

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

October 11, 2016

Trustees Present: Dr. Marilyn Douglass, Steve Martinez, Melvin Neufeld, Dr. Blake Wasinger, Terri Worf,

Trustees Absent: Jeff Crist

Others Present: Nhicolas Aponte, SGA President
Ismael Arteaga, Skilled Maintenance
Debra Atkinson, Deputy Clerk
Cody Cundiff, Admissions Representative
Jason Gundy, Assistant Baseball Coach
Josh Harbour, *Garden City Telegram*
Patricia Keller, English Instructor
Yvonte Neal, Assistant Women's Basketball Coach
Tyler Seibert, Assistant Baseball Coach
Ryan Ruda, Vice President of Instruction/Student Services
Tammy Tabor, SGA Student Advisor and Director of Enrollment Management
Kristi Tempel, Public Relations
Dee Wigner, Executive Vice President
Herbert Swender, President

CALL TO ORDER:

In the absence of Chair Crist, Vice Chair Worf called the regular board meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Vice Chair Worf made the following comments:

- Welcomed new GCCC Board of Trustee Member Dr. Blake Wasinger, who will fill the unexpired term of the late Ron Schwartz.
- Welcomed Garden City Telegram Education reporter, Josh Harbour.
- Reminded Trustees of the upcoming Higher Learning Commission site visit on October 17 and 18. GCCC Trustees will have dinner with site visitors at 6:00 p.m. on Monday, October 17, in the Endowment Room of the Beth Tedrow Student Center.
- Vice Chair Worf noted that this is the last week of Endowment Association's phonathon.
- Encouraged Trustees to contact Debbie for tickets to the upcoming play, "Truth; Will Out" held October 28, 29 at 7:30 p.m. and October 30 at 2:30 p.m.
- Vice Chair Worf congratulated GCCC Criminal Justice Students for their success at the Region 3 competition.

OPEN COMMENTS FROM PUBLIC:

Vice Chair Worf noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender noted that GCCC Hispanic Latin American Organization celebrated Mexico's Independence Day on the quad September 15.

The GCCC Endowment Celebration was held September 15. Dr. Swender stated that the celebration is an opportunity to thank donors, and to bring them together with scholarship recipients. Every year the Endowment Association recognizes two donors who have made generous contributions benefitting GCCC. The first award is to honor an individual or family, and second award is presented to a business. The 2016 recipients were Otis and Mary Lee Molz Cooperative Scholarship, and the Garden City Coop.

Continuing an update on GCCC athletics, Dr. Swender went on to report that Broncbuster football played the first home game of the season at Broncbuster stadium, on Saturday, September 3 with a win over Highland. GCCC is beginning new traditions which include setting off a Howitzer cannon at the completion of the National Anthem and after every Broncbuster touchdown. GCCC's partnership with Task Force Broncbuster and the Kansas Army and Air National Guard provided this opportunity.

Dr. Swender shared that several GCCC student groups, hula hooped on the quad in a celebration of world peace, on September 21.

Dr. Swender reported that on September 29, GCCC students, faculty, and staff honored Carolyn Klassen with a dedication ceremony of Carolyn's Garden in front of the JOYC Fine Arts Building. The garden is dedicated in loving memory of Carolyn Klassen who taught music courses and accompanied choirs at GCCC for 29 years.

GCCC Celebrated Military Appreciation Night, First Responders Night, and Pink Out night at the home football game vs. Butler. The athletic training department raised \$3,200.00 for the Breast Center at St. Catherine Hospital. The stands were full, and GCCC shut out Butler 43-0.

Dr. Swender commended the Broncbuster band and drumline for attending the Victor Ornelas walk to school day on Wednesday, October 5. Dr. Swender thanked the Broncbuster band for their work out in the community. The drumline marched in the Deerfield homecoming parade on October 5, performed at HALO student day at GCCC, and are slated to perform at Kenneth Henderson Middle School at 2:00 p.m. on Thursday, October 13.

Dr. Swender recognized GCCC John Deere Program which received the College of Tomorrow Award. The award is given based on a checklist from John Deere that covers everything from instructor training, professionalism, appearance of the facility, and quality of training. This is the second award the GCCC program has received. They received the Bronze level in 2015 and most recently received the Silver level.

Several GCCC Representatives attended the Multi-cultural breakfast hosted by the City of Garden City at the Clarion Inn on October 6. Dr. Mirta Martin, President of Fort Hays State University was the keynote speaker.

