

June 5, 2015

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, June 9, 2015**. The meeting will be held in **Room 2425 of the Student and Community Service Center**, Garden City Community College Campus.

5:00 PM Dinner in the President’s Conference Room, Student and Community Service Center
6:00 PM Regular board meeting called to order in Room 2425 of the Student and Community Service Center

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public (5 minutes per spokesperson)
- C. Introduction of new employees
- D. Report from Student Government Association
- E. Report from Faculty Senate

II. REPORTS:

- A. President’s Report

III. CONSENT AGENDA

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B. Approval of personnel actions-Human Resources	pg 9
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F. Beth Tedrow Student Center and Athletic Complex Lobby Renovation Contingency Funds	pg 42

IV. EXECUTIVE SESSION

- V. OTHER ACTION:** **Action**
- A. President’s Contract
- B. Buffalo Dunes.....pg 43

VI. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS
 - Monitoring Report..... **Action**
 - A-1 Monitoring Report – Annual, Compensation & Benefits #1, #2, #3.....pg 47
- B. Review Monitoring Report
 - B-1 General Executive Constraints
 - B-2 Treatment of People
- C. Board Process and Policy Governance Review

VII. OTHER

- A. Incidental Information.....pg 49
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT

VIII. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

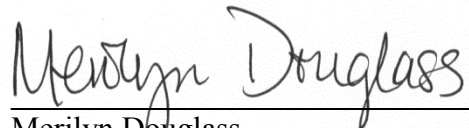
July 3	Independence Day-No Classes-Offices Closed
July 14	GCCC Board of Trustee Meeting 6:00 p.m.
August 7	Faculty Report
August 17	Classes Begin
September 7	No Classes/Offices Closed in Observance of Labor Day

IX. EXECUTIVE SESSION

X. ADJOURNMENT



Dr. Herbert J. Swender, Sr.
President



Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

May 14, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Melvin Neufeld, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Sarah Bradley, SGA President
Natasha Dominguez, Facilities Office Manager
Tori Dreyer, Director of Public Relations
Joel Erskin, NAU Campus Dean
John Green, Assistant Director of Residence Life
Angie Haflich, *Garden City Telegram*
Micah Kasriel, SSS Advisor/Counselor/SGA Co-Sponsor
Steve Martinez, Community Member
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, IT Director
Bob Sperling, Community Member
Tammy Tabor, Coordinator of Advising/SGA Co-Advisor
Herbert Swender, President

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:10 p.m.

HAPPENING AT GCCC:

President Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

- Chair Douglass expressed her enjoyment and appreciation of all of the year end activities.
- Chair Douglass took this opportunity to extend congratulations to six GCCC students that were selected as "Outstanding Students of the Year". Congratulations to Maggie McCombs, Austin Swender, Brett Cady, Kate Inchun, Fabiola Sierra, and Noelle Doty.
- Chair Douglass congratulated GCCC students Maggie McCombs and Brett Cady on their award of "2015 Student of the Year".
- Congratulations were also extended to all students and athletes for a successful season, in particular GCCC Head Softball Coach, Beck Gundy who was voted Division I, Region VI "Coach of the Year" and Women's Softball team for bringing home second in Division I, Region VI.
- Extended thanks to all Trustees for attending the various end of year events.
- Reminded Trustees that GCCC campus will be closed Monday, May 25, in observance of Memorial Day.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Executive Vice President, Dee Wigner, introduced new GCCC employee, Natasha Dominguez, Facilities Office Manager.

Dr. Swender welcomed Natasha and presented her with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sara Bradley, President of Student Government Association, was unable to attend the meeting. Tammy Tabor, Coordinator of Advising/SGA Co-Advisor, and Micah Kasriel, SSS Advisor/Counselor/SGA Co-Sponsor, reported that SGA

- Raised the \$6,000 (in six weeks) needed for their project with Numana, a hunger relief organization. A portion of the meals were kept on campus in the Campus Closet for our students and other meals were distributed to meet needs within the local community and around the world. SGA students set a fund raising record for Numana and will be featured on the Numana web site.
- Celebration of Student Success, SGA/Athletic Awards Banquet was held April 29.
- Election of officers were held last week. SGA President for next year is Kale Baker.

Co-Advisors Tabor and Kasriel will present departing SGA president Sara Bradley with an award in appreciation for her service to SGA and GCCC. Sara has been a great representative of SGA and a hard worker.

Chair Douglass expressed appreciation for Tabor and Kasriel's leadership and guidance to all members of SGA.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that finals were winding down. Pander distributed to Trustees, comprehensive results of the recent Ride for the Future 2015. The weather was perfect for the 81 bikes and trucks (106 passengers) to travel the approximately 132 miles to raise dollars for the DPS Endowment scholarships.

PRESIDENT'S REPORTS:

K-State Visit:

Dr. Swender reported that on June 10 he and First Lady Diana will be attending orientation and enrollment day on the campus of K-State University for their son Austin. Orientation costs at KSU are \$55 per student, \$75 for one parent or guest, and \$85 for a student and two parents/guests. Dr. Swender shared with the board that GCCC provides many personalized student engagement services at no additional cost. GCCC remains an excellent value for students and parents.

GCCC 75th Commencement:

More than 400 graduates of GCCC received their degrees on Friday, May 8 in the presence of a standing room only crowd. Approximately 3,500 people were in attendance. Commencement is the "event" of the year at GCCC.

Congratulations to SGA:

Dr. Swender added his congratulations to GCCC Student Government Association for coordinating an effort to box 30,000 meals for needy individuals through the Numana organization. Through concerted efforts with many student organizations, activities and athletic teams, the goal of raising the \$6,000 necessary to host the event and the setup for the event was accomplished. This is a tremendous event which engaged students and informed them of the value of helping others.

GCCC Hosts 2015 KSHSAA 1A Boys and Girls Regional Track Meet

Garden City Community College is proud to serve as host of the 2015 KSHSAA 1A Boys and Girls Regional Track Meet which will be held at Broncbuster Stadium on the Campus of Garden City Community College on May 22. Just one of many examples and efforts in recruitment.

Facilities Update:

- Work has begun on the Saffel Library parking lot. At this point in time 75% of the old asphalt has been removed in preparation for the re-engineering and re-design project.
- The remodel of Beth Tedrow Student Center will begin after finals, upon completion of board action.
- The front of the Fouse building has a new, clean look.
- New Welding building renovations will begin in May
- Athletic Complex renovations will begin in May

Trustees thanked Dr. Swender for his report and went on to state that a lot of good things have been happening at GCCC, it has been a very successful year. GCCC has received a lot of external validations. In addition, special events and activities culminated with the personal visit of President George W. Bush, made for a truly memorable year at GCCC.

Trustees inquired about the earlier conversations from presidents relating to Pratt, Seward, Dodge City, Colby, Barton, Garden City Community Colleges sharing programs/resources/purchasing, etc. and the study which will be conducted and funded with revenues from EduKan proceeds. Dr. Swender reported that a highly regarded researcher, Dr. Brent D. Cejda, Professor and Chair, Department of Educational Administration, University of Nebraska—Lincoln will lead the study. Results of the study will discuss the economic impact and access issues related toward this endeavor and review the logistics of a regional community college system. GCCC will participate in the discussions; however, all decisions regarding GCCC's commitment will ultimately be made by the GCCC Board of Trustees.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. Item D-1. Welding Lab, new location, was removed for separate discussion and vote.

Chair Douglass then asked for a motion approving consent agenda items III-A-E, with exception of D-1.

Motion:

Worf moved, seconded by Neufeld to approve consent agenda items, III-A-E as presented, with exception of D-1.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (April 14, 2015, April 27, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-2 Welding Lab New Equipment
Vendor: Matheson Tri-Gas, Hays, Kansas
For: 24 Multi-purpose welders
Amount: \$140,809.20
Vendor: AirGas, Garden City, Kansas
For: 4 AC/DC TIG welders
Amount: \$24,288

(Supporting documents filed with official minutes.)

D-3 Beth Tedrow Student Center and Athletic Complex Lobby Renovation
Vendor: Dick Construction
For: Beth Tedrow Student Center and Athletic Complex Lobby Renovation
Amount: Beth Tedrow Student Center \$912,000
Athletic Complex Lobby Renovation Not to exceed \$500,000
D-4 Student Beds for Residential Life Housing
Vendor: Leeder Furniture, LLC
For: Dormitory beds
Amount: \$24,107.58

(E) APPROVED RESOLUTION 2015-02 NON RENEWAL OF EMPLOYMENT CONTRACT OF JENNIFER CRAWFORD

PULLED CONSENT AGENDA ITEM II-D-1, WELDING LAB, NEW LOCATION:

Amended Budgeted costs were presented as follows:

Budged Costs Total	\$1,099,000
KanTrain Renovation fund from grant remains	\$500,000
Capital Outlay Fund	\$599,000
Reserve funds until FY 2016 budget begins	\$449,000

After discussion among Trustees and clarification of the recommendation the following motion was made.

Motion:

Neufeld moved, seconded by Crist to approve consent agenda items, II-D-1 as amended.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Crist that the board recess briefly at 7:00 p.m. for a five minute break and reconvene into a fifteen minute executive session at 7:05 p.m. for the purpose discussing personnel matters of non-elected personnel and employer-employee negotiation.

Reconvene at 7:05

No action will be taken

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees
Herbert Swender, President
Executive Vice President, Dee Wigner

Meeting reconvened at 7:15.

After discussion conducted in the executive session the following motion was made.

Motion:

Schwartz moved, seconded by Crist to approve the purchase of the property at 2016 Spruce Street for \$315,000.

