

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE**

**September 13, 2016**

Trustees Present: Merilyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Terri Worf,

Others Present: Nhicolas Aponte, SGA President  
Camila Aponte, SGA Secretary  
Scott Aust, *Garden City Telegram*  
Debra Atkinson, Deputy Clerk  
Rodney Dozier, GCCC Chief of Police  
John Green, Athletic Director  
Johana Hernandez, Student Support Services Advisor  
Christopher Johnson, Coordinator of Marching Show Design  
Shillalie Jones, Assistant Women's Basketball Coach  
Nanumi Lolohea, Assistant Football Coach  
Ivan Leal, Assistant Men's Basketball Coach  
Adanari Lopez, SGA Vice President  
Joseph Lowry, Coordinator of Jazz, Theory, and Technology  
Susan Miller, SGA Student Advisor/Coordinator-International Students/Adm Recruiter  
Thuy An Nguyen, Math Instructor  
David Overstreet II, Assistant Football Coach  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Ryan Ruda, Vice President of Student Services/Instruction  
Berenise Santos, SGA Public Relations  
Tammy Tabor, SGA Student Advisor and Director of Enrollment Management  
Kristi Tempel, Public Relations  
Jerrad Webb, Director of Workforce  
Dee Wigner, Executive Vice President  
Stephen Wuerz, Chemistry Instructor  
Herbert Swender, President

**CALL TO ORDER:**

Chair Crist called the regular board meeting to order at 6:08 p.m.

**HAPPENINGS AT GCCC:**

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender noted that Dr. Clint Alexander, Instructor Animal Science/Meats Team and Jacob Huth, Instructor Culinary Arts, put the meats judging team and culinary group together to learn about how meat is processed. A great collaboration providing learning for the real world.

Dr. Swender extended his congratulations to Lady Busters soccer. Lady Busters won their opening season game over Pratt 9 to zero. In addition, Lady Buster volleyball opened the home season against Butler, winning their first season game also.

Continuing an update on GCCC athletics, Dr. Swender went on to report that Broncbuster football played the first home game of the season at Broncbuster stadium, on Saturday, September 3 with a win over Highland. GCCC is beginning new traditions which include setting off a Howitzer cannon at the completion of the National Anthem and after every Broncbuster touchdown. GCCC's partnership with Task Force Broncbuster and the Kansas Army and Air National Guard provided this opportunity.

Dr. Swender shared that much excitement has been generated from the debut of Broncbuster Billy's new companion, "Victory" the horse, ridden by GCCC Rodeo student-athlete, Roxanne Harper. "Victory" leads the team out of the tunnel for every home game. Adding extra flare and excitement is the sixty-five member GCCC Marching Band, complete with drum line. GCCC is creating some great new traditions and are "Busting into the Future". Dr. Swender extended his sincere thanks to the music department for their efforts and results.

Dr. Swender reported that four students received the Otis and Mary Lee Molz Cooperative Scholarship on Wednesday, September 7 at a reception hosted by the Garden City Community College Endowment Association and Garden City Coop in the Endowment Room at GCCC. The four students honored were Kaitlynn Hammond (Holcomb), Deion Gonzalez (Holcomb), Christian Merz (Holcomb), and Mercedes Showers (Deerfield).

GCCC Department of Public Safety students participated in a Disaster Drill at the Garden City airport this Friday, September 9. Students acted as injured passengers in a mock airplane crash. The simulation was coordinated by Finney County Emergency Management, and involved the Sheriff's Office, Garden City Police Department, Garden City Fire Department, Finney County EMS, the Red Cross and St. Catherine Hospital.

Dr. Swender commended the Student Government Association for their work on the 9/11 Memorial Celebration held on Monday, September 12. The GC Fire Department color guard presented the flag, SGA students read readings, and pastor Nathan Sheridan read an event timeline with bells tolling at each critical event. The GCCC band played the "Star Spangled Banner", and "God Bless America", and the final number was the GCCC Coir singing "God Bless the USA" by Lee Greenwood.