GCCC HALO hosted the 29th Annual Hispanic Student Day at GCCC on Friday, October 7. The Pauline Joyce Fine Arts auditorium was filled with students interested in coming to GCCC.

The GCCC first ever "All Stars Exhibition" opened in Mercer Gallery on Friday. The exhibition opened with artist talk from former GCCC alumni student Armando Minjarez. The exhibit features work from GCCC alumni and will run through the end of October.

GCCC's Coordinator of Workforce Training, represented GCCC at the RETA national convention in Las Vegas, Nevada, this last week to promote the ammonia program.

Dr. Swender added his congratulations to GCCC DPS Criminal Justice students for their success at the Region 3 competition.

Dr. Swender noted that the first week of Endowment Association Phonathon went extremely well. DPS, Nursing, Meats Judging, and Fine Arts were on tap last week, and they raised \$18,625, out of the \$40,000.00 goal. Jeremy Gigot, Executive Director feels confident that they will reach their goal.

Dr. Swender invited Trustees to view a student video that reflected the numerous activities and excitement that was clearly present at the October 1 football game VS Butler Community College. GCCC student David Fernandez voluntarily put together an amazing video that captured the excitement of the event.

Dr. Swender expressed his appreciation to faculty and staff for an increase in credit hour enrollments. Dr. Swender shared that this is the fifth year that GCCC has had an increase in credit hours. As of this time GCCC has generated 23,108 credit hours which represents an increase of 2.5% over fall of 2015, in fact this number will likely increase due to open entry open exit classes that occur throughout the semester, in addition to the numerous on-line classes offered by GCCC.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Instruction, introduced new employees, Patricia Keller, English Instructor, Cody Cundiff, Admissions Representative, Tyler Siebert, Assistant Baseball Coach, Yvonte Neal, Assistant Women's Basketball Coach, Jason Gundy, Assistant Baseball Coach. Executive Vice President, Dee Wigner, introduced new employee, Ismael Arteaga, Skilled Maintenance.

Dr. Swender welcomed the GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Nhicolos Aponte, SGA President, reported that SGA has hosted the following events:

Past Events:

September 12	International Peace Day Food Drive for Emmaus House, SGA gifted \$100 to the student organization that contributed the most donations, Phi Theta Kappa received the \$100
October 9	Casino Night, approximately 120 students participated

Upcoming Activities:

November 5	SGA is planning Homecoming at GCCC at Broncbuster Stadium, many activities have been planned
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Trustees thanked Aponte for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, was unable to attend however Vice President of Instruction/Student Services shared that faculty are busy with mid-term testing and grades. Ruda went on to say that approximately 30 new courses have been submitted to Curriculum Committee for approval. Courses consist of automotive and several computer classes. Many faculty have developed on-line courses and enrollment in on-line courses is up significantly. Clarification on testing center hours were made this week in an effort to accommodate more students that need the service. As of this date a student can obtain an associate's degree entirely on-line.

HIGHER LEARNING COMMISSION OVERVIEW:

Ryan Ruda, Vice President of Student Services/Instruction, Ryan Ruda, distributed the Assurance Argument (the document that encompasses five criteria for accreditation) to all Trustees for review. Ruda stated that the site-team will be on campus October 17 and until noon on October 18. The agenda for the visit is driven by the needs of the team. Board role will be to share about the governance structure of GCCC and how the college operates, as well as Board responsibility in delegation of duties. Ruda has been meeting with various focus groups in preparation of the visit.

Vice President Worf commended Ruda and GCCC for preparing for the visit from Higher Learning Commission site team.

UPDATE FROM JOHN DEERE PROGRAM:

Greg Unger, John Deere Instructor, announced to GCCC Trustees that the John Deere program had received the silver “College of Tomorrow” award. This is the second year that GCCC John Deere program has been a recipient of this award. The award is given based on a checklist from John Deere that covers everything from instructor training, professionalism, appearance of the facility, and quality of training.

OTHER BUSINESS:

Newly appointed board member, Dr. Blake Wasinger, DC, was sworn in by Clerk of the Board, Debra Atkinson. Wasinger was appointed to the board in a special session on Tuesday, September 20, to fill the vacant seat left by the passing of Ron Schwartz this last April.

CONSENT AGENDA:

Vice Chair Worf asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Vice Chair Worf then asked for a motion approving consent agenda items IV-A-D.

Motion:

Douglass moved, seconded by Martinez to approve consent agenda items, III-A-D as presented.