Trustees discussed the timing of the property purchase for GCCC culinary program; the needs of the community in the areas of food service; need for food service management education; and, the opportunity for expansion of the program to include hotel industry. This new program has KBOR approval which will dovetail GCCC culinary program with the existing Garden City High School culinary program.

At the end of discussion the vote was taken.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Annual, General Executive Limitations #2, #3, #4, #6

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No reports were scheduled for review.

As requested previously the following will be added to Academic Advancement.

4. Students will receive access to financial literacy.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report was given.

REPORT FROM KACCT/COP:

No report was given.

OWNERSHIP LINKAGE:

No report was given

EXECUTIVE SESSION: *Neufeld moved, seconded by Worf that the board recess briefly at 8:05 p.m. for a five minute break and reconvene into a thirty minute executive session at 8:10 p.m. for the purpose of discussing personnel matters of non-elected personnel, and employer/employee negotiation.*

No action will be taken.

Ayes: Crist, Douglass, Neufeld, Worf

Nays: None

Motion carried: 4-0

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

UPCOMING CALENDAR EVENTS:

June 9 Regular monthly meeting – Dinner 5:00 p.m., President’s Conference Room, call to order 6:00 p.m. SCSC room 2024-2025

June 12-13 KACCT Quarterly Meeting, Barton County Community College

July 4 No Classes, Offices Closed to observe Independence Day

August 7 Faculty Report

August 17 Fall Classes Begin

September 7

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board

Agenda No: III-B

Date: June 9, 2015

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



June 3, 2015

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Josh Sauer, Welding Instructor, effective August 7, 2015
Brandy Unruh, Criminal Justice Instructor, effective August 7, 2015
Ashton Neale, Assistant Softball Coach, effective June 1, 2015

Separations

Linda Diehl, Math Instructor, effective May 14, 2015
Tori Dreyer, Director of Public Relations, effective May 29, 2015
Bruce Exstrom, Vice President of Instruction, effective May 15, 2015
Matt Zedrick, Head Golf Coach, effective May 19, 2015
Takesha Watson, Assistant Women's Basketball Coach, effective May 22, 2015
Amy Aldrich, ALC GED Instructor, effective June 30, 2015
Nora Salazar, Transition Coordinator, effective June 30, 2015

Retirements

Kathy Blau, Director of Financial Aid, effective July 31, 2015
Cricket Turley, Director of Human Resources, effective July 31, 2015

Transfers/Promotions

Wade Myatt, transfer from part-time Super Circuit/Baseball to full-time Residential Life Advisor,
Effective June 1, 2015

Vacancies

Webmaster
Campus Safety Officer
Computer Technician
English Instructor
Vice President of Instruction
Financial Aid Advisor

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 6/9/15)

INSTRUCTOR	CLASS	AMOUNT
Babcock, Dallas (Team-teaching w/ W. Blackburn)	Industrial NH3 Refrig Oper I (INPR-211-01) 5/18 – 5/22/15	1.5 hr(s) x \$750.00/hr = \$1,125.00
Blackburn, Wayne (Team-teaching w/ D. Babcock)	Industrial NH3 Refrig Oper I (INPR-211-01) 5/18 – 5/22/15	1.5 hr(s) x \$750.00/hr = \$1,125.00
Boateng, Michael	Beginning Algebra*** (MATH-006-30) 5/18 – 6/26/15	3 hr(s) x \$675.00/hr = \$2,025.00
Boateng, Michael	College Math (MATH-105-30) 5/18 – 6/26/15	3 hr(s) x \$675.00/hr = \$2,025.00
Carr, Stacey	Public Speaking (SPCH-111-31) 5/18 – 6/5/15	3 hr(s) x \$675.00/hr = \$2,025.00
Cervantes, Mary	American History To 1865 (HIST-103-30) 5/18 – 6/5/15	3 hr(s) x \$750.00/hr = \$2,250.00
Cervantes, Mary	Survey Of Civilization I (HIST-101-30) 5/18 – 6/5/15 – <i>Pro-rated</i>	5/8 x \$750.00/hr x 3 hr(s) = \$1,406.25
Delgado, Dan	Psychology Of Coaching (HPER-290-50) 5/18 – 6/5/15 – <i>Pro-rated</i>	4/8 x \$500.00/hr x 3 hr(s) = \$750.00
Douglass, Lucille	KS Carry Concealed – 8 Hour Class (CRMJ300-04) 5/16/15	3 hr(s) @ \$30.00/hr = \$90.00
Greathouse, Lachele	Intro Computer Concepts & Appl (CSCI-110-30) 5/26 – 6/5/15	3 hr(s) x \$950.00/hr = \$2,850.00
Gundy, Rebecca	Substance Abuse (HPER-107-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Hutcheson, Tammy	General Psychology (PSYC-101-90) 5/15 – 5/31/15	3 hr(s) x \$750.00/hr = \$2,250.00
Hutcheson, Tammy	Introduction To Sociology (SOC1-102-30) 5/18 – 6/5/15	3 hr(s) x \$750.00/hr = \$2,250.00
Lamb, Tracy (Team-teaching w/ L. Landgraf and E. Wampler)	KSPN Gerontology (PNRS-116-01) 5/18 – 5/29/15	0.68 hr(s) x \$570.00/hr = \$387.60
Landgraf, Lorilynn (Team-teaching w/ T. Lamb and E. Wampler)	KSPN Gerontology (PNRS-116-01) 5/18 – 5/29/15	0.66 hr(s) x \$570.00/hr = \$376.20
Lappin, Jerry	KS Carry Concealed – 8 Hour Class (CRMJ300-04) 5/16/15	10 hr(s) @ \$30.00/hr = \$300.00
Long, Charles	Business Ethics (BSAD-220-30) 5/18 – 6/5/15	3 hr(s) x \$500.00/hr = \$1,500.00
Long, Charles	Health Education (HPER-106-01) 5/18 – 6/5/15 – <i>Pro-rated</i>	6/8 x \$500.00/hr x 3 hr(s) = \$1,125.00
Long, Charles	Intramurals (HPER-289-01) 5/18 – 6/5/15 – <i>Pro-rated</i>	7/8 x \$500.00/hr x 3 hr(s) = \$1,312.50
McCallum, Brian	Art Appreciation (ARTS-120-02) 5/18 – 6/5/15	3 hr(s) x \$950.00/hr = \$2,850.00

Pardo, Carlos	KS Carry Concealed – 8 Hour Class (CRMJ300-04) 5/16/15	4 hr(s) @ \$30.00/hr = \$120.00
Rodenbur, Leonard	American Government (POLS-105-30) 5/25 – 6/12/15	3 hr(s) x \$675.00/hr = \$2,025.00
Ruda, Ryan	Substance Abuse (HPER-107-50) 5/18 – 6/12/15 – <i>Pro-rated</i>	6/8 x \$500.00/hr x 3 hr(s) = \$1,125.00
Schafer, John	Principles Of Biology (BIOL-105-30) 5/18 – 6/25/15	5 hr(s) x \$850.00/hr = \$4,250.00
Schafer, John	Microbiology (BIOL-213-30) 5/18 – 6/25/15	5 hr(s) x \$850.00/hr = \$4,250.00
Strawder, Freddie	EVOC II (CRIM-141-01) 4/18 – 4/19/15	1 hr(s) x \$500.00/hr = \$500.00
Terpstra, Philip	Intermediate Algebra (MATH-107-30) 5/18 – 6/26/15	3 hr(s) x \$750.00/hr = \$2,250.00
Terpstra, Philip	College Algebra (MATH-108-30) 5/18 – 6/26/15	3 hr(s) x \$750.00/hr = \$2,250.00
Vadapally, Praveen	General Chemistry (CHEM-105-30) 5/18 – 6/25/15	5 hr(s) x \$950.00/hr = \$4,750.00
Vadapally, Praveen	College Chemistry I (CHEM-109-30) 5/18 – 6/25/15	5 hr(s) x \$950.00/hr = \$4,750.00
Wampler, Elizabeth (Team-teaching w/ T. Lamb and L. Landgraf)	KSPN Gerontology (PNRS-116-01) 5/18 – 5/29/15	0.66 hr(s) x \$675.00/hr = \$445.50

TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS

\$ 56,238.05

Agenda No: III-C

Date: June 9, 2015

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000

June 2015

Purchases over \$20,000 requiring bid sheets

- Check #240950 to Lee Construction, Inc for \$34,233.25 for partial payment for the Saffell parking lot replacement. This project was approved at the March 10, 2015 board meeting.
- Check #241487 to Lee Construction, Inc for \$42,370.00 for partial payment for the Saffell parking lot replacement.

Payments over \$20,000 not requiring bid sheets

- Check #241210 to Zones Inc for \$29,045.30 for computer software licenses.
- Check #241211 to City of Garden City for \$58,710.49 for April utilities.
- Check #241262 to Clarion Inn for \$25,533.08 for the special event on April 28, 2015.
- Check #241263 to Commerce Bank for \$72,388.61 for various purchase card purchases.
- Check #241276 to GMCN Architects for \$28,669.97 for professional services on the welding remodel and the student center remodel.
- Check #241431 to Blue Cross & Blue Shield of Kansas for \$96,235.91 for June health insurance premiums.
- Check #241478 to Great Western Dining for \$90,262.43 for multiple invoices.

