

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

January 13, 2015

Trustees Present: Merylyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Trustees Absent: Jeff Crist

Others Present: Debra Atkinson, Deputy Clerk
Sarah Bradley, SGA President
Melody Brooks, Administrative Assistant to the Executive Vice President
Dr. William Clifford, Former GCCC Trustee, Community Member
Jean Clifford, Community Member
Tori Dreyer, Director of Public Relations
Dr. Bruce Exstrom, Vice President of Instructional Services
John Green, Assistant Director of Residence Life
Angie Haflich, *Garden City Telegram*
Jacob Huth, Culinary Instructor
Matthew Hubbard, Groundskeeper
Kerri Powers, Secretary, John Collins Vocational Building
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, Director Information Technology
Herbert Swender, President
Tammy Tabor, Student Services Specialist
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:02 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass took this opportunity to recognize Dr. William Clifford for his service as a Trustee on the Garden City Community College board from 2001-2014, and to express appreciation for his expertise, guidance, and leadership. Chair Douglass went on to state that it was Dr. Clifford's passion to provide quality education for the community that led to the adoption of the Policy Governance model that GCCC follows today. A tree will be planted in the GCCC quad in the spring to honor Dr. Clifford and his service to GCCC. Remaining Trustees added their thanks and appreciation.

Dr. Swender presented Dr. Clifford with a service award and a keepsake collogue of photos of all the projects undertaken at the college during Dr. Clifford's time as a GCCC Trustee.

Dr. Clifford took a few moments to express his appreciation for the honor of serving on the GCCC Board of Trustees. Dr. Clifford encouraged trustees to continue learning about policy governance.

Chair Douglass made the following comments:

- Chair Douglass asked for a moment of silence to remember Stewart Boon and family as they go through the loss of their wife and mother, Joyce. Joyce was an instructor at Garden City Community College for 26 years. Service is Saturday, January 17, at the First United Methodist Church at 11:00 a.m. There will be reserved seating for Joyce's GCCC family.
- Congratulations to GCCC Paramedics that graduated in December.

- Reminded Trustees that the Martin Luther King Jr. celebration will be held at GCCC on Monday, January 19, 10:30 a.m. in the Dennis Perryman Athletic Complex.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Dee Wigner, Executive Vice President, introduced new GCCC employees, Tori Dreyer, Director of Public Relations, Melody Brooks, Administrative Assistant to the Executive Vice President, and Matthew Hubbard, Groundskeeper. Dr. Bruce Exstrom, Vice President of Instructional Services, introduced new GCCC employees, Jacob Huth, Culinary Instructor and Kerri Powers, Secretary for the John Collins Vocational Building.

Dr. Swender welcomed all employees and presented them with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sarah Bradley, SGA President, took a few minutes to reflect on the activities of the past year. Students participated in phone skins, late night breakfast, casino night just to mention a few.

Bradley went on to report that students were looking forward to the upcoming events.

January 19	Martin Luther King Jr. Day
February 2	T-Shirt Show
February 24	Spring Casino Night
March 3	Phone Skins, participation was so great SGA is having this event again.
April 14	Garden City Chamber of Commerce Job Fair

Chair Douglass thanked Bradley for her report.

REPORT FROM FACULTY SENATE:

No representative was present to report.

HOUSING UPDATE:

Ryan Ruda, Vice President of Student Services/Athletic Director, presented updated information on the student housing located at 1706 E. Spruce Street. Six of the eight student housing units were available for GCCC students to move into over the weekend with the other two becoming move in ready over the next few weeks. Ruda shared with trustees a historical graph that charted housing numbers since 2008 a significant increase was noted. Total housing capacity at GCCC is 369 and as of this date housing population is at 365. The new housing complex features increased square footage for students, increased amount of storage, locking storage for personal belongings and security, wireless, cable, laundry room which also serves as a storm shelter for all residents and parking that is close in proximity of living space. The additional student housing has eliminated the need to house students in other locations off-campus, however Ruda indicated with 365 students currently living on campus, with a capacity of 369, there is still a need for additional campus housing. Signage and landscaping will be completed this spring.

