

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

May 13, 2014

Trustees Present: Dr. William S. Clifford, Jeff Crist, Terri Worf, Ron Schwartz,

Trustees Absent: Dr. Marilyn Douglass, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Marie Bradley, Director, Great Western Dining
Dr. Bruce Exstrom, Vice President of Instructional Services
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing
Angie Haflich, *Garden City Telegram*
John Haas, President, Ranson Financial Consultants LLC
Micah Kasriel, Coordinator of Student Activities
Stewart Nelson, Gibson, Mancini, Carmichael and Nelson Architects
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, Director Information Technology
Bob Sperling, Community Member
Tammy Tabor, Student Services Specialist
Dee Wigner, Executive Vice President
Rose Wilson, Assistant Director of Physical Plant
Breven Woydziak, President of Student Government Association

CALL TO ORDER:

In the absence of Chair Marilyn Douglass, Vice Chair Jeff Crist called the meeting to order at 6:02 p.m.

COMMENTS FROM THE VICE CHAIR:

Vice Chair Crist made the following comments:

- Congratulations were extended by Vice Chair Crist to 2014 graduates of Garden City Community College.
- Vice Chair Crist thanked all GCCC Trustees for attending the various commencement week activities.
- Trustees were reminded that GCCC campus will be closed Monday, May 26 in observance of Memorial Day.
- Congratulated GCCC Buster baseball team for a successful season.

OPEN COMMENTS FROM PUBLIC:

Vice Chair Crist noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Bruce Exstrom, Vice President of Instructional Services, introduced new GCCC Johnathan Fairbanks, Science Lab Coordinator.

President Herbert Swender, welcomed Fairbanks and presented him with a GCCC Broncbuster lapel pin

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA, in addition to the support that SGA has received all year long from the administration and staff.

Past Events:

- SGA Student Awards celebration took place on May 8. Woydziak expressed his appreciation to Trustee Schwartz and President Swender for attending.
- Woydziak reported that a recent article in the Garden City Telegram regarding SGA vacant positions for the fall semester has spurred a flurry of interest among GCCC students. Elections will be held in the fall.

Tammy Tabor, Student Services Specialist, presented Woydziak with an award in appreciation of his service to SGA and GCCC.

Vice Chair Crist expressed thanks and appreciation to Woydziak from the Board for the enthusiasm and diligence that he brought to the position.

President Swender presented Woydziak with a gift of appreciation on behalf of the Board of Trustees, Staff and Faculty of GCCC.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reminded trustees that the faculty senate information was included in the electronic board packet. Pander shared that Faculty Senate had hosted an awards luncheon on May 9. Outstanding Faculty Member, Greg Thomas, and Outstanding Rookie faculty of the Year, Samantha Sanger were announced at the luncheon.

Pander reminded trustees of the following upcoming activities:

May 15 DPS Awards Celebration, 5:30 p.m.

May 17 Nursing Pinning Ceremony, 2 p.m., Pauline Joyce Fine Arts Auditorium
 John Deere TECH Program Brunch, 9:30 a.m. Endowment Room, BTSC

Pander shared that Ride for the Future went well with 70 riders and 27 passengers participating in the annual event. The process of tallying total scholarship funds raised is in progress.

Pander assured Trustees that a representative from Faculty Senate would be present at all GCCC Board of Trustee meetings, additionally Faculty Senate minutes are posted on the GCCC Faculty Senate website for review.

Trustees thanked Pander for his report.

CONSENT AGENDA:

Vice Chair Crist asked if Trustees wished to remove any items from the consent agenda. Item G-Approval of Resolution 2014-03, Modular Housing, Student Center Renovation, was removed for separate discussion and vote.

Vice Chair Crist then asked for a motion approving consent agenda items II-A, B, C, D, E, F, H as presented.

Motion:

Clifford, moved, seconded by Worf, to approve consent agenda items, II-A, B, C, D, E, F, H as presented.

Ayes: Clifford, Crist, Worf, Schwartz,

Nays: None

Motion carried: 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (April 15, 2014)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Food Service Contract

Vendor: Great Western Dining Service, Inc.

