

September 4, 2015

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, September 8, 2015**. The meeting will be held in **Room 2024-2025 of the Student and Community Service Center**, Garden City Community College Campus.

5:00 PM Dinner in the President’s Conference Room, Student and Community Service Center
6:00 PM **Regular board meeting called to order in Room 2024-2025 of the Student and Community Service Center**

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public (5 minutes per spokesperson)
- C. Introduction of new employees
- D. Report from Student Government Association
- E. Report from Faculty Senate

II. REPORTS:

- A. President’s Report

III. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (August 11, 2015, August 25, 2015)...3
- B. Approval of personnel actions-Human Resources.....9
 - B-1 Human Resources Report.....10
 - B-2 Adjunct/Outreach Contracts.....11
- C. Financial information.....13
 - C-1 Checks processed in excess of \$20,000.....14
 - C-2 Revenues.....15
 - C-3 Expenses.....17
 - C-4 Cash in Bank.....22

IV. OTHER

- A. Standard & Poor’s Rating **Information Item..23**

V. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS
 - Monitoring Report..... **Action**
 - A-1a- Annual, Workforce Development.....24
- B. Review Monitoring Report
 - B-1 Annual, Executive Limitations, Treatment of People #1, #6
- C. Board Process and Policy Governance Review

VI. REPORTS

- A. Incidental Information.....26
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT

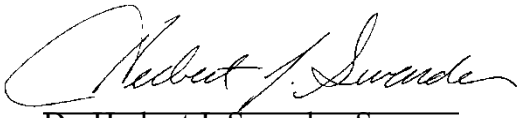
VII. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

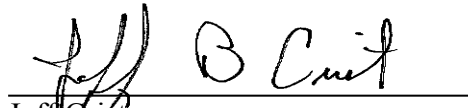
September 10	GCCC Endowment Association Scholarship Celebration 5:30-7:00 p.m., Practice Gym 8:30 p.m. Homecoming Bonfire, Access and Opportunity Center parking lot
September 11-12	KACCT Quarterly meeting at Cloud County Community College
September 12	1:00 p.m. Broncbuster Football at home VS Ellsworth Community College-Homecoming
September 16-17	Kansas Board of Regent Meetings, Topeka
September 17	Constitution Day, 11:00 a.m.-1:00 p.m., GCCC Quad 7:00 p.m. Broncbuster Football at home VS Air Force Prep
September 26	7:00 p.m. Broncbuster Football @ Independence Community College
October 15	GCCC Board of Trustee Meeting, 6:00 p.m.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT



Dr. Herbert J. Swender, Sr.
President



Jeff Crist
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

August 11, 2015

Trustees Present: Merilyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Terri Worf, Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Christine Dillingham, Director, Residence Life
Joel Erskin, NAU Campus Dean
Austin, Fisher, *Garden City Telegram*
Stewart Nelson, Gibson, Mancini, Carmichael and Nelson Architects
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, IT Director
Kristi Tempel, Public Relations
Diana Swender, Community Member
Herbert Swender, President
Jerrad Webb, Director, Workforce
Dee Wigner, Executive Vice President
Residence Life Assistants for 2015-2016

CALL TO ORDER:

Chair Crist called the budget hearing to order at 5:52 p.m.

COMMENTS FROM PUBLIC REGARDING BUDGET:

Chair Crist noted that no one from the public had registered to make comments.

Chair Crist then asked for comments or questions from the board regarding the 2015-2016 budget, which had been reviewed in depth at the July 14 board of trustee meeting and published in the Garden City Telegram July 27.

Motion:

Worf moved, seconded by Schwartz, that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2015-2016, certify the 2015 tax to be Levied at \$9,327,756 (19.963 mills) General Fund and \$472,495 for Capital Outlay (1.011 mills).

Ayes: Crist, Douglass, Martinez, Neufeld, Worf, Schwartz

Nays: None

Motion carried: 6-0

Chair Crist applauded the efforts and leadership of the board and administration for their leadership and stewardship with GCCC finances. President Swender and his administrative team have delivered a budget that enables growth and strengthens our college finances.

Chair Crist moved immediately into the business of the regular board meeting.

HAPPENING AT GCCC:

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities,

campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Welcomed all Students, faculty and staff back for the 2014-2015 year
- Fall classes are scheduled to begin August 17 with student orientation scheduled for August 14
- Chair Crist reminded Trustees about the 40th Annual Broncbuster Athletic Association golf tournament on Saturday, August 15 at Buffalo Dunes Golf Course; president Swender's family are the defending champs. The four-person scramble raises money to provide scholarships for Garden City Community College student athletes.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Dr. Swender Stated that introduction of new employees will be presented at the September 8 meeting.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

No report was given.

REPORT FROM FACULTY SENATE:

No report was given.

CAMPUS POLICE PRESENTATION:

Campus police chief, Rodney Dozier, presented to trustees, an overview of two projects that will enhance the safety and security at GCCC. Campus Emergency Communication System which will provide immediate communication capabilities for our campus team members as we work through impending emergencies. There are two major components for this system. The first involves creating a Building Emergency Leader (BEL) Program which incorporates planning, education and campus-wide emergency notification capabilities. The second component involves the use of a portable radio system. Training commences later this week; the system will be activated this month.

Additionally, GCCC is adopting ALICE strategies for our campus.

- Alert
- Lockdown
- Inform
- Counter
- Evacuate

The purpose of ALICE is to prepare individuals for the threat of an armed intruder. ALICE teaches individuals to participate in their own survival, while leading others to safety. No one can guarantee success in this type of situation; however, this new set of skills will greatly increase the odds of survival during an attack.

Chief Dozier expressed his thanks to Trustees and administration for their support.

Dr. Swender voiced his gratitude for Chief Dozier, his staff and their work to help keep the campus of GCCC a safe and secure institution. GCCC is a much safer campus because of Chief Dozier's leadership.

PRESIDENT'S REPORT:

GCCC Goals and Vision for 2015-2016:

Dr. Swender shared with Trustees a draft copy of 2015-2016 Goals and vision. This is a working document and strategies will be discussed and added.

Goals include:

- Increasing on-line offerings by 25%
- Growing total enrollment by 5%
- Completing a comprehensive plan for deferred maintenance and a master facilities plans
- Develop and implement a comprehensive developmental education program
- Expanding external resources

Final format will be presented to the board at the September meeting.

Enrollment:

Fall enrollment continues along with a local marketing campaign to promote fall courses and opportunities. Enrollment is currently even with last fall, but there is still continuous enrollment and several programs yet to register.

