

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE  
January 12, 2016**

Trustees Present: Jeff Crist, Merylyn Douglass, Steve Martinez, Melvin Neufeld, Terry Worf

Trustees Absent: Ron Schwartz

Others Present: Dee Wigner, Executive Vice President  
Ryan Ruda, Vice President of Instructional and Student Services  
Jeff Southern, IT Director  
Kristi Tempel, Director of Public Relations/Marketing  
Melanie Hands, Compliance Coordinator  
Phil Hoke, Fine Arts Instructor  
Philip Terpstra, Dean of Academics  
Tammy Tabor, SGA Student Advisor and Admissions Counselor  
Jerrad Webb, Director of Workforce Development  
Susan Miller, Student Support Services Advisor  
Jason Zerbach, Coordinator and Sports Performance Coach  
Austin Fisher, the Garden City Telegram

**CALL TO ORDER:**

Chair Crist called the meeting to order at 6:00 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Crist made the following comments:

- Welcomed everyone back to campus for the 2016 spring semester.
- Chair Christ commended the GCCC meats judging team on its recent Reserve Championship win at the Southwest Invitational Meats Contest in Amarillo, Texas, January 9<sup>th</sup>, 2016. The team placed 2<sup>nd</sup> overall in beef grading, beef judging, questions, and 3<sup>rd</sup> in pork judging.
- Chair Crist, also urged all present to attend the Garden City Community College celebration of Martin Luther King, Jr. Day, on Monday, January 18<sup>th</sup>, at 10:30 a.m. in the main gym of the Dennis Perryman Athletic Complex.

**OPEN COMMENTS FROM THE PUBLIC:**

Chair Crist noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Ryan Ruda, Vice President of Instructional and Student Services, introduced new employees. Susan Miller, Student Support Services Advisor, Jason Zerbach, Coordinator and Sports Performance Coach.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Kale Baker, GCCC Student Government President encouraged everyone to attend the Martin Luther King, Jr. Day Celebration at GCCC. Baker reminded the board and public that the event is admission free. Baker commended the administration and board for the remodeling to the Beth Tedrow Student Center, and expressed appreciation on behalf of the students. Baker expressed that students are adjusting to the cell phone and electronic policy now in effect on the campus that prohibits cell phone use and electronic device use in classes. Baker also expressed that he would like SGA to plan an event for Spina Bifida awareness in honor of Juan Martinez, a GCCC freshman from Deerfield, who recently passed away.

### **REPORT FROM FACULTY SENATE:**

Phil Hoke, Fine Arts Faculty member, reported that faculty was engaged in opportunities for the 2015 spring semester, and that faculty is working on program reviews due on February, 12. Faculty senate is also planning a tribute to Carolyn Klassen, and many are planning to attend her service celebrating her life and career. Klassen taught music courses and accompanied choirs at Garden City Community College for 29 years.

### **HIGHER LEARNING COMMISSION OVERVIEW:**

Melanie Hands, Compliance Coordinator, reported that as part of the spring 2016 employee in-service a booklet was prepared and handed out to employees. Dr. Westerfield, Executive Vice President for Academic Affairs at William Woods University in Fulton, Missouri, was the featured presenter at in-service. Westerfield is an HLC expert and has served both as chair and peer reviewer for site visits. Westerfield's presentation gave helpful insights into the accreditation process and Assurance Argument.

### **EXECUTIVE VICE PRESIDENT'S REPORT**

Executive Vice President, Dee Wigner, directed attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, and campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

In addition to the PowerPoint, Wigner reported that seven new online courses with the new canvas platform were starting this spring.

Spring enrollment is up slightly and FTE is steady. GCCC was able to house all students for the spring 2016 semester.

### **CONSENT AGENDA:**

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving Consent Agenda items III A-C.

### **Motion:**

*Worf moved, seconded by Neufeld, to approve consent agenda items III A-C, as presented.*

*Ayes: Crist, Douglass, Martinez, Neufeld, Worf*

*Nays: None*

*Motion carried: 5-0*

Approved actions follow:

- (A) **APPROVED MINUTES** of previous meeting (December 15, 2015)  
(supporting documents filed with official minutes)
- (B) **APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented (supporting documents filed with official minutes)
- (C) **APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented (supporting documents filed with official minutes)

## **MONITORING REPORTS AND ENDS REPORTS**

Trustees indicate they have received and reviewed the following monitoring report:

- Monitoring Report – Quarterly, General Executive Constraints, #7, #8
- Monitoring Report – Quarterly, Asset Protection #5
- Monitoring Report – Annual, Information and Advice #2, #3, #5
- Monitoring Report – Annual, Asset Protection #1, #2, #3, #4, #6, #7

Trustees accepted the monitoring report as presented.

## **BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

- Monitoring Report – General Executive Constraints
- Monitoring Report – Financial Condition

No changes were recommended at this time.

## **EXECUTIVE SESSION:**

*Motion:*

*Douglass moved, seconded by Martinez that the board recess briefly at 7:15 p.m. for a five minute break, and reconvene into a ten minute executive session at 7:20 p.m. for the purpose of having preliminary discussions about the acquisition of real property.*

*No action will be taken*

*Ayes: Crist, Douglass, Martinez, Neufeld, Worf*

*Nays: none*

*Motioned carried: 5-0*

Present in Executive Session  
GCCC Board of Trustees  
Dee Wigner, Executive Vice President

Meeting adjourned at 7:40 p.m.

## **UPCOMING CALENDAR EVENTS:**

January 18	Martin Luther King Day, 10:30 a.m., DPAC main gym
February 9	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room
February 15	President's Day, No Classes, GCCC Campus Closed
March 8	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room

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Kristi Temple  
Director of Public Relations  
(Note taker in absence of Debra Atkinson)

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Dee Wigner  
Executive Vice President  
(In absence of Dr. Swender)

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Jeff Crist  
Chair of the Board