

October 6, 2017

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, October 10, 2017**. The meeting will be held in the **Kinney Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the **Cyber Café** next to Broncbuster Book Store, Beth Tedrow Student Center
6:00 PM Regular board meeting called to order in the Kinney Room of the Beth Tedrow Student Center

AGENDA

- I. CALL TO ORDER:**
 - A. Comments from the Chair
 - B. Open comments from the public (5 minutes per spokesperson)
 - C. President’s Report
 - D. Introduction of new employees
 - E. Report from Student Government Association
 - F. Report from Faculty Senate

- II. CONSENT AGENDA Action**
 - A. Approval of minutes of previous meetings (September 12, 2017).....pg. 3
 - B. Approval of personnel actions-Human Resources.....pg. 8
 - B-1 Human Resources Report.....pg. 9
 - B-2 Adjunct/Outreach Contracts.....pg. 10
 - C. Financial information.....pg. 22
 - C-1 Checks processed in excess of \$50,000.....pg. 23
 - C-2 Revenues.....pg. 24
 - C-3 Expenses.....pg. 26
 - C-4 Cash in Bank.....pg. 32

- III. CONFIRMATION OF MONITORING REPORTS:**
 - A. Monitoring Reports and ENDS **Consensus Approval**
 - B. Review Monitoring Report
 - B-1 Annual, Executive Limitations, Workforce Development
 - C. Board Process and Policy Governance Review

- IV. OTHER**
 - A. Incidental Information.....pg. 33
 - B. Report from Finney County Economic Development Corporation
 - C. Report from KACCT
 - D. Report on HLC

- V. OWNERSHIP LINKAGE:**

Board of Trustees Agenda October 10, 2017

Upcoming Calendar Dates:

October 9-12	Endowment Association Phonathon, Endowment Room
October 10	GCCC Board of Trustee Meeting, 6:00 p.m., Kinney Room BTSC
October 10-11	Red Flag Campaign, Quad, 9:00 a.m. to Noon
October 14	Broncbuster Football, 1:00 p.m. HOME VS Iowa Western, Tailgates at 11:30
October 21	Broncbuster Football, 7:00 p.m. HOME VS Dodge City Community College, GCCC Homecoming Endowment Association host 2 nd annual "Shoot for Scholarships"
October 26	Discovery Day (formerly Fine Arts Day)
November 2	Exploration Day
November 10	Veterans Day/Marine Corps Birthday-Gym-10:00 a.m.-11:00 a.m.
November 14	GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room, Beth Tedrow Student Center

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Herbert J. Swender, Sr.
President

Steve Martinez
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, introduced new SGA officers and gave the first report of the year.

Past events that the group has hosted include:

- August 14-18 New Student Orientation activities.
- September 7 Student water event, which included slip and slide, water balloons and snow cones.

- September 11 Memorial Service, which incorporated a banner depicting the skyline filled with the names of the fallen.
Residential life event, Virtual Reality Matrix, simulated virtual activities such as roller coaster rides.

- Future Events:
September 19 Constitution Day will be held in front of the Safell Library, Republican and Democratic representatives have been invited to attend; voter registration forms will be available at that time also.
- October 16-19 SGA has a full week of events planned for homecoming week which will take place Monday, October 16-21, which include a festival in the quad, bon fire, crowning of GCCC King and GCCC Queen.

Trustee Crist commended SGA for their work on the September 11 Memorial Service. Trustees thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Ex Officio Faculty Senate Representative, reported that Faculty Senate would work on ways to further define their role on campus as the primary faculty liaison, and specify goals at upcoming meetings. Faculty Senate will serve as the voice of the faculty to the GCCC Board and administration, and continue to promote professional development. Learning Communities activities have been planned for the semester and Faculty Senate will be planning for the spring faculty luncheon.

Dr. Swender took a few minutes to commend Larry Pander on his work with the State Fire Commission and for advancing community college commitment to the state’s fire science community.

Trustees also thanked Pander for his report.

CONSENT AGENDA:

Vice Chair Worf asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Vice Chair Worf then asked for a motion approving consent agenda items II A-D.

Motion:

Douglass moved, seconded by Crist to approve consent agenda items, II A-D as presented.

Trustee Crist requested brief explanation of the Storage Area Network (SAN). Executive Vice President Wigner provided the following information.

The storage area network (SAN) which was purchased in 2011 has become outdated and obsolete. The equipment is at end-of-life and has recently experienced several hard drive failures. The SAN serves as the repository for electronic data as well as the virtualization of physical servers. Infrastructure upgrades such as the SAN were identified during the planning process as a priority by the college Strategic Planning Council. Funding for the equipment was included in the FY18 working budget.

Vice Chair Worf called for vote.

Ayes: *Crist, Douglass, Neufeld, Wasinger, Worf*

Nays: *None*

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (August 8, 2017)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$50,000 as presented

D-1 Storage Area Network (SAN)

Vendor: Alexander Open Systems (AOS)

For: Storage Area Network hardware and installation

Amount: \$137,480.29 Hardware

\$12,000 Installation, estimate

(Supporting documents filed with official minutes)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Essential Skills, Workforce Development

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual, Executive Limitations, Treatment of People

No change indicated.

Dr. Swender drew Trustees attention to a Technical Education Programs marketing piece and expressed his appreciation to Chuck Pfeifer, Dean of Technical/Work Force, Melody Brooks, Administrative Assistant to the Technical Building, Kristi Tempel, Public Relations and Tiffany Heit, Graphic Designer for their excellent work. These individuals saw a need and went to work to develop a professional piece that will be used in all levels of recruitment.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report was given.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Trustee Neufeld was in attendance at the September 8-9 quarterly meeting held in El Dorado at Butler Community College.
- KACCT is showing support for an Ohio Proposal that would mandate all universities accept community college credits.
- Eighteen states currently have an agreement in place accepting community college core credits.
- KACCT is developing a bill what will propose this model for Kansas.

Dr. Swender requested Trustee final input for the GCCC goals and strategies for 2017-2018. Trustees, by consensus, agreed to the goals and strategies set forth and thanked the employees for their efforts toward advancing GCCC.

OWNERSHIP LINKAGE:

Trustee Wasinger, shared that the Rural Community College Alliance (RCCA), has selected GCCC board member, Dr. Marilyn Douglass, as the 2017 Trustee of the Year, for her dedication and diligent work on Policy Governance. Trustee Douglass will be honored in a ceremony at the RCCA Annual Conference September 28.

Vice Chair Worf stated that all GCCC Trustees value and encourage communication from stakeholders. Worf went on to share that all GCCC Trustees promote stakeholders working with them to improve college success.

INCIDENTAL INFORMATION:

Trustee Crist requested further information regarding purchase card procedures. Executive Vice President, Dee Wigner shared provided the following information. Cards are issued at the request of the supervisor and each cardholder is required to complete a training session with the GCCC comptroller. Cardholders must agree and sign a statement that they will comply with all rules and procedures, and all purchase cards are in the individuals name. Card privileges can and have been taken away if GCCC business policy was not followed.

Trustees thanked Executive Vice President, Wigner for the information.

EXECUTIVE SESSION:

No executive session held.

Meeting adjourned 7:30 p.m.