Residential Life

There are approximately 448 students that will be living in on campus housing this semester. The remodel project continues in residential life lobby and Beth Tedrow Student Center. Residential Life staff will begin moving back into their offices this week. Residential Life assistants returned to GCCC on August 1 to participate in training and assist with check-in of fall program student athletes.

Financial Aid:

Kathy Blau retired as director of financial aid. Melinda Harrington assumed the director duties on August 1.

Technical Education and Workforce:

John Deere students that were on campus this summer wrapped up their summer class in July. Some of those students will be back when school starts for the fall and some will be completing internships at their local dealers until October before returning to GCCC to complete the remainder of their training.

Grant:

The Workforce Aid Training continued through the month of July and completed on August 5. Five students completed the program and all will be interviewing with Tatro Plumbing and Naab Electric for jobs. Throughout the program GCCC has worked with the local Workforce Office as well as the Department of Commerce. Students that have completed the training have gained skills that will assist them in securing and maintaining employment. Students learned the basics of electricity, industrial maintenance, welding, shop operations and business management. In addition students also received their certification in OSHA-10, NCCER Core, and NCCER Millwright. Dr. Swender thanked Director of Workforce, Jerrad Webb for his effort and supervision of this endeavor.

Welding:

The eighteen week intensive welding program is officially underway. Students started classes last week and will complete 46 credit hours between now and December to complete the program. The new welding facility is underway and progress toward completion is being made.

Instruction

A partnership with Garden City Community College and Friends University has been formalized resulting in a Bachelor in Business Administration/Accounting which will start this fall on ground at Garden City Community College. This agreement compliments the other bachelor programs already in place at GCCC.

Projects/Renovations:

At the conclusion of formal business Trustees will tour several of the projects/renovations in progress on GCCC campus.

Bookstore:

The bookstore will begin the fall semester at the downstairs location. Once the semester is underway, the bookstore will move upstairs and celebrate with a grand opening. Students will enjoy an updated lobby and walk past the bookstore storefront window on their way to the new entrance to the cafeteria. Campus clubs and organizations will be encouraged to utilize the bookstore when purchasing items.

Landscaping:

Grounds crews are installing irrigation at Broncbuster Housing and will soon placing sod down; trees will be planted in late fall.

Business Office

After being on campus for the past two weeks, the auditors have completed their fieldwork. Dr. Swender expressed his appreciation to GCCC accounting staff.

KBOR:

Kansas Board of Regents met in Dodge City August 11-13 for their annual summer retreat.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items III-A-G.

Motion:

Worf moved, seconded by Crist to approve consent agenda items, III-A-C as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Worf, Schwartz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (July 9, 2015, July 14, 2015)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Executive Limitations, Treatment of People #1, #6

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Monitoring Report – Annual, Mission
- Annual, Budgeting/Financial Planning/Forecasting
- Annual, Financial Condition

Trustees discussed revisiting the mission of GCCC. Input from students would be useful. Dr. Swender shared with the board that he will ask Ryan Ruda to solicit input from Student Government Association. No changes were recommended at this time.

NAU:

National American University Campus Dean, Dr. Joel Erskin, shared with trustees that in the spring of 2016 several GCCC alums will be completing their baccalaureate degrees with NAU and will become the first graduates of the NAU program at GCCC.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Announcement of dairy plant coming to Garden City has been made.
- Lona DuVall has been in Topeka working towards securing Trans Load Terminal opportunity.

KACCT:

- KACCT quarterly meeting will be held at Cloud County September 10-11.
- Linda Fund will take Dr. Vietti’s position on the TEA board.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

Meeting adjourned at 7:24 p.m.

UPCOMING CALENDAR EVENTS:

September 8	Regular monthly meeting-Dinner 5:00 p.m., President’s Conference Room, call to order 6:00 p.m., SCSC room 2020-2025 (tentative location)
Sept 10	5:30-7:00 p.m. Endowment Scholarship Celebration, practice gym of the athletic complex
Sept 11-12	KACCT Quarterly meetings/Cloud County Community College
Sept. 12	1:00 p.m. HOME football VS Ellsworth Community College-GCCC Homecoming
Sept 17	7:00 HOME football VS Air Force Prep
Sept 26	7:00 p.m. GCCC Football at Independence

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board

SPECIAL MEETING BOARD OF TRUSTEES

GARDEN CITY COMMUNITY COLLEGE

Tuesday, August 25, 2015

Trustees Present: Jeff Crist, Marilyn Douglass, Melvin Neufeld, Ron Schwartz, Terri Worf

Trustee Absent: Steven Martinez

Others Present: Debra Atkinson, Deputy Clerk
Austin Fisher, *Telegram*
Ryan Ruda, Vice President of Student Services/Athletic Director
Dr. Herbert Swender, President
Kristi Tempel, Director of Public Relations, Marketing
Dee Wigner, Executive Vice President

The Board of Trustees met in special session at 7:30 a.m. on August 25, 2015, in the President's Conference Room of the Student and Community Service Center of the Student and Community Service Center.

CALL TO ORDER:

Chair Crist called the meeting to order at 7:30 a.m.

APPROVAL OF 2015-2016/2016-2017 NEGOTIATED AGREEMENT

GCCC Board of Trustees reviewed and discussed the negotiated agreement for the school years 2015-2016 and 2016-2017.

Motion:

Schwartz moved, seconded by Douglass to approve the Negotiated Agreement for the school years 2015-2016 and 2016-2017 as approved by GC3 Educators.

GCCC Board of Trustees expressed their appreciation to both sides of the negotiating teams and administration for their work in ratifying the agreement.

Ayes: *Crist, Douglass, Neufeld, Worf, Schwartz*

Nays: *None*

Motion carried: 5-0

ADJOURNMENT:

Meeting adjourned at 7:40 a.m.