Ayes: Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (September 13, 2016, September 20, 2016, September 21, 2016)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000, as presented

D-1 Lexmark Annual Maintenance

Vendor: Lexmark Enterprise Software

For: “Image Now” Software for storage of electronic documents

Amount: \$25,694.00

(Supporting documents filed with official minutes)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring report:

- Annual, Work Preparedness
- Quarterly, General Executive Constraints #7, #8
- Quarterly, Asset Protection #5

Trustees accepted the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Essential Skills
- Annual, Workforce Development

Trustees agreed to accept monitoring reports as presented. No changes.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Policy Governance Officer, Trustee Marilyn Douglass, met with GCCC President Swender, and Executive Vice President, Dee Wigner to review and revise the current document. The edited document was then distributed electronically to all Trustees. A few minutes at each board meeting will be dedicated to updating and revising the Policy Governance Manual.

Trustees reviewed General Executive Constraints, page 7, #8.

By consensus of the GCCC Board of Trustees the above stated policy will now read as follows (changes in underlined red):

*8. The president shall not allow for purchases **between \$10,000 and \$50,000** without first giving consideration to local **(Finney County)** businesses, with a maximum ten percent premium.*

Trustees reviewed Asset Protection, page 12, #5.

By consensus of the GCCC Board of Trustees the above stated policy will now read as follows (changes in red):

*5. Make any purchase: (a) of over \$10,000 without competitive bids and due consideration regarding cost, quality, and service; and (b) of over **\$50,000.***

Trustees reviewed Asset Protection, page 12, #7.

By consensus of the GCCC Board of Trustees the above stated policy will now read as follows (changes in red):

*7. Acquire, or dispose **of real assets valued over \$50,000.***

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- The transload facility had broken ground, and that construction could be complete by December 1.
- Lona DuVall and staff appreciate GCCC for their support in promoting Garden City and projects.
- Finney County Economic Development Corporation will host a reverse job fair on Thursday, October 13.
- FCEDC will be moving their offices from Fulton Terrace to 114 W. Pine after the first of the year.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Strides have been made in working with the Kansas Board of Regents.
- KBOR CEO, Blake Flanders, and board chair, Zoie Newton, had recently visited GCCC.

OWNERSHIP LINKAGE:

No linkage was reported.

JAYHAWK CONFERENCE UPDATE:

Dr. Swender, took a few minutes to update Trustees on concerns regarding roster limitations and other restrictions unique to the Jayhawk Conference. For the sport of football, the Jayhawk conference bases residency/citizen status on the state that the student graduated from high school. Students are considered out of state, even if they have completed the requirements with the state of Kansas to become a legal Kansas resident. This restriction is not considered for other Jayhawk Conference sports such as softball, baseball or volleyball since there are no out of state restrictions.

Recently eight community colleges, that are members of the Jayhawk Conference, sent formal notice to conference leadership, as required by Conference rules, of their intent to meet for the purpose of discussing forming an athletic conference separate from the Jayhawk Conference. Reasons for this discussion are to address archaic and antiquated rules and regulations. Continuing with the current Jayhawk guidelines may be challenged legally by students claiming bias and prejudicial since all sports are not treated the same. Football and Basketball are the only two sports that have out of state restrictions and limitations. Should a new conference be considered, the new conference would adhere to the rules set forth by National Junior College Athletic Association (NJCAA). The eight community colleges would base the new conference on four guiding principles that they have agreed upon.

1. Collectively agree to the amount of student athlete scholarship aid that is in keeping with NJCAA conditions.
2. Allow maximum student athlete roster participation as per NJCAA conditions.
3. Allow maximum out-of-state student athlete roster participation as per NJCAA conditions.
4. Self-Monitor NJCAA Compliance – Rotating Commissioner responsibilities to part-time status similar to most NJCAA conferences.

Trustee Marilyn Douglass, concurred with Dr. Swender and urged the GCCC board to continue its unwavering support of Dr. Swender and his staff as they support all student athletes and make it fair and equitable for all in their pursuit of a higher education at GCCC. President Swender stated that he is hopeful that the current 19 conference colleges will do the right thing and unanimously support students by modifying its outdated and discriminatory practices that are clearly unfair.

EXECUTIVE SESSION:

No Executive Session was held.

Meeting adjourned 8:04 p.m.

UPCOMING CALENDAR EVENTS:

November 12 Buster Football, HOME VS. Ft. Scott, 1:00 p.m. kickoff
November 19 Buster Basketball, HOME VS. Cowley County Community College, Women 6:00 p.m., Men 8:00 p.m.
November 21-25 Thanksgiving, No Classes, Offices Closed
December 12 Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board