

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
October 10, 2017**

Trustees Present: Merylyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Blake Wasinger, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk
Emily Clouse, Director of Human Resources
John Green, Athletic Director
Josh Harbour, *Garden City Telegram*
Andrew Knoll, IT
Micah Koksall, SGA Student/Academic Advisor
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Chuck Pfeifer, Dean of Technical/Work Force
Ryan Ruda, Vice President of Instruction/Student Services
David Rupp, Community Member
Kristi Tempel, Public Relations/Marketing
Dee Wigner, Executive Vice President
Clay Woydziak, SGA President
Herbert Swender, President

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.

OPEN COMMENTS FROM PUBLIC:

Chair Martinez noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender noted that GCCC Board of Trustees were meeting in the Kinney Room because GCCC Endowment Association was utilizing the Endowment Room to conduct their annual phonathone.

Dr. Swender shared with Trustees that Dr. Merylyn Douglass had received the 2017 National Rural Community College Alliance (RCCA) Trustee of the Year award at the RCCA annual meeting held in Oklahoma City September 28. Dr. Douglass was recognized for her work on policy governance.

GCCC students participated in Constitution Day on the quad, on September 19. City Manager, Matt Allen, shared information about the November 7 sales tax ballot issue and encouraged students to register to vote. Students shared notes and posted them on the window of the library sharing what being an American meant to them.

Dr. Swender was excited to announce that the newly renovated competition gym is complete and will now be titled, Conestoga Arena. The new facilities opened Saturday, October 7 with PINKOUT Volleyball night. Individuals in the athletic department raised \$2,500.00 for cancer awareness and presented the check to the Breast Center at St. Catherine at halftime of the Saturday, October 7 football game. Dr. Swender went on to share that a dedication celebration of the renovated Conestoga Arena is in the planning stage and date will be announced at a later date.

The GCCC Endowment phonathon began on October 2 and will conclude on October 12. Various groups on campus have raised close to \$33,000 bringing the Endowment Association within \$18,000 of their \$80,000 goal.

Dr. Swender reported that GCCC representatives attended the Diversity/Multi-Cultural breakfast organized by the City of Garden City's Cultural Relations Board on Thursday, October 5. This annual event celebrates the diverse culture of Garden City.

Dr. Swender recognized GCCC Football team, which participated in National Walk to School Day on Wednesday, October 4 at Charles Stones Intermediate Center. The day is meant to encourage healthy habits like walking or biking rather than driving, which can help one maintain a healthy weight, reduce risk of cardiovascular disease, type 2 diabetes and some cancers, strengthen bones and muscles, improve mental health and increase one's chances of living longer, according to the Centers for Disease Control and Prevention. Team members spent time with Charles Stones Intermediate Center students walking to school, and then moved into the classrooms for introductions. Dr. Swender noted that many GCCC student groups are actively involved in many areas of community service. This is not a mandatory activity but totally on a volunteer basis.

Dr. Swender announced that GCCC All Stars art show is in Mercer Gallery for the month of October. The show features works by former students who have gone on to achieve success in the design and art fields. Tiffany Heit, GCCC Graphics Designer, has paintings in the show.

Dr. Swender noted that Kristi Tempel, GCCC Director PR/Marketing and Tiffany Heit, GCCC Graphic Designer, recently attended the National Council for Marketing and Public Relations convention in Davenport, Iowa. At the convention, the top three honors in each category are recognized. District five includes Iowa, Kansas, Minnesota, Missouri, North Dakota, South Dakota, Canada, and Puerto Rico and the Virgin Islands. GCCC received five awards overall. Dr. Swender congratulated the marketing team comprised of Tempel and Heit for bringing home two awards in photography with 1st and 2nd place, 1st place in radio advertising for radio ad series, 3rd place in indoor signage, and 2nd place in digital ads.

On Friday, October 6, GCCC celebrated 30 years of hosting the Annual Hispanic Student Day in the back gym of the DPAC. With a little coaching, Dr. Swender extended his welcome to area high school students in Spanish. The goal of the event is to empower participating students to continue their education, and to make choices that enhance their opportunities for higher learning.