Dr. Swender shared that Broncbuster football received National attention ranking 12<sup>th</sup> in the nation. Broncbuster football is now 3-0, heading into a critical match-up with Hutchinson this Saturday.

#### **COMMENTS FROM THE CHAIR:**

Chair Crist made the following comments:

- Chair Crist congratulated the Broncbuster Football team on the great start to their season.
- Chair Crist commented on the positive game atmosphere and praised GCCC cheer, dance and Marching Band, and the athletic department for their efforts in making home games at GCCC a great family experience.
- Reminded Trustees of the upcoming Endowment Scholarship Celebration on September 15, in back gym of DPAC at 5:30 p.m.
- Chair Crist reminded Trustees that the Policy Governance retreat will be held September 21, from 8:00a.m.-4:40 p.m.
- Chair Crist noted that The Carolyn Klassen Memorial Bench Dedication is on September 29 at 12:30 p.m.

#### **OPEN COMMENTS FROM PUBLIC:**

Chair Crist noted that no one from the public had registered to make comments.

#### **INTRODUCTION OF NEW EMPLOYEES:**

Ryan Ruda, Vice President of Student Services/Instruction, introduced new employees, Christopher Johnson, Coordinator of Marching Show Design, Joseph Lowry, Coordinator of Jazz, Theory, and Technology, Stephen Wuerz, Chemistry Instructor, Johana Hernandez, Student Support, Thuy An Nguyen, Math Instructor. John Green, Athletic Director, introduced new employees, Shillalie Jones, Assistant Women's Basketball Coach, Nanumi Lolohea, Assistant Football Coach, David Overstreet, Assistant Football Coach, and Ivan Leal, Assistant Men's Basketball Coach.

Dr. Swender welcomed the GCCC employees and presented each with a GCCC Broncbuster lapel pin.

### **HIGHER LEARNING COMMISSION OVERVIEW:**

Ryan Ruda, Vice President of Student Services/Instruction, Ryan Ruda, shared that final touches and edits are being made on documents for the HLC self-study process; the documents will be submitted by Friday of this week. Once the documents are submitted, time will be spent preparing faculty, staff, and community stake holders for the HLC visit on October 17-19.

Trustees thanked Ruda for attention to detail and effort of compiling the documents.

### **REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Tammy Tabor, SGA Student Advisor and Director of Enrollment Management, took a few minutes to introduce Susan Miller, SGA Student Advisor/Coordinator-International Students/Admissions Recruiter. Susan will assist Tabor and Koksas as SGA advisors.

The Student Government Association introduced newly elected officers:

Nhicolos Aponte, SGA President, Adanari Lopez, Vice President, Camila Aponte, Secretary, Berenise Santos, PR. Aponte gave the first report of the year for the student government, sharing that SGA has many new faces and everyone is quick to learn and help with activities like the recent 9/11 Memorial Observation.

Upcoming Activities:

September 16 Celebrate Constitution Day, Aponte shared that criminal justice, media, and drama students would collaborate for Constitution Day activities, and that a booth for voter registration would be available on campus for students that day.

September 19 Peace Day-food drive for the Emmaus House

Trustees thanked Aponte for his report.

### **REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative, commented that all was going well. Part of the Endowment Association had recently toured several technical programs.

### **UPDATE FROM BRONCBUSTER ATHLETIC ASSOCIATION:**

John Green, GCCC Athletic Director, and GCCC Golf Coach, gave a Buster Athletic Association report. Green shared that two individual student-athletes had achieved national recognition, and are ranked in the top ten of NJCAA college athletes. Bailey Martinez, a GCCC volleyball player from Liberal, is ranked 3<sup>rd</sup> in the Nation in digs, and Tra Minter, a GCCC football running back, is ranked 2<sup>nd</sup> in the Nation in yards averaging 136 yards per game. Green also shared that Broncbuster football has been ranked 12<sup>th</sup> in the nation.