Debra Atkinson
Clerk of the Board

Dr. Herbert J. Swender
Secretary

Jeff Crist
Chairman of the Board

Agenda No: III-B

Date: September 8, 2015

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: _____Approved _____Disapproved

_____Ayes _____Nays _____No Action

Board Member Notes:



September 8, 2015

To: Board of Trustees

From: Sara Koehn, PHR, SHRM-CP, Director of Human Resources

New Hires

Brandy Unruh, Criminal Justice Instructor, effective August 7, 2015
Sara Koehn, Director of Human Resources, effective August 10, 2015
Jacquelyne Matula, Head Volleyball Coach, effective August 14, 2015
Michael Knutson, Art Instructor, effective August 17, 2015
J. Joel Berry, Assistant Football Coach, effective August 21, 2015
Daria Winckler, Assistant Volleyball Coach, effective August 26, 2015

Separations

James McAllister, Band Instructor, effective July 31, 2015
Kyle Chaput, Art Instructor, effective August 4, 2015
Stephano Anthemides, Assistant Volleyball Coach, effective August 18, 2015
Jason Brown, Assistant Football Coach, effective August 20, 2015

Retirements

Transfers/Promotions

Vacancies

Webmaster
Computer Technician
Math Instructor
Nursing Instructor
Maintenance Technician
Vice President of Instructional Services
Human Resources Secretary
Network Manager
SSS Advisor
Developmental Education Coordinator

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Payroll for 09/25/15)

INSTRUCTOR	CLASS	AMOUNT
Babcock, Dallas (Team Teaching w/ W. Blackburn)	Ind. NH3 Refrig Oper I (INPR-211-05) 08/03 - 08/07/15	1.5 credit hour(s) x \$750.00/hour = \$1,125.00
Babcock, Dallas (Team Teaching w/ W. Blackburn)	Ind. NH3 Refrig Oper II (INPR-212-03) 08/10 - 08/14/15	1.5 credit hour(s) x \$750.00/hour = \$1,125.00
Blackburn, Wayne (Team Teaching w/ D. Babcock)	Ind. NH3 Refrig Oper I (INPR-211-05) 08/03 - 08/07/15	1.5 credit hour(s) x \$750.00/hour = \$1,125.00
Blackburn, Wayne (Team Teaching w/ D. Babcock)	Ind. NH3 Refrig Oper II (INPR-212-03) 08/10 - 08/14/15	1.5 credit hour(s) x \$750.00/hour = \$1,125.00
Doll, Arlene	Nursing Home Med. Aide Lab (HELR-103L-DI) 06/10 - 08/19/15	2.0 credit hour(s) x \$500.00/hour + \$400.00 Lab = \$1,400.00
Doll, Arlene	Nursing Home Med. Aide Lab (HELR-103L-DIA) 06/10 - 08/19/15	2.0 credit hour(s) x \$500.00/hour = \$1,000.00
Doll, Arlene	Nursing Home Med. Aide (HELR-1033-DI) 06/10 - 08/19/15	3.0 credit hour(s) x \$500.00/hour = \$1,500.00
Salazar, Nicholas	English I (ENGL-101-01) 07/23 - 08/14/15	3.0 credit hour(s) x \$500.00/hour = \$1,500.00
Wackerla, Devin (Team Teaching w/ K. Wenzel)	Welding Safety (WELD-101-01) 08/03 - 08/06/15	Pro-Rated: 6/8 x \$570.00/hr x 1 credit hour = \$427.50
Wackerla, Devin (Team Teaching w/ K. Wenzel)	Shielded Metal Arc Welding (WELD-111-01) 08/07 - 08/14/15	1.5 credit hour(s) x \$570.00/hour = \$855.00
Wenzel, Kurt (Team Teaching w/ D. Wackerla)	Welding Safety (WELD-101-01) 08/03 - 08/06/15	Pro-Rated: 6/8 x \$570.00/hr x 1 credit hour = \$427.50
Wenzel, Kurt (Team Teaching w/ D. Wackerla)	Shielded Metal Arc Welding (WELD-111-01) 08/07 - 08/14/15	1.5 credit hour(s) x \$570.00/hour = \$855.00

**TOTAL ADJUNCT/OUTREACH FACULTY
CONTRACTS \$12,465.00**

Agenda No: III-C

Date: September 8, 2015

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000

September 2015

Purchases over \$20,000 requiring bid sheets

- Check #242987 to Airgas Mid South for \$110,127.00 for welding equipment. This purchase was approved at the June 6, 2015 board meeting.
- Check #242992 to Bobcat Company for \$26,179.88 for a Bobcat Skid Steer. The Board approved this purchase at the June 6, 2015 board meeting.
- Check #243104 to CDW Government Inc. for \$60,181.46 for various invoices including HP process servers approved at the July 14, 2015 board meeting.
- Check #243108 to Commercial Laundry Sales and Service for \$24,255.41 for washers and dryers for residential life. This purchase was approved at the June 9, 2015 board meeting.

Payments over \$20,000 not requiring bid sheets

- Check #242818 to Great Western Dining for \$68,845.48 for multiple invoices.
- Check #242827 to MPS for \$22,190.00 for textbooks for the bookstore.
- Check #242830 to Pearson Education for \$41,290.85 for textbooks and access codes for the bookstore.
- Check #242924 to Cengage Learning for \$27,100.75 for textbooks and access codes for the bookstore.
- Check #242927 to City of Garden City for \$71,153.16 for monthly utilities.
- Check #242929 to Commerce Bank for \$42,883.42 for various purchase card purchases.
- Check #243110 to Dick Construction for \$272,758.00 for partial payment for construction services on the welding lab at 1802 Spruce. This project was approved at the May 12, 2015 board meeting.
- Check #243117 to Great Western Dining for \$95,407.38 for various invoices.
- Check #243123 to Lee Construction Inc. for \$41,006.00 for payment for the Saffell Library parking lot replacement. The Board previously approved this project.
- Check #243142 to Blue Cross and Blue Shield for \$86,953.04 for September health insurance premiums.