Fiscal Year: 2015

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	124,080.00-	1,947,999.47-	1,950,000.00-	2,000.53-	0.10
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	13,616.00-	292,944.00-	275,000.00-	17,944.00	6.52-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	4,677.00-	98,841.00-	75,000.00-	23,841.00	31.78-
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	6,520.00-	100,358.00-	65,000.00-	35,358.00	54.39-
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	19,764.00-	347,334.00-	345,000.00-	2,334.00	0.67-
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	3,260.00-	50,179.00-	42,000.00-	8,179.00	19.46-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	65,003.51	54,635.87	50,000.00	4,635.87-	9.26-
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	13,892.00-	27,000.00-	13,108.00-	48.55
11-00-0000-00000-4014 TUITION BORDER STA	0.00	5,658.00-	281,221.00-	225,000.00-	56,221.00	24.98-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	945.00-	8,680.00-	10,000.00-	1,320.00-	13.20
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	20.00-	7,690.00-	10,000.00-	2,310.00-	23.10
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	520.00-	9,145.00-	10,000.00-	855.00-	8.55
11-00-0000-00000-4512 VENDING MACHINES :	0.00	583.55-	4,491.47-	10,000.00-	5,508.53-	55.09
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	0.00	17,700.00-	25,000.00-	7,300.00-	29.20
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,657,548.00-	1,691,376.00-	33,828.00-	2.00
11-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	6,476,200.40-	10,300,000.00-	3,823,799.60-	37.12
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	592,725.99-	600,000.00-	7,274.01-	1.21
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	6,273.31-	6,000.00-	273.31	4.55-
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	157,693.94-	150,000.00-	7,693.94	5.12-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	39,111.29-	100,000.00-	60,888.71-	60.89
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	14,229.65-	5,000.00-	9,229.65	184.58-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	14,656.14-	20,000.00-	5,343.86-	26.72
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5.37	10,000.00-	10,005.37-	100.05
11-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	2,846.24-	0.00	2,846.24	0.00
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	100,514.75-	0.00	100,514.75	0.00
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	4,858.41-	0.00	4,858.41	0.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	51,916.90	0.00	51,916.90-	0.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	5,996.04	0.00	5,996.04-	0.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	10,272.92-	35,000.00-	24,727.08-	70.65
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	3,571.50-	3,571.50-	0.00	3,571.50	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	76,557.50-	110,000.00-	33,442.50-	30.40
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	5,484.53-	166,389.96-	150,000.00-	16,389.96	10.92-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	140.00	1,695.00-	13,446.14-	15,000.00-	1,693.86-	11.29
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00-	1,343,584.00-	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	425,000.00-	425,000.00-	100.00
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Totals for FUND: 11 - GENERAL	140.00	125,391.07-	12,404,816.90-	15,312,792.00-	2,908,115.10-	18.99
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	19,266.00-	131,928.00-	125,000.00-	6,928.00	5.53-
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	16,750.00-	304,939.00-	250,000.00-	54,939.00	21.97-
12-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	875.00-	7,140.00-	5,000.00-	2,140.00-	42.79-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	992,672.00-	1,012,931.00-	20,259.00-	2.00
12-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	154,140.00-	245,000.00-	90,860.00-	37.09
12-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	0.00	104.01-	0.00	104.01	0.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00-	1,343,584.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	36,891.00-	1,590,923.01-	3,001,515.00-	1,410,591.99-	47.00

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	328,171.55-	487,884.00-	159,712.45-	32.74
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	30,547.49-	35,329.00-	4,781.51-	13.53
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	323.39-	352.00-	28.61-	8.13
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	8,244.11-	7,000.00-	1,244.11	17.76-
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	1,971.73-	6,555.00-	4,583.27-	69.92
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	734.21-	0.00	734.21	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	758.19-	1,194.00-	435.81-	36.50
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.27	10,000.00-	10,000.27-	100.00
61-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	145.11-	0.00	145.11	0.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	5,174.26-	0.00	5,174.26	0.00
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	247.71-	0.00	247.71	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	2,630.49	0.00	2,630.49-	0.00
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	304.15	0.00	304.15-	0.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	373,382.84-	548,314.00-	174,931.16-	31.90
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Totals for BUDGET.OFFICER: Unassigned	140.00	162,282.07-	14,369,122.75-	18,862,621.00-	4,493,638.25-	23.82

Fiscal Year: 2015

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	17,078.79	100,018.52	104,746.00	4,727.48	4.51
DEPARTMENT: 11020 - HUMANITIES	0.00	4,034.10	7,447.66	5,025.00	2,422.66-	48.20-
DEPARTMENT: 11021 - ENGLISH	0.00	53,632.61	340,395.10	381,424.26	41,029.16	10.76
DEPARTMENT: 11022 - SPEECH	0.00	20,497.30	75,725.16	60,972.50	14,752.66-	24.19-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	1,614.75	0.00	1,614.75-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	2,132.35	440.00	1,692.35-	384.62-
DEPARTMENT: 11025 - JOURNALISM	0.01-	6,304.48	64,173.29	66,519.00	2,345.72	3.53
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	1,614.75	1,042.00	572.75-	54.96-
DEPARTMENT: 11030 - ART	0.00	10,853.29	124,944.48	138,272.00	13,327.52	9.64
DEPARTMENT: 11031 - DRAMA	0.00	6,150.69	66,836.18	76,252.00	9,415.82	12.35
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	7,346.60	73,874.96	80,200.00	6,325.04	7.89
DEPARTMENT: 11033 - INST MUSIC	0.00	7,913.84	88,896.89	87,643.00	1,253.89-	1.42-
DEPARTMENT: 11040 - SCIENCE	2,732.31	92,755.84	382,612.68	407,694.86	22,349.87	5.48
DEPARTMENT: 11050 - MATH	0.00	33,231.51	308,424.04	345,194.38	36,770.34	10.65
DEPARTMENT: 11060 - SOCIAL SCIENCE	328.94	68,348.36	397,895.14	411,107.21	12,883.13	3.13
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	21,553.70	190,493.50	196,163.00	5,669.50	2.89
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	11,515.89	93,112.38	81,886.00	11,226.38-	13.70-
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	233.07	3,261.63	720.00	2,541.63-	352.99-
DEPARTMENT: 11081 - READING	0.00	5,303.98	55,260.68	59,831.00	4,570.32	7.64
DEPARTMENT: 11082 - ESL	0.00	8,216.97	59,605.62	69,398.15	9,792.53	14.11
DEPARTMENT: 11083 - COLLEGE SKILLS	689.00	3,032.95	31,468.34	15,440.00	16,717.34-	108.26-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	68.31	4,074.96	5,000.00	925.04	18.50
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	11,293.98	37,015.67	355,502.52	413,430.00	46,633.50	11.28
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	837.00	1,129.75	0.00	1,129.75-	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	199.75	0.00	199.75-	0.00
DEPARTMENT: 12014 - FINNUP LAB	16.79	180.63	180.63	405.00	207.58	51.25
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12202 - EMT	0.00	36.33-	0.00	0.00	0.00	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	677.14-	0.00	0.00	0.00	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	807.38	1,377.00	569.62	41.37
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	37,604.28-	0.00	0.00	0.00	0.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	0.00	52,485.69	63,856.00	11,370.31	17.81
DEPARTMENT: 41000 - LIBRARY	8,914.70	13,960.81	149,753.09	184,862.00	26,194.21	14.17
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	7,312.16	69,870.49	84,457.00	14,586.51	17.27
DEPARTMENT: 42000 - DEAN OF LEARNING S	26.99	18,590.22	230,109.43	637,005.78	406,869.36	63.87
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	4,872.55	20,116.97	20,965.00	848.03	4.04
DEPARTMENT: 42002 - OUTREACH	12,023.43	11,987.51	72,797.66	101,971.86	17,150.77	16.82
DEPARTMENT: 42003 - FACULTY SENATE	0.00	2,257.63	12,403.00	12,265.00	138.00-	1.12-
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	12,802.10-	0.00	0.00	0.00	0.00
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	2,324.23	17,086.35	0.00	17,086.35-	0.00
DEPARTMENT: 43000 - TRANSITION	0.00	3,456.69	37,966.11	42,189.00	4,222.89	10.01
DEPARTMENT: 50000 - DEAN OF STUDENT SE	185.76	18,908.95	207,809.88	234,444.00	26,448.36	11.28
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,935.00	0.00	0.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	11,901.30	113,207.74	119,779.00	6,571.26	5.49
DEPARTMENT: 50011 - ASSESSMENT/TESTING	1,034.48	5,869.56	57,339.30	61,865.00	3,491.22	5.64
DEPARTMENT: 50020 - FINANCIAL AID OFFI	182.60	28,943.81	292,591.46	329,832.00	37,057.94	11.24
DEPARTMENT: 50030 - ADMISSIONS	1,348.80	11,985.38	124,291.53	143,732.00	18,091.67	12.59
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	807.81	20,596.98	138,372.80	152,210.00	13,029.39	8.56
DEPARTMENT: 50050 - STUDENT HEALTH SER	39.00	5,569.63	49,578.39	64,613.00	14,995.61	23.21
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	867.21	21,416.84	403,538.97	461,653.25	57,247.07	12.40

DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	6,493.63	106,639.92	115,344.87	8,704.95	7.55
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	5,943.19	95,836.85	107,156.94	11,320.09	10.56
DEPARTMENT: 55003 - MEN'S TRACK	0.00	6,884.21	49,313.58	55,592.57	6,278.99	11.29
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	6,364.94	48,135.05	54,112.57	5,977.52	11.05
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	6,956.88	101,027.76	113,676.20	12,648.44	11.13
DEPARTMENT: 55006 - FOOTBALL	45,800.00	25,250.03	323,630.35	314,425.77	55,004.58	17.48
DEPARTMENT: 55007 - BASEBALL	0.00	7,891.75	114,222.52	123,260.00	9,037.48	7.33
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,497.79	55,216.80	59,850.26	4,633.46	7.74
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	3,952.86	68,584.54	71,397.75	2,813.21	3.94
DEPARTMENT: 55010 - MEN'S SOCCER	4,275.00	569.23	7,208.92	9,300.00	2,183.92	23.47
DEPARTMENT: 55012 - CHEERLEADING	0.00	1,853.31	37,263.05	38,082.08	819.03	2.15
DEPARTMENT: 55013 - DANCE TEAM	0.00	4,559.98	38,590.51	26,993.00	11,597.51	42.95
DEPARTMENT: 55014 - RODEO TEAM	0.00	8,987.61	133,035.70	140,920.00	7,884.30	5.59
DEPARTMENT: 55015 - MEN'S GOLF	0.00	9,133.21	71,804.00	78,357.74	6,553.74	8.36
DEPARTMENT: 55019 - ATHLETIC TRAINING	1,300.00	8,698.95	133,227.82	129,521.00	5,006.82	3.86
DEPARTMENT: 55020 - PEP BAND	0.00	3,288.82	41,607.45	47,173.00	5,565.55	11.80
DEPARTMENT: 61000 - PRESIDENT	7,739.18	35,960.23	410,324.47	499,656.00	81,592.35	16.33
DEPARTMENT: 61001 - BOARD OF TRUSTEES	275.10	1,226.98	5,243.24	9,840.00	4,321.66	43.92
DEPARTMENT: 61005 - ATTORNEY	0.00	8,424.60	16,061.98	35,000.00	18,938.02	54.11
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	481.63	531,219.12	1,268,419.14	1,578,105.00	309,204.23	19.59
DEPARTMENT: 62010 - HUMAN RESOURCES	928.29	9,713.43	129,956.88	150,870.00	19,984.83	13.25
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,120.22	45,357.86	63,005.00	17,647.14	28.01
DEPARTMENT: 62050 - ONE-TIME PURCHASES	446,156.63	82,630.99	619,946.06	1,062,202.00	3,900.69	0.36
DEPARTMENT: 63000 - INFORMATION SERVIC	5,870.00	21,160.82	120,019.32	181,072.00	55,182.68	30.48
DEPARTMENT: 64000 - INFORMATION TECHNO	12,708.90	42,067.58	568,250.11	758,104.00	177,144.99	23.37
DEPARTMENT: 65000 - CENTRAL SERVICES	5,962.73	3,703.73	199,502.06	153,694.00	51,770.79	33.67
DEPARTMENT: 66000 - MARKETING	0.00	8.50	8.50	0.00	8.50	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	927.17	14,148.65	164,041.29	183,936.00	18,967.54	10.31
DEPARTMENT: 71000 - BUILDINGS	9,887.71	40,761.24	368,384.79	440,176.00	61,903.50	14.06
DEPARTMENT: 72000 - CUSTODIAL SERVICES	10,514.09	42,264.84	425,221.03	516,485.00	80,749.88	15.63
DEPARTMENT: 73000 - GROUNDS	5,035.55	17,852.50	208,091.20	275,288.00	62,161.25	22.58
DEPARTMENT: 73001 - ATHLETIC FIELDS	50.00	3,052.54	61,001.82	82,514.00	21,462.18	26.01
DEPARTMENT: 74000 - VEHICLES	4,197.15	46,068.06	236,425.88	348,242.00	107,618.97	30.90
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	12,783.71	133,961.93	175,119.00	41,157.07	23.50
DEPARTMENT: 76000 - INSURANCE	0.00	7,842.61	278,328.97	290,954.00	12,625.03	4.34
DEPARTMENT: 77000 - UTILITIES	108.99	74,000.72	720,203.52	840,000.00	119,905.47	14.27
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	12,228.48	285,450.55	62,000.00	347,450.55	560.40
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	495.00	2,145.00	9,020.00	6,875.00	76.22
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	2,805.00	25,818.00	33,087.00	7,269.00	21.97
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	4,910.00	11,000.00	6,090.00	55.36
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	237,175.00	156,000.00	81,175.00	52.03
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	85,470.00	55,194.00	30,276.00	54.84
DEPARTMENT: 94000 - STUDENT CENTER	1,332.00	2,388.06	39,581.09	49,341.00	8,427.91	17.08
DEPARTMENT: 98001 - CHILD CARE	0.00	8,857.32	53,143.92	40,000.00	13,143.92	32.85

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FUND: 11 - GENERAL	603,823.93	1,666,594.34	12,488,751.28	15,312,792.00	2,220,216.79	14.50
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	306.26	4,762.33	46,809.11	51,687.00	4,571.63	8.84
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	8,827.43	43,806.20	29,258.75	14,547.45-	49.71-
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	23,911.81	132,965.80	121,012.05	11,953.75-	9.87-
DEPARTMENT: 12200 - ADN PROGRAM	3,939.64	21,123.46	222,035.99	270,083.87	44,108.24	16.33
DEPARTMENT: 12201 - LPN PROGRAM	4,938.67	39,810.86	203,778.48	206,505.00	2,212.15-	1.06-
DEPARTMENT: 12202 - EMT	4,521.30	6,721.09	113,143.40	154,174.00	36,509.30	23.68
DEPARTMENT: 12203 - ALLIED HEALTH	1,076.08	20,109.00	129,674.29	150,060.00	19,309.63	12.87
DEPARTMENT: 12210 - AGRICULTURE	254.65	4,395.04	51,260.33	53,661.00	2,146.02	4.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,538.94	9,016.67	107,672.82	123,351.00	14,139.24	11.46
DEPARTMENT: 12212 - CULINARY PROGRAM	0.00	4,129.08	26,816.93	53,517.22	26,700.29	49.89
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,547.96	25,124.45	228,055.84	267,348.01	37,744.21	14.12
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	23.18-	0.00	4,540.18	2,000.00	2,517.00-	125.84-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	6,775.33	33,845.98	175,908.62	161,447.75	21,236.20-	13.14-
DEPARTMENT: 12241 - FIRE SCIENCE	1,492.88	6,052.89	65,864.82	71,750.00	4,392.30	6.12
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,244.31	139,199.46	166,296.00	27,096.54	16.29
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	9,390.99	63,222.03	317,551.38	388,630.00	61,687.63	15.87
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	6,900.00	6,900.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	12,194.94	2,000.00	10,194.94-	509.74-
DEPARTMENT: 12273 - WELDING	13,069.20	25,595.49	162,594.59	186,365.15	10,701.36	5.74
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	21,148.57	58,012.65	482,268.20	424,255.55	87.97
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	43,000.00	43,000.00	100.00
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FUND: 12 - PTE FUND	48,828.72	331,040.49	2,241,885.83	3,001,515.00	710,800.45	23.68

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	8,393.52	9,705.40	87,505.02	143,586.50	47,687.96	33.21
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	3,531.80	3,000.00	531.80-	17.72-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	147.20	4,715.16	4,718.96	3.80	0.08
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	326.75	8,509.50	10,300.00	1,790.50	17.38
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	794.07	1,229.47	435.40	35.41
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	698.00	0.00	698.00-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.14	0.00	148,926.14-	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	206.02	5,280.78	5,807.19	526.41	9.06
DEPARTMENT: 55008 - VOLLEYBALL	0.00	914.20	8,853.62	7,831.12	1,022.50-	13.05-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	525.00	250.00	4,975.67	14,798.00	9,297.33	62.83
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,138.28	18,116.53	62,550.00	44,433.47	71.04
DEPARTMENT: 55007 - BASEBALL	0.00	2,777.02	20,125.90	23,746.40	3,620.50	15.25
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	422.24	2,188.22	5,850.00	3,661.78	62.59
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,777.87	0.00	13,777.87-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	40,000.00	40,000.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	284.70	4,470.40	4,685.12	214.72	4.58
DEPARTMENT: 55009 - WOMEN'S SOCCER	2,000.00	0.00	2,681.06	4,165.91	515.15-	12.36-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	318.60	376.49	57.89	15.38
=====						
FUND: 14 - ADULT SUPPLEMENTARY ED	10,918.52	17,171.81	335,468.34	332,645.16	13,741.70-	4.12-

Fiscal Year: 2015

GL Account	FUND: 16 - AUXILIARY ENTITIES					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	242.53	291.97	2,571.28	8,000.00	5,186.19	64.83
DEPARTMENT: 94000 - STUDENT CENTER	2,179.23	14,266.64	195,202.44	255,500.00	58,118.33	22.75
DEPARTMENT: 95000 - STUDENT HOUSING	48,169.92	71,138.28	1,757,945.14	1,828,254.00	22,138.94	1.21
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	7,256.29	8,500.00	1,243.71	14.63
DEPARTMENT: 98000 - COSMETOLOGY	3,002.18	6,105.29	103,654.34	184,392.56	77,736.04	42.16
DEPARTMENT: 97000 - BOOKSTORE	20,553.07	38,897.30	682,110.69	953,500.00	250,836.24	26.31
DEPARTMENT: 91000 - ARENA	0.00	946.27	7,495.21	0.00	7,495.21-	0.00
FUND: 16 - AUXILIARY ENTITIES	74,146.93	131,645.75	2,756,235.39	3,238,146.56	407,764.24	12.59