Dr. Swender commended student services, maintenance, custodial and every Buster that pitched in to make sure that the units were move in ready for our students.

Trustees expressed appreciation and thanks to Mr. Ruda for the update.

PRESIDENT'S REPORTS:

Enrollment:

Dr. Swender reported that GCCC is currently at 73% of our goal for spring. Enrollment goal has been set at 20,100 credit hours which would represent a 3.8% increase over last spring. Outreach enrollment is still outstanding as well as a bulk of returning students who will be enrolling over the course of this next week.

MTVU:

Students will see a new feature being added to the cafeteria this spring semester. In approximately two weeks, TV's will be added in the cafeteria featuring MTVU. MTVU is MTV's college channel, featuring Emmy & Peabody Award-winning programming developed specifically for and by real college students. Programming and music will play throughout each of the serving times for meals. Additionally, GCCC has the ability to program reminders for events and activities for student awareness as well. Dr. Swender thanked Ryan Ruda and John Green for their efforts on this project.

Fine Arts Parking Lot:

The Fine Arts parking lot is complete with the exception of paint striping. The lot was open Monday for the first day of school and was at capacity. The warmer weather later this week will allow the contractor to return and strip the lot. Fine Arts Parking lot will be closed Thursday, Friday and Saturday for striping and be open on Monday for student parking.

ATM:

First National Bank of Garden City recently installed an ATM in the Beth Tedrow Student Center. The machine will be accessible 24 hours a day. First National Bank customers will be able to make withdrawals at no cost. Foreign cards will be charged \$2.00 per transaction.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II-A-C.

Motion:

Worf moved, seconded by Sterling, to approve consent agenda items, III-A-C as presented.

Ayes: Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (December 9, 2014)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(F) APPROVED AGREEMENT TO TERMINATE INTERLOCAL AGREEMENT AND COOPERATIVE
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Quarterly, General Executive Constraints, #7, #8

Quarterly, Asset Protection #5

Quarterly, Information and Advice #2, #3, #5

Annual, Asset Protection #1, #2, #3, #4, #6, #7

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

General Executive Constraints

Financial Condition

No changes were recommended at this time.

OTHER:

Resolution 2015-01

Board Vacancy

With the resignation of Dr. William S. Clifford, who will now serve as a Finney County Commissioner, a vacancy now exists with the Garden City Community College Board. Official Board action is required to give notice of vacancy to the public regarding the GCCC's board vacancy. The following resolution is presented as an action item for consideration.

Motion:

Schwartz moved, seconded by Worf, to approve resolution 2015-01 as presented.

Ayes: Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried: 4-0

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Finney County Economic Development Corporation will be having their annual meeting and lunch on Wednesday, January 21 from 9:30 a.m.-3:00 p.m. Meeting is in the Endowment Room of the Beth Tedrow Student Center.
- There are two other clients that will be making decisions very soon.

REPORT FROM KACCT/COP:

- Trustee Schwartz reminded trustees that the next KACCT meeting will be held in Topeka February 12 in conjunction with the PTK/All USA celebration.
- Lots of discussion over President Obama's announcement regarding his proposed free tuition community college plan.
- Kansas lawmakers returned to Topeka to begin the 2015 session on Monday, January 12.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

RESCHEDULE BOARD MEETING:

February 10, 2015 GCCC Board of Trustee meeting will be moved to February 17, 2015.

EXECUTIVE SESSION:

No executive Session was held.

Meeting adjourned at 7:33 p.m.

UPCOMING CALENDAR EVENTS:

Feb. 19-22	Dinner Theatre-"School House Rock"
March 5	Fine Arts Day
March 9	Jazz Festival
March 10	Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
March 12	Band Concert
March 16-20	Spring Break, No classes, Offices Closed March 19-20
April 3, 6	Easter Break
April 10	GCCC Endowment Association annual auction
May 8	GCCC Commencement

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender .
President

Dr. Meryllyn Douglass
Chair of the Board