

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

June 9, 2015

Trustees Present: Meryllyn Douglass, Jeff Crist, Melvin Neufeld, Terri Worf, Steve Sterling

Trustees Absent: Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Kale Baker, SGA President
Joel Erskin, NAU Campus Dean
Austin, Fisher, *Garden City Telegram*
Ivan Gutierrez, SGA Vice President
John Green, Assistant Director of Residence Life
Steve Martinez, Community Member
Wade Myatt, Residential Life Advisor
Ashton Neale, Assistant Softball Coach
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, IT Director
Tammy Tabor, Coordinator of Advising/SGA Co-Advisor
Kristi Tempel, Public Relations
Herbert Swender, President
Greg Unger, John Deere Ag Tech Instructor
Jerrad Webb, Director of Workforce

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:07 p.m.

HAPPENING AT GCCC:

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

Dr. Swender stated at this time, that currently summer enrollment is at a 12 percent increase over the same date last year and that fall enrollment currently stands at a 4.5 % increase over this point last year. Dr. Swender credits enrollment increases to outstanding staff and their efforts in representing GCCC in quality and excellence.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass took this opportunity to recognize and thank Steve Sterling for his service as a Trustee on the Garden City Community College board from 1999-2015. Chair Douglass expressed appreciation for Mr. Sterling's leadership, candor, wit, wisdom, and community involvement. Remaining Trustees added their thanks and appreciation.

Dr. Swender presented Mr. Sterling with a service award and a keepsake collage of photos of all the projects undertaken at the college during Mr. Sterling's tenure as a GCCC Trustee. Dr. Swender went on to express his thanks to Mr. Sterling for the many years of service to GCCC and for being an alum.

Mr. Sterling took a few moments to convey his appreciation for the honor of serving on the GCCC Board of Trustees. Sterling stated that he got his start as a student of GCCC and remains proud of the college, students, staff and faculty.

Chair Douglass presented and welcomed incoming Trustee, Steve Martinez. Martinez will be assuming his position as GCCC Trustee at the July board meeting.

Chair Douglass made the following comments:

- Chair Douglass noted that summer classes are underway.
- Chair Douglass shared that July 9 is a date under consideration for a board retreat. Additional information will be emailed to Trustees as it becomes available.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Vice President of Student Services/Athletic Director, Ryan Ruda, introduced new GCCC employees, Wade Myatt, Residential Life Advisor, Ashton Neale, Assistant Softball Coach, and Greg Unger, John Deere Ag Tech Instructor.

Dr. Swender welcomed all new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Tammy Tabor, Coordinator of Advising/SGA Co-Advisor, took this opportunity to introduce newly elected Student Government Association officers. Incoming President for the fall semester is Kale Baker, and Vice President Ivan Gutierrez. Both Baker and Gutierrez stated that they are very excited to serve as SGA officers and look forward to working together to make a difference at GCCC.

Chair Douglass thanked Baker and Gutierrez for choosing to become leaders for GCCC and went on to say that GCCC Board of Trustees support SGA and very much appreciate the monthly reports.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that several technical programs will be highlighted in an upcoming television campaign, highlighting student experiences and new and expanding programs. The commercial was shot by the local KSN studio and featured Fire Science, Culinary and Nursing. Pander extended his thanks to Tori Dreyer and Kristi Tempel for making the arrangements and assisting with the logistics.

Several sixth grade Educational Talent Search students spent the day exploring educational opportunities with Fire Science and several other technical programs.

NAU REPORT:

National American University campus dean, Dr. Joel Erskin, is pleased to report that NAU has approximately 120 students will soon be enrolled in NAU classes and that the first face to face classes (five) will begin with the 2015 fall semester. Work continues to present GCCC/NAU opportunities to high school students and community members. As of June 20 NAU will be an official full campus accredited by the Higher Learning Commission.

PRESIDENT'S REPORTS:

Enrollment

Fall and summer enrollments continue. Currently, summer enrollment is at 3,988 credit hours which is a 12% increase over the same date last year. Fall enrollment currently stands at 10,228 credit hours which represents a 4.5% increase over this point last year. Dr. Swender stated that the combined efforts of faculty and staff are what makes the difference in enrollment.

