

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

April 15, 2014

Trustees Present: Dr. William S. Clifford, Jeff Crist, Dr. Marilyn Douglass, Terri Worf, Ron Schwartz, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Dr. Bruce Exstrom, Vice President of Instructional Services
Carole Geier, Community Member
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing
Esteban Gonzalez, Student
Angie Haflich, *Garden City Telegram*
Eric Hickson, Assistant Football Coach
Micah Kasriel, Coordinator of Student Activities
Brian Knapp, Head Cheer/Yell/Dance Coach
Craig Lurtz, Transportation Coordinator
Danny Moris, Custodian
Ryan Ruda, Vice President of Student Services/Athletic Director
Dr. Ronald Shape, Chief Executive Officer
Jeff Southern, Director Information Technology
Bob Sperling, Community Member
Tammy Tabor, Student Services Specialist
Joshua Urie, Student
Dee Wigner, Executive Vice President
Breven Woydziak, President of Student Government Association

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:03 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass expressed condolences to Dr. William Clifford and Dr. Herbert Swender on the loss of their fathers. Douglass went to request prayers for both families.

Chair Douglass made the following comments:

- Extended congratulations to director of Public Safety Linda Morgan, Criminal Justice faculty David Rupp and students on a successful competition during the recent national American Criminal Justice Association Lambda Alpha Epsilon Competition and Conference held March 9-14 in Overland Park.
- Reminded Trustees that GCCC Drama Department will be performing Lend Me a Tenor with opening night Thursday, April 24 and continuing April 25, 26, @ 7:30 and the 27th @ 2:30 show time. Please let Debbie know if you would like tickets.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that Garden City community member, Carole Geier had requested time on the agenda to address the Board. Geier expressed concerns about Garden City Community College proposal to partner with

National American University (NAU). Geier distributed a letter to Trustees that addressed concerns for such an educational partnership. Geier encouraged the Board to consider partnerships with a Kansas college or university to provide opportunities for students to achieve a bachelor's degree locally.

Chair Douglass thanked Geier and expressed that the Board welcomes community thoughts.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director, introduced new GCCC employees Eric Hickson, Assistant Football Coach and Brice Knapp, Head Cheer/Yell/Dance Coach. Executive Vice President, Dee Wigner introduced new GCCC employees Danny Moris, Custodian and Craig Lurtz, Transportation coordinator.

President Herbert Swender, welcomed each new employee and presented them with a GCCC Broncbuster lapel pin

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA.

Past Events:

- SGA hosted Casino Night on March 6. This event was well attended and students had a good time.
- Clearly You Crystals was on campus April 16.
- GCCC students had the opportunity of participating in Extreme Zip Line on April 15.

Future Events:

- April 22 campus clubs/organizations will host an educational booth or activity in observance of Earth Day. Beginning at 11:00a.m. to 1:00p.m., each club will have an informative booth or activity set up—weather permitting, the event will be held on the campus quad.
- April 23 SGA will host food waste collection and Hunger Awareness Banquet. The Hunger Awareness Banquet will be taking place at 5:30p.m. in the Endowment Room of the BTSC. This event will create a role-playing atmosphere as participants engage in a dinner that reflects the percentages of different income levels on the planet and the meals that accompany those income levels.

Chair Douglass expressed thanks and appreciation to Woydziak for the SGA report.

Joshua Urie, GCCC student addressed the Board at this time. Urie communicated his support for filling a full-time Music Instructor vacancy.

Chair Douglass expressed appreciation for his recommendation.

REPORT FROM FACULTY SENATE:

No representative was present to report.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. Items E-Approval of Auditor Contract and item F-Approval of American National University Agreement, were removed for separate discussion and vote.

Chair Douglass then asked for a motion approving consent agenda items II-A-D as presented.

Motion:

Worf, moved, seconded by Clifford, to approve consent agenda items, II-A-D as presented.

Ayes: Clifford, Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 10, 2014)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Microsoft Annual Agreement

Vendor: Zones, Inc.

For: Three year agreement to provide Microsoft licensing agreement for all Microsoft software applications used on GCCC campus.

Amount: \$22,091.01

ITEM E-APPROVAL OF AUDITOR CONTRACT:

Concern regarding bid on professional services was expressed.

Lewis, Hooper & Dick, LLC has conducted the annual financial audit for GCCC for over 20 years. The most recent three-year agreement expired at the conclusion of the June 30, 2013 audit. College's staff and financial services has a good working relationship with LHD staff and their experience and familiarity with the GCCC administrative data base and accounting practices creates efficiencies within the auditing process.

LHD has proposed a three-year continuation of auditing services at an annual cost of \$65,163 each year with no annual increase. As in the past, the auditing fees for Broncbuster Athletic Association and Garden City Community College Endowment Association are included with our audit. General Accounting Standards Board (GASB) requires these "component units" of the college to be audited; therefore the college pays for their audits. In order to reduce the overall cost of the audit, the two entities will no longer receive separate printed financial statements upon conclusion of the audit; the financial information will be included in the college financial statements. This consolidation will amount to an annual savings of \$8,511. This complies with the college's requirement for professional services.

