

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE**

**August 8, 2017**

Trustees Present: Merilyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Blake Wasinger, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk  
Tiffany Brady, Pepsico  
Asher Brandt, Chemistry Instructor  
John Green, Athletic Director  
Josh Harbour, *Garden City Telegram*  
Sheena Hernandez, English Instructor  
Phil Hoke, Drama Instructor/Division Leader  
Robert Howell, English Instructor  
Kelli Jenkins, Assistant Women's Basketball Coach  
Shaquicia Johnson, 2<sup>nd</sup> Assistant Women's Basketball Coach  
Seth Kristalyn, English Instructor  
Charinee Mitchell, Head Women's Basketball Coach  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Chuck Pfeifer, Dean of Technical/Work Force/ Director of IT  
Amy Poteet, Speech Instructor  
Ryan Ruda, Vice President of Instruction/Student Services  
David Rupp, Community Member  
Kristi Tempel, Public Relations/Marketing  
Phil Terpstra, Dean of Academics  
Jonathan Whitacre, Math Instructor  
Dee Wigner, Executive Vice President  
Herbert Swender, President

**CALL TO ORDER:**

Chair Martinez called the Budget Hearing for 2017-2018 to order at 5:47 p.m.

**COMMENTS FROM PUBLIC REGARDING BUDGET:**

Chair Martinez noted that no one from the public had registered to make comments regarding proposed budget.

Chair Martinez then asked for comments or questions from the board regarding the 2017-2018 budget, which had been reviewed in depth at the July 11 board of trustee meeting and published in the Garden City Telegram July 24.

***Motion:***

***Worf moved, seconded by Wasinger that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2017-2018, certify the 2017 tax to be levied at \$9,452,140 (19.983 mills) General Fund and \$477,343 for Capital Outlay (1.009 mills).***

***Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf***

***Nays: None***

***Motion carried: 6-0***

Trustee Neufeld, expressed his appreciation to the college administration for keeping the mill levy at the same level as last year, with no recommended tax increase. Neufeld went on to commend Dr. Swender and his staff for leading by example. Neufeld added that maintaining the mill levy will keep the economy rolling and help the college achieve its goals.

Chair Martinez asked that Trustees, administration and attendees of the August 8, 2017 GCCC Board of Trustees meeting convene outside of the Beth Tedrow Student Center to listen to a special performance by the GCCC Marching Band drum line, directed by Brandon Worf.

### **REGULAR MEETING CALLED TO ORDER:**

Chair Martinez called to order the regular board meeting to order at 6:06 p.m.

Dr. Swender took a few moments to present a plaque from board, faculty and staff, to outgoing chair, Jeff Crist, to thank him for his two years of service as GCCC board chair. Trustee Crist expressed his appreciation and noted that it has been his honor and privilege to serve with the other members of the GCCC board.

### **OPEN COMMENTS FROM PUBLIC:**

Chair Martinez noted that no one from the public had registered to make comments.

### **PRESIDENT'S REPORT:**

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender reported that he had attended the Rural Community College Alliance Day on the Hill in Washington D.C. on July 18, to discuss challenges and issues facing community colleges with Secretary of Education, Betsy DeVos. Congressional representative Hartzler from Missouri is carrying a bill forward regarding the expansion of the definition in USDA from 20,000 people to 35,000 in population. This will allow GCCC and other similar size communities the opportunity to apply for grants and various loans that were not available previously. Other topics discussed were regional accreditation, with emphasis on the Higher Learning Commission.

Dr. Swender hosted The Kansas Water Congress when they visited GCCC on July 27. Dr. Swender addressed the group at the Clarion Inn, and then the group toured Task Force Broncbuster, the Meats Lab, the Welding Center, and the John Deere Program.

GCCC was honored to host the Law Enforcement Appreciation dinner, Tuesday, August 5. This dinner is a way to recognize our law enforcement community for all they do to serve and protect. It is also a way to build relationships between the law enforcement community and the athletic department.

GCCC Cheer Team placed first at camp on August 5-6. Providing they win the state competition, they will have the opportunity to participate in national competition for the third year in a row.

Broncbuster marching band has returned to GCCC and the sound of their practice can be heard all over campus. Casey Hand, Joe Lowery, and CJ Johnson, directors, have approximately 80 students enrolled for this semester.

