

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**August 12, 2014**

Trustees Present: William S. Clifford, Jeff Crist, Marilyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk  
Kale Baker, Student  
Sarah Bradley, SGA President  
Michael Boateng, Math Instructor  
Holly Chandler, Reading Instructor  
Dr. Jennifer Crawford, Chemistry Instructor  
Dr. Bruce Exstrom, Vice President of Instructional Services  
Lisa Gleason, Library Secretary  
John Haas, President, Ranson Financial Consultants LLC  
Angie Haflich, *Garden City Telegram*  
Brogan Hoover, Social Science Instructor  
Micah Kasriel, Coordinator of Student Activities  
Theron Kells, Student  
Terry Lee, Faculty Senate President/ Science Instructor  
Maggie McCombs, Student  
Patricia Miller, College Health Nurse  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Elaine Serafin, Public Relations Assistant  
Jeff Southern, Director Information Technology  
Herbert Swender, President  
Tammy Tabor, Student Services Specialist  
Nancy Unruh, GCCC Registrar  
Kesha Watson, Student  
Dee Wigner, Executive Vice President  
Matt Zedrick, Head Golf Coach

**CALL TO ORDER:**

Chair Douglass called the budget hearing to order at 6:07 p.m.

**COMMENTS FROM PUBLIC REGARDING BUDGET:**

Chair Douglass noted that no one from the public had registered to make comments.

Chair Douglass then asked for comments or questions regarding the 2014-2015 budget, which had been reviewed in depth at the July 8 board of trustee meeting and published in the Garden City Telegram July 25.

***Motion:***

***Crist moved, seconded by Clifford, that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2014-2015, and that the amounts of 2014 tax to be levied is within statutory limitations (General Fund - \$10,631,465 with an estimated mill levy of 20.091 mills and Capital Outlay Fund - \$538,585 with a mill levy of 1.018 mill).***

***Further, that the General Fund and PTE Operating Budgets be set at \$18,314,307***

**Ayes:** Clifford, Crist, Douglass, Schwartz, Sterling, Worf

**Abstaining:** None

**Nays:** None

**Motion Carried 6-0**

**CALL TO ORDER:**

Chari Douglass called the regular board meeting to order at 6:17 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Douglass thanked everyone for attending the GCCC Board of Trustee meeting and made the following comments:

- Welcomed all Students, faculty and staff back for the 2014-2015 year.
- Extended congratulations to Director of Nursing, Patsy Zeller, for her recent appointment to the Kansas State Board of Nursing. Patsy will serve a four year term and has previously served on the board's Education Committee
- Noted that GCCC football team had their first practice on the new multi sports athletic field Saturday, August 9.
- Announced that GCCC Buster Football will hold a pre-season scrimmage at Buffalo Stadium on Friday, August 22, 7:00 p.m., admission is free.
- Stated that the 39<sup>th</sup> annual Broncbuster Athletic Association golf tournament is Saturday, August 16, at Buffalo Dunes Golf Course. The four-person scramble raises money to provide scholarships for Garden City Community College student athletes. The tournament begins with a shotgun start at 9 a.m. on August 16. Register for the tournament by calling 620-276-1210.
- Classes begin at GCCC on August 18.

**OPEN COMMENTS FROM PUBLIC:**

Chair Douglass noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Vice President of Instructional Services, Dr. Bruce Exstrom, introduced new GCCC employees Brogan Hoover, Social Science Instructor, Holly Chandler, Reading Instructor, Dr. Jennifer Crawford, Chemistry Instructor, Michael Boateng, Math Instructor, and Lisa Gleason, Library Secretary. Vice President of Student Services/Athletic Director, Ryan Ruda introduced the following GCCC new employees Patricia Miller, College Health Nurse, Matt Zedrick, Head Golf Coach, Takesha Watson, Assistant Women's Basketball Coach and Matt High, Head Cross Country/Track and Field Coach.

Dr. Swender welcomed each new employee and presented them with a GCCC Broncbuster lapel pin.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Micah Kasriel, Coordinator of Student Activities and Tammy Tabor, Student Services Specialist introduced Sarah Bradley, SGA President for the 2014-2015 year. Bradley introduced SGA executive officers and shared that various activities have been planned for returning students. Activities scheduled for next week include, a Club Fair, Bongo Ball, the Garden City Chamber of Commerce Job Fair, and an Improv Show. Sunday, August 16, First Assembly of God Church will host a pig roast for all GCCC students.