Fiscal Year: 2016

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	897,290.00-	892,890.00-	2,100,000.00-	1,207,110.00-	57.48
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	158,154.00-	164,774.00-	375,000.00-	210,226.00-	56.06
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	62,463.00-	63,388.00-	125,000.00-	61,612.00-	49.29
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	13,754.00-	15,034.00-	105,000.00-	89,966.00-	85.68
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	164,664.00-	164,304.00-	380,000.00-	215,696.00-	56.76
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	11,410.00-	12,050.00-	57,000.00-	44,950.00-	78.86
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	3,644.23-	4,432.34-	60,000.00	64,432.34	107.39
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	36,284.00-	36,284.00-	20,000.00-	16,284.00	81.41-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	122,887.00-	123,922.00-	325,000.00-	201,078.00-	61.87
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	0.00	350.00-	15,000.00-	14,650.00-	97.67
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	3,600.00-	3,910.00-	0.00	3,910.00	0.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	4,000.00-	4,500.00-	10,000.00-	5,500.00-	55.00
11-00-0000-00000-4512 VENDING MACHINES :	0.00	132.61-	132.61-	10,000.00-	9,867.39-	98.67
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	6,440.00-	6,440.00-	20,000.00-	13,560.00-	67.80
11-00-0000-00000-4601 STATE OPERATING GR	0.00	845,688.00-	845,688.00-	1,691,376.00-	845,688.00-	50.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	0.00	9,235,000.00-	9,235,000.00-	100.00
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	0.00	740,000.00-	740,000.00-	100.00
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	0.00	7,500.00-	7,500.00-	100.00
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	0.00	160,000.00-	160,000.00-	100.00
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	100,000.00-	100,000.00-	100.00
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	0.00	5,000.00-	5,000.00-	100.00
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	10,476.16-	20,000.00-	9,523.84-	47.62
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	2,430.00-	2,430.00-	0.00	2,430.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	22,022.55-	22,022.55-	110,000.00-	87,977.45-	79.98
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	3,207.11-	6,259.01-	150,000.00-	143,740.99-	95.83
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,718.65-	3,825.66-	15,000.00-	11,174.34-	74.50
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,142,387.00	1,142,387.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	727,362.00-	727,362.00-	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	2,359,789.15-	2,383,112.33-	15,330,851.00-	12,947,738.67-	84.46
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	32,311.00-	48,913.00-	125,000.00-	76,087.00-	60.87
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	110,890.00-	121,514.00-	350,000.00-	228,486.00-	65.28
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	0.00	35.00	7,500.00-	7,535.00-	100.47
12-00-0000-00000-4601 STATE OPERATING GR	0.00	506,466.00-	506,466.00-	1,012,931.00-	506,465.00-	50.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	0.00	265,000.00-	265,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,142,387.00-	1,142,387.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	649,667.00-	676,858.00-	2,902,818.00-	2,225,960.00-	76.68

61-00-0000-00000-4803 AD VALOREM PROP	0.00	0.00	0.00	470,000.00-	470,000.00-	100.00
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	0.00	36,790.00-	36,790.00-	100.00
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	0.00	378.00-	378.00-	100.00
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	0.00	8,080.00-	8,080.00-	100.00
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	0.00	5,010.00-	5,010.00-	100.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	0.00	750.00-	750.00-	100.00
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.00	14,983.00-	14,983.00-	100.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	172,807.00	172,807.00	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	0.00	363,184.00-	363,184.00-	100.00
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Totals for BUDGET.OFFICER: Unassigned	0.00	3,009,456.15-	3,059,970.33-	18,596,853.00-	15,536,882.67-	83.55

Fiscal Year: 2016

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	9,801.64	12,223.77	117,531.00	105,307.23	89.60
DEPARTMENT: 11020 - HUMANITIES	22.27	2,422.29	7,266.54	1,650.00	5,638.81	341.74-
DEPARTMENT: 11021 - ENGLISH	0.00	25,248.40	34,441.01	301,791.00	267,349.99	88.59
DEPARTMENT: 11022 - SPEECH	0.00	5,881.08	5,881.08	52,763.00	46,881.92	88.85
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	0.00	220.00	220.00	100.00
DEPARTMENT: 11025 - JOURNALISM	0.00	5,091.84	5,091.84	68,151.00	63,059.16	92.53
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	972.00	972.00	100.00
DEPARTMENT: 11030 - ART	637.73-	13,752.02	17,423.85	106,063.00	89,276.88	84.17
DEPARTMENT: 11031 - DRAMA	42.38	5,279.10	5,279.10	77,930.00	72,608.52	93.17
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	6,645.48	6,645.48	82,345.00	75,699.52	91.93
DEPARTMENT: 11033 - INST MUSIC	2,994.00-	2,994.00	5,739.08	29,565.00	26,819.92	90.72
DEPARTMENT: 11040 - SCIENCE	1,406.32	22,807.05	27,457.96	296,151.00	267,286.72	90.25
DEPARTMENT: 11050 - MATH	0.00	30,901.73	32,112.79	330,655.00	298,542.21	90.29
DEPARTMENT: 11060 - SOCIAL SCIENCE	65.00-	37,790.68	51,269.21	384,020.00	332,815.79	86.67
DEPARTMENT: 11070 - HEALTH & PHYSICAL	687.46	26,851.77	47,395.61	224,173.00	176,089.93	78.55
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	14,490.16	17,851.23	83,601.00	65,749.77	78.65
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	0.00	0.00	720.00	720.00	100.00
DEPARTMENT: 11081 - READING	0.00	2,867.23	4,774.66	34,371.00	29,596.34	86.11
DEPARTMENT: 11082 - ESL	0.00	5,653.04	7,570.56	68,631.00	61,060.44	88.97
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	3,371.16	4,600.16	28,940.00	24,339.84	84.10
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	0.00	5,000.00	5,000.00	100.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	4,369.73-	3,256.17	135,882.90	413,430.00	281,916.83	68.19
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	248.00	0.00	248.00-	0.00
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	0.00	1,377.00	1,377.00	100.00
DEPARTMENT: 41000 - LIBRARY	1,355.32	11,591.40	28,823.12	187,708.00	157,529.56	83.92
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	7,482.16	10,676.60	135,228.00	124,551.40	92.10
DEPARTMENT: 42000 - DEAN OF LEARNING S	400.00	9,275.48	9,271.37	853,210.00	843,538.63	98.87
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	2,848.10	2,949.58	28,687.00	25,737.42	89.72
DEPARTMENT: 42002 - OUTREACH	8,075.00-	30,292.57	38,908.83	111,566.00	80,732.17	72.36
DEPARTMENT: 42003 - FACULTY SENATE	0.00	1,305.01	1,305.01	0.00	1,305.01-	0.00
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	0.00	2,319.24	0.00	2,319.24-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	120.12	16,999.85	33,515.42	214,711.00	181,075.46	84.33
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	18,935.00	18,935.00	100.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	0.00	11,907.00	11,907.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	125.53-	12,403.58	24,459.25	178,714.00	154,380.28	86.38
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	5,743.49	9,522.26	62,368.00	52,845.74	84.73
DEPARTMENT: 50020 - FINANCIAL AID OFFI	1,500.00-	25,361.57	45,433.31	393,430.00	349,496.69	88.83
DEPARTMENT: 50030 - ADMISSIONS	0.00	11,557.23	21,731.35	147,677.00	125,945.65	85.28
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	12,216.45	24,802.75	163,915.00	139,112.25	84.87
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	4,812.02	9,484.85	3,448.00	6,036.85-	175.07-
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	1,506.87	25,945.11	184,044.20	581,600.00	396,048.93	68.10
DEPARTMENT: 55001 - MEN'S BASKETBALL	2,342.00	7,386.86	14,680.56	108,624.00	91,601.44	84.33
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	3,269.10	9,116.77	14,103.56	98,953.00	81,580.34	82.44
DEPARTMENT: 55003 - MEN'S TRACK	915.00	3,975.31	7,057.25	58,281.00	50,308.75	86.32
DEPARTMENT: 55004 - WOMEN'S TRACK	840.00	3,714.62	6,796.56	56,801.00	49,164.44	86.56
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	6,663.98	13,137.92	99,060.00	85,922.08	86.74