For: Five year contract to provide food service

Amount: \$550,000 Annually

D-2 Residence Life Carpet Installation

Vendor: J & M Paint

For: Removal, purchase and installation of floor covering in the West Hall Dormitory

Amount: \$39,064.35

D-3 Signage for Athletic Complex

Vendor: Luminous Neon, Inc.

Amount: \$69,377.21

(E) APPROVED RESOLUTION FOR NON-RENEWAL OF EMPLOYMENT CONTRACTS

E-1 Resolution 2014-01, Non-Renewal of Employment Contract of Edmond M. Fisher

E-2 Resolution 2014-02, Non-Renewal of Employment Contract of John A. Cheney, Physics and Engineering Physics

(H) APPROVAL OF RODEO VEHICLE PURCHASE

Vendor: Lopp Motors, Dodge City, Kansas

For: 2009 Dodge Ram 3500, HD Chassis SLT Truck

Amount: \$32,623

ITEM G-APPROVAL OF RESOLUTION 2014-03

G-1 MODULAR HOUSING

G-2 STUDENT CENTER RENOVATION:

President Swender shared with trustees that there is a need to meet increasing demands for on and near campus student housing. A residence hall project could take at a minimum 24-36 months to complete. The plan is to add nine modular housing units to the property adjacent to the college on the newly acquired property located 1706 E. Spruce Street. Eight separate units will each house 8 students (total 64 beds) and one unit will be a dedicated for director living quarters and laundry. Projected completion of the units is 2015 spring semester.

In addition to the housing project the student center is in need of renovation. Approximately \$1,200,000 is needed to renovate the original portion of the GCCC Student Center. The scope of work will be coordinated and directed by the college's architect. Included in the scope of work will be moving the bookstore upstairs, remodeling the commons area in front of the cafeteria, completely remodel the public restrooms to be ADA compliant, and to convert the old Prevention Center office and the original bookstore area into meeting rooms.

The \$2.3 million project will be financed using revenue bonds. Dee Wigner, executive vice president, shared with Trustees that the revenue bonds for both projects will be paid off by income from the additional units, bookstore profits, and fees students pay for the student center.

The total estimated cost of both projects will be \$4,150,000. The total includes about \$475,000 for the bond reserve requirement and close to \$175,000 in financing costs.

John Haas, President, Ranson Financial Consultants LLC, was available to address funding questions and Stewart Nelson, Gibson, Mancini, Carmichael and Nelson architects was also in attendance to address structure and construction inquiries.

Motion:

Clifford, moved, seconded by Worf to approve consent agenda item II-G Approval of Resolution 2014-03, G-1 Modular Housing, G-2 Student Center Renovation.

Ayes: Clifford, Crist, Worf, Schwartz,

Nays: None

Motion carried: 4-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Executive Limitation, #2, #3, #4, #5

Trustees accepted monitoring reports as presented

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No reports were scheduled for review.

OWNERSHIP LINKAGE:

No report was given.

REPORTS:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Congratulations:

Please extend your congratulations to Praveen Vadapally. Praveen is graduating from University of Northern Colorado at Greeley, Colorado, after earning his PhD in Chemistry Education.

Invitation:

The Culinary Management Program will be providing their final class project Monday, May 19, 5:30 pm, The Golf Club of Southwind. The class will be preparing and serving a meal as their final class project. Chef Tina

(GCCC) and Chef Shad (Southwind) will be assisting our students with meal prep and delivery. Invitations will be sent electronically to GCCC Trustees. Please advise Debbie of your availability to attend.

Enrollment/Registration:

In a date to date comparison, this spring semester enrollment is currently up 2.4% over last spring. Additionally, summer enrollment comparatively from this time last year is currently up 36.5%.

Commencement:

Final details are being completed for the 94th GCCC Commencement which will be held on May 17. We are excited to welcome Mr. William B. Greiner, CFA, Chief Investment Officer, of Mariner Wealth Advisors as GCCC 2014 commencement speaker.