Fiscal Year: 2015

GL Account	FUND: 22 - RESTRICTED GRANTS					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	7,000.00	0.00	7,000.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	4,500.00	4,500.00	0.00	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.08-	0.00	16,487.08	0.00	16,487.00-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	16,468.85	0.00	16,468.85-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	7,692.50	7,692.50	0.00	7,692.50-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	7,692.50	7,692.50	0.00	7,692.50-	0.00
DEPARTMENT: 61000 - PRESIDENT	0.00	206.50-	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	4,658.92	13,985.12	15,000.00	1,014.88	6.77
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	8,500.00	8,500.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	30,786.24	0.00	30,786.24-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	40,954.33	13,843.59	131,934.13	334,240.44	161,351.98	48.27
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	3,394.29	3,503.84	109.55	3.13
DEPARTMENT: 14010 - AO-K	0.00	813.11	1,360.31	5,876.02	4,515.71	76.85
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	123.00	123.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,847.72	48,570.53	36,875.09	11,695.44-	31.71-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	145,939.09	145,939.09	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	2,098.92	2,098.92	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	30,000.00	30,000.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	13,739.11	13,976.41	237.30	1.70
DEPARTMENT: 42000 - DEAN OF LEARNING S	277.75	0.00	6,845.72	8,047.02	923.55	11.48
DEPARTMENT: 14010 - AO-K	0.00	0.00	2,204.03	2,204.03	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	11,164.24	45,957.40	34,793.16	75.71
DEPARTMENT: 14010 - AO-K	0.00	0.00	4,898.90	9,953.11	5,054.21	50.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	17,543.16	72,000.00	54,456.84	75.63
DEPARTMENT: 50000 - DEAN OF STUDENT SE	7,487.03	58,685.53	298,007.08	513,416.47	207,922.36	40.50
DEPARTMENT: 12273 - WELDING	0.00	0.00	19,950.00	20,570.00	620.00	3.01
DEPARTMENT: 42000 - DEAN OF LEARNING S	1,114.87	3,261.05	38,676.45	46,645.68	6,854.36	14.69
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	15,000.00	30,000.00	15,000.00	50.00
DEPARTMENT: 12273 - WELDING	17,494.41	29,979.79	51,401.70	1,577,055.00	1,508,158.89	95.63
DEPARTMENT: 11040 - SCIENCE	443.52	1,003.50	5,653.98	10,454.00	4,356.50	41.67
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	3,111.46	42,539.27	71,150.00	28,610.73	40.21
DEPARTMENT: 42005 - DEAN OF TECHNICAL	556.61	92.53	69,727.24	84,741.00	14,457.15	17.06
DEPARTMENT: 42000 - DEAN OF LEARNING S	755.12	13,043.70	87,050.19	97,254.32	9,449.01	9.72
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	10,853.15	82,801.90	112,465.00	29,663.10	26.38
DEPARTMENT: 11040 - SCIENCE	0.00	5,624.71	22,262.36	55,000.00	32,737.64	59.52
FUND: 22 - RESTRICTED GRANTS	69,083.56	165,997.26	1,255,398.97	3,358,545.84	2,034,063.31	60.56

Fiscal Year: 2015

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	6,389.00	7,000.00	611.00	8.73
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,807.20	8,806.89	0.31-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	45.09	0.00	45.09-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,290.83	8,147.00	143.83-	1.76-
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	23,532.12	23,953.89	421.77	1.76

Fiscal Year: 2015

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.80	1,599.67	1,000.00	599.67-	59.96-
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	71.00	4,000.00	3,929.00	98.23
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	18,626.71	189,022.71	203,497.26	14,474.55	7.11
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	4,060.36	8,347.35	8,601.00	253.65	2.95
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,059.70	41,611.82	76,483.00	34,871.18	45.59
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,676.07	5,000.00	2,323.93	46.48
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	9,241.89	70,655.65	68,288.00	2,367.65-	3.46-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00-	37,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	11,275.53	107,772.73	137,500.00	29,727.27	21.62
=====						
FUND: 24 - ADULT EDUCATION	0.00	48,401.99	384,257.00	466,869.26	82,612.26	17.69

Fiscal Year: 2015

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	4,695.00	548,314.00	543,619.00	99.14
=====						
FUND: 61 - CAPITAL OUTLAY	0.00	0.00	4,695.00	548,314.00	543,619.00	99.14

Fiscal Year: 2015

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	2,628.02	22,681.91	309,966.53	454,290.25	141,695.70	31.19
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	5,000.00	5,000.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	904.00	1,000.00	96.00	9.60
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	1,614.69	0.00	1,614.69	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	4,241.19	1,756.73	30,445.80	65,850.00	31,163.01	47.32
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	2,109.55	20,131.20	27,050.00	6,918.80	25.58
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	6,869.21	26,548.19	376,562.22	562,690.25	179,258.82	31.86

Fiscal Year: 2015

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	15,000.00	0.00	15,000.00	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	15,530.00	0.00	15,530.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	16,875.00	0.00	16,875.00	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	6,915.00	0.00	6,915.00	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	2,250.00	0.00	2,250.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	4,445.00	0.00	4,445.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	75,625.00	0.00	75,625.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	6,750.00	0.00	6,750.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	8,780.00	0.00	8,780.00	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	23,545.00	0.00	23,545.00	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	3,075.00	0.00	3,075.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	27,900.00	0.00	27,900.00	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	5,265.00	0.00	5,265.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	29,115.00	0.00	29,115.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	8,670.00	0.00	8,670.00	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	23,870.00	0.00	23,870.00	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	12,935.00	0.00	12,935.00	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	7,575.00	0.00	7,575.00	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	7,520.00	0.00	7,520.00	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	10,625.00	0.00	10,625.00	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	47,395.00	0.00	47,395.00	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	3,375.00	0.00	3,375.00	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	13,255.00	0.00	13,255.00	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCBS	0.00	0.00	28,445.00	0.00	28,445.00	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	0.00	404,735.00	0.00	404,735.00	0.00

Fiscal Year: 2015

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	16,190.00	346,350.00	609,000.00	262,650.00	43.13
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	16,190.00	346,350.00	609,000.00	262,650.00	43.13

Garden City Community College
5/31/2015

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 802,501.20	0.0000%
State Municipal Invest. Pool	\$ 87,717.67	0.0155%
FNB of Garden City - Money Market	\$ 25,452.60	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 3,279,636.47	0.2500%
Commerce Bank - Money Market	\$ 155,595.76	0.0800%
Landmark National Bank	\$ 149,902.57	0.1200%
	<u>\$ 4,500,806.27</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
First National Bank of Garden City	CDARS	\$ 2,000,000.00	0.3200%	1/30/2014	7/29/2015
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3200%	3/13/2014	9/12/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	12/18/2014	12/18/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	1/30/2015	1/16/2016
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.4500%	3/20/2015	3/20/2016
Western State Bank	CD	\$ 1,000,000.00	0.4500%	1/30/2015	7/30/2016
Western State Bank	CD	\$ 1,000,000.00	0.5000%	12/18/2014	12/18/2016
		<u>\$ 8,000,000.00</u>			
Total		<u><u>\$ 12,500,806.27</u></u>			

Agenda No: III-D-1

Date: June 9, 2015

Topic: Ellucian Software Maintenance

Presenter: Dr. Herbert J. Swender

Background Information:

Ellucian (previously Datatel) is the administrative software used by the college. The annual maintenance renewal fee for FY16 is \$244,057. The maintenance fee for FY15 was \$229,298. This represents a 6% increase over last year.

Budget Information:

FY16 General Fund
\$244,057

Recommended Board Action:

Board authorizes the administration to renew the maintenance agreement with Ellucian

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Invoice

Bill-To:

Garden City Community College
 Accounts Payable
 801 Campus Drive
 Garden City KS 67846-6398
 USA

Invoice No./ Date	90160950 05/12/2015
Order No.	29100
Customer	102557
Currency	USD
Payment	Total due and payable by 07/01/2015
Total Amount	244,057.00

For Invoice Inquiries:

Ellucian Customer Response Center
 Phone: (610)578-5750
 Toll Free: (855)206-5589
 Email: CustomerResponseCenter@ellucian.com

Invoice Details	Description	Amount
	Annual Maintenance Renewal	
	From 07/01/2015 To 06/30/2016	
	CORE	45,703.00
	STUDENT	45,460.00
	FINANCE	38,377.00
	HUMAN RESOURCES	14,548.00
	WORKFLOW	
	CA WORKFLOW DEFINITION TOOL ANNUAL LICENSE	3,154.00
	HR WORKFLOW DEFINITION TOOL ANNUAL LICENSE	3,154.00
	ST WORKFLOW DEFINITION TOOL ANNUAL LICENSE	3,154.00
	FINANCE WORKFLOW DEFINITION TOOL ANNUAL LICENSE	3,154.00
	FUND RAISING	10,864.00
	PER USER	20,186.00
	APPLICATION DEVELOPMENT ENVIRONMENT	33,719.00
	OTHER	
	ELECTRONIC APPLICATION UTILITY ANNUAL LICENSE	2,947.00
	ELLUCIAN MAINTENANCE ADVANTAGE	12,978.00
	PARTNER	

Please Remit To:

Ellucian Inc.
 62814 Collections Center Drive
 CHICAGO IL 60693
 USA

ACH Information:

Bank of America
 100 West 33rd Street New York NY 10001
 ABA# 071000039
 Beneficiary Name: Ellucian Inc.
 Account # 81880-96181
 Email: electronic-payment-info@ellucian.com

Doc. No./Date
90160950 / 05/12/2015

<u>Description</u>	<u>Amount</u>
APPLICATION SERVER 0-100 PARTNER MAINTENANCE	6,117.00
RDBMS AE USERS PARTNER MAINTENANCE	542.00
<hr/>	
Subtotal:	244,057.00
Tax:	0.00
Total Amount Due	USD 244,057.00

Please Remit To:

Ellucian Inc.
62814 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Inc.
Account # 81880-96181
Email: electronic-payment-info@ellucian.com

2 of 2

Agenda No: III-D-2

Date: June 9, 2015

Topic: Furniture for new student housing

Presenter: Dr. Herbert J. Swender

Background Information:

In order to accommodate the additional on-campus resident students it is necessary to purchase additional wardrobe units. Each unit will have lockable storage. Following the bid process last year, a committee selected furniture supplied by Leeder Furniture as the standard for residential life. The furniture has proven to be durable and functional.