DEPARTMENT: 55006 - FOOTBALL	28,103.97	41,784.26	71,518.85	350,596.00	250,973.18	71.58
DEPARTMENT: 55007 - BASEBALL	8,108.56	10,104.57	16,783.89	117,657.00	92,764.55	78.84
DEPARTMENT: 55008 - VOLLEYBALL	4,439.42	6,414.77	9,912.56	88,509.00	74,157.02	83.78
DEPARTMENT: 55009 - WOMEN'S SOCCER	2,104.00	6,621.96	13,224.01	62,348.00	47,019.99	75.42
DEPARTMENT: 55010 - MEN'S SOCCER	1,988.00-	9,987.44	12,619.44	41,248.00	30,616.56	74.23
DEPARTMENT: 55012 - CHEERLEADING	0.00	9,451.78	12,315.09	58,449.00	46,133.91	78.93
DEPARTMENT: 55013 - DANCE TEAM	0.00	2,622.62	7,182.60	34,782.00	27,599.40	79.35
DEPARTMENT: 55014 - RODEO TEAM	7,787.50	7,533.84	14,822.45	143,402.00	120,792.05	84.23
DEPARTMENT: 55015 - MEN'S GOLF	0.00	1,896.32	1,896.32	39,765.00	37,868.68	95.23
DEPARTMENT: 55019 - ATHLETIC TRAINING	1,388.50	19,849.41	29,185.03	132,334.00	101,760.47	76.90
DEPARTMENT: 55020 - PEP BAND	679.00	3,827.66	7,116.47	53,637.00	45,841.53	85.47
DEPARTMENT: 61000 - PRESIDENT	908.32	34,055.83	82,008.03	526,647.00	443,730.65	84.26
DEPARTMENT: 61001 - BOARD OF TRUSTEES	277.46	438.48	820.38	24,840.00	23,742.16	95.58
DEPARTMENT: 61005 - ATTORNEY	0.00	1,890.00	2,397.00	35,000.00	32,603.00	93.15
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	205.23-	57,335.26	134,379.89	1,667,971.00	1,533,796.34	91.96
DEPARTMENT: 62010 - HUMAN RESOURCES	24.74-	9,920.64	21,300.50	145,416.00	124,140.24	85.37
DEPARTMENT: 62011 - ADA COMPLIANCE	899.00-	4,406.19	9,525.41	66,433.00	57,806.59	87.01
DEPARTMENT: 62050 - ONE-TIME PURCHASES	292,640.75-	158,915.75	300,940.75	940,000.00	931,700.00	99.12
DEPARTMENT: 63000 - INFORMATION SERVIC	4,404.51-	45,508.97	60,157.98	135,393.00	79,639.53	58.82
DEPARTMENT: 64000 - INFORMATION TECHNO	650.99	30,352.91	187,902.91	723,898.00	535,344.10	73.95
DEPARTMENT: 65000 - CENTRAL SERVICES	7,817.05	7,983.12	17,097.08	133,298.00	108,383.87	81.31
DEPARTMENT: 66000 - MARKETING	6,890.00	0.00	0.00	0.00	6,890.00-	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	5,038.83	11,732.32	27,018.06	172,591.00	140,534.11	81.43
DEPARTMENT: 71000 - BUILDINGS	8,175.32-	38,671.02	73,449.71	425,946.00	360,671.61	84.68
DEPARTMENT: 72000 - CUSTODIAL SERVICES	6,575.36	44,953.63	85,965.17	558,660.00	466,119.47	83.44
DEPARTMENT: 73000 - GROUNDS	29,616.11-	46,932.67	65,758.97	253,429.00	217,286.14	85.74
DEPARTMENT: 73001 - ATHLETIC FIELDS	1,408.57	9,810.69	12,716.46	69,953.00	55,827.97	79.81
DEPARTMENT: 74000 - VEHICLES	22,780.98-	24,315.61	43,753.92	385,150.00	364,177.06	94.55
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	14,330.32	22,677.83	183,695.00	161,017.17	87.65
DEPARTMENT: 76000 - INSURANCE	0.00	470.89-	174,910.77	273,514.00	98,603.23	36.05
DEPARTMENT: 77000 - UTILITIES	52,482.35-	75,448.99	140,556.66	855,000.00	766,925.69	89.70
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	1,376.23-	2,962.31-	62,000.00	64,962.31	104.78
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	1,311.00	1,311.00	9,020.00	7,709.00	85.47
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	495.00	33,087.00	32,592.00	98.50
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	0.00	11,000.00	11,000.00	100.00
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	0.00	156,000.00	156,000.00	100.00
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	55,194.00	55,194.00	100.00
DEPARTMENT: 94000 - STUDENT CENTER	1,887.72	4,242.32	5,057.57	24,116.00	17,170.71	71.20
DEPARTMENT: 98001 - CHILD CARE	0.00	4,175.00	8,075.00	55,000.00	46,925.00	85.32

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FUND: 11 - GENERAL	334,011.89-	1,178,774.63	2,604,068.27	15,330,851.00	13,060,794.62	85.19
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Fiscal Year: 2016

