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported the following:

- Martinez reported that FCEDC is working to get "liquor by the drink" changed in Finney county. FCEDC feels that this change would benefit local breweries. This issue will be put on the ballot for the community to decide.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- The next KACCT meeting will be in Kansas City, Kansas in June.

REPORT ON Higher Learning Commission:

Ryan Ruda, Vice President of Instruction/Student Services, reported HLC site visit has been set for November 5-7, 2018. A four member team will visit GCCC on those dates. This visit will resemble the previous site visit.

After the assurance argument has been submitted and reviewed GCCC will be contacted and informed on who the team would like to meet with and what they would like to see. Ruda went on to share that department annual planning has been completed, and work continues on an institutional update.

OWNERSHIP LINKAGE:

No report was given.

CALENDAR DATES:

Chair Martinez reviewed calendar dates and noted that many end of year activities are coming up.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Worf to recess for a five-minute break at 7:15 p.m. and reconvene into executive session at 7:20 p.m., to consult with the board's attorney on a matter protected by the attorney-client privilege, to discuss potential claims. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 30 minutes.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6 -0

Board recessed into executive session at 7:20 p.m.

Included in Executive Session:

Randy Grisell, Board Attorney

Dr. Herbert Swender, President Garden City Community College

Emily Clouse, Vice President of Administrative Services/Human Resources

Board reconvened into regular session at 7:50 p.m.

No official action was taken.

ADJOURNMENT:

Motion:

Douglass moved, seconded by Wasinger, to adjourn the March 20, 2018 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:55 p.m.

UPCOMING CALENDAR EVENTS:

April 13	Annual Endowment Association Auction
April 19-22	"Boys from Syracuse" 7:30 p.m. weekday, Sunday Matinee
April 25	SGA Awards Banquet, 5:00 pm, Conestoga Arena
April 26	Jazz Concert, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
April 28	Chancey Williams & Younger Brothers Band, Conestoga Arena, doors open at 6:30 p.m., Aaron Wood Banquet 7:30 p.m., Chancey Williams 9:00 p.m.
April 30	Athletic Banquet, 6:00 pm, Conestoga Arena
May 1	Band Concert, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
May 2	Retirement Reception Faculty/Staff, 2-3:30 pm, Endowment Room
May 3	DPS Graduation, 5:30 pm, Endowment Room
	Choral Pops Concert, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
May 4	GCCC Commencement 7:00 pm, Conestoga Arena

May 5	John Deere Breakfast, 9:00 a.m., Cafeteria
May 6	Nurses Pinning, Conestoga Arena, 2:00 p.m.
May 7	Rock Ensemble, 7:00 p.m., Pauline Joyce Fine Arts, Auditorium
May 8	Board of Trustee Meeting 6:00 p.m., Beth Tedrow Student Center, Endowment Room

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board