UPCOMING CALENDAR EVENTS:

- October 14 Bronbuster Football, 1:00 p.m. HOME VS Iowa Western
- October 21 Bronbuster Football, 7:00 p.m. HOME VS Dodge City Community College, GCCC Homecoming
- October 26 Fine Arts Day
- November 4 Bronbuster Football, VS Iowa Central, 1:00 p.m. kickoff
- November 14 Monthly meeting of GCCC Board of Trustee, 6:00 p.m., Endowment Room, Beth Tedrow Student Center.

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board

Agenda No: IIB

Date: October 10, 2017

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



October 10, 2017

To: Board of Trustees
From: Alexis Saenz, Human Resources Assistant

New Hires

Levi Jividen, Residential Life Advisor, effective September 13, 2017

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT CONTRACTS		
Almos, Sandra 8/15/2017 - 12/8/2017	Children's Literature EDUC-290-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Atchley, Beth 8/15/2017 - 12/8/2017	Intermediate Algebra MATH-107-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Baker, Emily 8/15/2017 - 12/8/2017	Art for Elementary Teachers EDUC-202-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Bates, A'lana 8/15/2017 - 12/8/2017	English I ENGL-101-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500 = \$1500.00	\$ 1,500.00
Bates, A'lana 8/15/2017 - 12/8/2017	Intermediate English *** ENGL-091-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Blackburn, Wayne 9/11/2017 - 9/17/2017	Industrial NH3 Refrigeration Operator I INPR-211-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$433.33 = \$1300.00	\$ 1,300.00
Blackburn, Wayne 9/18/2017 - 9/21/2017	Industrial NH3 Refrigeration Operator II INPR-212-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$433.33 = \$1300.00	\$ 1,300.00
Blackburn, Wayne 9/25/2017 - 9/28/2017	Industrial NH3 Technician I INPR-213-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$433.33 = \$1300.00	\$ 1,300.00
Brockmeier, Allen 8/15/2017 - 12/8/2017	App Musc: Inst III- Percussion MUSC-2031-11 - 1.00 credit hour(s) \$200/student X 3 students = \$600.00	\$ 600.00
Brockmeier, Allen 8/15/2017 - 12/8/2017	Appl Music: Instr I- Percussion MUSC-1021-11 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Brockmeier, Allen 8/15/2017 - 12/8/2017	Applied Music: Instrumental I MUSC-102-11 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Brockmeier, Allen 8/15/2017 - 12/8/2017	Percussion Ensemble I MUSC-158-90 - 1.00 credit hour(s) Master Slave-Percussion Ensemble I, II, III 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Carmichael, Renee 8/15/2017 - 12/8/2017	Music History and Appreciation MUSC-108-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Carmichael, Renee 8/15/2017 - 12/8/2017	Music History and Appreciation MUSC-108-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Carr, Stacey 8/15/2017 - 12/8/2017	Interpersonal Communications I SPCH-113-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Carr, Stacey 8/15/2017 - 12/8/2017	Public Speaking SPCH-111-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Davis, Troy Team Teach w/ Gilbert Valerio 9/30/2017 - 10/1/2017	EVOG CRIM-142-01 - 1.00 credit hour(s) 1/2 of 1.00 credit hour(s) X \$500.00 = \$250.00	\$ 250.00
Dozier, Rodney 8/15/2017 - 12/8/2017	CJ Interview & Report Writing CRIM-120-30 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Dozier, Rodney 8/15/2017 - 12/8/2017	Prof Responsibility in CJ CRIM-115-30 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Fisher, Jeromy 8/15/2017 - 12/8/2017	Military Science & Leadership MILT-101-01 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 10/03/2017)**

Greathouse, Gregory 8/15/2017 - 12/8/2017	College Success PCDE-101-02 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Greathouse, Gregory 8/15/2017 - 12/8/2017	College Success PCDE-101-10 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Gumz, Patrick 8/15/2017 - 12/8/2017	Introduction to Philosophy PHIL-101-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Gundy, Rebecca 8/15/2017 - 12/8/2017	College Success PCDE-101-04 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Gundy, Rebecca 8/15/2017 - 12/8/2017	College Success PCDE-101-07 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Hands, Casey 8/15/2017 - 12/8/2017	Applied Music: Instrumental I MUSC-102-06 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Hands, Casey 8/15/2017 - 12/8/2017	Applied Music: Instrumental I MUSC-102-07 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Hands, Casey 8/15/2017 - 12/8/2017	Band I MUSC-120-01 - 1.00 credit hour(s) Master Slave-Band I, II, III, IV 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Hands, Casey 8/15/2017 - 12/8/2017	Brass Choir I MUSC-157-90 - 1.00 credit hour(s) Master Slave-Brass Choir I, II, III 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Hands, Casey 8/15/2017 - 12/8/2017	Woodwind Choir I MUSC-159-90 - 1.00 credit hour(s) Master Slave-Woodwind Choir I, III 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Hornbeck, Debra 9/9/2017 - 11/3/2017	Strategic Team Building I CRIM-165-04 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Horton, Thomas 8/15/2017 - 12/8/2017	Athletic Training Practicum HPER-212-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Horton, Thomas 8/15/2017 - 12/8/2017	Prev & Care Ath. Injuries HPER-211-30 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Johnson, Christopher 8/15/2017 - 12/8/2017	App Music: Instr III-Trombone MUSC-2031-08 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Aural Skills I MUSC-152-30 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Aural Skills III MUSC-252-30 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Jazz Ensemble I MUSC-124-02 - 1.00 credit hour(s) Master Slave-Jazz Ensemble I, II 1.00 credit hour(s) X \$500.00 = \$500.01	\$ 500.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Theory of Music I MUSC-150-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Appl Music: Instr I-Trombone MUSC-1021-08 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00
Johnson, Christopher 8/15/2017 - 12/8/2017	Applied Music: Instr I-Trumpet MUSC-1021-06 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00