Green went on to say that the Buster Athletic Association has undergone some changes this year. Individual and corporate memberships to the association have been split separated this year. BAA fund raising has gone from a 75-day period to an all year event. BAA has been very successful with their fund raising, increasing giving from \$103,000 last year to \$134,655 this year. Green credits the hard work of the BAA chair and board members for their outstanding efforts in increasing the amount of dollars available for scholarships.

Dr. Swender, took this opportunity to present Green with a special plaque awarded to the GCCC Golf team for being the #1 academic team in the country for golf by the NJCAA. The GCCC golf team maintained a 3.43 grade point average, ranking them in the top spot for the award of Academic National Champions.

### **PRESIDENT'S REPORT:**

Dr. Swender, reviewed with the board the goals and strategies for 2015-2016, and reported on the benchmarks for reaching those goals. Trustee Douglass, expressed appreciation to the administration of the college for efforts made in reaching the collective goals and strategies set before the institution.

Dr. Swender also presented the board with goals and strategies for the 2016-2017. Dr. Swender stated that the new goals and strategies are a result of input from the Board annual retreat, and input received from administration, faculty and staff. The 2016-2017 goals and strategies are heavily focused on student success.

Trustee Douglass shared that as a board, Dr. Swender has been charged with expanding and growing the college, in addition to protecting college assets. Trustee Douglass commented that from the information shared in the President's report it is clear that Dr. Swender is realizing the Board directed charge. GCCC is growing and assets are protected.

Dr. Swender stated that at the pleasure of the Board GCCC would move forward with the 2016-2017 goals and strategies.

At this time Dr. Swender, directed the board to a letter received from the Accreditation Commission for Education in Nursing (ACEN). The letter was formal notification of the action taken by ACEN to grant continuing accreditation to the associate nursing program, and verified that GCCC's program is in compliance with all Accreditation Standards and Criteria reviewed.

At Dr. Swender's request GCCC Police Chief Rodney Dozier updated Trustees on the increasing pedestrian traffic in the 700-800 block of Campus Drive. In an effort to enhance safety for our students, faculty and staff GCCC officials are working with the City of Garden City to establish a crosswalk in this area.

In August 2016, two college officials attended a meeting where the City of Garden City released a traffic study to Commissioners and various stakeholders in the community. This study made reference to establishing a crosswalk in the 700-800 block of Campus, which would make the area much safer.

The City Director presenting the information mentioned there are no projects currently scheduled; future projects would be community driven. Chief Dozier stated that the city would appreciate any and all support for this very important issue, as it is a priority for keeping our campus safe.

Dr. Swender indicated that he would draft a letter supporting the project to be signed by GCCC Trustees at the next board meeting.

#### **OTHER BUSINESS:**

A Request for Proposal (RFP) was developed for medical services for students and athletes. The proposal was sent to nine medical providers. Four providers provided proposals which were reviewed by the Wellness Committee.

If administration wishes to continue to offer medical services to students, the committee recommends the proposal submitted by St. Catherine Hospital. Benefits of the proposal include:

- Two clinics covered under agreement

  - Sienna Medical Clinic – 311 E. Spruce

  - Convenient Care – 2051 E. Mary Street

    - Bus transportation from GCCC campus to 3 bus stops near clinic on Mary St.

    - Hours of operation Monday – Friday 8:00 am – 7:30 pm

      - Saturday 9:00 am – 4:30 pm

      - Sunday 12:00 pm – 5:00 pm

- Primary care (clinic visit, basic lab and x-ray)

- Additional medical services submitted to student's insurance and/or student billed by provider

Costs associated with the agreement:

- \$6,000 annual fee for student medical services

- \$15,000 annual fee

  - three one-day sports physical examinations

  - assignment of team physician with weekly on-campus evaluation of injured athletes

  - Orthopedic care for athlete's

  - 25% discount on customary billed charges for student athlete medical services

- \$20 per student physical (outside the three one-day examinations)

- \$10 co-pay to be paid by uninsured student – insured students are covered under basic agreement

Administration requests authorization to negotiate agreement with St. Catherine Hospital for student health services.