Budget Information:

Residential Life-- Auxiliary Fund
\$37,120

Recommended Board Action:

Board authorizes administration to purchase wardrobe units from Leeder Furniture.

Board Action Taken: ___ **Approved** ___ **Disapproved**
 ___ **Ayes** ___ **Nays** ___ **No Action**

Board Member Notes:

Garden City Community College
Dee Wigner
Purchasing
(620) 276-9577
dee.wigner@gcccks.edu

Date 5/22/2015
Quote ID 236.06
Rev # 0
Contact Marc Caplan
Phone (913) 485-3220
Email caplanstc@hotmail.com

Garden City Community College
Transitions Series Wardrobes

Product	Quantity	Unit Price	Amount
1 Transitions Series Two Drawer Wardrobe	64	\$580.00	\$37,120.00



W2-3676-T-SL

Steel Frame with Laminate Panels, Hat Shelf and Hanging Rod,
Solid Wood Drawer Boxes with Heavy Duty Ball-Bearing Glides,
Half Moon or S Design Pulls Options: Hasp Lock, Handle Pulls

36w x 24d x 76h

Hasp Lock on Door and Top Drawer. Laminate - Teak

Payment Terms	Net 30
Lead Time	90 Days
Freight Terms	FOB Customer
Installation Ordered	No

Subtotal	\$37,120.00
Freight	\$3,700.00
Tax	\$3,388.06
Total	\$44,208.06

Warranty:

Classic, Transitions, Steel 4.0, Cam-Lock Series - 25 Years
 Beds and Tubular Platform - Lifetime
 Lounge 10 Years
 Apartment Series – 7 Years
 Fabric – per Fabric Manufacturer. Absecon Sherpa Shire Limited Lifetime Warranty
 Task Chairs – 5 Years

Terms:

Prices do not include any applicable sales or use taxes, unless otherwise stated above.
 Lead time for shipment of product will vary from 30 days to 120 days. Lead times vary according to the time of the year the order is placed. Items in-stock will be shipped within five days.
 Installation quote not based on Prevailing Wage. If Prevailing Wage is required please advise and quote will be revised.
 Installation is priced for a single phase delivery. Additional deliveries will have a \$750 charge. Delayed deliveries may have an additional charge.
 Quote is valid for 90 days from date of quote.

Agenda No: III-D-3

Date: June 9, 2015

Topic: Washer and Dryers for Residential Life

Presenter: Dr. Herbert J. Swender

Background Information:

Beginning this fall, students living on campus will no longer have to pay to use the laundry machines. The new machines installed in the student housing complex this spring have no coin-box. It is time for the normal replacement of the older laundry machines.

An advertisement was placed in the telegram with no response. The RFP was sent to three vendors. Two vendors submitted proposals. Bid tabulation attached. The committee reviewed the proposals and recommends the proposal from Commercial Laundry Sales & Service.

Budget Information:

Residential Life Auxiliary Fund
\$24,823.11

Recommended Board Action:

Board authorizes administration to purchase washers and dryers from Commercial Laundry Sales & Service.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College
Bid Tabulation

Commercial Washers and Dryers
June 3, 3015

VENDOR	AMOUNT
Commercial Laundry Sales & Service Wichita, KS	\$24,823.11
Loomis Bros Equipment Company Kansas Ctiy, KS	\$27,458.40

Agenda No: III-D-4

Date: June 9, 2015

Topic: Worker's Compensation Insurance

Presenter: Dr. Herbert J. Swender

Background Information:

Last year, the college released a Request for Proposals for worker's compensation insurance. Three vendors submitted proposals. The proposal from Kansas Association of School Boards (KASB) was selected. For FY15, the experience modification factor was .78 and the premium was \$64,752. The renewal premium is based on an experience modification factor of .73 with a premium of \$54,498. This represents a decrease in premium of 16%. The claims service and support from KASB has been excellent. It is the recommendation of administration to remain with KASB for FY16.

Budget Information:

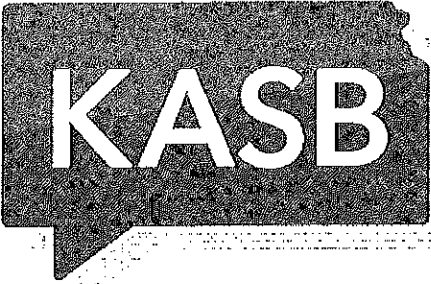
FY16 General Fund
\$54,498

Recommended Board Action:

Approve the renewal proposal received from KASB for \$54,498.

Board Action Taken: ___ Approved ___ Disapproved
 ___ Ayes ___ Nays ___ No Action

Board Member Notes:



USD # 710

Workers Compensation
 1420 S.W. Arrowhead Rd. Topeka, KS 66604-4024

Contract Date
 7/1/2015-6/30/2016

Deductible Quoted
 \$0

Date
 5/18/2015

Garden City Community College #710
 801 Campus Dr

Premium Worksheet for Year
 2015

Garden City, KS 67846-6333

Classification of Operations	Number of Employees	Manual Rates (per \$100)	Estimated Payroll (Rounded to Nearest Dollar)	Estimated Manual Premium	Deductible Reduction
7380 Drivers	8	\$4.04	\$59,219	\$2,392	\$0
8868 Professional & clerical	380	\$0.39	\$9,540,409	\$37,208	\$0
9101 All others	28	\$4.88	\$718,346	\$35,055	\$0
Totals			\$10,317,974	\$74,655	\$0

For additional information call:
1-800-432-2471

Workers Compensation

Annual gross premium exceeding \$25,000 may be paid in full or in pre-arranged payments. Those with an annual gross premium of \$25,000 or less must pay in full.

Experience Modification Factor	0.73
Standard Premium	\$54,498
Premium Discount	\$0
Adjusted Premium	\$54,498
Advanced Discount	0.0% \$0
Annual Gross Premium	\$54,498

The annual gross premium will be adjusted at the end of each year based upon actual payroll. Experience modification factors are promulgated by an approved rating organization and are subject to change.

Agenda No: III-D-5

Date: June 9, 2015

Topic: Property Insurance

Presenter: Dr. Herbert J. Swender

Background Information:

Last year, the college purchased property and liability insurance from IMA, Inc. which has collaborated with Kansas Association of Community College Trustees to structure an insurance program specifically for higher education institutions. Several Kansas community colleges are contracting with IMA. The KACCT organization has highly recommended IMA. The policy had a \$25,000 deductible for property loss.

The premium for property and liability insurance for FY15 was \$112,869. The renewal rate is \$114,198 which is a 1% increase in premium.

Budget Information:

General Fund
FY16 Budget \$114,198

Recommended Board Action:

Accept the proposal for property and casualty insurance coverage from IMA, Inc. for \$114,198.

Board Action Taken: _____ **Approved** _____ **Disapproved**
 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:



PREMIUM SUMMARY

ITEMS	2014-2015 ANNUAL PREMIUM	2015-2016 ANNUAL PREMIUM
Property and Inland Marine including SL Tax & Fees	\$ 55,318	\$ 55,679 Est.
Crime	\$ 1,200	\$ 1,264
General Liability / Professional Liability including Employee Benefits & Sexual / Physical Abuse	\$ 6,894	\$ 7,464
Educators Legal Liability	\$ 3,216	\$ 3,217
Automobile	\$ 31,156	\$ 31,489
Law Enforcement Professional	\$ 1,082	\$ 1,082
Excess Liability	\$ 5,003	\$ 5,003
Broker Fee	\$ 9,000	\$ 9,000
TOTAL	\$ 112,869	\$ 114,198

PAYMENT PLAN

- Property, Equipment Breakdown, Inland Marine – Agency Bill, Pay in Full
- Crime, GL, Educator’s Liability, Law Enforcement Liability and Excess Liability – Agency Bill, 25% down, 9 installments

Note: These premiums may be subject to additional state taxes, surcharges or assessments, surplus lines taxes, and/or fees other than those shown above.

Minimum Earned Premium:	Where a Minimum Earned Premium is indicated, if insurance is cancelled at your request or the audit is a return premium, the minimum earned premium will be retained by the carrier.
Minimum and Deposit (M&D) Premium:	Where an M&D premium is indicated, it applies for the full policy term. If the audit premium is less than the M&D premium, the M&D premium will apply, with no return premium payable to you. In the event of cancellation, the earned premium will be the greater of the earned portion of the M&D premium or the audit premium, subject to any Minimum Earned requirements. Definitions for M&D may vary from this generic definition – refer to your policy for specific terms.

Agenda No: III-D-6

Date: June 9, 2015

Topic: Welding Lab (New Equipment)

Presenter: Dr. Herbert J. Swender

Background Information:

The U. S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant program includes extensive remodeling and equipment. GCCC has been approved for \$562,000 in new equipment and furnishings. Last month the Board approved the purchase of welders. Bids on the other equipment items were rejected.