Chair Douglass thanked Bradley for her report and went on to express appreciation to all SGA members for stepping up to be leaders at GCCC.

**REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative, shared with Trustees that faculty has been busy getting ready for the first day of class on August 18.

Douglass thanked Pander for his report.

### **RESIDENCE LIFE ASSISTANTS:**

Director of Residence Life, Kate Covington, took this opportunity to introduce the 2014-2015 Residence Assistants to Trustees. Residence student housing is experiencing growth also. Currently there are 412 residence life contracts for housing. Construction on the new student housing is moving quickly. Dirt work has been completed and footings were poured this week. Even with the speedy progress and January completion date alternative housing is an immediate need. GCCC has negotiated with Sunflower Motel for alternative housing for approximately 60 students for the first semester. GCCC will be providing new single beds in the hotel units for our students. There will be an onsite GCCC employee with our students.

Douglass thanked Covington and all RA's for coming to the meeting and expressed her thanks for all that they do for students.

### **PRESENTATION: DR. JOHN ROUECHE, president, Roueche Graduate Center, National American University:**

Dr. Swender, introduced Dr. John Roueche, president, of the Roueche Graduate Center and keynote speaker for GCCC's fall 2014 In-Service. Roueche, is nationally known and recognized for his leadership regarding public policy and educational movements, like developmental education.

Dr. Roueche, shared briefly with trustees that community colleges are the fastest growing segment of higher education and that they enroll more than half of all freshmen and sophomores. Because of the rising cost of education at four year institutions Roueche anticipates continued growth in community colleges. He went on to say that many students view the education received at a community college as a faster path to full time employment. A first generation community college graduate, Roueche went on to share about his experiences in attending a community college. Instructors at Michelle Community College in North Carolina, where Roueche attended, were instrumental in his decision to pursue a career in education. Roueche encouraged Garden City Community College to focus on becoming a choice Provider in the community.

Dr. Swender took this opportunity to present Dr. Roueche with an honorary Associate of Science degree from Garden City Community College.

GCCC Trustees expressed their gratitude to Dr. Roueche for traveling to Southwest Kansas to be the keynote speaker at employee in-service and for sharing his knowledge regarding community colleges.

### **CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II- A-E as presented.

#### **Motion:**

***Worf moved, seconded by Clifford, to approve consent agenda items, II-A-E as presented.***

***Ayes: Clifford, Crist, Douglass, Schwartz, Sterling, Worf***

***Nays: None***

***Motion carried: 6-0***

#### **Approved actions follow:**

**(A) APPROVED MINUTES** of previous meeting (July8, 2014)  
(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**

D-1 Computer and Monitor Purchase

Vendor: GDW-Government.  
For: 40 computers and monitors  
Amount: \$30,800

D-2 Garden City Telegram, Advertising Contract

Vendor: The Garden City Telegram  
For: Annual base advertising contract  
Amount: \$30,000

D-3 Beds for Residential Life

Vendor: Leeder Furniture, LLC  
For: Dormitory Beds  
Amount \$29,604

(Supporting documents filed with official minutes.)

**(E) APPROVED PROFESSIONAL AGREEMENT WITH GCCCC/BUFFALO DUNES FOLF COURSE (CITY) AND GCCCC/THE GOLF CLUB AT SOUTHWIND, as presented**

(Supporting documents filed with official minutes.)

**OTHER**

**Resolution 2014-07**

**Authorizing the issuance, sale and delivery of revenue bonds for student housing complex and student center remodel**

The Board previously selected Stifel Nicolaus & Co., Inc., Wichita, as underwriter for the sale of Student Union, Bookstore and Dormitory System Revenue Bonds. Resolution 2014-07 authorizes the issuance, sale and delivery of revenue bonds not to exceed \$4,100,000 for the purpose of constructing new student housing adjacent to the college located at 1706 E. Spruce Street and remodeling the Beth Tedrow Student Center. Revenues from the student union, bookstore and dormitory system will provide payment of principal and interest. The bonds will be marketed by Stifel Nicolaus & Co., Inc. on Monday, August 11.

John Hass, President, Ranson Financial Consultants LLC, was available to address questions.

