

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE**

**October 13, 2015**

Trustees Present: Meryllyn Douglass, Jeff Crist, Melvin Neufeld, Terri Worf, Ron Schwartz

Trustees Absent: Steve Martinez

Others Present: Debra Atkinson, Deputy Clerk  
Kale Baker, SGA President  
Jordan Coons, Assistant Baseball Coach  
Austin, Fisher, *Garden City Telegram*  
Michael Knutson, Art Instructor  
Stacy Oberheim, President's Receptionist  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Jeff Southern, IT Director  
Herbert Swender, President  
Tammy Tabor, Student Services Specialist, SGA Sponsor  
Kristi Tempel, Director of Public Relations/Marketing  
Jerrad Webb, Director, Workforce  
Dee Wigner, Executive Vice President

**CALL TO ORDER:**

Chair Crist called the meeting to order at 6:04 p.m.

**HAPPENING AT GCCC:**

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

**COMMENTS FROM THE CHAIR:**

Chair Crist made the following comments:

- Chair Crist noted that Kansas Supreme Court Justices, Eric Rosen and Dan Biles, were at Garden City Community College this afternoon to hold a conversation with students, faculty and staff. Students were attentive and had very good questions.
- Chair Crist extended congratulations to GCCC men's soccer on their national ranking of 16<sup>th</sup> place and to men's golf for their national ranking of 13<sup>th</sup> place.
- Congratulations were also expressed to the GCCC meats judging team. GCCC meats recently traveled to Austin Minnesota on Saturday, September 12 to compete in the Hormel National Barrow Show meat judging contest. GCCC placed 5<sup>th</sup> overall and 2<sup>nd</sup> in the fresh meats (pork) division, 4<sup>th</sup> in questions, and 6<sup>th</sup> in processed meats and placings. GCCC was the only community college present among the competitors.
- GCCC Board of Trustees extended their support to Umpqua Community College in Roseburg, Oregon upon the recent tragedy. Trustees stated that they were deeply saddened by these events, and that thoughts and prayers are with all those affected.

**OPEN COMMENTS FROM PUBLIC:**

Chair Crist noted that no one from the public had registered to make comments.

### **INTRODUCTION OF NEW EMPLOYEES:**

President, Herbert Swender introduced new GCCC employee, Stacy Oberheim, President's Receptionist. Vice President of Student Services/Athletics introduced new GCCC employees Michael Knutson, Art Instructor and Jordan Coons, Assistant Baseball Coach.

Dr. Swender welcomed all new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

### **REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Kale Baker, Student Government Association President, stated that he was very appreciative of the Kansas Supreme Court Justices' visit to GCCC and the extraordinary opportunity for GCCC students to ask questions and interact with them.

Baker went on to shared that several activities have been scheduled for GCCC students, including Blizzard of Bucks on October 14, Movie Night October 15, and Casino Night on October 29. Baker expressed appreciation for the many additional late night activities that are keeping everyone involved in the college experience.

Baker shared that many student on campus have expressed concern about GCCC tobacco policies, specifically vapor cigarettes/E-cigarettes. GCCC trustees encouraged administration to review the current tobacco policy and bring forward at the next meeting.

Chair Crist thanked Baker for his report.

### **REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that faculty senate recently hosted an ice cream social for faculty and Dr. Swender. Dr. Swender took faculty on a short tour of the Beth Tedrow Student Center to view renovations and updates. The time together allowed an opportunity for exchange of ideas and a brief question and answer session. Dr. Swender took the Fine Arts department to lunch last week. Pander reported that faculty was very busy and the year was running smoothly.

Chair Crist thanked those faculty that have taken on additional sections of classes and added additional students to their classes.

### **PRESIDENT'S REPORT:**

President Swender distributed a map of Kansas Universities, Community College and Technical School service areas for Trustees to review.

#### Umpqua Community College:

Dr. Swender reported that administration, faculty and staff have sent a card to Umpqua Community College.

#### Enrollment:

Dr. Swender shared that fall enrollment is currently up 1.5% in credit hours and up 27 in headcount and continues to increase. Second 8 weeks session, which has a solid selection of courses, started the second week of October and a winter session will begin in December. GCCC is gearing up for increased capacity.

#### Business Office:

During the first week of financial aid distribution, the business office issued 530 checks to students for a total of \$756,343.11. The checks were issued to students who have a credit balance on their account after disbursement, \$2,489,898.96 has been posted to student accounts from scholarships, loans, and grants. Dr. Swender complimented the business office staff for the excellent work that has been done during this distribution period.

Beth Tedrow Student Center:

The bookstore has moved to its' new home and is open for business. A Grand Opening is planned for October 16. The lobby areas are complete and open for student use. The cafeteria entrance is now off the residential life lobby on the east side of the cafeteria. Pool tables have been delivered and will be assembled for student use in the lower level of the student center.

Broncbuster Housing:

Sod was recently laid at the Broncbuster Student Housing. Dr. Swender thanked GCCC grounds and maintenance crews for doing the work and making it look so good.