Dr. Swender reported that GCCC Criminal Justice Department hosted the Region 3 competition last weekend. Six teams participated in the event coming from as far as Missouri, Nebraska, and Fort Hays. Students and professionals participated in a variety of events including shooting skills, crime scene evidence, physical agility, and written tests. Dr. Swender commended Brandy Unruh, Criminal Justice Instructor, for her role in organizing and participating in the event. Overall, the GCCC team won 2nd place with the most trophy points based on number of people per team.

Dr. Swender directed Trustee attention to a slide containing information from the Kansas Board of Regents which showed the fall 2017 semester Preliminary Report (20th day) System Wide Headcount. The report reflected that Garden City Community College had 2,081 students for the 2017 fall semester, which is an increase of 3.38% over the fall 2016 semester. Dr. Swender commended Student Support Services, Faculty, and Staff for their role in keeping enrollment growing while maintaining one of the lowest student loan cohort default rates in the state of Kansas (5.8%). Dr. Swender went on to share that he is excited about the growth but residential life and the cafeteria have reached capacity for on campus students. GCCC will grow enrollment with quality on-line classes.

Chair Martinez thanked Dr. Swender for his report.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Instruction, introduced new employee, Levi Jividen, Residential Life Advisor.

Dr. Swender welcomed the GCCC employee and presented him with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, reported the following:

Past events that the group has hosted include:

September 19 Constitution Day which was held in front of the Safell Library, Republican and Democratic representatives were invited to attend; voter registration forms were also available. City Manager, Matt Allen, shared information about the November 7 sales tax ballot issue and encouraged students to register to vote. Students shared notes and posted them on the window of the library sharing what being an American meant to them.

Future Events:

October 16-19 SGA has a full week of events planned for homecoming week.

Monday, October 16 Festival in the Quad from 11:00 a.m. to 2:00 p.m. Clubs will participate in the Festival with their own activity or booth. SGA will pass out homecoming T-shirts to students, a variety of food, dancing, Jousting Pitt, Photo Booth, and removable tattoos are part of the festival.

Tuesday, October 17 Airbrush Event in BTSC from 10:00 a.m. to 2:00 p.m., students can select art work to be airbrushed onto hats, mouse pads or tote bags and they get to keep it for free!

Wednesday, October 18 Dodge ball Tournament at 7:00 p.m. in the DPAC back gym. Students will be signing up on Monday at the Festival to make teams of 4-6 for the dodge ball tournament. The teams will compete in full costume. Best costume receives a prize.

Thursday, October 19 Bonfire and Car Bash at 7:30 p.m., in the vacant lot next to First Assembly Church.

Friday, October 20 SGA and club members will be chalking the sidewalk that leads to the stadium.

The homecoming ballots for King and Queen will be available by October 9 and voting will be held until October 13. The five top candidates will then be voted on for King and Queen the week of October 16-20. Nolan Swender and Natalee Reyes will assist with the crowning ceremony.

Chair Martinez thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Ex Officio Faculty Senate Representative, reported that faculty senate is in the process of reviewing bylaws, curriculum communications, and refining the role of the faculty senate on campus. Work continues on a faculty driven curriculum committee. Faculty are using the canvas system for curriculum and communicating ideas virtually. Learning Communities have been scheduled to the end of the year. Brian McCallum will present the next Learning Community, which will deal with assessment. Faculty are completing course reviews and learning outcomes. A strong working relationship has been formed between GC3 Education, Faculty Senate and GCCC administration.

Trustees thanked Pander for his report.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Martinez then asked for a motion approving consent agenda items II A-C.

Motion:

Douglass moved, seconded by Wasinger to approve consent agenda items, II A-C as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (September 12, 2017)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

The scheduled annual Executive Limitations monitoring report on Work Preparedness will be presented at the regularly scheduled November meeting. Data from KBOR that will be reflected in the report did not arrive in ample time to prepare the report.