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Johnson, Makenzi 8/15/2017 - 12/8/2017	App Musc: Instr III-Saxophone MUSC-2031-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Johnson, Makenzi 8/15/2017 - 12/8/2017	App Music: Instr IV-Saxophone MUSC-2041-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Johnson, Makenzi 8/15/2017 - 12/8/2017	Appl Music: Instr I-Clarinet MUSC-1021-03 - 1.00 credit hour(s) \$200/student X 3 students = \$600.00	\$ 600.00
Johnson, Makenzi 8/15/2017 - 12/8/2017	Appl Music: Instr III-Flute MUSC-2031-01 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00
Johnson, Makenzi 8/15/2017 - 12/8/2017	Appl Music: Instr I-Saxophone MUSC-1021-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Johnson, Makenzi 8/15/2017 - 12/8/2017	Applied Music: Instrumental I MUSC-102-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Kelch, Joey 8/15/2017 - 12/8/2017	CrossFit Training I,II HPER-156-01 - 1.00 credit hour(s) Master Slave HPER-156-01, HPER-157-01 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Leal, Ivan 8/15/2017 - 12/8/2017	College Success PCDE-101-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Leal, Ivan 8/15/2017 - 12/8/2017	College Success PCDE-101-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Lebron, Daniel 8/15/2017 - 12/8/2017	Introduction to Programming CSCI-102-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Lowry, Joseph 8/15/2017 - 12/8/2017	App Musc-Kybd Instr III Piano MUSC-2051-01 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00	\$ 200.00
Lowry, Joseph 8/15/2017 - 12/8/2017	Applied Music-Keyboard Instr I MUSC-104-01 - 1.00 credit hour(s) \$200/student X 7 students = \$1,400.00	\$ 1,400.00
Lowry, Joseph 8/15/2017 - 12/8/2017	Class Piano I MUSC-111-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Lowry, Joseph 8/15/2017 - 12/8/2017	Class Piano III MUSC-254-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Lowry, Joseph 8/15/2017 - 12/8/2017	Jazz Ensemble I MUSC-124-01 - 1.00 credit hour(s) Master Slave- Jazz Ensemble I, II, III 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Lowry, Joseph 8/15/2017 - 12/8/2017	Rock Ensemble I MUSC-139-90 - 1.00 credit hour(s) Master Slave- Rock Ensemble I, III 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Martinez, Hector 8/15/2017 - 12/8/2017	IT Essentials: Hardware (A+) CSCI-125-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Martinez, Hector 8/15/2017 - 12/8/2017	Networking Essentials CSCI-150-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
McFee, Dan 8/15/2017 - 12/8/2017	Defensive Tactics/Karate-Adv, Karate/Self-Defense Master Slave: CRIM-100A-90 - 2.00 credit hour(s) HPER-161A-90, HPER-161B-90, HPER-161B-91-2.00 cr.hr. 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00
Meier, Shelley 8/15/2017 - 12/8/2017	College Reading READ-101-32 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Meier, Shelley 8/15/2017 - 12/8/2017	College Reading READ-101-33 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Meier, Shelley 8/15/2017 - 12/8/2017	Observation EDUC-1062-01 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00
Meng, Jennifer 8/15/2017 - 12/8/2017	Introduction to Social Work SOC1-210-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Miller, Linda 9/1/2017 - 10/6/2017	Career Success PCDE-101T-05 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Nee, Patrick 8/15/2017 - 12/8/2017	Psychology of Coaching HPER-290-30 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Nee, Patrick 8/15/2017 - 12/8/2017	Psychology of Coaching HPER-290-31 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Neri, Elise 8/15/2017 - 12/8/2017	Beginning Algebra MATH-106-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Nichols, Kip 8/15/2017 - 12/8/2017	Bowling HPER-118-90 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Pauley, Katherine 9/16/2017 - 11/3/2017	Strategic Team Building I CRIM-165-02 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Pauley, Paul 9/16/2017 - 11/3/2017	Strategic Team Building I CRIM-165-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Rainman, Valerie 8/15/2017 - 12/8/2017	Intro to Conv. Spanish I LANG-130-90 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00	\$ 1,000.00
Reisch, Angie 8/15/2017 - 12/8/2017	Principles of Biology BIOL-105-90 - 5.00 credit hour(s) 5.00 credit hour(s) X \$500.00 = \$2500.00	\$ 2,500.00
Routon, Timothy 8/15/2017 - 12/8/2017	Appl Music: Instr II -Guitar MUSC-1031-90 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00
Routon, Timothy 8/15/2017 - 12/8/2017	Applied Music: Instr III MUSC-203-90 - 1.00 credit hour(s) \$200/student X 2 students = \$400.00	\$ 400.00
Routon, Timothy 8/15/2017 - 12/8/2017	Applied Music: Instrumental I MUSC-102-90 - 1.00 credit hour(s) \$200/student X 6 students = \$1200.00	\$ 1,200.00
Saddler, Dru 8/15/2017 - 12/8/2017	Survey of Civilization I HIST-101-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Schneider, Jane 9/9/2017 - 11/3/2017	Strategic Team Building I CRIM-165-05 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00
Shrimplin, Adam 8/15/2017 - 12/8/2017	Photography I PHOT-120-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Strawder, Freddie 8/15/2017 - 12/8/2017	Criminal Investigation II CRIM-212-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Valerio, Gilbert Team Teach w/ Troy Davis 9/30/2017 - 10/1/2017	EVOC CRIM-142-01 - 1.00 credit hour(s) 1/2 of 1.00 credit hour(s) X \$500.00 = \$250.00	\$ 250.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 10/03/2017)**

Weaver, Samuel 8/15/2017 - 12/8/2017	Business Law I BSAD-104-30 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Weaver, Samuel 8/15/2017 - 12/8/2017	Intermediate Algebra MATH-107-04 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Weeks, Helen 8/15/2017 - 12/8/2017	Intermediate English *** ENGL-091-31 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Weeks, Helen 8/15/2017 - 12/8/2017	Intermediate English *** ENGL-091-35 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00	\$ 1,500.00
Weeks, Ben 9/16/2017 - 11/3/2017	Strategic Team Building I CRIM-165-03 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00	\$ 500.00

TOTAL ADJUNCT CONTRACTS	\$ 77,900.00
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GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

ONLINE ADJUNCT FACULTY CONTRACTS

Acevedo, Naysha 9/05/2017 - 12/08/2017	Abnormal Psychology PSYC-201-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Albert, Kathleen 8/15/2017 - 12/08/2017	Public Speaking SPCH-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Albert, Kathleen 9/05/2017 - 12/08/2017	Interpersonal Communications I SPCH-113-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Arandia, Mark 8/15/2017 - 12/08/2017	Introduction to Philosophy PHIL-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Breen, Michael 9/05/2017 - 12/08/2017	American Government POLS-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Eldridge, Ronda 8/15/2017 - 12/08/2017	Music History and Appreciation MUSC-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Estes, Brittany 8/15/2017 - 12/08/2017	English I ENGL-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Estes, Brittany 8/15/2017 - 12/08/2017	English II ENGL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Hays, David 8/15/2017 - 12/08/2017	College Algebra MATH-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Hays, David 8/15/2017 - 12/08/2017	Intermediate Algebra MATH-107-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Komm, Michelle 8/15/2017 - 12/08/2017	Anatomy & Physiology I BIOL-211-50 - 3.00 credit hour(s) 4.00 credit hour(s) X \$500.00 = \$2,000.00	\$ 2,000.00
Komm, Michelle 8/15/2017 - 12/08/2017	Basic Nutrition HMEC-115-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Meier, Shelley 8/15/2017 - 12/08/2017	Foundations of Education EDUC-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Neri, Elise 8/15/2017 - 12/08/2017	Beginning Algebra MATH-106-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Piller, David 8/15/2017 - 12/08/2017	Intro to Criminal Justice CRIM-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Pringle, Nisaphan 8/15/2017 - 12/08/2017	Accounting I ACCT-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Reinke, Gary 9/5/2017 - 12/08/2017	International Business BSAD-140-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Robinson, Mark 9/5/2017 - 12/08/2017	Introduction to Sociology SOC1-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Simmons, John 8/15/2017 - 12/08/2017	Principles of Biology BIOL-105-50 -5.00 credit hour(s) 5.00 credit hour(s) X \$500.00 = \$2,500.00	\$ 2,500.00
Spero, Susan 9/05/2017 - 12/08/2017	General Psychology PSYC-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 10/03/2017)

Stevenor, Jane 8/15/2017 - 12/08/2017	English II ENGL-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Thompson, Kori 8/15/2017 - 12/08/2017	American History since 1865 HIST-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Thompson, Kori 8/15/2017 - 12/08/2017	American History to 1865 HIST-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Vadapally, Praveen 8/15/2017 - 12/08/2017	Astronomy, Descriptive PHSC-106-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1,500.00	\$ 1,500.00
Vadapally, Praveen 8/15/2017 - 12/08/2017	General Chemistry CHEM-105-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$500.00 = \$2,500.00	\$ 2,500.00

TOTAL ONLINE ADJUNCT FACULTY CONTRACTS	\$ 40,000.00
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Agenda No: IIC

Date: October 10, 2017

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Revenue
- Expenses
- Checks over \$50,000
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$50,000

October 2017

Purchases over \$50,000 requiring bid sheets

- Check #258092 to Kansas Contract Design for \$100,872.00 for gymnasium bleachers. The Board previously approved this purchase.
- Check #258954 to Lewis Hooper & Dick LLC for \$59,767.00 for partial payment for auditing services. This is a multi-year contract previously approved by the Board.