Residential Life

Residential Life construction continues to be progressing. Student housing is nearing capacity for June and July between summer school and camps. Fall numbers are currently at 334 students with housing information submitted. It is anticipated that there will be 460 on-campus resident students for fall semester.

Athletics:

Various athletic programs are holding youth, team and skills camps throughout June and July.

GCCC hosted the 1A regional track meet on May 22nd at the Broncbuster Athletic Complex. This was the first large event hosted at the facility, it went very well. This was great practice for hosting the KJCCC Region VI Outdoor Track meet in spring 2016. Dr. Swender commended Athletic Director, Ryan Ruda and the athletic department on the work done to bring this event to GCCC.

Commercial:

Dr. Swender expressed his excitement and appreciation to the individuals involved in the upcoming television commercial.

Student Athlete GPA's

Dr. Swender reported that there were six athletic programs that represented a GPA above 3.0 in the fall semester. There were seven programs which had above a 3.0 in the spring and overall for the year there were five programs with above a 3.0 cumulatively. For 2014-15, the overall GPA for all athletic teams together was a 2.84. This is well above the 2.50 needed for transfer to Division I and II institutions. This is an example of winning programs. Dr. Swender thanked Athletic Director Ryan Ruda and the athletic staff.

Legislative Update:

No decisions on a tax plan. Frustrating as more factors come into play.

Dr. Swender stated funding public education is different than funding in higher education. Some institutions are more dependent on state funding than others. GCCC's biggest challenge is the low revenues from oil and gas valuations.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items III-A-F.

Motion:

Sterling moved, seconded by Crist to approve consent agenda items, III-A-F as presented.

There was separate discussion and clarification regarding items (D-2) Furniture for Residence Life; and, item (F) Beth Tedrow Student Center and Athletic Complex Lobby Renovation contingency funds. Following discussion the question was called and a vote was taken.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 12, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Ellucian Annual Maintenance Agreement
Vendor: Ellucian (previously Datatel)
For: Annual maintenance renewal fee for FY 16
Amount: \$244,057

(Supporting documents filed with official minutes.)

D-2 Furniture for Residence Life
Vendor: Leeder Furniture
For: Wardrobe Units for new student housing
Amount: \$37,120

(Supporting documents filed with official minutes.)

D-3 Washers and Dryers for Residence Life
Vendor: Commercial Laundry Sales & Service
For: Washers and Dryers
Amount: \$24,823.11

(Supporting documents filed with official minutes.)

D-4 Worker's Compensation Insurance
Vendor: Kansas Association of School Boards (KASB)
For: Renewal Proposal for Worker's Compensation Insurance
Amount: \$54,498

(Supporting documents filed with official minutes.)

D-5 Property Insurance
Vendor: IMA
For: Property and Casualty Insurance Coverage
Amount: \$114,198

(Supporting documents filed with official minutes.)

D-6 Welding Lab (New Equipment)

Vendor/For/Amount:

<u>Lampton Welding</u>	
Steel Tubing Bender	\$12,655.00
Downdraft CNC Plasma Table	\$57,500.00
<u>Airgas</u>	
Hydraulic Press Bake	\$35,950.00
Hydraulic Shear	\$42,400.00
Large Capacity CFM Air Compressor	\$ 7,489.00
<u>Matheson Tri-Gas</u>	
Stationary Band Saw	\$ 5,850

Funding: U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant (Kan Train Grant)

(Supporting documents filed with official minutes.)

D-7 Bobcat Skid-Steer Loader
Vendor: Kansas State Contract (White Star Machinery)
For: S650 T4 Bobcat Skid-Steer Loader
Amount: \$ 26,425.71 (\$39,425.71 less the trade value of the old loader at \$13,000)

(Supporting documents filed with official minutes.)

(E) APPROVED RESCISSION OF RESOLUTION 2015-02

**(F) APPROVED BETH TEDROW STUDENT CENTER AND ATHLETIC COMPLEX LOBBY
RENOVATION CONTINGENCY FUNDS**

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Sterling that the board go into a thirty minute executive session at 7:00 p.m. for the purpose of discussing personnel matters of non-elected personnel.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Executive Vice President, Dee Wigner

Trustee Elect, Steve Martinez

At 7:30 p.m. Trustees requested an additional ten minutes.