A revised RFP was issued for the additional equipment. Bid specifications were sent to seven vendors. Three bids were received. Bid tabulation follows. The bids were reviewed by a committee which recommends the following best bids:

Lampton Welding

Steel Tubing Bender	\$12,655.00
Downdraft CNC Plasma Table	\$57,500.00

Airgas

Hydraulic Press Bake	\$35,950.00
Hydraulic Shear	\$42,400.00
Large Capacity CFM Air Compressor	\$ 7,489.00

Matheson Tri-Gas

Stationary Band Saw	\$ 5,850.00
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Budget Information:

Budgeted costs:

Kan Train grant

Recommended Board Action:

Approve administration to purchase equipment as indicated above and to add options within the parameters of the grant budget if necessary.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

KAN TRAIN WELDING EQUIPMENT				
BID TABULATION				
	ACTION MACHINERY	AIRGAS	LAMPTON WELDING	MATHESON TRI-GAS
	BETHLEHEM, PA	GARDEN CITY, KS	GARDEN CITY, KS	HAYS, KS
ITEM #1 - STEEL TUBING BENDER	NO BID	NO BID	12,655.00	NO BID
ITEM #2 - HYDRAULIC PRESS BRAKE	38,997.50	35,950.00	37,300.00	36,750.00
ITEM #3 - HYDRAULIC SHEAR	43,700.00	42,400.00	44,000.00	42,400.00
ITEM #4 - DOWNDRAFT CNC PLASMA TABLE	NO BID	60,597.00	57,500.00	NO BID
ITEM #5 - STATIONARY BAND SAW	NO BID	NO BID	7,350.00	5,850.00
ITEM #6 - LARGE CAPACITY CFM AIR COMPRESSOR	NO BID	7,489.00	NO BID	NO BID

Agenda No: III-D-7

Date: June 9, 2015

Topic: Bobcat Skid-Steer Loader

Presenter: Dr. Herbert J. Swender

Background Information:

The current loader was purchased in 2001. The hydraulics on the loader are wearing down and have become unreliable. If we wait for the machine to quit running, it will have far less trade in value.

A S650 T4 Bobcat Skid-Steer Loader is slightly larger and has zero turn capabilities. It also has the ability to switch from hand to pedal maneuvering to run attachments. All of the attachments from the old loader will fit on the new machine. The loader is being purchased off the Kansas State Contract at a competitive price. The purchase price is \$39,425.71 less the trade value of the old loader at \$13,000. A local vendor will handle the transaction.

Budget Information:

General Fund
Net difference of \$26,425.71

Recommended Board Action:

Board authorizes administration to purchase the loader from Bobcat at a cost of \$26,425.71.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:



Bobcat

Product Quotation

Quotation Number: CMS-27109

Date: 2015-02-24 18:58:43

Customer Name/Address:	Bobcat Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
GARDEN CITY COMMUNITY COLLEGE 801 CAMPUS DR GARDEN CITY, KS 67846	Frank Martin White Star Machinery, 3830 WEST JONES STREET GARDEN CITY KS 67846-0621 Phone: (620) 277-2290 Fax: (620) 277-2356	Bobcat Company PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Crystal Stram Crystal.stram@doosan.com

Description

S650 T4 Bobcat Skid-Steer Loader

74 HP Tier 4 Turbo Diesel Engine
 Auxiliary Hydraulics: Variable Flow
 Backup Alarm
 Bob-Tach
 Bobcat Interlock Control System (BICS)
 Controls: Bobcat Standard
 Cylinder Cushioning - Lift, Tilt
 Engine/Hydraulic Systems Shutdown
 Glow Plugs (Automatically Activated)
 Horn
 Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Lights

Part No	Qty	Price Ea.	Total
M0269	1	\$30,778.16	\$30,778.16

Lift Arm Support
 Lift Path: Vertical
 Lights, Front & Rear
 Operator Cab

- Includes: Adjustable Cushion Seat, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt
- Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471
- Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)

Spark Arrestor Exhaust System
 Tires: 12-16.5 12 PR Bobcat Heavy Duty
 Warranty: 12 Months, Unlimited Hours

Factory Install A91 Option Package

Cab enclosure with Heat and AC
 High Flow Hydraulics
 Two-Speed Travel with SAPR Parking Brake
 Sound Reduction
 Hydraulic Bucket Positioning

M0269-P01-A91	1	\$6,527.32	\$6,527.32
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Power Bob-Tach
 Deluxe Instrument Panel
 Keyless Start
 Suspension Seat with 3-Point Belt
 Engine Block Heater
 Attachment Control Kit
 Cab Accessories Package

Attachments	Advanced Control System	M0269-R01-C03	1	\$992.80	\$992.80
	80" Low Profile Bucket	6731424	1	\$881.60	\$881.60
	--- Bolt-On Cutting Edge, 80"	6718008	1	\$245.83	\$245.83

Quote Total - US dollars

\$39,425.71

Annual lease of ~~\$ 4817.00~~

-13,000.00

**Prices per the Kansas State Contract #39908. Event ID# 3363.*

Contract Period: 1-1-2015 thru 12-31-2017

**Terms Net 30 Days. Credit cards accepted.*

**FOB: Destination within the 48 Contiguous States.*

**TID# 38-0425350*

**Deliver: 90 days or less from ARO.*

**State Sales Taxes apply.*

**Orders Must be Placed With: Clark Equipment Co, dba Bobcat Company, Govt Sales, PO Box 6000, West Fargo, ND 58078.*

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

⁴⁰
PURCHASE OPTION \$ 36,100

Agenda No: III-E

Date: June 9, 2015

Topic: Rescission of Resolution no. 2015-02

Presenter: Dr. Herbert J. Swender

Background Information:

Resolution no. 2015-02 to not extend the offer of a contract to Dr. Crawford for the 2015-16 academic year.

Budget Information:

NA

Recommended Board Action:

Rescind Resolution no. 2015-02; Dr. Crawford will be offered an employment contract for the 2015-16 academic year.

Board Action Taken:

____Approved ____Disapproved

____Ayes ____Nays ____No Action

Board Member Notes:

Agenda No: III-F

Date: June 9, 2015

Topic: Beth Tedrow Student Center and Athletic Complex Lobby Renovation Contingency Funds

Presenter: Dr. Herbert J. Swender

Background Information:

This past month, demolition began on both the student union and the athletic complex lobby. Once the old floor tile was removed, it was discovered that the sub floor was deteriorating to the point it had to be removed and totally replaced; originally built late 1960's. In order for the new floor to be level with existing flooring, a leveling concrete subfloor needs to be installed.

The original bid price for the athletic complex remodel was for \$529,000. At the request of administration, the Board approved the project at \$500,000. Cost savings and efficiencies were reviewed and it has been determined that any deductions would negatively result in the structure and functionality of the project.

At this time we would like to provide for contingencies for each project for unknown expenses which may surface. The opportunity for philanthropic contributions toward the Athletic Complex is being pursued.

Budget Information:

Project Contingency Funds:

Auxiliary Funds-no college funds
Student Center - \$30,000

Revenue from EduKan dividends (\$70,000 - \$90,000)
Athletic Complex - \$75,000

Recommended Board Action:

Board authorizes administration to develop contingency funds for each project:

Student Center - \$30,000
Athletic Complex - \$75,000

Board Action Taken: _____ **Approved** _____ **Disapproved**
_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Agenda No: V-B

Date: June 9, 2015

Topic: Buffalo Dunes Golf Course Agreement

Presenter: Dr. Herbert J. Swender

Background Information:

The GCCC golf team uses the Buffalo Dunes Golf Course for practice and tournaments. The previous agreement has expired. There is no change in the annual payment of \$1,000 to the golf course.

Budget Information:

General Fund
\$1,000

Recommended Board Action:

Board approves the agreement with Buffalo Dunes Golf Course.

Board Action Taken: ___ **Approved** ___ **Disapproved**
 ___ **Ayes** ___ **Nays** ___ **No Action**

Board Member Notes:

BUFFALO DUNES GOLF COURSE AGREEMENT

THIS BUFFALO DUNES GOLF COURSE AGREEMENT (Agreement) made and entered into this ____ day of June, 2015 by and between **THE CITY OF GARDEN CITY, KANSAS (CITY)**, and **THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE (GCCC)**.

WHEREAS, CITY owns and operates Buffalo Dunes Golf Course (Buffalo Dunes Golf Course), a municipal golf course; and

WHEREAS, GCCC Golf Team desires to use Buffalo Dunes Golf Course for practice and tournaments, and

WHEREAS, CITY agrees to allow the GCCC Golf Team and head coach to use Buffalo Dunes Golf Course.

NOW THEREFORE, in consideration of the terms and conditions set forth in this Agreement, the parties agree as follows:

1. **USE OF BUFFALO DUNES GOLF COURSE.** CITY grants to GCCC and the GCCC Golf Team, the use of Buffalo Dunes Golf Course for the 2015-16 school year for practice, both on the course and the range. Use of Buffalo Dunes Golf Course by the GCCC Golf Team shall be coordinated by course manager when such use will not materially interfere with use of Buffalo Dunes Golf Course by members and others using Buffalo Dunes Golf Course. The GCCC Golf Team shall be expected to practice proper golf course etiquette, golf course care, show courtesy and respect to members of the public playing and using Buffalo Dunes Golf Course, and wear proper golf course attire, at all times. Should a member of the GCCC Golf Team violate any golf course use regulation, he may be by suspended by Course Management, Head Golf Coach, or the GCCC Athletic Director from future use of Buffalo Dunes Golf Course.

2. **PAYMENT TO CITY.** GCCC shall pay to CITY for use of Buffalo Dunes Golf Course, the sum of One Thousand Dollars (\$1,000), on or before September 1, 2015, and for each subsequent term of this Agreement on September 1st. The GCCC Golf Team shall also be entitled to use Buffalo Dunes Golf Course for one (1) tournament per year for the fee paid by GCCC to CITY. The expense for use of Buffalo Dunes Golf Course by the GCCC Golf Team for additional tournaments shall be negotiated between GCCC and CITY.

