

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

February 16, 2016

Trustees Present: Merilyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Ron Schwartz, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk
Scott Aust, *Garden City Telegram*
Dallas Barns, Student Government Association, Secretary
Jeremy Gigot, Executive Director, GCCC Endowment Association
Ivan Gutierrez, Student Government Association
Melanie Hands, Compliance Coordinator
Adanari Lopez, Student Government Association, Vice President
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Lecia Sims, Distance Learning & Instructional Design
Jeff Southern, IT Director
Tammy Tabor, Student Services Specialist, SGA Sponsor
Phil Terpstra, Dean of Instructional Services
Kristi Tempel, Director of Public Relations/Marketing
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Crist called the meeting to order at 6:05 p.m.

HAPPENING AT GCCC:

In the absence of Dr. Swender, Executive Vice President, Dee Wigner, directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Chair Crist extended congratulations to Dr. Clint Alexander and the students of the 2016 GCCC Meats Team on their win at the Southwestern Meats contest the last weekend of January. Chair Crist went on to share that the entire team has been invited to attend the 2016 Australian Inter collegiate Meat Judging Competition July 5-9 in Wagga Wagga, New South Wales, Australia. GCCC Meats Team is the only community college that has been invited to attend this competition.
- Congratulations were also extended to John Green on his recent hiring as Athletic Director for Broncbuster Athletics and noted that Green will remain in a dual role as Athletic Director and Golf Coach.
- Chair Crist encouraged everyone in attendance to support the "Whiteout the DPAC" night at the home game on Wednesday, February 17, 2016. Crist noted that game times had changed. Women tipoff is at 6:00 p.m. and men tipoff at 8:00 p.m. Crist went on to congratulate GCCC Women's Basketball team, as they are currently ranked first in the KJCCC D1 standing with a 14-2 record.

Trustees expressed their appreciation to Dr. Herbert Swender, who is currently in Topeka attending Kansas Board of Regent meetings, for representing the Kansas Association of Community College Trustees and Kansas community colleges in his recent testimony in support of HB 2531. A strong majority of the community college presidents and trustees support HB 2531. The purpose of the bill is to give the locally elected trustees

of community colleges authority over contractual negotiations with employees. GCCC Board of Trustees support excellence in education and publicly thank and support Dr. Swender for testifying on our behalf.

OPEN COMMENTS FROM PUBLIC:

Jeremy Gigot, Executive Director of GCCC Endowment Association, took a few minutes to announce the recipients of the fall 2015 Mary Jo Williams Grants offered through the GCCC Endowment Association. Since 1989, the Trustees of the Mary Jo Williams Charitable Trust have continuously supported GCCC and the GCCC Endowment Association. The generosity of Ms. Williams and her Trustees has touched nearly every program on campus and resulted in the creation of the Mary Jo Williams Comprehensive Learning Center. This year the Trust has awarded \$86,959.26 to fund four of the grant requests that were submitted to the Trustees. This award brings the total amount received from the Mary Jo Williams Trust since 1989 to \$1,294,031.99. We are very lucky to have a benefactor that has the means and the desire to support the mission of GCCC.

These are the four requests that were funded for the Fall of 2015.

1. Trent Smith, Library Director and Janice Urie, Mary Jo Williams Tutoring Coordinator for the replacement of twenty-six (27) student computers and monitors in the Mary Jo Williams Comprehensive Learning Center.
2. Lecia Sims, Instructional Designer - Distance Learning Department and Ryan Ruda Vice-President of Instruction & Student Services for the equipment necessary to develop the Distance Learning and Instructional Design Lab.
3. Glenda Owens, Instructor – GCCC Department of Allied Health for the hospital room furnishings and equipment needed to create a new CNA training lab.
4. Larry Pander, GCCC Fire Science Instructor for the purchase of a larger-capacity air compressor and air tank filling station needed for live burn training at the GCCC fire tower.

When all of the equipment and materials have been purchased and are in place, the Trustees will be invited to campus for lunch and a tour of everything that they have provided over the last several years. This will likely occur in mid-April and I will let everyone know once the date has been finalized.

Gigot reminded Trustees that the Endowment Annual Auction is scheduled for April 1, as is the GCCC Rodeo.

Trustees thanked Gigot and the Endowment Association for all they do for Garden City Community College.

INTRODUCTION OF NEW EMPLOYEES:

No introductions were made at this time. New Employees will be presented at the March Board meeting.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Ivan Gutierrez, Vice President of Student Government Association, gave the SGA report in the absence of President, Kale Baker.

Gutierrez reported that SGA hosted the following events:

- SGA sponsored the recent blood drive by GCCC. Prizes were given to nursing and athletic training students for having the most volunteers.
- As a way for students, faculty and administration to interact and get to know one another, SGA is hosting “Tuesday Talks”. The open forum format makes it comfortable for students to ask questions of the various administrators and faculty invited to attend.