Payments over \$50,000 not requiring bid sheets

- Check #258082 to Commerce Bank for \$67,341.99 for various purchase cared purchases.
- Check #258214 to City of Garden City for \$76,513.13 for monthly utilities.
- Check #258235 to Great Western Dining for \$94,609.03 for various invoices.

Fiscal Year: 2018

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	37,672.00-	1,105,926.00-	2,450,000.00-	1,344,074.00-	54.86
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	8,640.00	246,016.00-	350,000.00-	103,984.00-	29.71
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	1,169.00-	64,083.00-	156,676.00-	92,593.00-	59.10
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	6,672.50-	255,204.65-	480,000.00-	224,795.35-	46.83
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,096.45-	110.58-	50,000.00	50,110.58	100.22
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	1,078.00-	55,128.00-	125,000.00-	69,872.00-	55.90
11-00-0000-00000-4014 TUITION BORDER STA	0.00	8,325.00-	136,890.00-	250,000.00-	113,110.00-	45.24
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	474.00	85,821.00-	195,000.00-	109,179.00-	55.99
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	4,250.00-	8,300.00-	15,000.00-	6,700.00-	44.67
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,850.00-	7,410.00-	17,500.00-	10,090.00-	57.66
11-00-0000-00000-4512 VENDING MACHINES :	0.00	209.93-	586.07-	6,000.00-	5,413.93-	90.23
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	811,861.00-	1,623,721.00-	811,860.00-	50.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	191,639.87-	191,639.87-	9,452,140.00-	9,260,500.13-	97.97
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	329,346.47-	329,346.47-	729,883.00-	400,536.53-	54.88
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	4,844.18-	4,844.18-	8,138.00-	3,293.82-	40.47
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	51,875.89-	51,875.89-	136,633.00-	84,757.11-	62.03
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	144,286.00-	144,286.00-	100.00
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	7,288.07-	7,288.07-	12,000.00-	4,711.93-	39.27
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	0.00	16,000.00-	16,000.00-	100.00
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	15,195.40-	15,195.40-	85,000.00-	69,804.60-	82.12
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	186.66-	186.66-	3,500.00-	3,313.34-	94.67
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	79,903.68	79,903.68	150,000.00	70,996.32	46.73
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	18,038.00	18,038.00	150,000.00	131,962.00	87.97
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	31,331.39-	50,000.00-	18,668.61-	37.34
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	1,056.00-	4,584.00-	45,000.00-	40,416.00-	89.81
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	30,857.14-	125,000.00-	94,142.86-	75.31
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	965.42-	2,918.41-	100,000.00-	97,081.59-	97.08
11-00-0000-00000-4912 TRANSCRIPTS : GENE	35.00-	1,179.43-	3,283.30-	15,000.00-	11,681.70-	77.88
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,241,878.00	1,241,878.00	100.00
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Totals for FUND: 11 - GENERAL	35.00-	558,844.59-	3,352,745.40-	14,999,599.00-	11,646,818.60-	77.65
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	29,461.00-	88,949.00-	225,000.00-	136,051.00-	60.47
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	1,361.00-	134,481.00-	263,324.00-	128,843.00-	48.93
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	3,564.00-	16,524.00-	30,000.00-	13,476.00-	44.92
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	486,207.00-	972,414.00-	486,207.00-	50.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	0.00	80,000.00-	80,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,241,878.00-	1,241,878.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	34,386.00-	726,161.00-	2,812,616.00-	2,086,455.00-	74.18

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	9,694.49-	9,694.49-	477,343.00-	467,648.51-	97.97
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	16,689.74-	16,689.74-	31,173.00-	14,483.26-	46.46
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	245.46-	245.46-	412.00-	166.54-	40.42
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	2,634.32-	2,634.32-	6,912.00-	4,277.68-	61.89
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	7,299.00-	7,299.00-	100.00
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	369.33-	369.33-	0.00	369.33	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	0.00	750.00-	750.00-	100.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	770.05-	770.05-	5,000.00-	4,229.95-	84.60
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	9.45-	9.45-	0.00	9.45	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	4,042.17	4,042.17	15,000.00	10,957.83	73.05
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	912.47	912.47	0.00	912.47-	0.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	236,111.00-	236,111.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	25,458.20-	25,458.20-	750,000.00-	724,541.80-	96.61
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Totals for BUDGET.OFFICER: Unassigned	35.00-	618,688.79-	4,104,364.60-	18,562,215.00-	14,457,815.40-	77.89