Distinguished Guest:

Lydia Gonzales has been selected as GCCC 2014 Distinguished Guest for the 94th GCCC Commencement. Lydia worked for many years for GCCC in the Educational Talent Search program for minority and low income youth. She was also the sponsor of HALO and is a very active member of LULAC and the Hispanic community. President Swender thanked Vice President of Student Services/Athletic Director, Ryan Ruda, for serving on the selection committee.

The Higher Learning Commission (HLC):

HLC is our College's accreditation granting body. Dr. Bruce Exstrom, Vice President of Instructional Services and Deanna Mann, Director of Institutional Research recently attended HLC Annual Conference. Garden City Community College has selected a new accreditation process, Open Pathways, for upcoming re-accreditation in 2016-2017. Our "project" in the new process is based upon student learning outcomes.

Title V Grant:

The Title V grant application has been completed and was submitted on May 9. This grant application will propose a building addition to the library to house developmental education work rooms, classrooms, and office space. The proposed "student success center" will provide tutoring space, classroom space, and workshop rooms for students enrolled in our developmental courses. President Swender anticipates an early September notification.

Congratulations:

President Swender extended his congratulations to Dr. Greg Thomas in his selection of 2014 Outstanding Faculty Member of the year and to Samantha Sanger, who was selected as 2014 Outstanding Rookie Faculty Member of the year.

National American University:

President Swender also announced that tuition rates charged by National American University, expected to begin offering baccalaureate programs on the GCCC campus as early as next semester will be \$180 per credit hour for GCCC graduates. NAU charges \$330 a credit hour and GCCC has received a very competitive rate for students to have access to their baccalaureate on campus without leaving their home.

Deferred Maintenance Review/Project:

A team comprised of Dee Wigner, Derek Ramos, Rose Wilson and Jeff Southern, toured each campus building as the Identification Phase (IP) of the deferred maintenance and facilities plan. Each room/building was analyzed as to basic condition, mechanical, structure and technology. The tour resulted in several pages of notes indicating general condition of facilities and any concerns or needed repairs and maintenance.

The following projects were identified as immediate needs and will be prioritized and scheduled as time and budgets allow:

- renovating the main lobby restrooms in the Dennis Perryman Athletic Complex
- converting the old Finnup Lab in the vocational building to a classroom
- converting the old auto classroom to an ag/culinary kitchen
- replace carpet in the main lobby of the Fouse faculty office complex
- renovating several coaches' offices

The next step will be to compile the information according to classification – repairs and maintenance, deferred maintenance and capital projects. The history of each building will be researched and document and items of concern prioritized.

Training Facility:

Stewart Nelson, Gibson, Mancini, Carmichael and Nelson architect presented conceptual plans to add a two-level training facility at the athletic complex for trustees to contemplate. The training facility will be for football, track and soccer. The existing Dennis Perryman Athletic Complex would be used for basketball, volleyball and baseball. President Swender indicated that funds for the project would primarily be raised through philanthropic efforts. The estimated cost of the project is \$7 million. President Swender asked trustees to think about the project and that it would be revisited at a future date.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- The American Legion building project is moving forward in addition to the remodel of the former Rose House of Flowers.
- Sweeney's, former Wheatlands restaurant, is now open for business.
- Retirement living housing project is moving forward.
- New business zoning issues are being addressed and resolved. Meetings continue to take place in order to refine the language.
- Two new prospects have contacted FCEDC and are very interested in locating in Garden City.

EXECUTIVE SESSION:

Motion:

Clifford moved, seconded by Worf that the board recess briefly at 7:35 p.m. for a five minute break and reconvene into a ten minute executive session at 7:40 p.m. for the purpose of discussion personnel matters of non-elected personnel and preliminary discussions relating to acquisition of real property.

No action will be taken.

Ayes: Clifford, Crist, Worf, Schwartz

Nays: None

Motion carried: 4-0

Persons included in executive session:
 GCCC Board of Trustees
 Herbert Swender, President

Meeting adjourned at 7:50 p.m.

UPCOMING CALENDAR EVENTS:

July 4 Fourth of July Holiday - NO CLASSES - OFFICES CLOSED
July 7 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
August 8 Faculty Report – Division/Department Day
August 12 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
August 18 Classes begin
September 1 Labor Day – NO CLASSES – OFFICES CLOSED

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board