**Motion:**

***Sterling moved, seconded by Worf to approve resolution 2014-07 Authorizing the Issuance, Sale and Delivery of Revenue Bonds for the Student Housing Complex and Student Center Remodel as presented.***

***Ayes: Clifford, Crist, Douglass, Schwartz, Sterling, Worf***

***Nays: None***

***Motion carried: 6-0***

**Pauline Joyce Fine Arts parking lot re-engineering and replacement**

The college's architect designed and released specifications for the complete replacement and re-engineering of the parking lot north of the Fine Arts building. The asphalt parking lot will be replaced with concrete with sufficient slope (7 inch fall) for proper drainage. The design includes new lighting.

Bids were received from four contractors, including three local contractors. Recommendation is to accept the best proposal from JAG Construction, Garden City with a projected completion date of 120 days from date of notice.

**Motion:**

**Worf moved, seconded by Sterling to approve Pauline Joyce Fine Arts Parking Lot Re-Engineering and Replacement as presented.**

**Ayes: Clifford, Crist, Douglass, Schwartz, Sterling, Worf**

**Nays: None**

**Motion carried: 6-0**

**Approval of possession and consumption of cereal malt beverages and alcoholic liquors in designation area for special events**

There are special occasions during the year, such as VIP holiday receptions, and philanthropic events in which adult beverages could be served. Areas to be designated are:

1. Endowment Room, Atrium, and Portico area of the Beth Tedrow Student Center,
2. DPAC: Hall of Fame Room with office suite, meeting room #1006, and main gym,
3. Broncbuster Multi-Sports Complex Tailgate area (fenced area northwest section of complex) and two designated field viewing boxes,
4. President's Lobby and Conference Room in Student and Community Services Center (SCSC).

Upon Board action and approval an ordinance must then be approved by the City of Garden City before serving and consumption will be allowed. The next date for City action will be August 19<sup>th</sup>.

**Motion:**

***Sterling moved, seconded by Clifford to approve possession and consumption of cereal malt beverages and alcoholic liquors in designation area for special events, and for administration to present ordinance to City Commissioners on August 19, 2014, as presented.***

**Ayes: Clifford, Douglass, Schwartz, Sterling, Worf**

**Nays: Crist**

**Motion carried: 6-1**

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring reports:

Annual, Treatment of People #1 and #6

Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees reviewed the following monitoring reports:

Annual, Mission

Annual, Budgeting/Financial Planning/Forecasting #1, #2, #3, #4, #5

#2 (current) Does not allow a review of estimated budget in detail and by department or cost center, in both percentages and dollars, of expenditures requested compared to the previous two year of budget requested:

***Recommended Change:***

***Does not allow a review of estimated budget by department or cost center compared to the previous two years of actual expenditures.***

Annual, Financial Condition #1, #2, #3

#3 (current)

Fail to develop additional private revenue sources for capital improvement projects.

- a. Fail to coordinate with Endowment Association and Broncbuster Athletic Association.

***Recommended Change:***

***Bring (a.) out from under #3 and make #4.***

***#4 Fail to coordinate with Endowment Association and Broncbuster Athletic Association.***

No other changes recommended at this time.

## **OWNERSHIP LINKAGE:**

Trustees indicated that they had not received any communications.

## **REPORTS:**

Trustees received numerous informational reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

### **Incidental Information:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

### **Congratulations:**

Dr Swender congratulated the Buster Meats Team. They just returned from the 2014 Australian Intercollegiate Meat Judging Association Contest where they earned the title of World Champions!

Dr. Swender added his congratulations to Director of Nursing, Patsy Zeller, for her appointment to the Kansas State Board of Nursing.

Dr. Swender shared with trustees that Larry Pander, Fire Science Instructor has been re-appointed as a member of the Fire Service Training Commission, by Secretary of State Kris Kobach. The appointment is effective immediately for a four year term expiring 2018.

### **Aspen Institute:**

GCCC was named to Aspen Institute's top 10% of community colleges in America for 2015. This marks the third consecutive honor for GCCC, making this list in 2011 and 2013 (list is published every 2 years).

### **Enrollment:**

Enrollment at GCCC continues to climb. Comparisons to figures taken at this time last year indicate an approximate increase in head count of 8.2 percent and 9.4 percent in credit hours. This is excellent news at a time when many community colleges are experiencing a downward turn in enrollment, GCCC continues with an upward trend.