Renovations across campus are progressing nicely. The roof on the Safell Library is complete. The wood has been installed in Conestoga Arena and graphics will soon be added and the floor sealed. Expected completion of the floor is by the second home volleyball game which is September 18. The East section of Resident Life parking lot should be open by first day of class on Tuesday, August 15. Remodeling on band building continues and complete in the next two weeks.

Annual Broncbuster Buddy Day will be held, August 19 at 2:45 pm, at Broncbuster Athletic Multi Sports Complex. Participants will receive a T-shirt, take part in fun games, and there will be ice cream for all! GCCC Broncbuster Football team will be holding an open practice from 1:30-2:30 p.m. and is open to the public.

Chair Crist thanked Dr. Swender for his report.

**INTRODUCTION OF NEW EMPLOYEES:**

John Green, Athletic Director introduced new employees Chaine Mitchell, Head Women's Basketball Coach, Kelli Jenkins, Assistant Women's Basketball Coach and Shaquicia Johnson, 2<sup>nd</sup> Assistant Women's Basketball Coach. Ryan Ruda, Vice President of Student Services/Instruction, introduced new employees, Seth Kristalyn, English Instructor, Robert Howell, English Instructor, Asher Brandt, Chemistry Instructor, Amy Poteet, Speech Instructor, and Jonathan Whitacre, Math Instructor.

Dr. Swender welcomed the GCCC employees and presented each with a GCCC Broncbuster lapel pin.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

No report was given.

**REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that all faculty have returned campus and that preparations for the new year are underway. The first faculty senate meeting will be held Friday, August 11.

**CONSENT AGENDA:**

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items II A-E.

**Motion:**

*Douglass moved, seconded by Crist to approve consent agenda items, II A-E as presented.*

**Ayes:** Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

**Nays:** None

**Motion carried: 6-0**

Approved actions follow:

**(A) APPROVED MINUTES** of previous meeting (July 11, 2017)  
(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$50,000** as presented  
D-1 Website Manages Services Agreement, Five Year Agreement  
Vendor: OmniUpdate  
For: Website Development and ongoing training for college staff  
Amount: \$32,500 Year 1  
\$12,000 Annually Year 2-5

(Supporting documents filed with official minutes)

**(E) APPROVED BEVERAGE PROPOSAL**, as presented  
(Supporting documents filed with official minutes)

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Executive Limitations, Treatment of People #1, #2, #3, #4.

Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

- Monitoring Report – Annual, Mission
- Annual, Budgeting/Financial Planning/Forecasting
- Annual, Financial Condition

No change indicated.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

Chair Martinez reported the following:

- Approval of Star Bond is moving forward
- Several new retailers are interested in coming to Garden City
- FCEDC is investigating opportunities for the Garden City Plaza Shopping Center
- Work continues on new projects for the downtown area
- A recent visit to Fort Riley to share opportunities at Garden City for service members exiting service members was successful.
- FCEDC is working on a formal alliance for workforce development with GCCC

**REPORT FROM KACCT/COP:**

Trustee Neufeld reported the following:

- Little news to report
- Trustee Neufeld will be in Topeka on Thursday
- Potential issues with Higher Learning Commission is a state wide concern

At this time Dr. Swender distributed to Trustees a draft of the GCCC goals and strategies for 2017-2018. Trustees will review and discussion/revision and adoption will take place at the September 12 Board of Trustee meeting.

**OWNERSHIP LINKAGE:**

No report was given.

**EXECUTIVE SESSION:**

No executive session held.

Meeting adjourned 6:45 p.m.

Trustees toured projects on campus including Resident Life parking lot south of Beth Tedrow Student Center, Conestoga Arena in Dennis Perryman Athletic Complex, Broncbuster Suites, Band building under renovation, and storage building adjacent to Broncbuster Multi Sports Complex.

**UPCOMING CALENDAR EVENTS:**

September 14	Endowment Scholarship Celebration, 5:30 p.m., Endowment Room, Beth Tedrow Student Center
September 16	Broncbuster Football, 7:00 p.m., at GCCC vs Hutchinson
September 25-28	ACCT Leadership Conference, Las Vegas NV, Trustee Martinez and Wasinger attending
September 30	Broncbuster Football, 7:00 p.m., at GCCC vs Butler Community College
October 12	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender  
President

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Steve Martinez  
Chair of the Board