***Motion:***

***Neufeld moved, seconded by Martinez to authorize administration to negotiate agreement with St. Catherine Hospital for student health services.***

Dee Wigner, Executive Vice President, took a few minutes to explain the background and review the services for GCCC students, Chair Crist then called for the vote.

Trustee Worf recused herself from the vote due to personal involvement.

***Ayes: Crist, Douglass, Martinez, Neufeld***

***Nays: None***

***Recusal: Worf***

***Motion carried: 4-0***

**CONSENT AGENDA:**

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items IV-A-D.

***Motion:***

***Worf moved, seconded by Douglass to approve consent agenda items, III-A-D as presented.***

***Ayes: Crist, Douglass, Martinez, Neufeld, Worf***

***Nays: None***

***Motion carried: 5-0***

**Approved actions follow:**

**(A) APPROVED MINUTES** of previous meeting (August 9, 2016  
(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**, as presented

D-1 Cosmetology Kit and Textbooks

Vendor: Pivot Point International, Inc.

For: 17 Textbooks and Cosmetology Kits

Amount: \$29,741.00

(Supporting documents filed with official minutes)

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicate they had received and reviewed the following monitoring report:

- Annual, Essential Skills, Workforce Development

Trustees accepted the monitoring report as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Executive Limitations, Treatment of People

Trustees agreed to accept monitoring reports as presented.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

Trustee Martinez reported that he attended his first meeting as GCCC representative, and that plans are in place to move forward with workforce on the dairy project and improvements on dairy access road.

**REPORT FROM KACCT/COP:**

Trustee Neufeld reported that KACCT quarterly meeting were held in Liberal September 9-10. KACCT will meet January 19 in Topeka with legislators and regents. Annual budget was reviewed and KACCT did receive a no negative conduct letter. Continuing issues will be concealed carry, Title IX relationship, roster limits future of Pell Grant, what community colleges without police on campus will be doing.

ACT Legislative meeting will once again be held in Washington, D. C. in February.

**OWNERSHIP LINKAGE:**

Trustee Douglass reported that she gave testimony at the City Commissioners meeting Tuesday, August 30 in support of the zoning change for Project Fitness Crossfit. GCCC does have two classes that are hosted by Project Fitness Crossfit. City Commissioners will render a decision on zoning in October.

Trustee Douglass inquired about WiFi at Broncbuster Suites. Dee Wigner, Executive Vice President, shared that a part necessary for WiFi service at the Suites has been ordered and will arrive by September 22. Once the part has been installed service will resume.

Trustee Douglass has been approached by community members inquiring why GCCC football games are held in the day versus the evening. Dr. Swender stated that some afternoon games are necessary due to distance that teams must travel to compete such as the Iowa colleges; however, GCCC Athletics is working to schedule more games in the evening for the Kansas colleges.

**EXECUTIVE SESSION:**

No Executive Session was held.

Meeting adjourned 8:11 p.m.

**UPCOMING CALENDAR EVENTS:**

October 15	Buster Football at Iowa Western, 1:00 p.m. kickoff
October 17-18	Higher Learning Commission GCCC Site Visit
October 20	Fine Arts Day
October 27-28	Truth: Will Out, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
October 29	Truth: Will Out, Pauline Joyce Fine Arts Auditorium, 2:00 p.m.
November 5	Buster Football at Home VS Iowa Central, 1:00 p.m., GCCC Homecoming
November 6	Daylight Savings Time Begins
November 8	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender  
President

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Jeff Crist  
Chair of the Board