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	55.97-	4,443.61	4,443.61	53,077.00	48,689.36	91.73
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	6,949.00	10,178.49	25,597.00	15,418.51	60.24
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	12,234.81	20,550.76	114,187.00	93,636.24	82.00
DEPARTMENT: 12200 - ADN PROGRAM	579.72-	22,887.37	31,297.07	279,730.00	249,012.65	89.02
DEPARTMENT: 12201 - LPN PROGRAM	2,972.15-	23,181.81	31,520.58	232,118.00	203,569.57	87.70
DEPARTMENT: 12202 - EMT	10,284.68	4,468.89-	2,822.14-	88,856.00	81,393.46	91.60
DEPARTMENT: 12203 - ALLIED HEALTH	595.65-	14,115.17	22,964.47	148,748.00	126,379.18	84.96
DEPARTMENT: 12210 - AGRICULTURE	0.00	5,049.44	5,049.44	56,356.00	51,306.56	91.04
DEPARTMENT: 12211 - ANIMAL SCIENCE	69.99	8,681.88	11,573.90	109,210.00	97,566.11	89.34
DEPARTMENT: 12212 - CULINARY PROGRAM	0.00	4,506.20	4,506.20	60,638.00	56,131.80	92.57
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,688.63	13,413.64	13,672.72	163,340.00	147,978.65	90.60
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	5,486.06	5,486.06	84,837.00	79,350.94	93.53
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	5,656.99	5,656.99	73,538.00	67,881.01	92.31
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,555.04	13,555.04	169,812.00	156,256.96	92.02
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	8,277.65	38,325.52	47,168.78	376,943.00	321,496.57	85.29
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	6,900.00	6,900.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	2,000.00	2,000.00	100.00
DEPARTMENT: 12273 - WELDING	3,659.17	11,235.73	20,673.10	181,861.00	157,528.73	86.62
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	10,721.99	18,637.12	588,870.00	570,232.88	96.84
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	75,000.00	75,000.00	100.00
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FUND: 12 - PTE FUND	19,776.63	195,975.37	264,112.19	2,902,818.00	2,618,929.18	90.22

Fiscal Year: 2016

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	690.54-	3,405.40	6,874.50	70,344.00	64,160.04	91.21
DEPARTMENT: 55006 - FOOTBALL	695.75-	5,125.00	11,845.75	6,701.00	4,449.00-	66.38-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	130.97-	763.12	938.12	0.00	807.15-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	798.01	798.01	1,694.58	896.57	52.91
DEPARTMENT: 55008 - VOLLEYBALL	163.51	0.00	0.00	0.00	163.51-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	600.00	303.40	15.51-	6,148.00	5,563.51	90.49
DEPARTMENT: 55007 - BASEBALL	0.00	3,740.13	3,753.93	0.00	3,753.93-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	1,461.63	0.00	0.00	0.00	1,461.63-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	2,282.00-	0.00	2,356.36	115.00	40.64	35.34
DEPARTMENT: 55003 - MEN'S TRACK	0.00	82.68	106.50	1,000.00	893.50	89.35
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FUND: 14 - ADULT SUPPLEMENTARY ED	1,574.12-	14,217.74	26,657.66	86,002.58	60,919.04	70.83

Fiscal Year: 2016

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	202.92	579.52	655.41	9,500.00	8,641.67	90.96
DEPARTMENT: 94000 - STUDENT CENTER	5,160.35	5,372.35	5,872.35	0.00	11,032.70-	0.00
DEPARTMENT: 95000 - STUDENT HOUSING	83,439.69-	220,855.36	312,361.73	0.00	228,922.04-	0.00
DEPARTMENT: 98000 - COSMETOLOGY	53,132.79	1,731.96	1,731.96	191,032.56	136,167.81	71.28
DEPARTMENT: 97000 - BOOKSTORE	81,578.93	132,018.82	154,179.87	1,068,000.00	832,241.20	77.93
DEPARTMENT: 91000 - ARENA	84.60-	336.35	714.32	0.00	629.72-	0.00
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FUND: 16 - AUXILIARY ENTITIES	56,550.70	360,894.36	475,515.64	1,268,532.56	736,466.22	58.06

Fiscal Year: 2016

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	10,193.06	0.00	10,193.06-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	9,846.13-	7,017.80	22,557.95	135,859.77	123,147.95	90.64
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	98.92	111.20	126.20	6,614.63	6,389.51	96.60
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	3,393.80	3,393.80	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	12,027.55	79,845.67	117,454.28	155,124.01	25,642.18	16.53
DEPARTMENT: 42000 - DEAN OF LEARNING S	300.00	308.52	786.52	2,742.94	1,656.42	60.39
DEPARTMENT: 12273 - WELDING	257,126.00-	119,669.69	283,814.84	667,506.67	640,817.83	96.00
DEPARTMENT: 11040 - SCIENCE	0.00	2,153.00	2,782.33	3,880.85	1,098.52	28.31
DEPARTMENT: 42000 - DEAN OF LEARNING S	921.90	400.00	698.45	1,761.25	140.90	8.00
DEPARTMENT: 11040 - SCIENCE	0.00	3,229.50	3,229.50	30,379.17	27,149.67	89.37
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	5,794.44	8,781.73	33,194.00	24,412.27	73.54
DEPARTMENT: 14010 - AO-K	0.00	1,726.71	1,726.71	9,456.07	7,729.36	81.74
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	3,958.34	6,292.24	47,430.75	41,138.51	86.73
DEPARTMENT: 42005 - DEAN OF TECHNICAL	9,000.00	591.51	1,236.51	95,461.00	85,224.49	89.28
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	6,507.92	12,956.46	104,985.25	92,028.79	87.66
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FUND: 22 - RESTRICTED GRANTS	244,623.76-	231,314.30	472,636.78	1,297,790.16	1,069,777.14	82.43

Fiscal Year: 2016

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	137.80	1,516.00	1,378.20	90.91
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	2,100.00	2,100.00	4,000.00	1,900.00	47.50
DEPARTMENT: 13301 - ADULT ED - INSTRUC	1,374.52-	15,863.05	18,721.45	175,216.00	157,869.07	90.10
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	50.00	50.00	8,653.00	8,603.00	99.42
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	12,211.67	19,706.95	137,804.00	118,097.05	85.70
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	37,500.00-	37,500.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	6,744.68	9,753.47	54,771.03	45,017.56	82.19
=====						
FUND: 24 - ADULT EDUCATION	1,374.52-	36,969.40	50,469.67	344,460.03	295,364.88	85.75

Fiscal Year: 2016

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	485,365.00-	154,849.00	485,365.00	363,184.00	363,184.00	100.00
=====						
FUND: 61 - CAPITAL OUTLAY	485,365.00-	154,849.00	485,365.00	363,184.00	363,184.00	100.00

Fiscal Year: 2016

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	23,880.09	64,204.72	65,549.40	291,399.00	201,969.51	69.31
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55006 - FOOTBALL	5,000.00	0.00	0.00	5,000.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55008 - VOLLEYBALL	500.00	0.00	0.00	1,000.00	500.00	50.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	14,000.00	14,000.00	100.00
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	29,380.09	64,204.72	65,549.40	320,899.00	225,969.51	70.42

Fiscal Year: 2016

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	22,725.00	0.00	22,725.00-	0.00
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	0.00	22,725.00	0.00	22,725.00-	0.00