Trustees agreed to review the above monitoring report at the November meeting.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual, Workforce Development
- Annual, Essential Skills

No change was indicated.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Dr. Marilyn Douglass, Policy Governance Officer, suggested for consideration a monitoring report that would regularly examine the processes and performance of the sitting members of GCCC Board of Trustees. It was the consensus of the GCCC Board of Trustees that Trustee Douglass and Trustee Worf would develop a monitoring report that would evaluate board processes and performance and present at the November meeting for review.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported the following:

- A public hearing on the Star Bond will be held October 17, 2017 at the City Commissioners meeting.
- Dairy Farmers of America (DFA) plant is up and running, Chair Martinez noted that the college had worked with FCEDC to provide training for DFA workers.
- FCEDC is acting as liaison with community contractors and the neighborhood development office to improve working relationships.
- Chair Martinez applauded the Greater Garden City website as a way to get updates on community activities and events. Most recently, the website held a forum interviewing community leaders which was live streamed from Patrick Dugan's Coffee shop.
- FCEDC continues to work on solutions for housing shortages in Garden City.
- Homestead Senior Living Complex is almost complete.
- FCEDC continues to work on addressing the childcare shortage in Garden City.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- KACCT is working with Kansas Board of Regents to reformulate how funding is distributed to technical programs.
- There is some concern regarding dollars coming out of community colleges and going to universities.
- Trustee Neufeld attended the Rural Community College Alliance (RCCA) annual conference September 28-29 in Oklahoma City. Neufeld was impressed with the focus on rural issues and would like to encourage KACCT to develop a relationship with RCCA as a way to share ideas unique to rural colleges.
- Neufeld went on to suggest recognizing area high school students taking GCCC classes as dual credits or concurrent enrollment classes at local graduations.
- Neufeld also suggested a signing day for high school students both academic/technical that will enroll at GCCC.

REPORT ON HLC:

Ryan Ruda, Vice President of Instruction/Student Services, gave Trustees an update on the accreditation process. Ruda shared that faculty and staff involvement has been a crucial factor in committee work. Program review templates for both the academic and non-academic program reviews have been developed and will soon be used. Reviews will be done on a five year basis. Faculty and division leaders are beginning to use e-walk, a web based observation and evaluation tool. eWalk utilizes a pre-created, or custom-made observation form to easily target specific teaching behaviors, creating opportunities for effective dialogue to take place between faculty, staff and administration by offering detailed reports of observed behavior. Ruda went on to share with Trustees that the college catalog is going through an update also.

OWNERSHIP LINKAGE:

Trustee Blake Wasinger and Chair Martinez recently attended the Association of Community College Trustee annual conference held in Las Vegas, Nevada. They attended breakout sessions covering first amendment rights, protesting on college campuses, security on campus, policy governance and accreditation issues involving community colleges. Both felt that the conference was beneficial and expressed their appreciation in attending the conference.

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Douglass to recess into executive session at 7:20 p.m., to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that President Swender be included. The open meeting will resume here in the Kinney Room of the Beth Tedrow Student Center in five minutes.

Ayes: *Crist, Douglass, Martinez, Neufeld, Wasinger, Worf*

Nays: *None*

Motion carried: 6-0

Board recessed into executive session at 7:20 p.m.

Included in Executive Session:

GCCC Board of Trustees

Dr. Herbert J. Swender, President

Board reconvened into regular session at 7:25 p.m.

No official action was taken, and the meeting adjourned at 7:30 p.m.

UPCOMING CALENDAR EVENTS:

November 20-24	Campus Closed, No Classes, Thanksgiving Holiday
November 28	Jazz Band Concert, Pauline Joyce Auditorium, 7:30 p.m.
November 30	Band Concert, Pauline Joyce Auditorium 7:30 p.m.
December 3	Vespers Concert, Pauline Joyce Auditorium, 7:30 p.m. Christmas Parade Downtown
December 3-4	KACCT at Neosho
December 4	Guitar Rock Ensemble, Pauline Joyce Auditorium, 7:00 p.m.
December 9	Tuba Christmas Concert, Downtown Grant Ave., 7:00 p.m.
December 12	Monthly meeting of GCCC Board of Trustee, 6:00 p.m., Endowment Room, Beth Tedrow Student Center.
December 18-January 1	Campus Closed, No Classes, Christmas Holiday

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board