Board recessed briefly at 7:45 p.m. and meeting reconvened into open session at 7:50 p.m.

No action was taken.

Motion:

Worf moved, seconded by Crist that the board go into a fifteen minute executive session at 7:52 p.m. for the purpose of discussing personnel matters of non-elected personnel.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

President, Herbert J. Swender

Executive Vice President, Dee Wigner

Trustee Elect, Steve Martinez

Board reconvened into open session at 8:07 p.m.

ACTION:

After discussion conducted in the executive session the following motion was made.

Motion:

Crist moved, seconded by Sterling to approve a contract through 2018 for Herbert J. Swender as president, including a base salary increase equal to any 2015-16 staff and faculty salary increase, and an increase to retirement contribution.

Trustees took this opportunity to express that GCCC is fortunate to have Dr. Swender as President at our institution. Dr. Swender is meeting the ends provided by the Board. Trustees went on to say that Dr. Swender is a visionary that promotes education and does not micro manage and he accomplishes the ends for which he is charged. No other Kansas community college has collected the accolades that Garden City Community College has in the time since Dr. Swender began his tenure.

(Accolades listed below)

- GCCC was recently named the 2014 Outstanding College of the Year by the Rural Community College Alliance.
- GCCC was named to Aspen Institute's top 10% of community colleges in America for 2015. This marks the third consecutive year to honor making this list in 2011 and 2013 (list is published every 2 years).
- GCCC ranked #31 in the list of the top community colleges in the nation by "The 50 Best Community Colleges".
- CNN Money ranked GCCC among the top 24 community colleges in the nation
- Military Advanced Education named GCCC "Military Friendly" for 2014. This is the third time in three years to be honored with this designation.
- GCCC is in the 50 most affordable community colleges in America. GCCC was ranked #13 by affordablecolleges.com.

GCCC experienced the largest enrollment increase in Kansas for Community Colleges in 2014 with a 7% increase. Progress of GCCC is reflected by these events and under the leadership of Dr. Swender.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

Dr. Swender thanked the Board for their continued support and confidence and on behalf of his family and himself expressed his grateful appreciation.

OTHER ACTION:

Buffalo Dunes Golf Course Agreement:

The GCCC golf team uses the Buffalo Dunes Golf Course for practice and tournaments. The previous agreement has expired. There is no change in the annual payment of \$1,000 to the golf course.

Motion:

Sterling moved, seconded by Crist to approve the Buffalo Dunes Golf Course Agreement as presented.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Executive Limitation Annual, Compensation and Benefits #1, #2, #3

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Executive Limitation, General Executive Constraints # 9, #10

No change indicated.

- Executive Limitation, Treatment of People # 1, #2, #3, #4, #5

Review of the above report resulted in the following change.

- Preamble shall read as follows:

“With respect to treatment of students, **employees** (changed from staff), volunteers and the community, dealings shall not be inhumane, unfair, or undignified.”

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report was given.

REPORT FROM KACCT/COP:

No report was given.

OWNERSHIP LINKAGE:

The community has indicated to Trustees how impressed they are with head football coach Jeff Sims. Coach Sims stresses discipline on and off the field and it is reflected in the academic success of GCCC athletes. GCCC is striving toward winning programs, which in turn builds personal character and responsibility.

Motion:

Worf moved, seconded by Crist to adjourn the meeting of the Garden City Community College Board of Trustee meeting.

Ayes: Crist, Douglass, Neufeld, Worf, Sterling

Nays: None

Motion carried: 5-0

Meeting adjourned 8:40 p.m.

UPCOMING CALENDAR EVENTS:

July 9 GCCC Board Retreat
July 14 Regular monthly meeting – Dinner 5:00 p.m., President’s Conference Room, call to order 6:00 p.m. SCSC room 2024-2025
August 7 Faculty Report
August 11 Regular monthly meeting-Dinner 5:00 p.m., President’s Conference Room, call to order 6:00 p.m., SCSC room 2020-2025
August 17 Fall Classes Begin
September 7 No Classes/Offices Closed in Observance of Labor Day

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board