- (c) This Agreement may be amended, changed or modified, only upon the written consent of both parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs and personal representatives and permitted assigns.
- (e) This Agreement shall be construed in accordance with the laws of the state of Kansas.

IN WITNESS WHEREOF, the parties hereto have adopted and signed this Agreement as noted herein.

THE CITY OF GARDEN CITY, KANSAS

Date

ATTEST:

Stacey L. Frizzell, City Clerk

By _____

Janet Doll, Mayor

THE BOARD OF TRUSTEES OF
GARDEN CITY COMMUNITY COLLEGE

Date

ATTEST:

Debra Atkinson, Board Clerk

By _____

Merilyn Douglass, GCCC Chairperson

JUNE 2015 MONITORING REPORT

EXECUTIVE LIMITATIONS		ANNUAL
Compensation/Benefits	#1	Page 13
The President shall not change his or her own compensation or benefits.		

CEO's Interpretation:

The Board determines the President's compensation and benefits and directs preparation of presidential employment contract.

Data directly addressing the CEO's interpretation:

July 2014, the Board took action to renew the president's contract for three years and make agreed upon modifications to the agreement. The signed contract is on file with the office of Human Resources and business office.

EXECUTIVE LIMITATIONS		ANNUAL
Compensation/Benefits	#2	Page 13
The President shall not promise or imply permanent or guaranteed employment.		

CEO's Interpretation:

The Board approves employment of all full-time employees.

Data directly addressing the CEO's interpretation: Each month the Board receives for approval a list of all new faculty, adjunct instructors, and full-time employees. Faculty are covered under the Negotiated Agreement which is approved by the Governing Board. Staff employed at GCCC are at-will and can be terminated at any time without cause.

EXECUTIVE LIMITATIONS		ANNUAL
Compensation/Benefits	#3	Page 13
The President shall not establish compensation and benefits which:		
A. Deviate significantly from the geographic area or market for the skills employed;		
B. Create obligations over a longer term than reserves can be safely projected, in no event longer than one year, and in all events subject to losses of revenue.		

CEO's Interpretation: The President shall make annual raise decisions that are consistent with local, regional, and national employment markets. Recommended raises and salary adjustments for any and all employees will be made in accordance within institutional budget.

Data directly addressing the CEO's interpretation:

Compensation and benefits for faculty are analyzed and reviewed during the negotiation process. All other employees' salary and benefit considerations are reviewed annually and are considered during the institutional budget process.

GCCC may utilize external agencies for salary comparison and annually update its compensation data base. Salary and benefits are commensurate of the duties and responsibilities of the employee. The Administrative cabinet discusses employee responsibilities and salary placement.

Incidental Information June 2015

Ryan Ruda, Vice President of Student Services/Athletics:

Enrollment

Fall and summer enrollment continue. Currently, summer enrollment is at 3,988 credit hours which is a 12% increase over the same date last year. Fall enrollment currently stands at 10,228 credit hours which represents a 4.5% increase over this point last year. The fall enrollment goal for Fall 2015 is set at 23,300 credit hours which would represent an overall 3.5% increase from Fall 2014. GCCC is currently at 44% of the enrollment goal.

Admissions

Campus Tours and early enrollment days continue to be coordinated with admissions. There are two remaining early enrollment days for June and July for incoming students.

Admissions and Assessment is also working to convert and switch ACT Compass testing which is utilized for placement over to a new version. Training and testing is ongoing this summer to insure the transition to the new platform for fall.

Financial Aid

Kathy Blau has announced her retirement from Financial Aid effective August 1, 2015. Kathy has been very instrumental in streamlining financial aid processes and coordinating the College Goal Sunday and default management efforts at GCCC during her tenure. She will be widely missed but wish her the best in retirement.

Staff continue to assist students in completion of summer financial aid awards and paperwork while also working documents for fall award as well. This is an extremely busy time of year where staff are awarding for two separate years and verifying large amounts of paperwork for student award and assistance.

Residential Life

Residential Life construction continues to be progressing. Student housing is pretty well at capacity for June and July between summer school and camps. Fall numbers are currently at 334 students with housing information submitted.

Athletics

Most all of the programs have held or will be holding youth, team and skills camps throughout June and July. The numbers for many of the camps have been very strong and continue to grow each year. GCCC hosted the 1A regional track meet on May 22nd at the Broncbuster Athletic Complex. This was the first large event hosted at the event and it went off very well. Great preparation and planning was demonstrated by Colin Lamb and Dan Delgado to coordinate the event. The track coaches and team members also ran the concession stand which helped greatly. This was great practice for hosting the KJCCC Region VI Outdoor Track meet in spring 2016.

Instructional Services:

Summer courses are in full swing at GCCC and will continue through August. We continue to respond to student needs to accommodate lifestyle and work schedules and incorporate hybrid and online teaching platforms. The social science and fine arts/humanities divisions have coordinated with Student Services and Athletics to offer various social science, business, humanities and health-physical education summer courses for the football program as many athletes will arrive on campus before the fall semester and would like to get a jump start on coursework. Offerings will run for 9 days and will be scheduled throughout June and July.

Faculty searches continue for the math and English departments, and we are hopeful new hires will be selected in time for the 2015-2016 school year. Meanwhile, with budget uncertainties, several faculty positions will remain unfilled. Extra classes in affected areas will be divided among full-time faculty or assigned to adjunct faculty. The top priorities are to not compromise student learning and fulfill student needs.

Jacob Huth, GCCC culinary instructor, recently attended the National Restaurant Association show in Chicago May 16-19. Over 50,000 vendors attended the show, headlined by renowned chef Rick Bayless of the PBS series "Mexico: One Plate at a Time". The annual event provided networking and educational opportunities and featured seminars, exhibits, live cooking demonstrations and social events. Jacob visited with different vendors to build relationships in preparation in moving to a new facility. He also met with various 4-year schools with leaders in the hospitality industry in efforts to establish connections and future transfer opportunities for GCCC students.

Three GCCC instructors will be traveling to North Carolina for the John Gardner Institute's Symposium on Student Retention June 8-9. Patsy Zeller, Amy Waters and Guillermina Hinde will attend the conference to learn effective strategies of retaining and graduating students. While the three representatives are part of technical education, the strategies and information obtained will pertain and be utilized across GCCC. Feedback will be provided following the symposium.

Several technical programs will be highlighted in an upcoming television campaign, highlighting student experiences and new and expanding programs. The commercial will be shot by the local KSN studio and feature Fire Science, Culinary and Nursing. The upcoming commercial will air in both English and Spanish formats.

Dee Wigner, Executive Vice President:

Small Business Development

The KSBDC would like to take the opportunity to thank GCCC for the partnership with our program since 1991. We very much appreciate the funding (both cash and in-kind) that has been put into the KSBDC program and the great relationships that evolved over the years. We are also grateful for allowing us ample notice of the change. Throughout June we will be working through the final stages of the transition to our new host as well as continuing to serve the small businesses here in SW Kansas. We will continue providing all our services to the 22 county area we serve, from offices in Garden City, Liberal and Dodge City.

Campus Police

Each year, all law enforcement agencies in the State of Kansas must file an annual report of complaints received alleging racial or other bias-based policing with the Attorney General's Office. Reporting is required even if no complaints were received. As of the date of this report, no complaints have been received for our agency. The reporting time period is July 1-June 30.

Additionally, GCCC PD personnel will complete free on-line training provided by the State, which is designed to encourage bias-free policing for law enforcement officers and to enhance professional skills to better serve our diverse community.

Physical Plant

Maintenance helped setup and tear down for graduation. We continued to work on work orders and have tried to stay proactive and on top of all leaks in every building from the rainfall. Maintenance has also setup and constructed a hammer cage for athletics. Maintenance continues to support and assist Dick Construction and Lee Construction in their remodels and construction work on the SAFL parking lot.

Grounds staff continued to stay on top of daily upkeep, setup and tear down of mobile classroom, and help combat roof leaks throughout buildings. We have also assisted maintenance with construction of hammer cage as well setup and tear downs for graduation, banquets, and nurses pinning.

The custodians began and almost finished cleaning of the new student housing. We have helped setup and tear down for all campus activities including graduation, athletic banquet, and nurses pinning. We started the process of waxing floors as well as continuing daily routines throughout all of GCCC.

Business Office

We have had several fall early enrollment days. On these days, we work with the parents and students on understanding their billing from the college.

The business office has met with several grant managers preparing for the fiscal year end. We work with them to make sure their grants are in order for the audit and for the fiscal year. Lewis, Hooper, and Dick LLC completed pre-audit work for FY15 and the audit is scheduled for the end of July.

Dee and Deb met with the Endowment's financial board to present financial statements through March 31st. The financial board seemed pleased with the reports. We will be adding a few additional reports through the Auditor's request.

Payroll

June is the last month of our fiscal year, necessitating our encumbered payroll process where we run four extra payrolls during the last week of the month to account for current year's payroll expenses in the proper budget year. Specifically, the last month of faculty's FY15 contract and June hours worked by part-time employees.

Health Care Reform testing, GASB-45 reporting, and preparation for external audit are June 30 deadlines for our office. We are also planning a couple of Web Time Entry (WTE) training sessions this month in order to introduce the process of electronic timesheets incrementally to the remaining full-time hourly employees, beginning in July. The pilot group that we have worked with since July of last year consisted primarily of the hourly facilities employees. They, and their supervisors, have worked very hard to become accustomed to the WTE process that ties to their leave plan. We hope that by Christmas break 2015, all part-time and full-time hourly employees will be using WTE.

Print Shop

Projects completed include 4,000 football raffle tickets, working on two-part forms, GCCC Annual Report and preparing to start on Admissions Viewbook. Staff continue to learn more about the new machines and are testing paper stock.