Garden City Community College
8/31/2015

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 96,117.71	0.0000%
State Municipal Invest. Pool	\$ 862,565.51	0.0177%
FNB of Garden City - Money Market	\$ 25,469.00	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 4,291,521.07	0.2500%
Commerce Bank - Money Market	\$ 155,627.81	0.0800%
Landmark National Bank	\$ 982,098.69	0.1200%
	<u>\$ 6,413,399.79</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3200%	3/13/2014	9/12/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	12/18/2014	12/18/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	1/30/2015	1/16/2016
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.4500%	3/20/2015	3/20/2016
Western State Bank	CD	\$ 1,000,000.00	0.4500%	1/30/2015	7/30/2016
Western State Bank	CD	\$ 1,000,000.00	0.5000%	12/18/2014	12/18/2016
		<u>\$ 6,000,000.00</u>			

Total \$ 12,413,399.79

Agenda No: IV-a

Date: September 8, 2015

Topic: Standard & Poor's Rating (information only)

Presenter: Dr. Herbert J. Swender

Background Information:

An annual review was recently submitted to Standard & Poor's. The update included information on the outlook of the local economy, information regarding property tax base, assessed valuation and property tax protests and enrollment projections. Financial information was submitted regarding the budgeting process, revenue projections, year-end cash balances, financial outlook and mandatory transfers. Information on debt, contingent liabilities and future capital needs were included in the update.

John Haas, Ranson Financial, notified us that the review was accepted as submitted and that the college received an A+ rating ---(stable).

SEPTEMBER 2015 MONITORING REPORT

ENDS

ANNUAL

Workforce Development #1

Page 6

Workforce Development will be responsive to community economic development and employer needs.

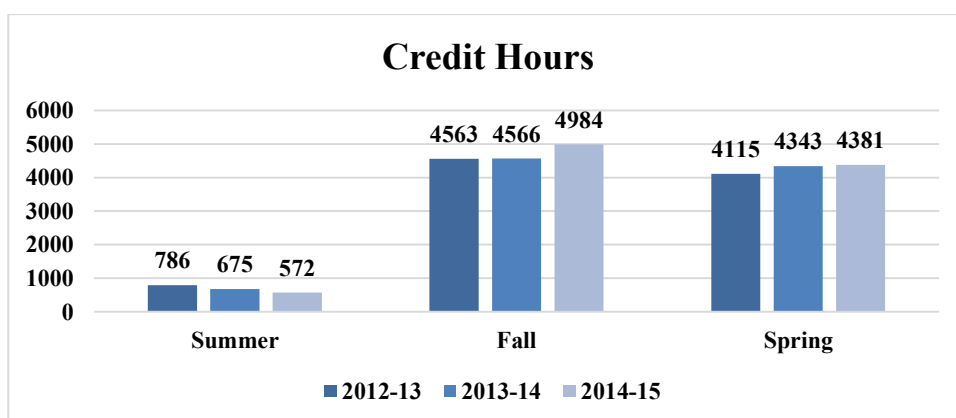
CEO's Interpretation:

To address critical needs of local and regional workforce development, Garden City Community College provides training for both the non-credit and credit programs of the College. Industry leaders provide input via advisory committees, partnerships, and close working relations with College faculty and staff to determine workforce needs. Student evaluations provide feedback as to the relevance of training and the enhancement of workplace skills and knowledge. College Administration works closely with faculty and staff to conduct environmental scanning, workforce surveys, and on-site visits to continually assess the needs of business and industry and determine which programs and classes to offer in response to employer needs.

Data supporting GCCC involvement:

Garden City Community College Technical Education, along with Continuing Education, continue to strive to meet the needs of area employers and economic development. Many of our technical education programs have very active advisory boards that are made up of faculty, administration, and industry personnel to provide input into the areas of weakness in our programs as well as current trends and the direction the program should be headed. The use of industry experts in the classroom has been implemented in some programs and has been set as a goal to implement into all technical education programs campus wide within the next 12 months.

There has been slight increase in the number of credit hours generated throughout our technical education classes over the last couple of years, with the exception of summer where we have seen a decrease. The chart below shows the previous three years data on generation of credit hours:



Additionally, we have recently completed the Workforce Aid Training that was offered through a grant provided by the Department of Commerce in conjunction with the local WorkforceONE office, Tatro Plumbing and Naab Electric. The employers involved expressed several compliments on the training and indicated that they would like to see similar trainings offered in the future. There have been some preliminary discussions with the Department of Commerce on the potential to provide similar trainings in the future as well.

The Continuing Education (CE) department at GCCC has undergone some significant changes within the last six months. Stephanie Whitesell has been hired to coordinate all of the non-credit courses offered by the college as well as assist with growing the entire technical education department. Miss Whitesell has spent a great deal of time out visiting local businesses and determining what types of trainings would be beneficial to the community. Over the last year there have been 64 courses offered that covered topics such as:

- Insurance Continuing Education
- HVAC / Plumbing Continuing Education
- Excel
- Outlook
- Cooking
- Grilling
- QuickBooks
- Continuous Professional Improvement Seminars

Miss Whitesell has just been named as an Ambassador for the local Chamber of Commerce and continues to be a part of the Finney County Workforce Connection that was established in May 2014. The efforts and refocusing of our non-credit continuing education and in full swing and continue to develop opportunities for the college to provide much needed training and grow relationships with our local business partners. This is evidenced by our current discussions to expand contract trainings with local business as well as seminar style classes in building trades.

Incidental Information September 2015

Ryan Ruda, Vice President of Student Services/Athletics:

Student Services

Enrollment is ongoing with outreach being collected and registered at this point. Currently, rosters are being distributed to faculty to verify attendance with certification rosters being sent in the next two weeks.

Summer enrollment has been conferred, with final enrollment representing over a 31% increase from Summer 2014. A great deal of work by staff, coaches, faculty and administration was placed on the enrollment process and system for this summer to reach this level.

Student Support Services

The Student Support Services (SSS) program has moved to the South End of the Comprehensive Learning Center in the Saffell Library. The new location is in a very high traffic area for students. The move has definitely improved the visibility of the program. The program is also benefitting from all of offices being located in close proximity. SSS is experiencing a high volume of applications for the program. A waiting list for program services is anticipated for the 2015-2016 grant year.