Fiscal Year: 2018

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	17,081.22	36,757.73	209,320.00	172,562.27	82.44
DEPARTMENT: 11020 - HUMANITIES	376.28	0.00	5,273.85	1,650.00	4,000.13	242.42-
DEPARTMENT: 11021 - ENGLISH	0.00	27,632.46	53,880.25	342,565.00	288,684.75	84.27
DEPARTMENT: 11022 - SPEECH	0.00	7,073.27	16,182.67	69,531.00	53,348.33	76.73
DEPARTMENT: 11025 - JOURNALISM	0.00	5,979.45	14,267.91	51,990.00	37,722.09	72.56
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 11030 - ART	103.97-	17,460.80	31,027.35	140,683.00	109,759.62	78.02
DEPARTMENT: 11031 - DRAMA	0.00	8,640.83	14,219.28	79,633.00	65,413.72	82.14
DEPARTMENT: 11032 - VOCAL MUSIC	844.52	8,066.14	15,026.56	84,860.00	68,988.92	81.30
DEPARTMENT: 11033 - INST MUSIC	414.95-	19,092.95	34,500.40	98,249.00	64,163.55	65.31
DEPARTMENT: 11040 - SCIENCE	761.11-	27,182.82	67,375.21	331,311.00	264,696.90	79.89
DEPARTMENT: 11050 - MATH	0.00	24,014.88	56,680.47	275,490.00	218,809.53	79.43
DEPARTMENT: 11060 - SOCIAL SCIENCE	39.15	31,933.80	69,307.03	379,168.00	309,821.82	81.71
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	4,365.34	22,167.71	56,402.00	34,234.29	60.70
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,616.58	17,414.72	78,710.00	61,295.28	77.87
DEPARTMENT: 11081 - READING	0.00	5,053.40	10,108.31	59,536.00	49,427.69	83.02
DEPARTMENT: 11082 - ESL	0.00	6,332.15	12,255.04	72,280.00	60,024.96	83.05
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	268.67	11,857.13	20,000.00	8,142.87	40.71
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	1,613.97	1,613.97	5,000.00	3,386.03	67.72
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	13,460.91	12,367.16	193,676.90	413,430.00	206,292.19	49.90
DEPARTMENT: 41000 - LIBRARY	3,450.93	19,398.56	47,836.22	184,472.00	133,184.85	72.20
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	7,673.38	19,067.01	87,116.00	68,048.99	78.11
DEPARTMENT: 42000 - DEAN OF LEARNING S	3,069.16-	12,383.80	29,717.53	532,970.00	506,321.63	95.00
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	10,931.15	30,612.25	231,074.00	200,461.75	86.75
DEPARTMENT: 42002 - OUTREACH	0.00	1,654.83	4,964.29	86,193.00	81,228.71	94.24
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	9,060.00	5,369.48	18,613.74	65,581.00	37,907.26	57.80
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,799.98	17,300.82	69,675.00	52,374.18	75.17
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	26,952.07	76,217.36	303,277.00	227,059.64	74.87
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	13,225.00	13,225.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,799.67	38,906.96	162,201.00	123,294.04	76.01
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,564.47	12,931.15	53,570.00	40,638.85	75.86
DEPARTMENT: 50020 - FINANCIAL AID OFFI	90.00-	34,616.32	71,905.76	348,266.00	276,450.24	79.38
DEPARTMENT: 50030 - ADMISSIONS	307.25-	12,354.43	36,277.84	153,974.00	118,003.41	76.64
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	12,831.50	38,669.92	168,536.00	129,866.08	77.06
DEPARTMENT: 50050 - STUDENT HEALTH SER	487.66	127.50	220.69	3,268.00	2,559.65	78.32
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	561.67-	22,112.93	296,791.35	685,060.14	388,830.46	56.76
DEPARTMENT: 55001 - MEN'S BASKETBALL	3,465.00	17,893.44	39,624.03	161,860.00	118,770.97	73.38
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	13,971.99	41,679.14	155,781.00	114,101.86	73.25
DEPARTMENT: 55003 - MEN'S TRACK	0.00	8,347.49	18,552.86	73,475.00	54,922.14	74.75
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	6,670.75	16,345.70	71,995.00	55,649.30	77.30
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	2,990.50-	10,503.74	27,815.15	122,690.00	97,865.35	79.77
DEPARTMENT: 55006 - FOOTBALL	174.87	50,822.47	158,712.05	509,218.00	350,331.08	68.80
DEPARTMENT: 55007 - BASEBALL	3,150.00	19,785.58	44,472.95	158,581.00	110,958.05	69.97
DEPARTMENT: 55008 - VOLLEYBALL	1,055.27-	8,675.00	31,433.33	110,412.00	80,033.94	72.49

DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	6,436.51	17,161.36	66,369.00	49,207.64	74.14
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	7,308.74	18,349.52	66,745.00	48,395.48	72.51
DEPARTMENT: 55012 - CHEERLEADING	2,119.50-	12,623.51	25,944.70	65,628.86	41,803.66	63.70
DEPARTMENT: 55013 - DANCE TEAM	0.00	3,330.54	9,725.22	42,050.00	32,324.78	76.87
DEPARTMENT: 55014 - RODEO TEAM	3,308.00	16,308.82	37,578.03	163,626.00	122,739.97	75.01
DEPARTMENT: 55015 - MEN'S GOLF	0.00	3,403.26	10,968.41	39,765.00	28,796.59	72.42
DEPARTMENT: 55019 - ATHLETIC TRAINING	997.52	31,431.15	68,934.15	133,115.00	63,183.33	47.47
DEPARTMENT: 55020 - PEP BAND	0.00	7,205.42	15,116.15	58,837.00	43,720.85	74.31
DEPARTMENT: 61000 - PRESIDENT	82.00-	33,092.87	134,168.03	570,511.00	436,424.97	76.50
DEPARTMENT: 61001 - BOARD OF TRUSTEES	327.00	228.26	1,741.75	24,840.00	22,771.25	91.67
DEPARTMENT: 61005 - ATTORNEY	0.00	112.00	469.50	25,000.00	24,530.50	98.12
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	3,979.00	120,998.26	250,987.53	1,339,102.00	1,084,135.47	80.96
DEPARTMENT: 62010 - HUMAN RESOURCES	506.02-	10,743.51	20,748.78	156,002.00	135,759.24	87.02
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,896.96	14,126.46	69,932.00	55,805.54	79.80
DEPARTMENT: 62050 - ONE-TIME PURCHASES	149,480.29	0.00	99,927.04-	235,706.00	186,152.75	78.98
DEPARTMENT: 63000 - MARKETING/PR	2,540.00	25,463.20	53,441.21	159,660.00	103,678.79	64.94
DEPARTMENT: 64000 - INFORMATION TECHNO	38,585.60	28,167.14	338,913.94	580,599.00	203,099.46	34.98
DEPARTMENT: 65000 - CENTRAL SERVICES	0.00	10,775.88	29,530.16	139,265.00	109,734.84	78.80
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	8,559.42	14,581.10	189,792.00	175,210.90	92.32
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	4,994.48-	16,158.67	35,115.29	152,563.00	122,442.19	80.26
DEPARTMENT: 71000 - BUILDINGS	4,379.52	36,245.62	42,293.38	418,524.00	371,851.10	88.85
DEPARTMENT: 72000 - CUSTODIAL SERVICES	3,722.26	58,743.31	143,664.92	583,323.00	435,935.82	74.73
DEPARTMENT: 73000 - GROUNDS	650.07	19,524.71	53,401.97	318,422.00	264,369.96	83.03
DEPARTMENT: 73001 - ATHLETIC FIELDS	1,846.85	3,352.29	10,124.64	35,000.00	23,028.51	65.80
DEPARTMENT: 74000 - VEHICLES	41,646.60-	17,819.84	38,683.56	388,399.00	391,362.04	100.76
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	14,397.74	37,928.78	203,608.00	165,679.22	81.37
DEPARTMENT: 76000 - INSURANCE	0.00	1,984.23	189,621.25	283,514.00	93,892.75	33.12
DEPARTMENT: 77000 - UTILITIES	58,741.78-	75,753.39	167,033.74	850,000.00	741,708.04	87.26
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	10,033.15-	81,887.07-	62,000.00	143,887.07	232.08
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	679.00	5,000.00	4,321.00	86.42
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	11,407.00	12,091.00	30,000.00	17,909.00	59.70
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	5,804.00	5,354.00	11,000.00	5,646.00	51.33
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	150,617.00	150,617.00	169,613.00	18,996.00	11.20
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	65,758.00	65,758.00	55,194.00	10,564.00-	19.13-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	11,423.00	11,423.00	0.00	11,423.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	6,906.65	6,906.65	24,116.00	17,209.35	71.36

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FUND: 11 - GENERAL	126,881.17	1,372,964.17	3,653,628.66	14,999,599.00	11,219,089.17	74.80
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Fiscal Year: 2018