Future Events:

- SGA is working with the City of Garden City to implement a recycling program on campus.
- Breakfast Bingo is coming up in March in addition to the Green Screen project.

Chair Crist thanked Gutierrez for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, stated that Faculty Senate will be electing new members at the beginning of March. Faculty Senate was proud to have been involved in the Wellness Committee and the launch of a new full-time employee benefit GCCC will be offering to employees. GCCC contracted with New Directions to provide an Employee Assistance Program (EAP) for full-time employees and their immediate families. This program has the tools and resources designed to help you overcome life challenges that can affect your health, family life or job performance.

The Employee Assistance Program (EAP) provides free and confidential support for:

- Relationship challenges
- Legal or financial concerns
- Life changing events
- Stress
- Anxiety
- Substance dependence
- Workplace challenges.

Faculty Senate approved the following mission statement:

“The purpose of the Garden City Community College Faculty Senate is to promote professional development among faculty and to and to act as a liaison with Administration and the Board of Trustees to advocate for the interests of the teaching faculty”. The mission will be posted on the Faculty Senate website.

Pander went on to share that with the purchase of a larger-capacity air compressor the smaller compressor was given to Greely County Fire Department.

Faculty will be attending the Wichita County Senior High career day February 25.

Trustees thanked Pander for his report.

CANVAS REPORT:

Leicia Sims, Distance Learning & Instructional Design, gave a brief demonstration on the Canvas System for distance learning. Sims shared with Trustees that GCCC is currently offering seven courses through the Canvas System. Faculty training is currently taking place and Sims anticipates rolling over current hybrid classes by fall of 2016, with completion of the Distance Learning Lab by summer of 2016.

Trustees thanked Sims for her report.

HIGHER LEARNING COMMISSION OVERVIEW:

Compliance Coordinator, Melanie Hands, presented an overview on the progress of preparing for the Higher Learning Commission reaccreditation. Hands reported that the assurance argument was currently being prepared and that the HLC Committee is busy with revision and drafts. On March 9-10, Dr. Karen J. Solomon, Vice President for Accreditation Relations, will be visiting GCCC to offer insights for GCCC’s site visit in October.

Trustees thanked Hands for keeping them informed on the HLC process.

EXECUTIVE VICE PRESIDENT’S REPORT:

In the absence of Dr. Swender, Executive Vice President, Dee Wigner, gave the report.

Martin Luther King, Jr. Day Celebration:

A crowd of over 800 students, faculty, staff, and community members enjoyed listening to award winning comic, Elijah Tindall, who headlined GCCC's Martin Luther King, Jr. Day Celebration, January 18.

Building Bridges:

GCCC attended "Building Bridges II", January 21, 2016 in the courtyard at Garden City High School. The event was sponsored by the Finney County Workforce Connection. The evening workshop was designed to inform students and parents about what to expect in a job or career. Area businesses and colleges were on hand with information for students.

Australian Meats Judging Team visits GCCC:

GCCC hosted a visit recently from the Australian Meats Judging Team. The team toured Tyson Meats, Noble Dairy, and visited with Nick Chestnut, General Manager of Cattle Empire. They also toured Reeve Cattle Company and Reeve Agri-Energy.

Hi-Plains Basketball Tournament:

GCCC hosted the Hi-Plains Basketball Tournament January 21 – 23. Nine member schools: Cimarron, Elkhart, Lakin, Meade, Wichita County, Southwestern Heights, Stanton County, Sublette, and Syracuse were part of the tournament action. GCCC has been host to the boys and girls basketball tournament since 1993. The Lakin boys and Meade girls were champions of this year's Hi-Plains tourney.

Lt. Governor Visits GCCC:

GCCC was honored to have, Dr. Jeff Colyer, Kansas Lieutenant Governor, shoot the ceremonial free throw at the GCCC basketball game Saturday, January 30.

GCCC and Seward County Cheer Collaboration:

Due to the loss of Seward County Community College's cheer coach and an undermanned cheer squad the Seward team was unable to perform basic stunts and tasks at the recent GCCC/SCCC basketball game at Seward County. The GCCC team joined the Seward squad in a collaboration to cheer, stunt, and tumble. It was a hit from both sides of the gym to see brown, gold, black, and green, mixed together in the pyramids.

Congratulations:

Congratulations to Greg Greathouse for receiving the BAA Hall of Honor Inductee Award.

SGA Tuesday Talks:

On Tuesday, January 26, Dr. Swender visited with the Student Government Association and campus students. Topics included state funding, the gun bill, dress code, energy, and transferability.

GCCC/NAU Superhero Night:

National American University sponsored Superhero Night at the Wednesday, February 3 basketball game. Ten students from NAU Academic List and Dean's list were also honored.

Meats Win Again:

The GCCC Meats Team had an impressive performance at the Southwestern Meats Contest in Fort Worth Texas, Jan 31, winning by a margin of 71 points. The team placed first in Beef Grading, Beef Judging, Total Beef, Pork Judging, and 2nd in Lamb Judging and Questions.