The fall semester will include enrollment increases in our Nursing Program and John Deere Program, doubling first time enrollments compared to Fall 2013. Both programs will increase their first time students from last fall's 20 students to 40 students.

### **Modular Student Housing:**

Construction on the new student housing complex is off to a fast start with dirt work complete and footings being poured. There is quite a bit of activity happening at the site with visible weekly progress.

### **Multi Sports Complex:**

Improvements continue at the multi-sports complex including the installation of the irrigation system and sod. The ticket booths will soon be in place as well as lighting and fencing for the tailgating area. Sidewalk has been installed from the Tangeman Fields parking lot to the new sports complex. Signage will be installed before the first home football game on Saturday, August 30.

Dr. Swender took a few minutes to share with trustees that recent discussion taking place in Council of Presidents meetings involve the possibility of the formation and implementation of a Regional Community College System. Dr. Swender went on to say that several of the 19 community colleges in Kansas are struggling to maintain enrollment and resources. However, Garden City Community College's position is opposite of many of the Kansas Community Colleges. Enrollment at GCCC continues to climb as previously stated comparisons to figures taken at this time last year indicate an approximate increase in head count of 8.2 percent and 9.4 percent in credit hours. Dr. Swender stated that this is a critical time for higher education in the state and we have reached a cross road and the association of Kansas Community Colleges could be changing.

## **REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- FCEDC continues to work with partners utilizing job fairs in an effort to recruit workers. Next job fair will be on campus of GCCC to recruit part time retail workers.
- Action Pack, one of the retirement village developers is still interested and talks continue on downtown facility.
- Multi-National company with their \$700+ million dollar facility is active again and has made contact, they are checking to see if land is still available have been in contact with contractors regarding construction.
- Clean-up and demolition of the JBS/ConAgra property is in progress, a sale price has been set.
- FCEDC has been contacted by a dairy processing company to see if proposed site is still available.
- Developers for the Holcomb Truck stop project has returned the contract. Hotelier for the project will visit the site on Monday.

## **REPORT KACCT:**

- Trustee Schwartz reminded trustees of the quarterly KACCT meeting in Pratt on September 12 and 13.
- During a recent Executive Committee conference call members discussed a meeting with KACCT and Kansas Board of Regents. Concern was expressed regarding requests from KBOR for various data and what and how the data collected would be used. Andy Tompkins, president and CEO of KBOR and Kenny Wilk Chair of KBOR will be in attendance at the KACCT quarterly meeting in Pratt on Friday, September 12.
- Legislative Research now estimates a general fund ending balance of \$29.4M. Their estimate is bare-bones, not including any political projections, based on already-passed law and projections of growth in spending for K-12, social service caseloads and KPERS spending. The Division of the Budget (DOB) predicted slightly over \$100M as the ending balance. Nothing has to happen until the Revenue Consensus Estimating Group predicts a below \$0 balance. At that point the Governor can make specific budget cuts. It is anticipated that budget cuts could happen about Election Day. Usually when the balance is less than \$100M the Division of Budget notifies the Governor and he or she can make across the board spending cuts. Most do not believe this is possible this year because of the ongoing Supreme Court school finance case. Hawver predicts this likely means mid-year budget-cutting for the current and next fiscal year when the Legislature reconvenes and the possibility of increased taxes, if the current tax program doesn't spur increased revenues.
- KACCT newsletter is out and available to view at [kacct.org](http://kacct.org) , just click on newsletter to bring current edition up for viewing.

Meeting adjourned at 8:30 p.m.

## **UPCOMING CALENDAR EVENTS:**

<u>Sept. 11</u>	Fifth Annual Scholarship Celebration, Practice Gymnasium at Dennis Perryman Athletic Complex, 5:00-6:30 p.m.
<u>Sept. 12,13</u>	KACCT/COP Quarterly Meeting at Pratt Community College
<u>Sept 29-Oct.9</u>	Endowment Association Phonathon
<u>Oct. 14</u>	Regular monthly Board of Trustee Meeting, Endowment Room, 6:00 p.m.
<u>Nov. 24-28</u>	Thanksgiving Holiday
<u>Dec.22-Jan.2</u>	Christmas Holiday

---

Debra J. Atkinson  
Deputy Clerk

---

Herbert J. Swender  
President

---

Dr. Marilyn Douglass  
Chair of the Board