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,218.02	9,985.59	58,631.00	48,645.41	82.97
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	0.00	250.00	250.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	5,425.62	10,852.65	64,025.00	53,172.35	83.05
DEPARTMENT: 12200 - ADN PROGRAM	3,219.00	20,407.25	48,268.83	282,146.00	230,658.17	81.75
DEPARTMENT: 12201 - LPN PROGRAM	2,457.00-	23,246.30	49,715.11	289,169.00	241,910.89	83.66
DEPARTMENT: 12202 - EMT	875.74-	13,263.30	28,485.18	184,145.28	156,535.84	85.01
DEPARTMENT: 12203 - ALLIED HEALTH	234.00	10,036.65	24,997.94	136,646.00	111,414.06	81.53
DEPARTMENT: 12210 - AGRICULTURE	552.76-	4,390.22	8,634.07	59,798.00	51,716.69	86.49
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	16,115.22	21,942.77	104,218.00	82,275.23	78.95
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,953.05	12,877.06	26,743.36	163,588.00	134,891.59	82.46
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	518.87	5,960.26	10,617.46	74,119.00	62,982.67	84.98
DEPARTMENT: 12240 - CRIMINAL JUSTICE	3,074.09-	9,239.80	10,373.15	87,458.00	80,158.94	91.65
DEPARTMENT: 12241 - FIRE SCIENCE	374.88-	6,112.58	12,048.20	75,400.00	63,726.68	84.52
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,447.42	20,714.34	123,343.00	102,628.66	83.21
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	4,051.16	23,218.35	51,444.55	290,678.00	235,182.29	80.91
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	1,743.00	1,743.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	3,098.29	6,179.04	56,148.00	49,968.96	89.00
DEPARTMENT: 12273 - WELDING	2,640.60	14,315.58	36,356.35	208,330.00	169,333.05	81.28
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	14,600.06	47,243.22	531,580.72	484,337.50	91.11
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	20,000.00	20,000.00	100.00
FUND: 12 - PTE FUND	5,282.21	197,971.98	424,601.81	2,812,616.00	2,382,731.98	84.72

Fiscal Year: 2018

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	40,139.01-	41,137.68	1,253.55	21,750.00	60,635.46	278.78
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	30.00	30.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	877.71-	0.00	0.00	0.00	877.71	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	320.30	650.00	329.70	50.72
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	5,000.00	5,000.00	100.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	100.00	100.00	153.71	53.71	34.94
DEPARTMENT: 55012 - CHEERLEADING	0.00	5,604.00	5,604.00	5,604.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	417.50-	2,089.48	4,226.16	3,027.76	780.90-	25.78-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	27.50	0.00	0.00	13,875.27	13,847.77	99.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	132.17	768.06	768.06	19,500.00	18,599.77	95.38
DEPARTMENT: 55007 - BASEBALL	1,228.24	0.00	0.00	14,951.84	13,723.60	91.79
DEPARTMENT: 55013 - DANCE TEAM	0.00	558.55	558.55	5,979.02	5,420.47	90.66
DEPARTMENT: 55003 - MEN'S TRACK	324.50-	196.00	196.00	788.98	917.48	116.29
FUND: 14 - ADULT SUPPLEMENTARY ED	40,370.81-	50,453.77	13,026.62	91,310.58	118,654.77	129.95

Fiscal Year: 2018

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	345.93-	631.01	2,443.36	14,000.00	11,902.57	85.02
DEPARTMENT: 94000 - STUDENT CENTER	1,097.87-	8,330.78	8,645.15	256,415.00	248,867.72	97.06
DEPARTMENT: 95000 - STUDENT HOUSING	122,466.93-	320,907.52	559,115.23	2,637,085.00	2,200,436.70	83.44
DEPARTMENT: 98000 - COSMETOLOGY	20,373.82	21,174.07	23,682.14	132,080.00	88,024.04	66.64
DEPARTMENT: 97000 - BOOKSTORE	164.92	38,797.30	206,833.83	999,000.00	792,001.25	79.28
DEPARTMENT: 91000 - ARENA	95.96-	486.13	1,167.68	0.00	1,071.72-	0.00
FUND: 16 - AUXILIARY ENTITIES	103,467.95-	390,326.81	801,887.39	4,038,580.00	3,340,160.56	82.71

Fiscal Year: 2018

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8,490.00	0.00	0.00	4,000.00	4,490.00-	112.24-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	11,676.60	0.00	0.00	16,151.00	4,474.40	27.70
DEPARTMENT: 12273 - WELDING	28,813.20	15,834.67	39,294.87	560,442.49	492,334.42	87.85
DEPARTMENT: 14010 - AO-K	0.00	352.40	352.40	2,998.06	2,645.66	88.25
DEPARTMENT: 50000 - DEAN OF STUDENT SE	23.27	0.00	5,231.56	5,254.83	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	73.99	396.89	443.36	2,656.44	2,139.09	80.52
DEPARTMENT: 11040 - SCIENCE	0.00	3,904.00	3,904.00	0.00	3,904.00-	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	10,399.79	10,399.79	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	2,594.30	14,002.86	101,826.15	117,422.04	13,001.59	11.07
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	1,489.76	1,489.76	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	5,005.74	52,444.52	47,438.78	90.46
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	4,117.04	6,923.00	69,256.09	62,333.09	90.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	13,225.00-	13,225.00-	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	17,684.03	17,684.03	303,854.00	286,169.97	94.18
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	5,818.49	17,474.75	77,027.00	59,552.25	77.31
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	5,805.38	17,073.59	113,122.00	96,048.41	84.91
FUND: 22 - RESTRICTED GRANTS	51,671.36	67,915.76	215,213.45	1,323,293.02	1,056,408.21	79.83

Fiscal Year: 2018

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	4,297.86-	0.00	4,297.86	0.00
FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	4,297.86-	0.00	4,297.86	0.00

Fiscal Year: 2018

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
FUND: 24 - ADULT EDUCATION						
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.82	405.04	401.00	4.04-	1.00-
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	261.99	150.99	1,217.90	1,066.91	87.60
DEPARTMENT: 13301 - ADULT ED - INSTRUC	8,117.81-	5,390.76	15,135.10	176,045.93	169,028.64	96.01
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	36.75	10,177.77	10,141.02	99.64
DEPARTMENT: 13301 - ADULT ED - INSTRUC	8,035.08-	15,720.53	31,869.30	188,000.00	164,165.78	87.32
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	437.45	9,400.00	8,962.55	95.35
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	7,308.07	21,534.45	112,110.00	90,575.55	80.79
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	37,500.00-	37,500.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	6,792.75	15,392.68	110,653.00	95,260.32	86.09
FUND: 24 - ADULT EDUCATION	16,152.89-	35,611.92	84,961.76	570,505.60	501,696.73	87.94

Fiscal Year: 2018

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
FUND: 61 - CAPITAL OUTLAY						
DEPARTMENT: 71000 - BUILDINGS	369,656.33-	87,411.10	76,004.17-	750,000.00	1,195,660.50	159.42
FUND: 61 - CAPITAL OUTLAY	369,656.33-	87,411.10	76,004.17-	750,000.00	1,195,660.50	159.42

Fiscal Year: 2018

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
FUND: 71 - ACTIVITY/ORGANIZATION FD						
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,640.01	70,861.42	133,218.50	401,287.50	264,428.99	65.90
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	363.20	500.00	500.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	2,500.00	2,500.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	4,990.49	14,881.78	60,000.00	45,118.22	75.20
DEPARTMENT: 99001 - STUDENT NEWSPAPER	295.59	76.74	207.26	33,700.00	33,197.15	98.51
DEPARTMENT: 50000 - DEAN OF STUDENT SE	332.33	1,074.60	1,224.60	20,151.29	18,594.36	92.27
FUND: 71 - ACTIVITY/ORGANIZATION FD	4,267.93	77,366.45	153,032.14	524,138.79	366,838.72	69.99