President Swender expressed his appreciation to Dee Wigner, Executive Vice President, for her efforts toward completing this agreement for professional services for GCCC.

Motion:

Clifford, moved, seconded by Crist to approve consent agenda item II-E Approval of Auditor Contract..

Ayes: Clifford, Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 6-0

ITEM F-APPROVAL OF NATIONAL AMERICAN UNIVERSITY AGREEMENT:

Trustees discussed and expressed reasons for their support of the agreement with National American University. Trustees were in support of the agreement which would provide Southwest Kansas students and Finney County residents an opportunity to complete a bachelor's degree without leaving the area. Additional support was expressed by GCCC Trustees for discounted tuition and scholarships for Finney County residents and GCCC graduates as well as faculty and staff. Dr. Swender commented that Kansas has 18 private institutions of higher education and that GCCC already has articulation agreements with many of these as well as the six state regents' universities. The agreement with NAU will provide another viable option for Finney County residents and GCCC students.

Trustees stated that the agreement is clear and well crafted. Tuition rates should be ready by the May Board of Trustees meeting.

Motion:

Clifford, moved, seconded by Crist to approve consent agenda item II-F Approval of National American University Agreement.

Ayes: Clifford, Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Quarterly, General Executive Constraints, #7, #8
- Quarterly, General Executive Constraints, #5

Trustees accepted monitoring reports as presented

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

- Annual, Academic Advancement

No changes or additions to were recommended at this time.

OWNERSHIP LINKAGE:

Trustees indicated that several of them had been contacted about the agreement with NAU. Trustees stated that they appreciate and value owner input.

REPORTS:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Thank you:

President Swender thanked the GCCC Board, Staff and Faculty for their condolences at the recent loss of his Father.

3rd Annual Fine Arts Day:

The Fine Arts & Humanities division hosted the 3rd Annual Fine Arts Day on March 6. Nearly 70 high school seniors from area schools attended and learned of scholarship opportunities in art, design, media, drama and music. Students toured facilities in the Pauline Joyce Fine Arts Building and John Collins Technical Building, attended breakout sessions and met with faculty, staff and students. This is a big recruitment event for the college, which showcases the fine arts and humanities programs being offered.

KACCT Newsletter:

Garden City Community College has been featured on the front page of the Kansas Association of Community College Trustees newsletter. The feature discussed the launch of NAU and the on campus offering of a baccalaureate degree.

Congratulations:

President Swender added his congratulations to the Criminal Justice Competition Team for their fine representation of GCCC at the national American Criminal Justice Association/Lambda Alpha Epsilon Competition and Conference March 9-14 in Overland Park.

Athletics

Various athletic camps have been scheduled throughout the summer months. Athletics is making an effort to have a camp for each sport that is offered. President Swender expressed his appreciation to Ryan Ruda, Vice President of Student Services/Athletic Director and his staff for their effort and leadership.

Residential Life

President Swender reported that Residential Appreciation Night was very successful. Over 30 volunteers from both on and off-campus were involved to help serve food and fellowship with students. Approximately 185 resident guests attended the event.

Up Coming Events:

94th Annual GCCC Commencement has been scheduled for May 16, 2014 at 7:00 PM, in the front gym of Dennis Perryman Athletic Center with a VIP reception beginning at 6:00 p.m. in the Hall of Fame Room of DPAC. A more complete list of end of year events will be sent to all trustees next week.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Work continues on the American Legion building. The projected opening date for the restaurant is late summer. The client involved with the American Legion is also involved with the remodel of the former Rose House of Flowers. That property will become corporate offices and apartments on the upper level.
- Presentations have been given by four senior housing development companies. This project is moving forward.
- New business zoning issues are being addressed. Business licenses, at minimal cost, will be issued to new businesses in an effort to locate in areas that have been zoned for commercial use.

EXECUTIVE SESSION:

Motion:

Clifford moved, seconded by Worf that the board recess briefly at 7:20 p.m. for a five minute break and reconvene into a thirty minute executive session at 7:25 p.m. for the purpose of discussion personnel matters of non-elected personnel.

No action will be taken.

Ayes: Clifford, Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 6-0

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

Dee Wigner, Executive Vice President

Meeting adjourned at 7:55 p.m.

UPCOMING CALENDAR EVENTS:

May 6 Athletic Banquet, 6:00 p.m. DPAC Gym

May 8 SGA Student Awards/Honors Banquet, 5:30 p.m., Dennis Perryman Athletic Complex Gymnasium

May 13 Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center

May 15 DPS Awards Celebration, 6 p.m.

Choral Music's Pop Concert featuring the GCCC College Singers & Concert Choir; 7:30 p.m., Fine Arts Auditorium

May 16 VIP Reception Hall of Fame Room, 5:30 p.m., Dennis Perryman Athletic Complex

GCCC Commencement 7 p.m., Dennis Perryman Athletic Complex Gymnasium

May 17 Legislative Coffee, St. Catherine Hospital Cafeteria 9:00 a.m.

Nursing Pinning Ceremony, 2 p.m., Pauline Joyce Fine Arts Auditorium

John Deere TECH Program Brunch, time TBA

May 19-21 Final Exams

May 26 Memorial Day, No Classes and Offices are closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board