**CONSENT AGENDA:**

Chair Crist asked if Trustees wished to remove any items from the consent agenda. Item III- A-September 8, 2015 minutes and III-D-1 Bus Purchase were pulled for discussion purposes.

Chair Crist then asked for a motion approving Consent Agenda items III- B, and C.

**Motion:**

*Schwartz moved, seconded by Worf to approve consent agenda items, III- B- C as presented.*

*Ayes: Crist, Douglass, Neufeld, Schwartz, Worf*

*Motion carried: 5-0*

Approved actions follow:

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**ITEM III-A-APPROVAL of MINUTES (September 8, 2015):**

September 8, 2015 minutes reflect that *Worf* made the motion to approve the consent agenda. Minutes will be corrected to reflect that *Douglass* moved to approve the consent agenda items of the September 8, 2015 GCCC Board of Trustee meeting. Corrected minutes will be posted on the GCCC website.

**Motion:**

*Neufeld moved, seconded by Worf to approve September 8, 2015 GCCC Board of Trustee meeting minutes as amended to reflect that Douglass moved to approve the consent agenda items of the September 8, 2015 GCCC.*

*Ayes: Crist, Douglass, Neufeld, Schwartz, Worf*

*Motion carried: 5-0*

**ITEM III-D-1 BUS PURCHASE:**

The insurance adjuster has determined that the damage incurred to the 2012 29-passenger bus last January cannot be repaired. They have agreed to total the vehicle. We are currently negotiating a settlement amount.

In order to avoid having to continue to lease transportation, we are asking board permission to purchase a used bus. It has been determined that a 50+passenger bus would best meet the needs of GCCC. Administration is requesting authority to purchase a used bus when one becomes available with a not to exceed price of \$350,000.

**Motion:**

*Douglass moved, seconded by Schwartz to authorize administration to purchase a used bus not to exceed \$350,000 less funds received from insurance proceeds.*

*Ayes: Crist, Douglass, Neufeld, Schwartz, Worf*

*Motion carried: 5-0*

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring reports:

- Monitoring Report – Annual – Work Preparedness
- Monitoring Report – Quarterly – General Executive Constraints # 7, #8
- Monitoring Report – Quarterly – Asset Protection #5

Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

- Annual, Essential Skills
- Annual, Workforce Development

No changes were recommended at this time.

Trustee Worf took this opportunity to open a discussion regarding the current lack of housing for GCCC students. Dr. Swender shared with Trustees that GCCC administration is in the process of working with architects on a plan for additional housing to meet the increasing need. Dr. Swender indicated that administration would consider revenue bonds, not tax bonds for funding of the construction in addition to other options. Dr. Swender stated that the process was in the early stages and would take some time for selecting a Contract Manager (or) Construction Manager at Risk, development of construction documents and the bid process. Dr. Swender went on to say that the administration is acting on the charge of the Board to grow the college.

**FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- Nicole Lucas will begin November 1 as project manager.
- Dairy Farmers of America ground breaking was last week.
- Senior living grand breaking is scheduled for next spring.
- Northwest RV Park at junction of highway 83 and 50 is open.
- Discussions have begun regarding day care availability in Garden City. Currently there are 500 placements not filled. FCEDC is looking at development of learning centers to meet the growing need.
- Italian restaurant will be opening very soon.

**REPORT FROM KACCT:**

- KACCT quarterly meeting were held at Cloud County September 10-11.
- Several new community college presidents were in attendance.
- KACCT quarterly meeting to be held December 6-7

**OWNERSHIP LINKAGE:**

Trustees indicated that they are excited about the character that our athletes are developing. Athletics is about more than winning games, it builds character

**EXECUTIVE SESSION:**

*Douglass moved, seconded by Worf that the board recess briefly at 8:16 p.m. for a five minute break and reconvene into a twenty minute executive session at 8:21 p.m. for the purpose of discussing matters of security.*

*No action will be taken*

*Ayes: Crist, Douglass, Neufeld, Schwartz, Worf*

*Motion carried: 5-0*

Persons included in executive session:

GCCC board of Trustees

Herbert Swender, President

Due to scheduling conflict the November 10 GCCC Board of Trustee meeting will be moved to November 9 at 6:00 p.m.

Meeting adjourned at 8:41 p.m.

**UPCOMING CALENDAR EVENTS:**

November 12-15	"Fiddler on the Roof" Play Thursday-Friday 7:30 p.m., Sunday 2:30 p.m., Pauline Joyce Fine Arts Auditorium
November 23-25	Thanksgiving Break, No Classes, Offices Closed
December 3	Winter Concert, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
December 6	Vespers, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
December 8	Regular monthly meeting of GCCC Board of Trustees 6:00 p.m.
December 12	Tuba Christmas, downtown Garden City, 3:00 p.m.
December 23-January 1	Christmas Break, No Classes. Offices Closed

---

Debra J. Atkinson  
Deputy Clerk

---

Herbert J. Swender  
President

---

Jeff Crist  
Chair of the Board