Fiscal Year: 2018

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	1,276.00	1,276.00	0.00	1,276.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	2,552.00	2,552.00	0.00	2,552.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	9,176.00	9,176.00	0.00	9,176.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	7,351.00	7,351.00	0.00	7,351.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	4,921.00	4,921.00	0.00	4,921.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	7,046.00	7,046.00	0.00	7,046.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	2,491.00	2,491.00	0.00	2,491.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	2,308.00	2,308.00	0.00	2,308.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	8,352.00	8,352.00	0.00	8,352.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	6,258.00	6,258.00	0.00	6,258.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	6,075.00	6,075.00	0.00	6,075.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	6,375.00	6,375.00	0.00	6,375.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	15,251.00	15,251.00	0.00	15,251.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	33,837.00	33,837.00	0.00	33,837.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	4,860.00	4,860.00	0.00	4,860.00-	0.00
DEPARTMENT: 11030 - ART	0.00	7,473.00	7,473.00	0.00	7,473.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	7,819.00	7,819.00	0.00	7,819.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	10,251.00	10,251.00	0.00	10,251.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	58,967.00	58,967.00	0.00	58,967.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	6,819.00	6,819.00	0.00	6,819.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	10,147.00	10,147.00	0.00	10,147.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	13,796.00	13,796.00	0.00	13,796.00-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	8,637.00	8,637.00	0.00	8,637.00-	0.00
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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	242,038.00	242,038.00	0.00	242,038.00-	0.00

Fiscal Year: 2018

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	55,155.00	55,155.00	0.00	55,155.00-	0.00
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FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	55,155.00	55,155.00	0.00	55,155.00-	0.00

Garden City Community College
9/30/2017

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 696,885.59	0.0000%
State Municipal Invest. Pool	\$ 516,370.12	0.7500%
FNB of Garden City - Money Market	\$ 102.23	0.0000%
FNB of Garden City - Insured Cash Sweep	\$ 1,020,677.42	0.7500%
Commerce Bank - Money Market	\$ 19,492.90	0.0800%
Landmark National Bank	\$ 4,183,217.34	1.1700%
	<u>\$ 6,436,745.60</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
American St Bank	CD	\$ 1,000,000.00	0.9600%	5/9/2017	11/9/2017
Western State Bank	CD	\$ 1,000,000.00	1.0000%	5/9/2017	11/9/2017
Western State Bank	CD	\$ 1,000,000.00	0.9000%	2/10/2017	2/9/2018
		<u>\$ 3,000,000.00</u>			
Total		<u><u>\$ 9,436,745.60</u></u>			

Incidental Information October 2017

Dee Wigner, Executive Vice President

Bookstore:

Things at the bookstore are starting to quiet down. Most of the students have their books and are settled into class.

Thirsty Thursday's have begun again for this semester. Free coffee and hot chocolate in the Cyber Café and fresh goodies for \$1.00 in the bookstore. Goodies are baked by the wonderful bakers in the cafeteria!

Virga will soon begin the process of collecting the book adoptions for the spring semester. The spring clothing and gift-buying season is just around the corner. Virga will have two vendors in the store by the end of the month to select merchandise and order for January-March delivery. All suggestions for the bookstore are welcomed. Please let Virga know if you would like to see something different in the bookstore.

Virga has also been working with Dee, Ryan, Phil and Chuck to see what types of alternatives are out there to help the students and the college to save money on the rising cost of textbooks. The group is looking into rental and custom books. They have just started this process and there is a lot to consider. The goal for implementation is for the spring semester.

Tiffany and Kristi did a photo shoot to promote the new fall offerings at the bookstore. Tiffany used the photos to design social media blasts.

Campus Police:

During the month, Chief Dozier received an invitation from the Kansas City Division of the FBI to attend a presentation regarding the FBI's Child Abduction Rapid Deployment (CARD) team, and to discuss the formation of a Joint Child Abduction Rapid Deployment (JCARD) team in the region. The event was held at the Finnup Center on September 15, 2017 and most of the southwest Kansas law enforcement agencies were represented.

The FBI will provide one-week training sessions in early 2018, to all members committed to this important issue. Although campus police resources are much smaller than most of the larger agencies, Chief Dozier plans to commit at least one officer to this endeavor. We would like to continue to support all law enforcement efforts in our State.

Marketing and Public Relations:

Kristi will be traveling to Hershey, Pennsylvania with Melody Brooks to promote the Ammonia program at a RETA conference the week of Sept. 25 – 29.

Tiffany and Kristi will be attending the National Council for Marketing and Public Relations convention in Iowa on October 1st. Kristi will be presenting a workshop on Crisis Communications at the convention. Tiffany and Kristi are pleased to announce that they have won five marketing awards at the district level. The categories they have placed in the top three are radio commercial series, photography, digital ads, and indoor signage. They will receive the

awards at a banquet on Sunday, Oct. 1, and find out if they placed 1st, 2nd, or 3rd in those categories.

The view book for admissions is finalized, and the President's Circle brochure is complete. Work has begun to promote gallery openings, the play, Shoot for Scholarships, and the Endowment Association Phonathon. A table has been reserved for GCCC to attend the Multi-Cultural breakfast.

Director of Facilities

- Work with custodial and grounds to prepare for tailgate party for two football games.
- Lay carpet and plywood out on the new gym floor so subcontractors can use a scissor lift to install volley ball nets and do wiring.
- Set up for 9/11 remembrance.
- Continue renovation of band building remodel by installing walls.
- Coordinate with Dick Construction to install new support beams at the apartments.
- Repaired irrigation system.
- Completed annual preventative maintenance on the buses.
- Bus #4, the oldest bus, has been repainted and new graphics added.
- Review current fleet to establish replacement rotation.

Business Office

September 26th is the first day of fall disbursement for financial aid. As of the first day of disbursement, aide posted to student accounts include:

Pell	\$1,241,564
SEOG	\$28,944
Loans	\$357,260
GCCC scholarships	\$616,395
Endowment scholarships	\$67,345
BAA scholarships	\$190,794
Staff Waivers	\$11,041
Designated Scholarships	\$146,988

486 refund checks were written to students for a total of \$651,063.

Print Shop

Tiffany has been working on projects with the Marketing Department. She is also updating the academic catalog, basketball tickets, Mercer Gallery show for October, and Bookstore promotions.

The new view book for admissions is complete and the video to promote Garden City and Admissions for the KACRAO conference has been produced. The President's Circle brochure is complete.

Cecilia has been working hard to keep up with demands for copies with instruction, faculty, and staff. Cecilia has done a great job handling the beginning of the year print shop copy work traffic.

Payroll Department

- September is Open Enrollment for the Group Health Insurance for an October 1, effective date. The new health insurance rates have been updated in the payroll system.
- KPERS Optional Life Open Enrollment also takes place in the month of September for January 1, effective date.
- The federally required Children's Health Insurance Program Reauthorization Act of 2009 (CHIPRA) Notices sent to 627 current and former employees.
- TimeClock Plus (TCP) Leave Workflow and Supervisor Training continues. Dallas is preparing to import Permanent Part-time employees into TCP and set up trainings for the employee and for the new supervisors for October 1 start date.