Souper Bowl:

The GCCC Art Club and Student Support Services held their 2nd annual “Souper Bowl” to raise money for the clubs. Delicious soup made by Great Western Dining was available in handmade ceramic bowls, and prizes were raffled. Over \$900.00 was raised to support the clubs.

GCCC Athletic Director Named:

In a press conference held on Tuesday, February 17, President Dr. Herbert Swender announced John Green as the new Athletic Director at GCCC, effective immediately. Green has 28 years of experience in collegiate NJCAA athletics, was NJCAA Region V Director for 5 years, in addition to holding office of WJCAC Conference Commissioner 24 years, was Athletic Director 14 years, Supervisor of Basketball Officials for 5 years, Supervisor of Baseball Umpires for 4 years, and Golf Coach for 8 years.

Whiteout at the DPAC:

On Wednesday, February 17 fans are encouraged to wear white to participate in the Whiteout at the DPAC for Relay for Life at the men and women’s basketball games. Start times for the games have been changed. Lady Busters will take the court at 6:00 and the men will tipoff at 8:00 p.m. The first 300 fans will receive free hot dogs. Garden City Community College student-athletes will be honored for GPA achievements. The Lady Busters are currently sitting atop the KJCCC D1 standings with a 14-2 league record.

Klassen Memorial:

Plans for a memorial garden in front of Fine Arts is in the planning stages. There are several GCCC and community organizations that wish to contribute to the memorial. Plans will be brought to administration for final approval.

Honored:

First responders were honored at the GCCC basketball games on February 10. GCCC recognized all of our local heroes for all they do. Local police, sheriff, fire and EMS personnel and their families will be admitted free to the game and treated to hotdogs!

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving Consent Agenda items III-A-E as presented.

Motion:

Douglass moved, seconded by Martinez to approve consent agenda items, III- A-E as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (January 12, 2016)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000, as presented

D-1 Computer and Monitor Purchase

Vendor: CDW-Government

For: 26 Computers

26 Monitors

Amount: \$22,327.50 Mary Jo Williams Charitable Trust

(Supporting documents filed with official minutes)

D-2 Allied Health Program Equipment

Vendor: Hill-Rom

For: Recline Seating Care Recliner

Four Position Recliner

Transport Stretcher

Med-Surg Hospital Bed

Bed Table

Long Term Care Bed

Med-Surg Bed

300 Wound Surface

Amount: \$24,144.36 Mary Jo Williams Charitable Trust

(Supporting documents filed with official minutes)

(E) APPROVED 2016-2017 TUITION, FEES, ROOM AND BOARD

(Supporting documents filed with official minutes)

OTHER ACTION:

(A) APPROVED ATHLETIC COMPLEX PARKING LOT AND BUS PARKING

Vendor: Lee Construction, Inc.

For: Replace the Athletic Complex Parking lot and the GCCC Bus Parking Pad

Amount: \$973,700

Motion:

Worf moved, seconded by Douglass to authorize administration to accept the proposal from Lee Construction, Inc. for \$973,700 and to enter into an agreement with Lee Construction, Inc. to replace the athletic complex parking lot and the GCCC bus parking pad.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

(B) APPROVED RESOLUTION 2016-01 PURCHASE OF PROPERTY

There is an immediate need for additional student housing. Property adjacent to current college property has become available for purchase. The property located at 1803-1809 East Laurel would accommodate up to 87 students and would be available to house students beginning with the fall 2016 semester.

State statute requires a resolution of intent to finance the purchase to be adopted by the GCCC Board of Trustees. Once adopted, the resolution will then be published in the local newspaper and is subject to protest. After 30 days, the Board may take action to purchase the property.

Lease purchase payments for the property will be made from proceeds from student room and board fees.

Motion:

Douglass moved, seconded by Martinez approve Resolution 2016-01 giving notice of intent to enter into a lease purchase agreement to purchase additional student housing, not to exceed \$1,750,000.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring report:

- Monitoring Report – Annual, General Executive Constraints, #10
- Monitoring Report – Annual, Budgeting/Financial Planning/Forecasting #3
- Monitoring Report – Annual, Personal Enrichment

Trustees accepted the monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Monitoring Report – Information and Advice
- Monitoring Report – Asset Protection

No changes were recommended at this time.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Funding for the transload facility should be forth coming.
- The building bridges was a successful event.

REPORT FROM KACCT:

- KACCT is in support of HB 2531. The purpose of the bill is to give the locally elected trustees of community colleges authority over contractual negotiations with employees.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

EXECUTIVE SESSION:

There was no executive session held.

Meeting adjourned 8:06 p.m.

UPCOMING CALENDAR EVENTS:

March 14-18	Spring Break
March 25-28	Easter Break, No Classes, Campus Closed
May 6	Commencement
May 10-12	Final Exams

Debra J. Atkinson
Deputy Clerk

Dee Wigner
Executive Vice President
(In absence of Dr. Swender)

Jeff Crist
Chair of the Board