

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
September 12, 2017**

Trustees Present: Merylyn Douglass, Jeff Crist, Melvin Neufeld, Blake Wasinger, Terri Worf,
Trustees Absent: Steve Martinez

Others Present: Matt Allen, Garden City Manager
Nhiocolas Aponte, SGA Vice President
R. Camila Aponte, SGA Secretary
Debra Atkinson, Deputy Clerk
Berenice Ayalamendoza, SGA Public Relations
Roy Cessna, Vice Mayor, Garden City
Dr. Bill Clifford, Finney County Commissioner
Emily Clouse, Director of Human Resources
Sarah Colman, General Curator, Lee Richardson Zoo
Melvin Dale, Mayor of Garden City
Ashley Freburg, City of Garden City
Andy Gough, IT Coordinator
John Green, Athletic Director
Josh Harbour, *Garden City Telegram*
Clara Jackson, SGA Member
Micah Koksall, SGA Student/Academic Advisor
Jacquelyn Messinger, Dean of Institutional Effectiveness, Research and Planning
Tom Nevarez, Ammonia and Refrigeration Instructor
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Emily Pelican, SGA Member
Chuck Pfeifer, Dean of Technical/Work Force
Ryan Ruda, Vice President of Instruction/Student Services
David Rupp, Community Member
Kevin Schlegel, Assistant Athletic Director
Kristi Tempel, Public Relations/Marketing
Phil Terpstra, Dean of Academics
Mike Utz, Chief of Police, Garden City
Ryan Wilkinson, Second Assistant Baseball Coach
Dee Wigner, Executive Vice President
Clay Woydziak, SGA President
Herbert Swender, President

CALL TO ORDER:

In Chair Martinez's absence, Vice Chair Terri Worf called the regular board meeting to order at 6:04 p.m.

COMMENTS FROM THE VICE CHAIR:

Vice Chair Worf noted that the beginning of the fall semester has been very busy with various academic and athletic events.

OPEN COMMENTS FROM PUBLIC:

Vice Chair Worf noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender reported that on August 21, 2017, GCCC Science and Math Club sponsored a Solar Eclipse viewing, complete with Moon Pies and Cosmic Brownies. Students, and staff, gathered in the quad to observe this historic event. The club provide eclipse glasses to use to see the eclipse. Great fun for all of us.

Dr. Swender noted that Broncbuster football played the first home game of the season at Broncbuster stadium, on Thursday, August 24 with a win over Ellsworth. President's Circle hosted, in coordination with GCCC Endowment and GCCC Broncbuster Athletic Association, a pre-game tailgate that was very well attended and served as the Garden City After Hours event for August.

The Otis and Mary Lee Molz Cooperative Scholarship Reception was held at GCCC on August 30. The Otis and Mary Lee Molz Cooperative Scholarship was established in 2014 with a generous gift from Otis and Mary Lee Molz to the GCCC Endowment Association. Longtime members of the Garden City Co-op and avid proponents of cooperatives, the Molzs expressed a desire to benefit employees and members of the Garden City Co-op through the creation of a scholarship fund. Recipients for this year are Collin Bulkley, Garden City, Michael Roth, Holcomb, Deion Gonzalez, Garden City, and Ashlee Engler, Deerfield. Dr Swender noted that Otis and Mary Lee have modified their scholarships at K-State to only go to juniors and seniors, not freshman or sophomores.

Dr. Swender commended the Student Government Association for their work on the 9/11 Memorial Celebration held on Monday, September 11. The Garden City Fire Department color guard presented the flag, SGA students read poetry, and pastor Nathan Sheridan read an event timeline with bells tolling at each critical event. The GCCC Choir sang "America the Beautiful".

Dr. Swender updated Trustees on the progress of the current campus projects and reported out on the progress that the institution is making to meet HLC requirements. Ryan Ruda, VP for Student and Instructional Services is our lead administrator for accreditation.

Vice Chair Worf thanked Dr. Swender for his report and appreciated the HLC update.

INTRODUCTION OF NEW EMPLOYEES:

John Green, Athletic Director introduced new employees Ryan Wilkinson, Second Assistant Baseball Coach, and Kevin Schlegel, Assistant Athletic Director. Ryan Ruda, Vice President of Student Services/Instruction, introduced new employees, Jacquelyn Messinger, Dean of Institutional Effectiveness, Research and Planning, and Tom Nevarez, Ammonia and Refrigeration Instructor. Executive Vice President, Dee Wigner, introduced new employee Emily Clouse, Director of Human Resources.

Dr. Swender welcomed the GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM CITY OF GARDEN CITY/SALES TAX PROPOSAL:

County Commissioner, Dr. William Clifford, was present to give a presentation on the November 7, 2017 ballot question of adopting a retailers' countywide sales tax in the amount of .30%, to take effect on April 1, 2018. Dr. Clifford distributed informational brochures and explained the projects planned for revenues collected from the proposed tax. Projects include signalization of the intersection of Jennie Barker Road; construction and operation of an indoor shooting range; work on zoo exhibits and the zoo animal health facility; and a third fire station to be located on the east side of Garden City to meet increasing demand for emergency services. Dr. Clifford shared that this particular tax would expire after 15 years and that it was not a permanent tax. Dr. Clifford requested the support for the tax initiative, in addition to encouraging all students to complete the voter registration and to vote. Dr. Clifford and Garden City Mayor, Melvin Dale, thanked Trustees for allowing them to present information regarding the proposed tax.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, introduced new SGA officers and gave the first report of the year.