Human Resources

The Human Resources Department has been working with departments to transition to a paperless applicant review process through HRePartners. In the past, Human Resources would print job applications for the review committee to review and rank. The new process will allow the review committee to see applications when applicants apply online. This process allows for greater efficiency in the organization and cost savings.

New Employee Orientation will take place on October 13th. This is a great opportunity for employees to learn more about the organization.

The Wellness Fair and Biometric Screenings event will be on October 20th from 7 a.m.-10 a.m. This year the event will feature the addition of flu shots. The GCCC Nursing Department will also offer Body Mass Index (BMI) and Blood Pressure Screenings. The event will take place in the Cyber Café and the Kinney Room.

Information Technology

The Information Technology department has implemented a new help desk and inventory process. Instructions on how to enter work order requests was sent campus wide. IT also brought up a new 10 Gig Core system which widens the “pipe” that allows traffic to flow freely on the college network. Server updates have been performed in preparation for the installation of the SAN solution which the Board recently approved.

The college electronic processing system has been updated to meet the Payment Card Industry Data Security Standard (PCI). This is the standard required to assure credit card transactions are secure. There are several requirements and layers of security required to become PCI compliant.

Ryan J. Ruda, Vice President Instruction and Student Services

Admissions:

- The College Planning Conferences (CPC's) have begun. Will be attending 25 fairs in this circuit. GCCC will be hosting at GCHS on Tuesday, October 31 at 8:45.

- Pizza parties in our service area are almost complete. We have been to: Lakin, Deerfield, Syracuse, Leoti, Scott City, and will host Holcomb on Friday, October 6.
 - The admissions reps are busy in between CPC's with "normal" high school visits. We'll complete approx. 90 high school visits for this fall semester.
 - We will assist with Discovery Day, on Thursday, October 26 and will assist with Exploration Day on Thursday, November 2.
- Last year, Enrollment Management set a goal of First-time Full-time Freshman of 479.....currently for fall 2017 we are at 566!!! We will be running a recruitment campaign of 600 for fall 2018 calling it the 600 Club. Enrollment Management also set a Service Area goal of 270 and we're at 278! These are both tremendous accomplishments and represent the highest Full-time and service area enrollments for GCCC.

Residential Life:

Residential Life, Health Services and Family Crisis Services will host the 3rd annual Red Flag Campaign on Tuesday, October 10th and Wednesday, October 11 in the quad from 9 to 12. A campus wide assembly will be in the gym on Tuesday, October 10 at 7 PM with guest speaker Detective Clint Brock and his topic Sexual Activity in a Digital Age.

Resident Assistants hosted a laser tag competition and nacho bar on September 15 with an attendance of 90 residents. On Halloween the RAs plan to host a costume competition and haunted house.

Christine, Tammy Tabor, Rodney Dozier and Melanie Hands will be attending the Maxient training in Denver on October 12. This training encompasses Title IX compliance.

General Education:

On October 26, GCCC will host Discovery Day for in-coming high school students. The Discovery Day will include programs being able to highlight themselves in front of students and discuss recruitment opportunities. Programs being highlighted include: Instrumental Music, Vocal Music, Art, English, Social Sciences, Quiz Bowl, Drama, Math and Science. This is a unique opportunity for faculty to showcase their programs and engage with incoming students on the quality programs available.

- Internationally regarded photographer Robert Gerhardt presented to faculty and staff Friday the 22nd of September to speak about his work *Muslim American/American Muslim* at 10 AM in the Joyce Fine Arts Auditorium.

Mr. Gerhardt discovered our community after he learned about the thwarted terrorist attacks that were planned for November 2016.

This is an important event for GCCC on a number of levels, helping us to demonstrate that we are a learning institution that offers opportunities to increase awareness of ethnic and religious diversity to our faculty, our staff, and to Southwest Kansas.

Here is a link to a short article about the show: <http://bkmccallumstudios.com/2017/09/01/muslim-americanamerican-muslim-photography-robert-gerhardt/>

- Faculty and Division leaders are beginning to work on the spring 2018 schedule
- Fall enrollment continues with 2nd 8-weeks courses and fall mini session courses for on-going enrollment
- Division leaders and administration have completed training for the E-walkthrough tool which will be used for classroom observations with adjunct and concurrent credit instructors. This tool provides a framework for observing instructors and classroom throughout the semester and tracking the data for enhancing instruction and developing best practices.

Technical Education and Workforce Development

The Tech Ed division has had a very busy fall semester. The College has experienced modest growth in several programs, including welding, automotive, criminal justice, and fire science. The division also has many upcoming events on campus for which they are preparing to host, including a Criminal Justice Shooting competition, a campus fundraising event (Shoot for Scholarships) and multiple recruiting events across the state. Also, the division has begun hosting advisory group meetings to gather input from local industry partners and employers.

Here are some of the other highlights from Tech Ed and Workforce Dev:

- Fire Science program
 - *Larry Pander* was awarded a Carl D Perkins Reserve grant for over \$25,000 to purchase fire rescue equipment that will be critical to improving the teaching and learning within the program. A limited number of awards were approved throughout the state.
- Paramedic/EMT
 - The department has begun the process of setting up the “ambulance bay” in the location of the old welding shop on the NW corner of the JCVT Bldg. This facility will be an important component of the overall EMT/Paramedic program and the newly developed curriculum for 2018.
- Agriculture/Animal Science
 - *Dr. Clint Alexander* and the College hosted the Beef Empire Meats Contest on Sept 23 – 24. This was a large regional competition in which both community colleges and universities were present on our campus.
- Criminal Justice
 - GCCC will host the “Shoot for Scholarships” on Oct 21. More information to come...

Summary:

Dean Pfeifer is continuing to work with KanTRAIN grant personnel to develop and promote our trainings and courses in industrial maintenance. This grant is also funding and supporting the College’s welding program. Dean Pfeifer participated in Carl Perkins training through KBOR. This grant program is critical to the viability of the College’s Technical Education Workforce Development programs.

Accreditation

Phil Terpstra, Jacque Messinger and Ryan attended the Higher Learning Commission General Education Outcomes workshop on October 5-6. This workshop was directed at institutions enhancing general education outcomes and coordinating the assessment efforts for outcomes.

Jacque Messinger has developed the templates for both the academic program review and the non-academic program review. The programs of Art, Math/Pre-Engineering, Natural Science and Biology, Mass Communications, John Deere, Nursing, Advising, Enrollment Management, Bookstore and IT will be reviewed throughout this year.

Academic Division leaders, Student Services staff and administrators have completed training for the E-Walkthrough observation tool. This training was lead with the Southwest Plains Regional Service Center out of Sublette. The tool will provide a framework for staff to conduct observations on offices and classrooms to provide a context for providing feedback for continuous improvement. The observations will be conducted throughout the year will immediate feedback provided to the staff and instructor being observed. The feedback provides what was visible in the observation and recommendations for how to improve the services and instruction. This service will align with the Teaching and Learning criteria of accreditation and provide useful data and feedback that assists with continuous improvement efforts.

Faculty are reviewing program outcomes in preparation for the new catalog which will be edited and prepared throughout this year. Work on program outcomes are being mapped to course outcomes for development of program pathways to guide students in the advising process.