SSS Students will be completing a curriculum surrounding the accomplishments of First Generation College Student, Homer Hickam Jr., during the Fall Semester 2015. Martha Lisk will present a talk on how Mr. Hickam became inspired by the launch of Sputnik to rise above his circumstances and become a NASA Rocket Scientist and published author of fiction and non-fiction. Mr. Hickam's book "Rocket Boys" will be read by Holly Chandler's Reading Club Fall Semester. The book "Rocket Boys" was the basis for the popular movie "October Skies." Leonard Rodenbur will speak with students about the impact of the Cold War on the Space Race between the United States and Russia. Dr. Jennifer Crawford will do a presentation to students on aspects of Rocket Science. Dr. Crawford will also be helping us to build model rockets and launch them. Fifty students in the Student Support Services Program will have an opportunity to build model rockets. Student Support Services will be having "The Launch" for the student built rockets on October 4 from 2-4 p.m. in the field east of the Multi-Sports Stadium Parking Lot. The date was chosen because Sputnik was launched in October 4, 1957. SSS is grateful to Rodney Dozier and Rose Wilson for helping to plan the logistics of the event. Everyone is welcome to attend "The Launch." The goal of the programming is to inspire SSS participants to reach beyond their current circumstances to achieve their academic and career goals.

Instruction

This fall, faculty interested in online instruction will be meeting together to review online learning platforms and pilot the use of new Learning Management System (LMS). Through this process of evaluation and testing, a recommendation will be developed for consideration in spring on a new LMS for GCCC.

Several faculty will be attending the Kansas Core Outcomes meeting in Overland Park in September to review curriculum and courses for statewide transfer. Each year, several courses are selected for review and faculty from all institutions will meet and discuss the content and curriculum for state outcomes.

Athletics

The fall season has started fast and furiously. All fall teams have started competition. Football will be at home for three straight weeks beginning September 5th versus Dodge. Volleyball has a home opener on September 9 and soccer will return home on September 19.

Construction on the athletic lobby is progressing and should be completed by around the 2nd week of October.

Athletics will be teaming up with the Buster Red Meats program to sell beef jerky and beef sticks made right on the GCCC campus by our faculty and students. We are excited about this new venture to help market great opportunities happening at GCCC.

Dee Wigner, Executive Vice President:

Broncbuster Bookstore

Staff are busy distributing books to students for fall classes. There has been quite a bit of traffic through the bookstore the past two weeks. Students and parents have been very patient, polite and friendly. Sales include books, supplies, clothing and a few laptop computers.

Although the new bookstore isn't completely finished, it's beautiful. The counter tops and storefront have been installed and the carpet and tile are down. Staff are in the process of determining how to decorate the new store and thinking of new window displays. The grand opening has not yet been scheduled, but will provide a week full of surprises. Virga and Suzanne are looking forward to being upstairs and seeing students using the cyber café to just hang out or study together.

Public Relations & Marketing

Kristi Tempel, Director of PR & Marketing, has been updating radio and television advertising campaigns. She has been instrumental in scheduling the radio remote before the first home football game on September 5. Kristi updated the GCCC Facebook page to include information on the Molz Scholarship, New Student Orientation and SGA Activities. With assistance from Tiffany Heit and the IT staff, the GCCC website has been refreshed and updated with current pictures. Newsletters and articles have been submitted including the top story – the naming of the street in front of the student center -Schwartz Drive.

GCCC Police Department

Campus Police Officer Travis Montgomery graduated from the Kansas Law Enforcement Training Center on August 21, 2015. Officer Montgomery finished sixth in his class academically and he was formally recognized for his marksmanship skills during the ceremony. We are extremely proud of Travis and the way he represented GCCC!

During the month of August 2015, Campus Police provided emergency radio communication training for our Building Emergency Leaders (BELs), Division Directors and Vice Presidents. Already, some of our BELs have demonstrated their ability to handle situations involving ill students, who required assistance from Finney County EMS. In all situations, BELs remained calm and made prompt notifications to 911 and Campus Police. Additionally, faculty members in each situation comforted the victims until the arrival of first responders. Job well done; we are all making GCCC a safer place!

Payroll

During July, the Payroll department was busy preparing for the Worker's Compensation audit and the annual external audit. This is the month that begins a four-month long period of funding changes for identified assignment modifications and new grant year changes. During July and August, there were 18 employment changes among our full time category (new hire, resign, retire, transfer).

With the onset of the new academic year, we have been very busy processing new and returning employees. We estimate 150+ by the middle of September. We always appreciate the cooperative effort between our department and Financial Aid in helping the Work-study student employees. Additionally, we appreciate the many other departments who offer other part-time employment and work hard to comply with our policies and compliance restrictions in the hiring process.

With the resignation of the HR secretary in June and the retirement of the HR Director at the end of July, the payroll department oversaw HR responsibilities. Sara Koehn was hired as the HR Director and began work on August 10. The resignation of the outreach coordinator provided the opportunity for the payroll and HR staff to work toward restructuring the processes to develop a more streamlined, cooperative, and efficient procedure for identification, approval and hiring of adjunct instructors on and off campus.

The Affordable Health Care Act required an increase to the deductible on our Qualified High Deductible Health Plan (QHDHP). The increase in deductible led to a decrease in premium. Administration will offset the deductible increase by offering eligible employees on the Single, Opt 2 (QHDHP) employer paid contributions to their HSA account, \$250 in September and \$250 in December.

Business Office

Kim Harrison, Student Accounts Coordinator, and Deb Nicholson, Comptroller, worked with NelNet Business Solutions to beta test and implement an online service for students. They worked closely with IT staff to set up and test the new software program. Students can now access their student account online, make payments and sign up for a payment plan. During the first two weeks of activation, forty-nine students accessed the Nelnet site. Three payment plans have been activated and three students set up permissions for a responsible party to view their account. These are not huge numbers, but we expect this to increase significantly when students want to enroll for spring classes and cannot because of an outstanding account balance. The online service is being promoted via email, posters and bookmarks.

Business Office staff are settling into the new school year. The auditors have completed their field work. The FY16 budget process is complete with the working budget posted on August 25.

Facilities

Progress is being made on the remodel projects. The welding lab will be finished by Tuesday, September 8. That is the date twenty-two students will start the program.

The student center, meeting rooms and bookstore should be complete within the next two weeks. Finishing touches include painting, installing fixtures and mirrors. The tile for the athletic complex entrance will begin arriving the middle of September. The installation will take approximately two weeks. We anticipate a completion date around the first of October.

The Saffell parking lot is finished. Poles, lights and signage have been installed. Landscaping and seating will come next.

Nate Colcher, groundskeeper is overseeing the installation of the irrigation system at the Broncbuster Student Housing. Nate has several years of experience designing and laying sprinkler systems. Once the pipe is installed, sod will be laid. Construction of a lighted sign indicating the address will follow. Exterior lights are being installed on the houses and the city agreed to install street lights on poles north of the houses.