Past events that the group has hosted include:

August 14-18 New Student Orientation activities.

September 7 Student water event, which included slip and slide, water balloons and snow cones.

September 11 Memorial Service, which incorporated a banner depicting the skyline filled with the names of the fallen.

Residential life event, Virtual Reality Matrix, simulated virtual activities such as roller coaster rides.

Future Events:

September 19 Constitution Day will be held in front of the Safell Library, Republican and Democratic representatives have been invited to attend; voter registration forms will be available at that time also.

October 16-19 SGA has a full week of events planned for homecoming week which will take place Monday, October 16-21, which include a festival in the quad, bon fire, crowning of GCCC King and GCCC Queen.

Trustee Crist commended SGA for their work on the September 11 Memorial Service. Trustees thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Ex Officio Faculty Senate Representative, reported that Faculty Senate would work on ways to further define their role on campus as the primary faculty liaison, and specify goals at upcoming meetings. Faculty Senate will serve as the voice of the faculty to the GCCC Board and administration, and continue to promote professional development. Learning Communities activities have been planned for the semester and Faculty Senate will be planning for the spring faculty luncheon.

Dr. Swender took a few minutes to commend Larry Pander on his work with the State Fire Commission and for advancing community college commitment to the state's fire science community.

Trustees also thanked Pander for his report.

CONSENT AGENDA:

Vice Chair Worf asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Vice Chair Worf then asked for a motion approving consent agenda items II A-D.

Motion:

Douglass moved, seconded by Crist to approve consent agenda items, II A-D as presented.

Trustee Crist requested brief explanation of the Storage Area Network (SAN). Executive Vice President Wigner provided the following information.

The storage area network (SAN) which was purchased in 2011 has become outdated and obsolete. The equipment is at end-of-life and has recently experienced several hard drive failures. The SAN serves as the repository for electronic data as well as the virtualization of physical servers. Infrastructure upgrades such as the SAN were identified during the planning process as a priority by the college Strategic Planning Council. Funding for the equipment was included in the FY18 working budget.

Vice Chair Worf called for vote.

Ayes: *Crist, Douglass, Neufeld, Wasinger, Worf*

Nays: *None*

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (August 8, 2017)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$50,000 as presented

D-1 Storage Area Network (SAN)

Vendor: Alexander Open Systems (AOS)

For: Storage Area Network hardware and installation

Amount: \$137,480.29 Hardware

\$12,000 Installation, estimate

(Supporting documents filed with official minutes)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Essential Skills, Workforce Development

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual, Executive Limitations, Treatment of People

No change indicated.

Dr. Swender drew Trustees attention to a Technical Education Programs marketing piece and expressed his appreciation to Chuck Pfeifer, Dean of Technical/Work Force, Melody Brooks, Administrative Assistant to the Technical Building, Kristi Tempel, Public Relations and Tiffany Heit, Graphic Designer for their excellent work. These individuals saw a need and went to work to develop a professional piece that will be used in all levels of recruitment.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report was given.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Trustee Neufeld was in attendance at the September 8-9 quarterly meeting held in El Dorado at Butler Community College.
- KACCT is showing support for an Ohio Proposal that would mandate all universities accept community college credits.
- Eighteen states currently have an agreement in place accepting community college core credits.
- KACCT is developing a bill what will propose this model for Kansas.

Dr. Swender requested Trustee final input for the GCCC goals and strategies for 2017-2018. Trustees, by consensus, agreed to the goals and strategies set forth and thanked the employees for their efforts toward advancing GCCC.

OWNERSHIP LINKAGE:

Trustee Wasinger, shared that the Rural Community College Alliance (RCCA), has selected GCCC board member, Dr. Marilyn Douglass, as the 2017 Trustee of the Year, for her dedication and diligent work on Policy Governance. Trustee Douglass will be honored in a ceremony at the RCCA Annual Conference September 28.

Vice Chair Worf stated that all GCCC Trustees value and encourage communication from stakeholders. Worf went on to share that all GCCC Trustees promote stakeholders working with them to improve college success.

INCIDENTAL INFORMATION:

Trustee Crist requested further information regarding purchase card procedures. Executive Vice President, Dee Wigner shared provided the following information. Cards are issued at the request of the supervisor and each cardholder is required to complete a training session with the GCCC comptroller. Cardholders must agree and sign a statement that they will comply with all rules and procedures, and all purchase cards are in the individuals name. Card privileges can and have been taken away if GCCC business policy was not followed.

Trustees thanked Executive Vice President, Wigner for the information.

EXECUTIVE SESSION:

No executive session held.

Meeting adjourned 7:30 p.m.

UPCOMING CALENDAR EVENTS:

October 14	Bronbuster Football, 1:00 p.m. HOME VS Iowa Western
October 21	Bronbuster Football, 7:00 p.m. HOME VS Dodge City Community College, GCCC Homecoming
October 26	Fine Arts Day
November 4	Bronbuster Football, VS Iowa Central, 1:00 p.m. kickoff
November 14	Monthly meeting of GCCC Board of Trustee, 6:00 p.m., Endowment Room, Beth Tedrow Student Center.

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board